

BOCC MINUTES-01/03/17

078496 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Tuesday, January 3, 2017 at 9:00 a.m. Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich and Mark Storey.

078497 1. The following items were discussed but no action was taken.

- 2017 Palouse Knowledge Corridor Dues
- 2017 BOCC Committee Assignments
- 2017 Farm City Day Speaker
- Intergovernmental Loan Moratorium
- 2017 BOCC Strategic Planning
- Compensating Non-Represented Employees
- Quarterly Budget Reviews
- 2017 Snowplowing

10:00 a.m. - Flag Salute.

Present: Gary, Kara McMurray and Paul Spencer.

D078497A 2. Pledge of Allegiance.

BOARD REORGANIZATION:

078388 3. Commissioner Largent moved to nominate Commissioner Swannack as Chairman and Commissioner Kinzer as Vice-Chairman for 2017. Commissioner Kinzer seconded the motion. There being no other nominations, votes were cast all in favor of the nominations thereby completing the election of officers for 2017.

Consent Agenda:

D078498A 4. Motion by Commissioner Kinzer to accept the consent agenda. Motion seconded by Commissioner Largent and carried.

078499-078501 5. General Claims/Veterans' Relief/Payroll warrants numbered 326938-326945 for \$390,080.96 and 327087-327106 for \$65,406.22 approved.

078502 6. December 19, 2016 minutes approved.

078503-078517 7. Personnel change orders approved.

078518 8. Commissioner Kinzer moved Commissioner Largent seconded the motion and it carried to approve the 2017 Commissioner Boards/Committee assignments.

2017 WHITMAN COUNTY COMMISSIONERS COMMITTEE ASSIGNMENTS

Commissioner District I, Art Swannack

- Aging & Long Term Care of Eastern WA (ALTCEW) (Part. Paid Exp.)
- Avista TAC (AT)
- Board of Equalization (BOE)
- Board of Health (BOH)
- Columbia River PAG (CR-PAG)
- Eastern WA Council of Governments (EWCOG)
- Incident Team (IT)
- Inland Northwest Partners (INWP)
- Latah/Whitman County Meetings (L/W)

- Martin Hall Juvenile Facilities Consortium (MH)
- Mayor's Roundtable (MR)
- Palouse Basin Aquifer Committee (PBAC)
- Penta Counties Meetings (PCM)
- Port of Whitman/Whitman County Commissioners (P/WC)
- Quarterly Regional Breakfast (QRB)
- State Council on Aging (SCOA) (State Paid Expenses)
- Voluntary Stewardship Program (VSP) Watershed Group
- Workforce Development Council (WDC)

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**Commissioner District II, Dean Kinzer**

Avista TAC (AT)  
Board of Equalization (BOE)  
Board of Health (BOH)  
Cup O'Joe (Colfax/Pullman) (COJ)  
Inland Northwest Partners (INWP)  
Latah/Whitman County Meetings (L/W)  
Local Emergency Preparedness Committee (LEPC)

Mayor's Roundtable (MR)  
Palouse Knowledge Corridor (PKC)  
Palouse Rural Transportation Planning Organization (PRTPO)  
Penta Counties Meetings (PCM)  
Port of Whitman/Whitman County Commissioners (P/WC)  
Quarterly Regional Breakfast (QRB)  
Southeast Washington Economic Development Assoc. (SEWEDA)  
Whitcom Executive Committee/Finance Committee (WEC/WFC)

**Commissioner District III, Michael Largent**

Avista TAC (AT)  
Board of Equalization (BOE)  
Board of Health (BOH)  
Colfax and Pullman Trail (CAP)  
Greater Columbia Behavior Health Regional Support Network (GCBH)  
(Largent-Primary), (Mike Berney-Alternate)  
Inland Northwest Partners (INWP)  
Joint Planning Advisory Committee II (JPAC)  
Latah/Whitman County Meetings (L/W)  
Law Enforcement Officers/Firefighters I Board (LEOFF I)

Mayor's Roundtable (MR)  
Palouse Empire Fair Board (PEFB)  
Penta Counties Meetings (PCM)  
Port of Whitman/Whitman County Commissioners (P/WC)  
Quarterly Regional Breakfast (QRB)  
Snake River Salmon Recovery Board (SRSRB) (Paid Expenses)  
Town-Gown Collaborative (TGC)  
Washington Counties Insurance Fund (WCIF) (Paid Expenses)  
Washington Rural Counties Insurance Pool (WRCIP) (Paid Expenses)  
WSAC Legislative Steering Comm. (LSC) (Partially Paid Expenses)

**Chairman Only Attends**

Canvas Board (CB)

Hearings Examiner Board (HEB)  
Finance Committee (FC)

**Commissioners Attend by Invitation Only**

Accounting Technicians Meeting (ATM)  
Blue Ribbon Advisory Task Committee (BRATC)  
Board of Adjustment (BOA)  
Board of Law Library (BLL)  
Capital Improvement Program (CIP)  
Citizens' Commission for Salary for Elected Officials (CCFSFEO)  
Civil Service Commission (CSC)  
Classification Committee (CC)  
Developmental Services Advisory Board (DSAB)  
Elected & Appointed Team Committee (EAT)  
Emergency Communication Advisory Committee (ECAC)  
Extension Steering Advisory Committee (ESAC)

Juvenile Justice Advisory Committee (JJAC)  
Noxious Weed Control Board (NWCB)  
OKKO Club (OK)  
Park Board (PB)  
Planning Commission (PC)  
Pro Mall Condo Association (PMCA)  
Public Defense Advisory Committee (PDAC)  
Road and Bridge Advisory Board (RBAB)  
Rural Library Board of Trustees (RLBT)  
Safety Committee (SC)  
Solid Waste Advisory Committee (SWAC)  
Space Allocation Committee (SAC)  
Water Conservancy Board (WCB)  
Website Development Committee (WDC)

**078519**      **9.**      Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2017 Whitman County dues as presented.

Aging & Long Term Care of Eastern WA	\$ 4,057.00
Inland Northwest Partners	\$ 150.00
National Association of Counties	\$ 896.00
Office of Minority & Business Women	\$ 150.00
Palouse Basin Aquifer Committee	\$ 5,000.00
Palouse Basin Water Summit	\$ 500.00
Palouse Knowledge Corridor	\$ 250.00
Southeast WA Economic Development Assoc.	\$ 1,500.00
WA Association of County Officials	\$ 7,600.00
WA State Association of Counties	\$ 8,927.00
<b>TOTAL</b>	<b>\$29,390.00</b>

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**078520** 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the publishing of a notice seeking vendors, contractors and consultants for the small works rosters.

**078521** 11. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve publishing a notice for the 2017 Martin Hall meeting schedule.

**078522** 12. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the former Chairman to sign the 2016-4<sup>th</sup> quarter PDC lobbyist report.

**078523** 13. No action taken on the 2017 revised Compensating Employees-Non-Represented policy.

**078524** 14. Not having received the 2017 levy certification from the County Assessor, Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to table approval of the 2017 countywide levy certification to next regular board meeting on January 17<sup>th</sup>. (SEE 10:25 A.M.)

**CORRESPONDENCE:**

**D078524A** 15. The following correspondence was received:

**078525** 15A. Notice of a liquor license expiring 03/31/17 was received from the Washington State Liquor Control Board.

**078525A** 15B. Notice of approval for a change in limited liability members for Altered State, LLC marijuana license was received from the Washington State Liquor & Cannabis Board.

**078526** 16. Commissioners' pending list reviewed.

**10:20 a.m. - Recess.**

**10:25 a.m. - Reconvene/Board Business Continued.**

Present: Joe Reynolds, Robin Jones, Paul Spencer and Kara McMurray.

**D078526A** 16A. Due to the Assessor's presence and presenting the Board with the 2017 countywide levy list Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** that due to extenuating circumstances to take from the table the countywide levy certification previously tabled.

**078524** 16B. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2017 countywide levy certification.

**10:30 a.m. - Public Works.**

Present: Mark Storey, Paul Spencer and Garth Meyer.

**DIVISION UPDATES:**

**078527** 16C. The following Public Works related issues discussed:

**Administration Division:**

**078527A** 17. A copy of a letter extending the Weed spray contract with Darry-Air, Inc. through 12/31/17 was received from the Director. Mr. Storey noted he is considering the possibility of the county doing its own weed spraying in the future. Public Works does have capital funds to purchase the necessary equipment, but there is not enough time to get staff trained to required Professional Applicator standards by the time roadside

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spraying is necessary. Therefore, Mr. Storey felt it best to extend the contract through 2017 to ensure weed control along our roads.

**078527B 17A.** The 2013 fuel contract with Busch Distributors was extended through 12/31/17 with the same terms, conditions and contract prices as the original agreement. This contract is for delivered fuel. The department also uses the card lock system for gasoline.

**Maintenance Division:**

**D078527C 17B.** The Director reported on snow/ice removal activities over the New Years' weekend. The crews have had their challenges with damaged plow attachments, drifting snow and being short-handed in areas. As of now, they are pretty much on top of the snow removal.

**Solid Waste Division:**

**D078527D 17C.** The Board and Director discussed the many vacancies on the Solid Waste Advisory Board. David Nails has been attending city council meetings and requesting participation. They would like to see at least one-half the vacancies filled. Mr. Storey explained every five (5) years the county is required by the Department of Ecology (DOE) to update its Solid Waste Plan. In so doing, they are advertising for consultant services as part of that process. The most significant change is the new transfer station. Mr. Nails is in the process of revising the current operations plan.

**D078527E 18.** Approved documents signed.

**10:45 a.m. - Recess.**

**D078527F THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 9, 2017 at 9:35 a.m.** Chairman Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was unavailable.

**9:35 a.m. - Reconvene/Board Business Continued.**

**D078527G 19.** Approved consent agenda items signed.

**078528 20.** General/Veterans' Relief/Payroll warrants numbered **327111-327211** for **\$297,353.45.**

**078529-078540 21.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Bob Reynolds, Kelli Campbell (9:35 a.m.) and Troy Henderson (10:15 a.m.).

**078541 22.** The following items were discussed but no action was taken.

- Compensating Non-Reps Policy
- CAP R/W Banking
- Public Safety Test Contract
- McKinstry Project Update
- IT Bldg. HVAC
- Service Masters
- Fairgrounds Water Line
- Quarterly Budget Reviews
- 2016 Budget Recap
- Capital Assets
- Financial Policies/Reserves
- Influenza Late to W.C.
- Mumps/Pullman SD Staff
- Health Department Staffing
- Jail Health
- Yakima Valley Farm Workers
- Snow Removal
- Public Works Equipment
- Frost/Spring Break-up
- North Bypass Study



11:20 a.m. - Adjournment.

**D078541A** Commissioner Swannack **moved** to adjourn the **January 3 and 9, 2017** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 17, 2017**. The foregoing action made this **9th** day of **January 2017**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LAGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners