

083304 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 31, 2020 at 9:00 a.m.** Michael Largent, Chairman, Arthur D Swannack (remotely) and Dean Kinzer Commissioners (remotely), Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Mark Storey, Lance Bishop, Sharron Cunningham, WC Gazette, Bill Spence, Kelli Campbell, Annie Pillers, Bill Tensfeld, Phone 397-6270, Sandy Jamison, Tom Handy, Corey Mitzenberg, Jessica Jensema, Chris Nelson, Brandy Brown, Fletcher Aukerman, espy, Hailey Lewis and Jacob Jones (9:00 a.m.).

083305 1. The following items were discussed but no action was taken.

- CARES Funding
- CARES Non-Profits
- Vol. Early Retirement
- Plastic Sack Ban
- New Undersheriff
- Almota Road Phase 4
- MRW Facility
- PWD Maintenance Update
- Weekend Fire Update
- New Temporary Employees
- Livestock Exhibition

9:40 a.m. - Recess.

10:15 a.m. - Flag Salute.

Present: Mark Storey.

Remotely: Tom Handy, WC Gazette, Jessica Jensema, Anthony Kuipers, Jody Opheim, Jacob Jones and Paul 1.

D083305A 2. Pledge of Allegiance.

Consent Agenda:

083306 3. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

083307-083308 4. Treasurer's Wire Transfers and Check Report in the amount of **\$145,915.20** and General Claims/Veterans' Relief warrants numbered **350770-350830** for **\$471,677.22** approved.

083309 5. August 17, 2020 minutes approved.

083310-083313 6. Personnel change orders approved.

083314 7. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign revised agreement for Whitman County's 2020-2021 legal printing to Whitman County Gazette/Moscow-Pullman Daily News as presented.

083315 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the revised 2020 Administrative Services, BOCC and Human Resources signature authorization delegation.

083316 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a resolution establishing Fund 145.012.000-Restricted Reserve Fund for Washington SHB 1406 Affordable Housing Sales Credit.

**RESOLUTION NO. 083316
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, August 31, 2020; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a restricted revenue fund to account for Washington State SHB 1406-Affordable Housing Sales Tax Credit (RCW 82.14.540); and

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues/expenditures.

NOW, THEREFORE, IT HEREBY RESOLVED that a Restricted Revenue Fund numbered 145.012.000 be hereby created.

PASSED, APPROVED AND ADOPTED this 31st day of August, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Michael Largent, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

Arthur D Swannack, Commissioner

Dean Kinzer, Commissioner

083317 **10.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve William Tensfeld’s MasterCard credit limit from \$10,000-\$20,000.

083318 **11.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the County Program agreement amendment with the Developmental Disabilities Administration County Services (DSHS agreement #1963-58922-01.

083319 **12.** Commissioner Swannack moved Commissioner Kinzer seconded the motion and **carried** to authorize an interlocal agreement for adjudicating violations of town ordinances for the Town of Rosalia as presented.

083320 **13.** Jody Opheim, Consultant noted the original CARES Non-Profit plan approved previously now needs to be modified. Discussion ensued about:

- Churches applying for funds/limit,
- Award process-weekly,
- Commerce is only accepting monthly A-19’s, and
- Request County float funds to awardees until reimbursed by the state-this would requires a budget amendment

It was the consensus of the Board to:

- Limit church awards to \$1,000 each
- Board to receive weekly award updates from consultant
- Consultant to submit A-19’s several times/month as authorized by Commerce
- Consultant, Administrative Services Director and Clerk of the Board to discuss various unresolved issues for recommendation(s) to the Board

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Commissioner Swannack moved Commissioner Kinzer seconded the motion and **carried** to approve the modified CARES Non-Profit Relief Plan as presented.

083321 14. No COVID-19 updates.

038322 15. No COVID-19 decisions.

CORRESPONDENCE:

D083322A 16. The following correspondence was received:

083323 16A. An executed copy of the Southeast Washington Economic Development Association Subrecipient agreement related to CARES funding was received.

083324 16B. An executed copy of the Community Action Center subrecipient agreement related to CARES funding was received.

083325 16C. An executed copy of the Palouse River Counseling subrecipient agreement related to CARES funding was received.

083326 17. Commissioners' pending list reviewed.

10:35 a.m. - Marijuana Moratorium Hearing.

Present: Mark Storey.

Remotely: Lance Bishop, Tom Handy, Whitman County Gazette, Jessica Jensema, Anthony Kuipers, Jody Opheim, Paul 1, Bill Tensfeld, Bill Spence, espy, Jacob Jones and Hailey Lewis.

083327 18. The regular meeting was recessed and the hearing convened by the Chairman for a proposed extension to the Marijuana Moratorium.

Mark Storey reported staff is recommending extending the moratorium to allow time for the Planning Commission to complete their draft ordinance. Staff is also meeting with the Prosecutor tomorrow regarding the proposed ordinance.

The hearing was opened to public comment.

Hailey Lewis, representing SEL, Pullman voiced support for extending the moratorium for another 6 months.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

083328 19. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and carried to adopt the ordinance extending the marijuana moratorium for six (6) months to March 4, 2021 to be effective September 4, 2020.

ORDINANCE NO. 083328

AN ORDINANCE OF THE COUNTY OF WHITMAN, WASHINGTON EXTENDING THE MORATORIUM ON THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, OR MAINTENANCE OF FACILITIES, BUSINESSES, OR ANY OTHER ACTIVITIES INVOLVING THE PRODUCTION, PROCESSING, OR WHOLESALE OR RETAIL SALE OF RECREATIONAL MARIJUANA OR MARIJUANA- INFUSED PRODUCTS

WHEREAS, on March 4, 2019, Ordinance #081343 was enacted imposing a moratorium on the establishment, location, operation, licensing, or maintenance of facilities, businesses or any other activities involving the production, processing or wholesale or retail sale of recreational marijuana or marijuana-infused products, effective March 11, 2019; and,

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WHEREAS, on March 18, 2019, Resolution #081372 was adopted clarifying the legislative intent for imposing the moratorium ordinance; and,

WHEREAS, unless extended, the moratorium was set to expire September 11, 2019; and,

WHEREAS, on September 3, 2019 the moratorium was extended by six (6) months to March 4, 2020; and,

WHEREAS, on March 2, 2020 the moratorium was extended by six (6) months to September 4, 2020; and,

WHEREAS, as a result of the COVID-19 pandemic, the Planning Commission's efforts to complete the creation of an ordinance involving the establishment, location, operation, licensing, or maintenance of facilities, businesses, or any other activities involving the production, processing, or wholesale or retail sale of recreational marijuana or marijuana-infused products is delayed.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Whitman County Commissioners that the marijuana moratorium be extended by six (6) months to March 4, 2021.

Dated this 31st day of August 2020 and effective as of September 4, 2020.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board
By: Connie Ellis
Deputy Clerk of the Board

Dean Kinzer, Commissioner

10:40 a.m. - Public Works.

Present: Mark Storey.

Remotely: Lance Bishop, Tom Handy, Whitman County Gazette, Jessica Jensema, Anthony Kuipers, Jody Opheim, Paul 1, Bill Tensfeld, Bill Spence, espy, Jacob Jones and Hailey Lewis.

083329 19A. The following Public Works related issues approved/updated:

083330 20. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the contract between Seubert Excavators, Inc. and Whitman County for the Glorfield Quarry Crushing project as presented.

083331 21. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the Chairman to sign the Rural Arterial Program (RAP) prospectus for Green Hollow Road as presented.

083332 22. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the Chairman to sign the Rural Arterial Program (RAP) prospectus for Lancaster Road as presented.

DIVISION UPDATES:

D083332A 23. The following division updates provided by Public Works staff.

Maintenance Division:

D083332B 23A. According to the Director, general maintenance continues.

11:30 a.m. - State Auditor's Office (SAO) Exit Conference.

Remotely: Jonna Davis, Matt Thompson, Lance Bishop, Rusty McGuire, Tom Handy, Brandon Kruger, Bill Spence, Bill Tensfeld, Kristina Cooper, Jessica Jensema, Sharron Cunningham, Chris Nelson, Annie Pillers, Jacob Jones, Wraylee Flodin, Kelli Campbell, espy and phone-397-6270.

083333 24. Results of the 2019 financial statement for single audit and federal grants was presented by Jonna Davis and Matt Thompson of the State Auditor's Office. No findings or reports of non-compliance for either audits was pointed out. Through the management letter process (not included in the audit) a recommendation related to procurement and status of a prior management letter item was noted. The SAO staff members thanked the Auditor, Treasurer and Public Works staff with a special appreciation to Sharron Cunningham.

D083333A 25. Approved documents signed.

11:55 a.m. - Recess.

D083333B **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, September 2, 2020 at 8:00 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners and Maribeth Becker, CMC, Clerk of the Board all attended remotely.

8:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Remotely: Jessica Jensema, Tom Handy, John Hart, Marlynn Markley and Tom Handy (8:00 a.m.), Mark Storey, Brandon Kruger, Dean Cornelison and Evon Jones (8:30 a.m.), Denis Tracy and Kristina Cooper (10:00 a.m.), Sherri Aune (10:30 a.m.), Annie Pillers (11:00 a.m. and Kelli Campbell (11:30 a.m.).

083334 26. The following 2021 budget reviews were conducted.

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|------------------|-------------------|
| • District Court | • Juvenile |
| • Public Works | • Coroner |
| • Prosecutor | • Human Resources |

11:00 a.m. - Recess.

D083334A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, September 3, 2020** at **8:30 a.m.** Michael Largent, Chairman, Arthur D Swannack and Dean Kinzer Commissioners and Maribeth Becker, CMC, Clerk of the Board all attended remotely.

8:30 a.m. - Reconvene/Board Business Continued/2021 Budget Reviews.

Remotely: Jessica Jensema, Tom Handy, Jill Whelchel (8:30 a.m.), Chris Nelson, Wraylee Flodin (9:00 a.m.), Janet Schmidt (9:30 a.m.), Sandy Jamison (10:00 a.m.), Troy Henderson and Chris Skidmore (11:30 a.m.).

083335 27. The following 2021 budget reviews were conducted.

- Clerk
- Treasurer
- Extension
- Auditor
- Administrative Services
- Public Health

11:55 a.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued/2021 Budget Reviews:

Remotely: Jessica Jensema, Tom Handy and Scott Watson and Jill Pierson (1:00 p.m.), Gary Libey, Lorena Lynch and Ginger Dvorak (1:30 p.m.), Bill Tensfeld, Dave Mahan and Janel Goebel (2:00 p.m.).

083336 28. The following 2021 budget reviews were conducted.

- Weed Dept.
- Superior Court
- Emergency Management
- Emergency Communications
- Parks
- Palouse Empire Fair
- Developmental Services

2:40 p.m. - Adjournment.

D083336A Commissioner Swannack **moved** to adjourn the **August 31, September 2 and 3, 2020** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 8, 2020**. The foregoing action made this **3rd** day of **September 2020**.

ss/ DEAN KINZER, COMMISSIONER
ss/ ARTHUR D SWANNACK, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
BY: Connie Ellis
Deputy Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners