

BOCC Minutes-07/20/20

083189 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 20, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Ellary Holliday, Lance Bishop, Nate, Annie Pillers, Chris Nelson, Sharron Cunningham, Jessica Jensema, Sandy Jamison, Tom Handy, Telephone, Brandy Dean, Bill Tensfeld (9:00 a.m.), Mark Storey, Dean Cornelison, Karen Kiessling (9:35 a.m.), Sue Hinze (9:40 a.m.), Mary Collins (9:45 a.m.) and Jacob Jones (9:50 a.m.).

083190-083191 1-2. The following items were discussed but no action was taken.

- Veterans' Advisory Board Request
- IT Credit Card Request
- Emergency Operations Center Location
- Budget Amendment #2
- US Corps of Engineers
- Elections
- IT Staff/Shortage
- Facilities Staff/Shortage
- McKinstry Kick-Off Meeting
- Liberty State
- Comprehensive Plan/Rewrite
- Gordan Quarry
- Governor's Phase 3 Modified
- Suffrage Centennial Proclamation

10:00 a.m. - Recess.

10:40 a.m. - Flag Salute.

Remotely: Ellary Holliday, Lance Bishop, Tom Handy, Jessica Jensema, WC Gazette, Jacob Jones, Brandon Kruger, Telephone, and Paul Spencer (10:40 a.m.).

D083191A 3. Pledge of Allegiance.

Consent Agenda:

083192 4. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

083193-083195 5. Treasurer's Wire Transfers and Check Report in the amount of **\$162,696.92**, and General Claims/Veterans' Relief warrants numbered **350044-350129** for **\$1,299,092.87** approved for July 20, 2020.

083313 5A. Treasurer's Wire Transfers and Check Report in the amount of **\$343,118.97**, and General Claims/Veterans' Relief warrants numbered **350177-350257** for **\$744,437.34** approved for July 27, 2020.

083196 6. July 6, 2020 minutes approved.

083197-083201 7. Personnel change orders approved for July 20, 2020.

083214-083223 7A. Personnel change orders approved for July 27, 2020.

083202 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize Chairman to sign the 2020-2nd quarter Public Disclosure Commission lobbyist report.

083203 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve increasing the Information Technology Director's Mastercard credit limit from \$5,000 to \$10,000.

CORRESPONDENCE:

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D083203A 10. The following correspondence was received:

083204 10A. A letter from the State of Washington Department of Commerce was received informing Whitman County has been awarded a \$100,203 Community Development Block Grant (CDBG) for public services provided by Community Action Center. Funding is contingent on the state's receipt of its 2020 annual award for the U.S. Department of Housing and Urban Development.

083205 11. Commissioners' pending list reviewed.

10:45 a.m. - Public Works.

Present: Mark Storey, Dean Cornelison and Marc Lavanway.

Remotely: Ellary Holliday, Lance Bishop, Tom Handy, Jessica Jensema, WC Gazette, Jacob Jones, Brandon Kruger, Telephone and Paull.

083206 11A. The following Public Works related issues approved/updated:

ACTION ITEMS:

083207 12. The following bids were received.

BIDDER	AMOUNT
Copenhaver Construction, Inc.	\$399,000
Seubert Excavators, Inc./Cottonwood, ID	\$297,050
Peak Sand & Gravel, Inc./Sandpoint, ID	\$297,800
DeAtley Crushing/Lewiston, ID	\$416,600

The commissioners will make an award on August 3, 2020.

083208 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the contract between Inland Asphalt Company and Whitman County Public Works for the Steptoe area roads overlay project as presented.

083209 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the contract between Mangum Construction and the Whitman County Solid Waste for the MRW remodel project as presented.

DIVISION UPDATES:

D083209A 15. The following division updates provided by Public Works staff.

Engineering Division:

D083209B 15A. Almota Road is closed this week. It was a planned closure. The crew is taking advantage and is busy hauling rock.

D083209C 15B. Mark Storey reported the Steptoe Road overlay project is scheduled for July 28th. The plan is to complete it in one day. There is a chance the Rosalia area roads project could be done on July 29th, but he is unsure. It may have to wait until after harvest. Signs will be up for construction.

Maintenance Division:

D083209D 15C. Brandon Kruger reported the Seltice-Warner Bridge project is coming along really well.

D083209E 15D. The crews have been busy laying asphalt and doing shoulder work. The paint crew is currently working for Garfield County.

D083209F 15E. Mr. Storey asked the commissioners what their thoughts were on seeking a consultant for the Comprehensive Plan update. The last Comprehensive Plan was done in 1979 and is the oldest plan in the state. Whitman County has simply been amending the plan. Common practice is to redo approximately every fifteen years. Currently there is

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\$75,000 budgeted for consultant services, and he plans on mirroring that amount for 2021. He stated the county would work alongside the consultant to reduce costs. He acknowledged he will not have a good estimate of cost until there is a consultation. He suggested putting out a Request for Quote (RFQ) to determine what we are dealing with. The consensus of the commissioners was to proceed with the RFQ.

Solid Waste Division:

D083209G 15F. The pre-construction meeting for the Moderate Risk Waste building remodel is scheduled for Wednesday, July 22nd at 10:00 a.m.

083210 16. The regular meeting was recessed at 11:15 a.m. and the hearing convened by the Chairman for the 6-Year Transportation Improvement Program.

Mark Storey distributed the priority rating worksheets and the proposed 6-Year Transportation Improvement Program for 2021-2026.

There being no further comments the hearing was adjourned at 11:20 a.m. and the regular meeting reconvened.

083211 17. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution establishing the 6-Year Transportation Improvement Program from 2021-2026 as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Six Year)
Transportation Improvement) **RESOLUTION No. 083211**
Program (2021-2026))

WHEREAS, the Public Hearing was held on the 20th day of July, 2020; and,

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said program have been heard; and,

WHEREAS, the County Engineer's Annual Bridge Report and the Road Priority Arrays were available to the Board of County Commissioners and were consulted during the preparation of the program in accordance with WAC 136-14-050 and WAC 136-20-060.

IT IS HEREBY RESOLVED that the attached Six Year Transportation Improvement Program be adopted as presented.

DATED this 20th day of July, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

Summary of Attachment:

- 1. Miscellaneous Construction-Small Road and Bridge Projects
- 2. Johnson Area Roads

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3. Rosalia Road Overlay
4. Almota Road
5. Hume Road
6. Pullman Airport Road
7. Country Club Road
8. Warner Road Overlay
9. Johnson Road
10. Green Hollow Road Phase 3
11. Green Hollow Road
12. Lamont & Hardy Roads
13. Lancaster Road
14. Sand Road

D083211A 18. Approved documents signed.

11:30 a.m. - Recess.

2:30 p.m. - Reconvene/Board Business Continued.

D083211B 19. Item not needed.

Present: Bill Tensfeld and Denis Tracy (2:30 p.m.).

083212 20. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to go into executive session with the above individuals until 3:00 p.m. in accordance with RCW 42.30.110(1)(b) for matters related to real estate acquisition.

3:00 p.m. - Adjournment.

D083223A Commissioner Swannack **moved** to adjourn the **July 20, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 3, 2020**. The foregoing action made this **20th day** of **July 2020**.

ss/ DEAN KINZER, COMMISSIONER
ss/ ARTHUR D SWANNACK, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners