

**082981 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 4, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, and Connie Ellis, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Lance Bishop.

Remotely: Lance Funke, Casey McGourin, Jack Knudsen, Brandy Dean, Annie Pillers, Les Wigen, Jessica Jensema, Kelli Campbell, Iphone Amanda, Jill Whelchel, Newsroom, Ellary Holliday, Chris Nelson, espy, Sandy Jamison, Bailey Wiedmer, Cathrine Wigen, AlysaW179, Sharron Cunningham, Kim's Ipad, Mark Storey, Victoria Fowler, Janet Schmidt, Robin Jones, Bill Tensfeld (9:00 a.m.), and Kelsey (9:30 a.m.).

**082982-082984 1-3.** The following items were discussed but no action was taken.

- McKinstry Update
- Governor's Orders/Update
- Open Public Meeting Rules
- CDBG-PS Grant
- Courthouse Limited Operations
- Jail Boiler
- WSU Extension
- Landfill Update

**10:45 a.m. - Flag Salute.**

Remotely: Lance Bishop, Brandy Dean, Annie Pillers, Les Wigen, Jessica Jensema, Kelli Campbell, Iphone Amanda, Jill Whelchel, Newsroom, Ellary Holliday, Chris Nelson, espy, Sandy Jamison, Bailey Wiedmer, Cathrine Wigen, AlysaW179, Sharron Cunningham, Kim's Ipad, Mark Storey, Victoria Fowler, Janet Schmidt, Robin Jones, Bill Tensfeld, Bill (10:45 a.m.), and Kelsey (10:45 a.m.).

**D082984A 4. Pledge of Allegiance.**

**Consent Agenda:**

**082985 5.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**082986 6.** Treasurer's Wire Transfers and Check Report in the amount of **\$1,518,468.05** and Payroll warrants numbered **348765-348773** for **\$457,864.45** approved.

**082987 7.** April 20, 2020 minutes approved.

**082988 8.** Personnel change orders approved.

**082989 9.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the April 1, 2020 thru March 31, 2021 lease agreement between Whitman County and Alternatives to Violence of the Palouse (ATVP) as presented.

**082990 10.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a letter of support from the Snake River Salmon Recovery Board regarding the Columbia River Basin Salmon Management Policy C-3620 as presented.

**082991 11.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the CDBG Amendment "A" award to Community Action Center with the correction under Community Action program services cost description changing the amount to \$96,797.00 from \$81,979.00.

CORRESPONDENCE:

D082991A 12. There was no correspondence.

082992 13. Commissioners' pending list reviewed.

11:00 a.m. - Public Works.

Present: Mark Storey.

Remotely: espy, mjones, Annie Pillers, Victoria Fowler, Paul R's iphone, Bailey Wiedmer, Sharron Cunningham, telephone, Hailey Lewis and Jessica Jensema (11:00 a.m.).

082993 13A. The following Public Works related issues approved/updated:

ACTION ITEMS:

082994 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the resolution approving to update the Solid Waste fees to charge an additional 2.5% with a \$2.00 minimum for people wishing to use either a debit or credit card to pay for disposal services.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of Updating	)	RESOLUTION No. <u>082994</u>
Solid Waste Fees	)	
Whitman County Public Works Department	)	ORDER ESTABLISHING FEES
Whitman County, Washington	)	

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of updating some of the Solid Waste Fees charged by Whitman County Public Works in the daily operation of the Solid Waste Facility;

WHEREAS, the Director of Solid Waste and Recycling, Public Works Director, and Board of County Commissioners have determined the importance of establishing and maintaining fees that reflect current practices,

AND, WHEREAS, the Board recognizes the necessity to operate the Solid Waste Facility in a manner that is as easy and flexible as is practicable for the users, including the use of credit and debit cards,

AND, WHEREAS, the Board recognizes that the credit/debit card vendor service selected by the Treasurer's office charges a processing fee of 2.5% with a \$2.00 minimum for the use of credit and debit cards,

IT IS HEREBY RESOLVED that Whitman County will charge an additional 2.5%, with a \$2.00 minimum for people wishing to use either a debit or credit card to pay for disposal services at the solid waste facility,

ATTEST:

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Michael Largent, Chairman

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Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

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Arthur D. Swannack, Commissioner

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Dean Kinzer, Commissioner

**082995** 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to reject all bids received for the MRW remodel project and authorize the Public Works Department to make appropriate changes to the plans and specification, and move forward with a new Notice to Call for Bids for the MRW remodel project.

**082996** 16. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve publishing the 2<sup>nd</sup> call for bids for the remodeling of the Moderate Risk Waste (MRW) building at the Whitman County Solid Waste Facility.

**DIVISION UPDATES:**

**D082996A** 17. The following division updates provided by Public Works staff.

**Engineering Division:**

**D082996B** 17A. Public Works Director, Mark Storey, reported the crew is moving forward on the Almota 4 Road project. With great spring weather, it has been going well. They have not started on the middle part of the road yet.

**Maintenance Division:**

**082997** 17B. At the April 20<sup>th</sup> meeting, Mark Storey informed commissioners the 2020 road stabilization small works bid was awarded to EnviroTech Services, Inc. after a competitive process. Mark Storey reported there was some confusion about how to calculate tax so the corrected award went to Roadwise, Inc.

**Building Division:**

**D082997A** 17C. The Building and Planning Departments are working from home. Permits which can be approved without coming into contact with the applicant are moving forward. Existing permits can begin work again.

**D082997B** 18. Approved documents signed.

**082998-082999** 19-20. The Chairman asked the other commissioners if there was a need for the COVID-19 related workshop in the afternoon. The consensus was there was not. The workshop was cancelled.

**11:30 a.m. - Recess.**

**2:00 p.m. - Reconvene/Board Business Continued/Executive Session.**

Remotely: Kelli Campbell, Bailey Wiedmer, Gary and Valerie Hunt (2:00 p.m.).

**083000** 21. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to go into executive session with the above individuals until 3:00 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**3:00 p.m. - Return to Open Session/Recess.**

**BOCC Minutes-05/04/20**

**D083000A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 11, 2020** at **9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D083000B 22.** Approved consent agenda items signed.

**083001 23.** Treasurers Wire Transfers and Check Report in the amount of **\$367,441.11**, and General/Veterans' Relief/Payroll warrants numbered **348948-349113** for **\$840,589.09** approved.

**083002-083006 24.** Personnel change orders approved.

**9:05 a.m. - BOCC Workshop.**

Remotely: Lance Bishop, Mark Storey, Kelli Campbell, Bailey Wiedmer, Sharron Cunningham, Jessica Jensema, Sandy Jamison, Brandy Dean, Chris Nelson, Jill Whelchel, Les Wigen, Catherine Wigen, Mike Jordan, Janet Schmidt, Robin Jones, espy and Victoria Fowler, (9:05 a.m.).

**083007-083008 25-26.** The following items were discussed but no action was taken.

- Special BOH Meeting
- Special BOCC Meeting
- COVID-19 Variance
- COVID-19 Expense Tracking
- COVID-19 PRA Update
- Fair Insurance
- Historic Courthouse Grants
- WSDOT Possible Reductions
- Whitcom User Fees
- McKinstry Funding
- Salary Comm. Meeting
- TimeClock Testing
- Tax Season Successful
- Credit Cards/Landfill
- Almota Road Project
- July Jury Trials
- Jail Boiler Installed
- On-line Candidate Filing
- Phase I Drive-In Wifi
- Prosecutor's Ofc. Update
- CARES Act Funding Process

**083009 27.** There were no COVID-19 related decisions.

**9:35 a.m. - Adjournment.**

**D083009A** Commissioner Swannack **moved** to adjourn the **May 4 and 11, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 18, 2020**. The foregoing action made this **11th** day of **May 2020**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ ARTHUR D SWANNACK, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners

**BOCC Minutes-05/04/20**

**083010 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for a **Special Meeting on Wednesday, May 13, 2020 at 1:45 p.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely, and Connie Ellis, Deputy Clerk of the Board attended.

**1:45 p.m. - Reconvene/Board Business Continued.**

Present: Troy Henderson, Chris Skidmore, and Sandy Jamison (1:45 p.m.)

Remotely: Lance Bishop, Ellary Holliday, Tom Handy, Mike Jordan, Hailey Lewis, Bill Spence, Jill Whelchel, Bill Tensfeld, espy, Doug Taylor, Kelli Campbell, Newsroom, Anthony Kuipers, Victoria Fowler, Jeff Guyett, Michele Beckmann, Phone (1:45 p.m.), and Dawn Smith (1:50 p.m.).

**083011 28-29.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the recommendation of the Whitman County Board of Health to submit a phase variance application request to go from Phase 1 to Phase 2 of the Governor's "Phased Approach to Reopening Washington Plan" and authorize Whitman County Public Health Director, Troy Henderson, to submit the application to the Washington State Department of Health.

**1:55 p.m. - Adjournment.**

**D083011A** Commissioner Swannack **moved** to adjourn the **May 13, 2020** special meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The foregoing action made this **13th** day of **May 2020**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ ARTHUR D SWANNACK, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners