



**WHITMAN COUNTY COMMISSIONERS'**  
**AGENDA**  
**SEPTEMBER 21 - OCTOBER 4, 2020**  
**REVISED AGENDA 09/18/20**  
**REVISED AGENDA 09/25/20**

Remote participation is available for attending the Commissioners' meetings. Due to COVID-19 all public meetings of the Whitman County Commissioners are closed to in-person attendance. We encourage staff and the general public to participate at: <https://zoom.us/j/250921172>.

**REGULAR MEETING** - The Whitman County Commissioners meet every Monday beginning at 9:00 a.m. (unless otherwise noted) on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Monday of the month in their Chambers at the Whitman County Courthouse, 400 N. Main Street, Colfax, WA. If Monday is a holiday, the Commissioners' regular meeting will take place on Tuesday. **The agenda is subject to change without prior notice.**

**REQUESTS** – All persons desiring to introduce an item for Commission discussion must submit the issue to the Clerk of the Board **no later than 12:00 p.m. on Wednesday** preceding the meeting unless otherwise noted.

**ACCOMMODATIONS** - The Commissioners' Chambers are accessible to the disabled via the Mill Street entrance to the Courthouse. For special services, call (509) 397-5240 by 12:00 p.m. on Wednesday preceding the meeting.

**MONDAY, SEPTEMBER 21, 2020**

1. **9:00 a.m.–10:00 a.m.–Convene/Board Business**
  - A) Workshop
    - 1) Non-Action Items **(9:00 a.m.-BOCC)**
  
2. **10:00 a.m.–10:15 a.m.–Recess**
  
3. **10:15 a.m.–12:00 p.m.–Reconvene/Board Business Continued**
  - B) Flag Salute
    - 2) Pledge of Allegiance **(10:15 a.m.-BOCC)**
  - C) Consent Agenda
    - 3) Approval of Claims, Minutes and Personnel Change Orders
    - 4) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims for **09/21-28/20**
    - 5) Minutes for **09/08/20**
    - 6) Personnel Change Orders for **09/21-28/20**
  - D) New/Old Business
    - 7) Deputy Sheriff Assoc. Agreement/Automated Time Clock System
    - 8) IT Purchase/Monitors
    - 9) Resolution/Creation of Fund 200.260.000
    - 10) Resolution/Creation of Fund 300.260.000
    - 11) **HUB Request to Quote L&I Insurance**
    - 12) Request for CARES Award Authorization
    - 13) Contract/CARES No. 20-6541C-038 Amendment A
    - 14) Resolution/County Excessive Force Policy
    - 15) Resolution/Residential Anti-Displacement and Relocation Assistance Plan
    - 16) COVID-19 Updates **(T)**
    - 17) COVID-19 Related Decision(s) **(T)**
    - 18) **Fire Related Decisions-General (T)**
    - 19) Correspondence
    - 20) Pending List Reviewed
    - 21) Presentation/County Road Administration Board Certificate **(10:45 a.m.-PWD)**
    - 22) 2021 Annual Construction Program
    - 23) Temporary Road Closure/Pine-City & Malden **(T)**
    - 24) Resolution/Malden Building Inspections
    - 25) Fire Related Decisions-**Public Works (T)**
    - 26) Division Updates
    - 27) Approved Documents Signed
  
4. **11:15 a.m. – 1:30 p.m.–Recess**

**MONDAY, SEPTEMBER 21, 2020 CON'T.**

**11:30 a.m.–11:45 a.m. – Convene/Board of Equalization**

1. The 2020 BOE convened.
2. Nominations for Chairman.
3. The Board, Assessor and Appraisers to be sworn in.
4. Approval of 12/02/19 Minutes and 01/07/20 Special Meeting Minutes.
5. Acknowledgement of 2021 certified assessment rolls.  
Due to BOE by July 15<sup>th</sup>.  
Due to State by January 1<sup>st</sup>.
6. Status of assessed **real** property values.  
Due by January 1<sup>st</sup>.
7. Status of assessed **personal** property values.  
Due by January 1<sup>st</sup>.
8. Status of assessed **senior** citizen exemption values.  
Due to State by February 28<sup>th</sup>.
9. Status of **assessed new construction** values.  
Placed on assessment rolls by August 31<sup>st</sup>.  
Due to State by September 15<sup>th</sup>.
10. Last date revaluation notices were mailed.
11. Last date new construction notices were mailed.
12. Petitions received?
13. Petitions stipulated?
14. Petitions pending?
15. Hearing(s) scheduled?
16. Adjournment/Next Meeting 9/28/20.

**12:00 p.m.**-Washington State Association of Counties Virtual Assembly meeting.

**1:00 p.m.– 1:30 p.m. – Convene/Board of Health**

1. Approval of July 20 and Special Meeting August 17, 2020 Minutes
2. Health Officer Update
3. Environmental Health Update
4. HIPAA Update
5. Administrative Update
  - a. 2021 Fee Schedule
  - b. Reduction or Waived Fees for Fire Victims (T)
6. Adjournment/Next Board of Health Meeting: November 16, 2020

**5. 1:30 p.m.- 4:00 p.m.–Reconvene/Board Business Continued**

- E) Workshop
- 28) 2021 Budget
  - 29) Administrative Services

**( 1:30 p.m.-Jensema)**  
**( 2:30 p.m.-Jensema)**

**6. 4:00 P.M.–COMMISSIONERS' MEETING RECESSED TO MONDAY, SEPTEMBER 28, 2020.**

**Tuesday, Sept. 22, 2020**

- 8:00 a.m.**-2019-2020 Washington State Association of Counties Executive Committee Conf Call (Largent).  
**10:00 a.m.-WA State Council on Aging (Swannack).**  
**9:00 a.m.**-Whitman County Weekly Public Health Update <https://zoom.us/j/98974499104>  
**10:00 a.m.**-Zoom Exit Meeting with State Auditor's Office (Largent).  
**4:00 p.m.**-Snake River Salmon Recovery Board meeting (Largent).

**Wednesday, Sept. 23, 2020**

**3:00 p.m.**-COVID-19 Long Term Care Facilities Advisory Committee meeting (Swannack).

**Thursday, Sept. 24, 2020**

- 10:00 a.m.**-Martin Hall Board meeting (Swannack).  
**12:30 p.m.**-Workforce Development meeting (Swannack).

**Friday, Sept. 25, 2020**

**11:00 a.m.**-Eastern Washington Council of Governments (Swannack).

**MONDAY, SEPTEMBER 28, 2020**

**7. 9:00 a.m.–11:00 p.m.–Reconvene/Board Business Continued**

F) New/Old Business

30) Approved Consent Agenda Items Signed

**(9:00 a.m.-BOCC)**

31) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims

32) Personnel Change Orders

G) Workshop

33) Non-Action Items

**(9:05 a.m.-BOCC)**

**H) Executive Session**

**34) Negotiations**

**(10:00 a.m.-HUNT/Wiedmer)**

**8. 11:00-10:00 a.m. 11:30 a.m.-Recess**

**11:30 a.m.–11:45 a.m. – Convene/Board of Equalization**

1. The 2020 BOE Convened.
2. Minutes approved for September 21, 2020.
3. Assessor's certificate of new construction values.  
Assessment deadline is July 31<sup>st</sup>.  
Due to State by September 15<sup>th</sup>
4. Last date new construction notices were mailed.
5. Petitions received?
6. Petitions stipulated?
7. Petitions pending?
8. Hearing(s) scheduled?
9. Adjournment.

**9. 11:45 a.m.–12:00 p.m.–Reconvene/Board Business Continued**

I) New/Old Business

35) COVID-19 Update **(T)**

36) COVID-19 Related Decision(s) **(T)**

37) Fire Related Decision(s) **(T)**

**10. 12:00 P.M.–COMMISSIONERS' MEETING ADJOURNED TO MONDAY, OCTOBER 5, 2020.**

**12:00 p.m.-Washington State Association of Counties Virtual Assembly meeting.**

**Tuesday, Sept. 29, 2020**

**9:00 a.m.-Whitman County Weekly Public Health Update** <https://zoom.us/j/98974499104>

**9:00 a.m.-Avista TAC meeting (Kinzer).**

**Wednesday, Sept. 30, 2020**

**12:00 P.M.-AGENDA DEADLINE FOR THE OCTOBER 5, 2020 MEETING.**

**3:00 p.m.-COVID-19 Long Term Care Facilities Advisory Committee meeting (Swannack).**

**Thursday, Oct. 1, 2020**

**Friday, Oct. 2, 2020**