



WHITMAN COUNTY COMMISSIONERS' AGENDA

MARCH 16-APRIL 5, 2020

REVISED MARCH 13, 2020

REVISED MARCH 13, 2020

REVISED MARCH 16, 2020

REVISED MARCH 23, 2020

REVISED MARCH 24, 2020

Remote participation is available for attending the Commissioners' meetings. We encourage staff and the general public to participate at: <https://zoom.us/j/250921172>.

REGULAR MEETING - The Whitman County Commissioners meet every Monday beginning at 9:00 a.m. (unless otherwise noted) on the 1st, 3rd and 5th Monday of the month in their Chambers at the Whitman County Courthouse, 400 N. Main Street, Colfax, WA. If Monday is a holiday, the Commissioners' regular meeting will take place on Tuesday. **The agenda is subject to change without prior notice.**

REQUESTS – All persons desiring to introduce an item for Commission discussion must submit the issue to the Clerk of the Board **no later than 12:00 p.m. on Wednesday** preceding the meeting unless otherwise noted.

ACCOMMODATIONS - The Commissioners' Chambers are accessible to the disabled via the Mill Street entrance to the Courthouse. For special services, call (509) 397-5240 by 12:00 p.m. on Wednesday preceding the meeting.

MONDAY, MARCH 16, 2020

1. 9:00 a.m.–10:30 a.m. – Convene/Board Business

A) Workshop (Conf. Room)

- 1) Facilities Staffing
- 2) Non-Action Items
- 3) Lobbyist Conference Call

(9:00 a.m.-Dean)

(9:15 a.m.-BOCC)

(10:00 a.m.-Potts/Kennedy)

2. 10:30 a.m.–10:45 a.m. – Recess

3. 10:45 a.m.–12:00 p.m. – Reconvene/Board Business Continued

B) Flag Salute (Chambers)

- 4) Pledge of Allegiance

(10:45 a.m.-BOCC)

C) Consent Agenda

- 5) Approval of Claims, Minutes and Personnel Change Orders
- 6) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims for 03/16-23/20
- 7) Minutes for March 2, 2020
- 8) Personnel Change Orders for 03/16-23/20

D) New/Old Business

8A) Amend Agenda

8B) Emergency Declaration COVID 19

8C) Resolution/Telecommuting Policy (T)

- 9) Fairs Program Capital Project Grant Agreement #K2940
- 10) Credit Card Request/Deputy Clerk of the Board
- 11) Correspondence
- 12) Pending List Reviewed
- 13) Award/2020 Liquid Asphalt Contract
- 14) Notice/Call for Bids for a Solid Waste Loader
- 15) Resolution/Temp. Closure of Almota Road
- 16) Resolution/Temp. Speed Limit Changes on Almota and Stevick Roads
- 17) Notice/Call for Bids for a New Moderate Risk Waste Facility

(11:00 a.m.-PWD)

MONDAY, MARCH 16, 2020 CON'T.

- 18) Division Updates
- 19) Approved Documents Signed

4. 12:00 p.m.-1:30 p.m. – Recess

5. 1:30 p.m.-2:00 p.m. – Reconvene/Board Business Continued

- E) Workshop
- 20) Ballot Proposition

(1:30 p.m.-Tensfeld)

6. 2:00 P.M. – COMMISSIONERS' MEETING RECESSED TO MONDAY, MARCH 23-17, 2020.

2:00 p.m.-2:30 p.m. – Convene/Board of Health

- 1) Approval of January 21, 2020 Minutes
- 2) Health Officer Update
- 3) Environmental Health Update
- 4) HIPAA Update
- 5) Administrative Update
- 6) Adjournment/Next Board of Health Meeting: May 18, 2020

3:30 p.m.-Whiteom meeting in Pullman (Kinzer).

6A. 3:00 p.m.-5:00 p.m. – Reconvene/Board Business Continued

- F) Workshop
 - 20A) COVID-19
 - 20B) Non-Action Items
- G) New/Old Business
 - 20C) Telecommuting Policy

(3:00 p.m.-BOCC)

6B. 2:00 P.M. – COMMISSIONERS' MEETING RECESSED TO TUESDAY, MARCH 17, 2020.

Tuesday, March 17, 2020

6C. 8:00 a.m.-12:00 p.m. – Reconvene/Board Business Continued

- H) Workshop
 - 20D) COVID-19
 - 20E) Non-Action Items

(8:00 a.m.-BOCC)

- I) New/Old Business
 - 20F) Any COVID-19 Related Decisions (T)

(11:00 a.m.-BOCC)

6D. 12:00 p.m.-3:00 p.m. -Recess

8:30 a.m.-Council on Aging Board meeting at Colfax Pantry Building (Largent).

1:00 p.m.-Incident Team meeting (Swannack).

2:00 p.m.-Veterans' Advisory Board meeting (Swannack).

6E. 3:00 p.m.-5:00 p.m. – Reconvene/Board Business Continued

- J) Workshop
 - 20G) COVID-19
 - 20H) Non-Action Items

(3:00 p.m.-BOCC)

- K) New/Old Business
 - 20I) Any COVID-19 Related Decisions (T)

(4:00 p.m.-BOCC)

6F. 5:00 P.M.-COMMISSIONERS' MEETING RECESSED TO MONDAY, MARCH 23, 2020.

Wednesday, March 18, 2020

9:30 a.m.-Whitcom meeting in Pullman (Kinzer).

Thursday, March 19, 2020

~~9:00 a.m.-Freight Mobility Strategic Investment Board meeting in Tacoma (Swannack).~~

Friday, March 20, 2020

7:30 a.m.-Government Affairs meeting in Pullman (Kinzer).

10:00 a.m.-Freight Mobility Strategic Investment Board webinar (Swannack).

MONDAY, MARCH 23, 2020

7. 9:00 a.m.-11:00 a.m. – Reconvene/Board Business Continued

L) New/Old Business (Chambers)

21) Approved Consent Agenda Items Signed

(9:00 a.m.-BOCC)

22) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims

23) Personnel Change Orders

23A) Motion to Authorize Amending Agenda

23B) Motion to add Items #25-#26, #29-#30, #36-#38 and #45-#46 to the Agenda

M) Workshop (Chambers)

24) Non-Action Items

(9:05 a.m.-BOCC)

25) COVID-19 Update

N) New/Old Business

26) COVID-19 Related Decisions (T)

8. 11:00 A.M.-COMMISSIONERS' MEETING RECESSED TO TUESDAY, MARCH 24, 2020.

7:30 p.m.-Fair Board meeting in Public Service Building (Largent).

TUESDAY, MARCH 24, 2020

8:00 a.m.-Washington State Association of Counties Exec. Committee Conf. Call (Largent).

9. 9:00 a.m.-11:00 a.m.-Reconvene/Board Business Continued

O) Workshop (Chambers)

(9:00 a.m.-BOCC)

27) COVID-19 Update

P) New/Old Business

28) COVID-19 Related Decisions (T)

28A) Motion to Authorize Amending Agenda

28B) Motion to add Items #28C-#28D

28C) Statement from the BOCC

28D) Personnel Change Order

28E) Travel Support Letter

10. 11:00 A.M.-COMMISSIONERS' MEETING RECESSED TO MONDAY, MARCH 30, 2020.

11. 2:00 a.m.-3:00 p.m.-Reconvene/Board Business Continued

Q) Workshop (Chambers)

28F) COVID-19 Update

(2:00 p.m.-BOCC)

R) New/Old Business

28G) COVID-19 Related Decisions (T)

28H) Resolution/Temporary Emergency Leave Policy

2:30 p.m.-Emergency Food and Shelter Program meeting at Colfax Pantry building (Kinzer).

12. 3:00 P.M.-COMMISSIONERS' MEETING RECESSED TO MONDAY, MARCH 30, 2020.

~~4:00 p.m.-Snake River Salmon Recovery Board meeting in Clarkston (Largent).~~

Wednesday, March 25, 2020

~~12:00 P.M.-AGENDA DEADLINE FOR THE MARCH 30, 2020 MEETING.~~

9:00 a.m.-Whitcom meeting at Pullman City Hall (Kinzer).

Thursday, March 26, 2020

10:00 a.m.-Martin Hall conference call meeting (Swannack).

Friday, March 27, 2020

11:00 a.m.-Eastern Washington Council of Governments conference call meeting (Swannack).

MONDAY, MARCH 30, 2020

13. 9:00 a.m.-10:30 a.m. – Convene/Board Business

Q) Workshop (Chambers)

29) Non-Action Items

30) COVID-19 Update

31) County Property Taxes Regarding Extensions/Due Dates

32) McKinstry Phase IV Implementation

(9:00 a.m.-BOCC)

14. 10:30 a.m.-10:45 a.m. – Recess

15. 10:45 a.m.-12:00 p.m. – Reconvene/Board Business Continued

R) Flag Salute (Chambers)

33) Pledge of Allegiance

S) Consent Agenda

34) Approval of Claims, Minutes and Personnel Change Orders

35) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims for 03/30/20

36) Personnel Change Orders for 03/30/20

T) New/Old Business

37) Resolution/Human Resources Account Write-Off

38) Restricted Reserve Allocation

39) Secretary of State Document Management Agreement (BOCC)

40) Resolution/Crime and Toxicology Lab

41) McKinstry Phase IV Loan Decision (T)

42) COVID-19 Related Decisions (T)

43) ~~Resolution/Temporary Client Accounts at Landfill~~

44) Digital CRAB Submittal

45) Division Updates

(10:45 a.m.-BOCC)

(11:00 a.m.-PWD)

16. 12:00 p.m.-1:30 p.m. – Recess

~~17. 1:30 p.m.-3:00 p.m. – Reconvene/Board Business Continued~~

~~U) Workshop (Chambers)~~

~~46) Non-Action Items~~

~~V) New/Old Business~~

~~47) COVID-19 Related Decisions (T)~~

~~(1:30 p.m.-BOCC)~~

~~(2:30 p.m.-BOCC)~~

18. 3:00 P.M.-COMMISSIONERS' MEETING RECESSED UNTIL TUESDAY, MARCH 31, 2020.

TUESDAY, MARCH 31, 2020

19. ~~9:00 a.m. - 11:00 a.m. - Reconvene/Board Business~~

~~W) Workshop (Chambers)~~

~~48) COVID-19 Update~~

~~(9:00 a.m. - BOCC)~~

~~X) New/Old Business~~

~~49) COVID-19 Related Decisions (T)~~

~~(10:00 a.m. - BOCC)~~

20. 11:00 A.M.-COMMISSIONERS' MEETING ADJOURNED TO MONDAY, APRIL 6, 2020.

Wednesday, April 1, 2020

~~7:00 a.m. - Quarterly Regional Breakfast meeting in Pullman (BOCC).~~

12:00 P.M.-AGENDA DEADLINE FOR THE APRIL 6, 2020 MEETING.

Thursday, April 2, 2020

Friday, April 3, 2020