

082692 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 3, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Lance Bishop, Sandy Jamison, Victoria Fowler, Sharron Cunningham, Chris Nelson, Wraylee Flodin, Mark Storey (9:00 a.m.), and Brandy Dean (9:15 a.m.).

082693 1. The following items were discussed but no action was taken.

- Credit Card Code
- Public Record Request
- Homeland Security Email
- SHB 1406
- SHB 3020
- SHB 6442
- Martin Hall
- DHS Emergency Restrictions
- Lodging Tax Reporting
- County ID Badges
- SHB 2331
- SHB 2186
- SHB 2692
- W.H.E.A.T. Zone Change
- SHB 2247
- SHB 2688
- Board of Tax Appeals
- Elections
- McKinstry Workshop
- Vault Shelving

10:00 a.m. - Recess.

10:15 a.m. - Flag Salute.

Present: Paul Spencer, Victoria Fowler, and Chris Nelson (9:00 a.m.).

D082693A 2. Pledge of Allegiance.

Consent Agenda:

082694 3. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

082695 4. Treasurer's Wire Transfers and Check Report in the amount of **\$1,874.00**, and General Claims/Veterans' Relief warrants numbered **347504-347612** for **\$192,671.37** approved.

082696 5. January 21, 2020 minutes approved.

082697-082702 6. Personnel change orders approved.

082703 7. Treasurer, Chris Nelson, presented the 2019 property tax refund report. A total of \$36,446.19 in refunds were issued.

082704 8. Chris Nelson reported the Treasurer's office was not requesting any personal property taxes be cancelled for any prior year. Efforts are ongoing to collect any past due taxes.

082705 9. Assessor Robin Jones, presented the property tax certification list for the 2019 tax year. County taxable valuation was \$4,439,886,458.00. The total levy rate is dropping.

082706 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize signing the 2020 revised signature authority delegation form for the Sheriff's office.

082707 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize publishing a notice of call for bids for the 2020-2021 legal printing contract period.

082708 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize publishing a notice for a public hearing to consider extending the marijuana moratorium.

082709 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign a letter reappointing Benno Mohr to a four year term on the Blue Ribbon Advisory Task Committee expiring December 31, 2023.

082710 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the chairman to sign a letter reappointing Keith Paulson to a four year term on the Planning Commission expiring December 31, 2023.

CORRESPONDENCE:

D082710A 15. The following correspondence was received:

082711 15A. A confirmation of services request was received by TimeClock Plus for installation and on-site support.

082712 16. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Garth Meyer, Paul Spencer, Alan Tomson, Dean Cornelison, Katrin Kunz, Kathleen Parker, Lana Myers, Brandon Kruger and Mark Storey (11:00 a.m.).

082713 16A. The following Public Works related issues approved/updated:

ACTION ITEMS:

082714 17. The public meeting was convened for amendment to the Whitman County zoning map regarding the proposed W.H.E.A.T. (We Honor Every American Troop) zone change for approximately 2-acre parcel from the Agricultural District to a Limited Light Industrial District.

Planning Assistant, Katrin Kunz, briefly explained the need for W.H.E.A.T. to be zoned in a Limited Light Industrial District zone. Public Works Director, Mark Storey stated staff supports and is recommending moving forward with the change.

Lana Myers stated she and her husband Roger, who served in the Navy, started the W.H.E.A.T. program approximately two years ago. They are a 501(c)(3) nonprofit organization incorporated in LaCrosse, Washington. Their goal is to mail one care package per day to units who need, but cannot get, packages in a timely manner. They currently support 17 Units with 500 troops.

There being no further comments the regular meeting was reconvened.

082715 18. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the amendment of the Whitman County Zoning Map for W.H.E.A.T. from the Agricultural District to a Limited Industrial District as presented. (See more discussion after item #27).

082716 19. No action taken. (See more discussion after item #27.)

082717 20. No action necessary.

082718 21. The regular meeting was recessed at 11:10 a.m. and the hearing convened by the Chairman for the matter of the intent to vacate all of county road #8480.

Public Works' Director, Mark Storey, presented the report of County Engineer and stated, in his opinion, it is not advisable to preserve said road for the county transportation system in the future, adding it should be passed to the owners of record of the adjoining land.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

082719 22. Commissioner Swannack moved Commissioner Kinzer seconded the motion and carried to approve the resolution to vacate and abandon county road #8480 in SW ¼ of section 1, Township in 14 North, Range 44 East, W.M., Whitman County, Washington as presented.

| | | |
|--------------------------------|---|------------------------------|
| In the Matter of the Intent to |) | RESOLUTION NO. 082719 |
| Vacate and Abandon all of |) | |
| County Road 8480, in the SW ¼ |) | RESOLUTION VACATING |
| Section 1, Township 14 North, |) | |
| Range 44 East, W. M., Whitman |) | |
| County, Washington |) | |

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon County Road No. 8480 on the 6th day of January, 2020.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve County Road No. 8480 for the county transportation system and therefore recommended the vacation of County Road No. 8480.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 3rd day of February, 2020, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said County Road No. 8480 is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that County Road No. 8480 located in the SW ¼ of Section 1, Township 14 North, Range 44 East, W.M., in Whitman County, Washington, more particularly described as follows: All of County Road No. 8480 lying east of the easterly right of way line of SR 195 and north of the northerly right of way line of Old Wawawai Road, County Road No. 9011.

DATED at Colfax, Washington, this 3rd day of February, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

082720 23. Commissioner Swannack moved Commissioner Kinzer seconded the motion and carried to approve the resolution to temporarily close a portion of Wawawai Road on March 7, 2020 for the 2020 Snake River Canyon half marathon as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON

In the Matter of temporarily closing a portion of Wawawai Road #9000 Whitman County, Washington) RESOLUTION No. 082720 ORDER TERMPORARILY CLOSING A COUNTY ROAD

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of temporarily closing a portion of a certain road pursuant to R.C.W. 47.48.010;

WHEREAS, it is desired that the Wawawai Rd. No. 9000, From Wawawai Park to Steptoe Canyon Road, should be temporarily closed to "through traffic" for the 2020 Snake River Canyon Half Marathon on March 7, 2020 from 8:30 a.m. to 2:00 p.m.,

IT IS HEREBY RESOLVED, that a portion of Wawawai Rd. No. 9000 be temporarily closed to vehicular "through" traffic from Wawawai Park to Steptoe Canyon Road, commencing on Saturday March 7, 2020 from 8:30 a.m. to 2:00 p.m.

ADOPTED this 3rd day of February 2020.

BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC Clerk of the Board BY: Connie Ellis Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

082721 24. Commissioner Swannack moved Commissioner Kinzer seconded the motion and carried to authorize the Chairman to sign the revised County Road Administration Board's (CRAB) Digital Submittal as presented.

082722 25. Commissioner Swannack moved Commissioner Kinzer seconded the motion and carried to approve publishing the notice to call for bids on a new/current model year 66,000 lb. truck chassis as presented.

DIVISION UPDATES:

D082722A 26. The following division updates provided by Public Works staff.

Maintenance Division:

D082722B 26A. Brandon Kruger reported snow removal has been going great with lack of recent snow. The crew is repairing equipment after the short bout of winter and will continue to be prepared.

D082722C 26B. Roads have been posted for weight limits. The department will continue to monitor and evaluate in order to protect county roads from further damage.

Engineering Division:

BOCC MINUTES-02/03/20

D082722D 26C. Dean Cornelison reported crushing finished up last week for the Almota IV project. The only need left is to blast for shot rock. The quarry has turned into a muddy mess. April 1st is the tentative target date for construction to begin.

D082722E 26D. Union Center and Repp Quarry will begin crushing at the end of February or the beginning of March. Crushing is expected to be complete by the end of March.

D082722F 26E. The department will begin to inventory culverts. This must be done before the bridge crew can inspect and evaluate bridge damage. A rating system has been developed for culverts, but the crew needs to determine what the next steps will be.

Administrative Division:

D082722G 26F. Mark Storey presented a plaque honoring Whitman County's historic Luten Arch Bridges.

D082722H 27. Approved documents signed.

D082722I 27A. The Deputy Clerk of the Board asked the commissioners to revisit item #18 for procedural purposes. Maribeth Becker, Clerk of the Board, explained the necessity for the Board to first make a decision after the public meeting to select one of the following three options:

- 1) Accept/adopt the Planning Commission's Recommendations/Findings;
- 2) Refer the issue back to the Planning Commission for further report; or
- 3) Determine changes and/or further information deems a hearing by the County Commissioners.

If option #1 is selected, a second action is then required to adopt the ordinance amending the Whitman County zoning map (Item #19).

D082722J 27B. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to reconsider item #18, the Commissioners' decision on the proposed W.H.E.A.T. zone change.

D082722K 27C. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the Planning Commission's recommendations and findings of fact in regards to the zone change proposal for W.H.E.A.T. from an Agricultural District to a Limited Light Industrial District (Item #18).

082723 27D. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt an ordinance amending the Whitman County zoning map to change the zoning from the Agricultural District to a Limited Light Industrial District as presented (Item #19).

**ORDINANCE NO. 082723
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM THE AGRICULTURAL DISTRICT TO A LIMITED LIGHT INDUSTRIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for W.H.E.A.T. for an approximately 2-acre parcel from the Agricultural District to a Limited Light Industrial District for property located at 3202 LaCrosse Airport Rd, LaCrosse, WA 99143, in Section 2, Township 15 N., Range 39 E., W.M., Whitman County, Washington.

BOCC MINUTES-02/03/20

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 3rd day of February, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

11:40 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Brandy Dean, Chris Nelson, Gary Petrovich, Mark Storey, Lance Bishop, Casey McGourin, Lance Funke, and Jack Knudsen (1:30 p.m.).

082724 28. The following item was discussed but no action was taken.

- McKinstry Grade Audit/Project Options

3:00 p.m. - BOCC Workshop (Port of Whitman).

Present: John Love, Kristine Meyer, Tom Kammerzell, Gary Petrovich, Mark Storey and Victoria Fowler (3:00 p.m.).

082725 29. The following items were discussed but no action was taken.

- Port of Wilma/CERB grant and loan

3:30 p.m. - Recess.

D082724A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 10, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners, and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D082724B 30. Approved consent agenda items signed.

082725 31. Treasurers Wire Transfers and Check Report in the amount of **\$274,982.91,** and General/Veterans' Relief/Payroll warrants numbered **347631-347735** for **\$339,284.78** approved.

082726-082736 32. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Sharron Cunningham, Sandy Jamison, Chris Nelson, Victoria Fowler (9:05 a.m.), and Lance Bishop (9:10 a.m.).

082737 33. The following items were discussed but no action was taken.

- Credit Card Policy
- Joint Venture Rules
- Procurement Policy
- Martin Hall
- Rosalia Trestle
- HIPAA Training
- Right-of-Way Franchise Fees
- SEWEDA "Dream It. Do It." Program
- Road Conditions/Weight Limits
- McKinstry Workshop/Financing
- District Court/Roofing
- County Website Update
- Public Records Request

9:35 a.m. - Adjournment.

D082737A Commissioner Swannack **moved** to adjourn the **February 3 and 10, 2020** meetings. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 18, 2020**. The foregoing action made this **10th** day of **February 2020**.

ss/ DEAN KINZER, COMMISSIONER
ss/ ARTHUR D SWANNACK, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners