

083053 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 1, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (Remotely) and Dean Kinzer (Remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Mark Storey, Kelli Campbell, Ellary Holliday, Lance Bishop, Jessica Jensema, Bill Tensfeld, Chris Nelson, Bailey Wiedmer, Tom Handy, Sharron Cunningham, Cathrine Wigen, Hailey Lewis, Sandy Jamison, Whitman County, Jacob Jones, Bill Spence, Janet Schmidt, and Jill Whelchel (9:00 a.m.).

083054-083055 1-2. The following items were discussed but no action was taken.

- Governor's Phase 3 Variance
- CARES Act Consultant
- Administrative Services Position
- Continued Remote Access
- Request from Penni Martinez
- Temporary Emergency Leave
- Voluntary Leave Incentive Program
- Martin Hall
- Workforce Development
- Governor's Phone Call
- Water Banking
- Whitman County Road Conditions
- TimeClock Plus Test
- Tax Revenues
- Current Expense Cash Balance
- WSU Extension
- Courtroom Configuration
- PPE Order
- McKinstry Update/Funding

9:35 a.m. - Recess.

10:15 a.m. - Flag Salute.

Remotely: Lance Bishop, Ellary Holliday, Tom Handy, Whitman County, Jill Whelchel, Bill Tensfeld, Bailey Wiedmer, Sharron Cunningham, and Bill Spence, and Kelli Campbell (10:15 a.m.).

D083055A 3. Pledge of Allegiance.

Consent Agenda:

083056 4. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

083057-083058 5. Treasurer's Wire Transfers and Check Report in the amount of **\$5,299,668.13** approved.

083059 6. May 18, 2020 minutes approved.

083060-083062 7. Personnel change orders approved.

D083062A 7A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize amending the agenda.

D083062B 7B. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to add items #10A, #17A and #24 to the agenda.

083063 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the Signature Authorization Form for Whitman County Emergency Management to receive the Washington State Military Public Assistance Grant Agreement D20-382; Presidential Declaration #FEMA-4481-DR-WA COVID 1.

083064 **9.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the chairman to sign the letter designating authorized representatives for the WA State Military Public Assistance Grant Agreement D20-382; Presidential Declaration #FEMA-4481-DR-WA COVID 1.

083065 **10.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the 2021 and "continuing seasons" agricultural burning agreement with the Whitman Conservation District.

083066 **10A.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to amend the 2020 CIP approved projects list to add the McKinstry project.

083067 **11.** Facilities Director, Brandy Dean, reported the sales tax used to calculate the total cost of the McKinstry project in Board Order # 083027 was incorrect (Total \$2,098,345.00) She provided the correct grand total for the approved project updates (Total \$2,084,097.00).

Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to fund the McKinstry project Scenario #1 in the amount of \$2,084,097.00 to include \$1,584,097 coming out of current expense cash and \$500,000.00 coming out of fund #300.010.000 (REET CIP).

083068 **12.** There were no COVID-19 related decisions.

083069 **13.** The following bids were received.

BIDDER	AMOUNT
Whitman County Gazette/Moscow-Pullman Daily News	\$11.00 per column-inch
	\$ 5.00 for affidavit of publication
affidavit	\$10.00 for each additional

A cashier's check in the amount of \$1,000.00 was received.

083070 **14.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to award the bid for Whitman County's 2020-2021 legal printing to Whitman County Gazette/Moscow-Pullman Daily News in the amount of \$11.00 per column-inch, \$5.00 for affidavit publication, and \$10 for each additional affidavit.

CORRESPONDENCE:

D083070A **15.** The following correspondence was received:

083071 **15A.** A letter was received from the Washington State Liquor and Cannabis Board notifying Frantz Farms, LLC had renewed their marijuana license to include non-retail and marijuana processor privileges, as well as Seattle Sound, LLC to include marijuana producer tier 2 privileges. Both will expire on October 31, 2020.

083072 **15B.** A letter was received from the Washington State Liquor and Cannabis Board notifying change in limited liability members for Floyd's Cannabis Company.

083073 **16.** Commissioners' pending list reviewed.

D083073A **17.** Approved documents signed.

10:40 a.m. - Recess.

D082073B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Friday, June 5, 2020 at 10:15 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Connie Ellis, Deputy Clerk of the Board attended.

10:15 a.m. - Reconvene/Board Business Continued.

Present: Troy Henderson and Chris Skidmore (10:00 a.m.).
Remotely: Lance Bishop, Bill Spence, Kelli Campbell, Bill Tensfeld, Jana Mathia, Michele Beckmann, Bailey Wiedmer, Annie Pillers, Hailey Lewis and Tom Handy (10:15 a.m.).

083074 17A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the recommendation of the Whitman County Board of Health and authorize Whitman County Public Health Director, Troy Henderson, to submit an application to the State Secretary of Health to move from phase two to all of phase three's modifications under the Governor's "Safe Start-Washington's Phased Reopening" plan.

10:30 a.m. - Recess.

D083074A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 8, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (Remotely) and Dean Kinzer (Remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (Remotely) and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D083074B 18. Approved consent agenda items signed.

083075 19. Treasurers Wire Transfers and Check Report in the amount of **\$344,168.57,** and General/Veterans' Relief/Payroll warrants numbered **349325-349430** for **\$322,467.65** approved.

083076-083080 20. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Present: Chris Nelson, Wraylee Flodin (9:05 a.m.) and Robin Jones (9:10 a.m.).
Remotely: Lance Bishop, Ellary Holliday, Tom Handy, Kelli Campbell, Jill Whelchel, Sharron Cunningham, Bailey Wiedmer, Bill Spence, Telephone, Whitman County, Ipad(2), Bill Tensfeld, Sandy Jamison, Jessica Jensema, Anthony Kuipers, Cathrine Wigen, Janet Schmidt, Annie Pillers, Paul Kimmell (9:05 a.m.), and Mark Storey (9:10 a.m.).

083081-083082 21-22. The following items were discussed but no action was taken.

- Employees Exempt from Overtime
- Temporary Emergency Leave
- Online Mayors' Roundtable
- County Safety Plan
- Public Service Bld. Engineering
- COVID-19 Update
- Almota 4 Road Project
- Auditor Staffing
- WSU Extension/4-H Update
- Treasurer Staffing
- Workshop Zoom Meetings

083083 23. There were no COVID-19 related decisions.

083084 **24.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize and sign the Professional Services Agreement between Whitman County and Opheim Consulting, LLC for the CARES Act funding administration as presented.

9:40 a.m. - Adjournment.

D083084A Commissioner Swannack **moved** to adjourn the **June 1** and **8, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 15, 2020**. The foregoing action made this **8th** day of **June 2020**.

ss/ DEAN KINZER, COMMISSIONER
ss/ ARTHUR D SWANNACK, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners