

**082647 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 21, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners, and Connie Ellis, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Wraylee Flodin, Gary Petrovich, Victoria Fowler, Sharron Cunningham, Chris Nelson, Bill Tensfeld, Mark Storey (9:00 a.m.), and Brandy Dean (9:15 a.m.).

**082648 1.** The following items were discussed but no action was taken.

- Census Bureau
- County Credit Card Code
- AWC Retro Rating Membership
- Emergency Operations
- SHB 1406
- Complaint/Flagging Requirements
- Pilot Program/Remote Test for Leg.
- CDBG-PS Report
- CERB Grant/Loan
- Road Restrictions
- Public Works Staffing
- Hazard Mitigation Plan
- McKinstry Grade Audit Update
- County Travel Policy

**9:30 a.m. - Recess.**

**10:15 a.m. - Flag Salute.**

Present: Victoria Fowler and Gary Petrovich (10:15 a.m.).

**D082648A 2. Pledge of Allegiance.**

**Consent Agenda:**

**082649 3.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**082650 4.** Treasurer's Wire Transfers and Check Report in the amount of **\$20,302.94**, Payroll warrants numbered **347099-347106** for **\$6,158.52** and General Claims/Veterans' Relief warrants numbered **347261-347397** for **\$201,707.39** approved.

**082651 5.** January 6, 2020 minutes approved.

**082652-082662 6.** Personnel change orders approved.

**082663 7.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the revised 2020 county dues.

**082664 8.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the resolution authorizing the elimination of Fund 320.010.001 and transferring all assets to Fund 300.010.005 effective January 1, 2020.

**RESOLUTION NO. 082664**

**OF**

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, January 21, 2020; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to eliminate the Capital Projects-Outside Source-General Government-2002

G.O. Bond Project Fund #320.010.001, and all custodial assets will be transferred to Capital Improvement Fund 300.010.005.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to eliminate the Capital Projects-Outside Source-General Government-2002 G.O, Bond Project Fund #320.010.001 on December 31, 2019, and transfer all assets to the Capital Projects-General Government- Capital Improvement Fund 300.010.005 as of January 1, 2020.

PASSED, APPROVED AND ADOPTED this 21st day of January 2020 and effective as of January 1, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Dean Kinzer, Commissioner

**082665** 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the amount of \$100,000 for the 2020 Public Facilities (.09) allocation.

**082666** 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a letter notifying eligible organizations the 2020 .09 grant application period is now open.

**082667** 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign a letter reappointing Robert Curry to a three year term to the Solid Waste Advisory Committee to expire on December 31, 2022.

**082668** 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the revised 2020 signature authorization delegation for Facilities Management.

**082669** 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign the 2020 Signature Authority Delegation for Public Works.

**082670** 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** approve the Fountain Flying Service, LLC agreement to fly over congested areas in the unincorporated areas of Whitman County during the 2020 growing season.

**CORRESPONDENCE:**

**D082670A** 15. The following correspondence was received:

**082671** 15A. A letter was received from SE Washington Economic Development Association (SEWEDA) thanking the county for support of \$1,500.00 for 2019, and requesting the same support for 2020.

**082672** 15B. The Whitman County Land Use Hearing Examiner's annual report for 2019 was received.

**082673 15C.** A letter was received from the Washington State Liquor and Cannabis Board notifying the county of liquor licenses due to expire on April 30, 2020.

**082674 15D.** A letter was received from the Washington State Liquor and Cannabis Board notifying the county of marijuana licenses due to expire on June 30, 2020.

**082675` 16.** Commissioners' pending list reviewed.

**10:30 a.m. - Recess.**

**11:00 a.m. - Public Works.**

Present: Mark Storey, Dean Cornelison, Dan Gladwill, Alan Thomson, Katrin Kunze, and Garth Meyer (11:00 a.m.).

**082676 16A.** The following Public Works related issues approved/updated:

**ACTION ITEMS:**

**082677 17.** The formal transmittal of the proposed zone change for W.H.E.A.T. (We Honor Every American Troop) was received.

**082678 18.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the publishing of a notice of a public meeting for amending the Whitman County zoning map for W.H.E.A.T. (We Honor Every American Troop) from the Agricultural District to a Limited Light Industrial District.

**082679 19.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign the 2020 County Road Administration Board (CRAB) Digital Submittal Certification.

**082680 20.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution establishing the Johnson area roads project as presented.

**RESOLUTION NO. 082680  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating county road projects designated as follows for the Johnson Area Roads: C.R.P. No. 9050-9, Project No. XFR2001, C.R.P. No. 9210-2, Project No. XFR2002 and C.R.P. No. 9545-2, Project No. XFR2003.

IT IS HEREBY RESOLVED that the Johnson Road, County Road No. 9050 from milepost 7.21 to milepost 7.98, the Becker Road, County Road No. 9210 from milepost 0.00 to milepost 0.22 and the Johnson Cut Off Road, County Road No. 9545 from milepost 0.00 to milepost 1.39 be improved as follows:

HMA overlay and safety improvements.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Preliminary Engineering	\$ 15,000.00
Contract & Construction	<u>\$498,000.00</u>
<b>TOTAL</b>	<b>\$513,000.00</b>

This project is included in the officially adopted annual road program as Item No.5.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: February 1, 2020  
ESTIMATED date of completing work: October 31, 2023

ADOPTED this 21st day of January, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Dean Kinzer, Commissioner

**082681**        **21.**    Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution establishing the Pullman Airport Road project as presented.

**RESOLUTION NO. 082681**  
**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road project designated as C.R.P. No. 5600-6, Project No. XFR2000.

IT IS HEREBY RESOLVED that the Pullman Airport Road, County Road No. 5600 from milepost 3.40 to milepost 6.11 be improved as follows:

Grading, draining, widening and resurfacing including improving site distance and clear zone.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Preliminary Engineering	\$ 220,000.00
Right-of-Ways	\$ 200,000.00
Contract & Construction Engineering	\$3,500,000.00
<b>TOTAL</b>	<b>\$3,920,000.00</b>

This project is included in the officially adopted annual road program as Item No.6.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: February 1, 2020  
ESTIMATED date of completing work: October 31, 2026

ADOPTED this 21st day of January, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Arthur D Swannack, Commissioner  
  
\_\_\_\_\_  
Dean Kinzer, Commissioner

**082682**      **22.**    Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution establishing the Steptoe Area Roads Project as presented.

**RESOLUTION NO. 082682  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating county road projects designated as follows for the Steptoe Area Roads: C.R.P. No. 2270-2, Project No. XFR1906, C.R.P. No. 3860-2, Project No. XFR1903, C.R.P. No. 3862-2, Project No. 1904 and C.R.P. No. 3870-2, Project No. XFR1905.

IT IS HEREBY RESOLVED that the Scholz Road, County Road No. 2270 from milepost 0.00 to milepost 0.28, the McMeekin Road, County Road No. 3860 from milepost 1.73 to milepost 1.88, the Steptoe-Station St., County Road No. 3862 from milepost 0.00 to milepost 0.13 and the Steptoe-Steptoe St., County Road No. 3870 from milepost 0.00 to milepost 0.11 be improved as follows:

HMA overlay.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Preliminary Engineering	\$ 10,000.00
Contract & Construction	<u>\$190,000.00</u>
<b>TOTAL</b>	<b>\$200,000.00</b>

This project is hereby made a part of the officially adopted annual road program, as Item No. 7, in accordance with RCW 36.81.130.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: February 1, 2020  
ESTIMATED date of completing work: October 31, 2021

ADOPTED this 21st day of January, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Dean Kinzer, Commissioner

**DIVISION UPDATES:**

**D082682A** 23. The following division updates provided by Public Works staff.

**Building Division:**

**082683** 23A. Dan Gladwill presented the 4<sup>th</sup> quarter Building Department report for 2019, as well as the 2019 year-end report. He stated although the 4<sup>th</sup> quarter for 2019 was slightly short from previous years, the overall year totals ran fairly average.

**Planning Division:**

**D082683A** 23B. Alan Thomson reported he had sent the latest version of the marijuana ordinance to the commissioners for review. The next Planning meeting is scheduled for February 5<sup>th</sup>. He commended the Planning Commission on their efforts in researching and developing the proposed code. He added they took into consideration a considerable amount of public input and he is optimistic a decision will soon be made and forwarded to the commissioners for review. Prosecuting Attorney, Denis Tracy, attended their last meeting and interfaced with the Planning Commission. His input was significant. Mr. Thomson reminded commissioners the moratorium is scheduled to end soon.

**Engineering Division:**

**D082683B** 23C. Dean Cornelison reported they will soon run out of room for stockpiling rock for the Almota IV project. The crew is currently running 24 hour shifts. They will be forced to shut down by mid-February, but will start again as soon as possible.

**D082683C** 23D. The Engineering Department will be lacking staff for most of the year.

**D082683D** 23E. Public Works Director, Mark Storey, informed commissioners he had met with administration from the City of Pullman as well as from the Pullman-Moscow Regional Airport. Their conversation concluded it would be in everyone's best interest to be able to design the entire Pullman Airport road project at once. They agreed to begin searching for opportunities to apply for funds to enable them to do this. It would also allow for the best opportunities to attract other money sources. They plan to meet again in September. He concluded, until then, they will go their separate ways to fact find. The work is slated to be done in 2025.

**D082683E** 23F. Mark Storey and Debbie Snell, from the Port of Whitman, travelled to Olympia to present the Port of Wilma project. They were awarded a \$250,000 CERB (Community Economic Revitalization Board) grant in the amount of \$250,000 as well as a low interest loan for \$750,000. Commissioners commended them on their efforts.

**Solid Waste Division:**

**D082683F** 23G. The office building has been installed at the landfill. The sewer is scheduled to be hooked up in the next couple of days.

**D082683G 23H.** Recycling rates for 2020 will be "out of pocket". The cost for 2019 was \$47,110. This is a loss. It costs the county approximately \$2,000-\$7,000 per month to supplement this program.

**D082683H 24.** Approved documents signed.

**11:30 a.m. - BOCC Workshop.**

Present: Chris Nelson, Wraylee Flodin, Jessica Jensema, Sharron Cunningham, Fran Martin, Pete Martin, John Hall, Gary Petrovich and Victoria Fowler (11:30 a.m.)

**082684 25.** The following items were discussed but no action was taken.

- Tekoa Parks & Recreation District #6

**12:00 p.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued.**

Present: Asa Brown and Brian Kraft (1:30 p.m.).

**082685 26.** Brian Kraft, Assistant Vice-President of the Innovation and Research Engagement Office at Washington State University, presented the idea of knowledge-based economic development on the Palouse. He stated the Palouse Knowledge Corridor (PKC) was initially formed to serve this role but has struggled to find its footing within the regional economic development landscape. Mr. Kraft stated his office believes the solution is to reposition the PKC to become a "cross-border, knowledge-based economic development organization with an initial focus on value-added agricultural products". By placing the emphasis on the word 'knowledge' the PKC can become the economic development conduit between the universities and regional businesses. One goal is to manage a product competition event to leverage the ideas generated in the competition as a means to catalyze new business development. He asked the commissioners to consider partnering with them for financial support. Mr. Kraft ended his presentation leaving time to answer questions.

**2:00 p.m. - Board Business Continued/Executive Session.**

Present: Kelli Campbell, Bailey Wiedmer, Gary Petrovich, and Gary and Valerie Hunt (2:00 p.m.).

**082686 27.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to go into executive session with the above individuals until 3:10 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**3:10 p.m. - Return to Open Session/Recess.**

**D082686A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 27, 2020 at 9:05 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended. Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D082686B 28.** Approved consent agenda items signed.

**082687 29.** Treasurers Wire Transfers and Check Report in the amount of **\$561,864.53**, Payroll warrants numbered **347406-347416 and 347420** for **\$477,700.10** and

General/Veterans' Relief/Payroll warrants numbered **347434-347503** for **\$322,171.28** approved.

**082688-082689** 30. Personnel change orders approved.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Sandy Jamison, Sharron Cunningham, Chris Nelson, Victoria Fowler, Bill Tensfeld, Mark Storey (9:05 a.m.), Brandy Dean (9:20 a.m.), and Brett Myers (9:30 a.m.).

**082690-082691** 31. The following items were discussed but no action was taken.

- Freight Mobil. Strat. Invest. Board
- Road Usage Charge
- Public Works Staffing
- CRAB Digital Submittal Cert.
- Klemgard Dust Control
- Bald Butte/Communications
- Palouse Prairie/Communications
- Fair Foundation/RV Park
- Revised Property Tax Statement
- Legislative Issues
- Elections
- Jail/Medical Contract
- Jail Facade
- McKinstry Grade Audit Update
- GIS Contract
- Lobbyist Conf. Call (10:00 a.m.)

**10:15 a.m. - Adjournment.**

**D082691A** Commissioner Swannack **moved** to adjourn the **January 21, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on February 3, **2020**. The foregoing action made this **21st** day of **January 2020**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ ARTHUR D SWANNACK, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

---

MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners