

BOCC MINUTES-01/07/19

081085 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 7, 2019 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Sharron Cunningham, Mark Storey, Jeff Marshall, Bill Tensfeld, Chris Nelson, Sandy Jamison, Bailey Wiedmer, Kara Davidson (9:00 a.m.).

081086 1. The following items were discussed but no action was taken.

- IT Oversight
- GIS Project
- VSP Membership
- Steptoe Special Mtg.
- Pullman District Court
- Spectrum IT Contract
- Caller ID
- Claims/Travel Policy
- Auditor's Safe
- Inventory
- Security Officer
- Elections Position
- Schedule 21
- Superior Court Security

10:00 a.m. - Recess.

10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Gary Petrovich, Sharron Cunningham, Matt Karwatsky, Chris Nelson and Kara Davidson (9:00 a.m.).

D081086A 2. Pledge of Allegiance.

Consent Agenda:

081087 3. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

081088-080089 4. Treasurer's Wire Transfers and Check Report in the amount of **\$891,670.49** and General Claims/Veterans' Relief warrants numbered **340471-340544 (old) 340561-340632 (revised warrant #'s)** for **\$757,748.46** approved.

081090 5. December 31, 2018 minutes approved.

081090-081120 6. Personnel change orders approved.

BOARD REORGANIZATION:

081121 7. Commissioner Largent **nominated** Commissioner Swannack as Chairman and himself as Vice-Chairman for 2019. Commissioner Swannack **seconded** the nominations. There being no other nominations, the nominations were closed and all votes cast in favor of the nominations thereby completing the 2019 election of officers.

081122 8. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to adopt the 2019 revised Boards/Committees commissioner representatives for Whitman County with one minor change.

2018 WHITMAN COUNTY COMMISSIONERS COMMITTEE ASSIGNMENTS

Commissioner District I, Arthur D Swannack

Aging & Long Term Care of Eastern WA (ALTCEW) (Part. Paid Exp.)
Avista TAC (AT)
Board of Equalization (BOE)
Board of Health (BOH)
Columbia River PAG (CR-PAG)
Eastern WA Council of Governments (EWCOG)

Freight Mobility Strategic Investment Board (FMSIB) (Paid Exp.)
Incident Team (IT)
Inland Northwest Partners (INWP)
Joint Planning Advisory Committee II (JPAC)
Latah County/Whitman County Meetings (LC/WC)
Martin Hall Juvenile Facilities Consortium (MH)
Mayor's Roundtable (MR)

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Palouse Basin Aquifer Committee (PBAC)
 Palouse Basin Water Summit (PBWS)/Planning Meetings
 Penta Counties Meetings (PCM)
 Port of Whitman/Whitman County Commissioners (PW/WC)
 Pullman/Whitman County Meetings (P/WC)

Quarterly Regional Breakfast (QRB)
 State Council on Aging (SCOA) (State Paid Expenses)
 Voluntary Stewardship Program (VSP) Watershed Group
 Workforce Development Council (WDC)

Commissioner District II, Dean Kinzer

Avista TAC (AT)
 Board of Equalization (BOE)
 Board of Health (BOH)
 Cup O' Joe (Colfax/Pullman) (COJ)
 Government Affairs Meeting (GA)
 Greater Columbia ACH Leadership Council (GCACH)
 Inland Northwest Partners (INWP)
 Latah County/Whitman County Meetings (LC/WC)
 Local Emergency Preparedness Committee (LEPC)

Mayor's Roundtable (MR)
 Palouse Basin Water Summit (PBWS)/Planning Meetings
 Palouse Rural Transportation Planning Organization (PRTPO)
 Penta Counties Meetings (PCM)
 Port of Whitman/Whitman County Commissioners (PW/WC)
 Pullman/Whitman County Meetings (P/WC)
 Quarterly Regional Breakfast (QRB)
 Southeast Washington Economic Development Assoc. (SEWEDA)
 United Way of Pullman (UWP)
 Whitcom Executive Board/Whitcom Finance Committee (WEB/WFC)

Commissioner District III, Michael Largent

Avista TAC (AT)
 Board of Equalization (BOE)
 Board of Health (BOH)
 Colfax and Pullman Trail (CAP)
 Greater Columbia Behavior Health Regional Support Network (GCBH)
 (Largent-Primary), (Mike Berney-Alternate)
 Inland Northwest Partners (INWP)
 Latah County/Whitman County Meetings (LC/WC)
 Law Enforcement Officers/Firefighters I Board (LEOFF I)
 Mayor's Roundtable (MR)

Palouse Basin Water Summit (PBWS)/Planning Meetings
 Palouse Empire Fair Board (PEFB)
 Penta Counties Meetings (PCM)
 Port of Whitman/Whitman County Commissioners (PW/WC)
 Pullman/Whitman County Meetings (P/WC)
 Quarterly Regional Breakfast (QRB)
 Snake River Salmon Recovery Board (SRSRB) (Paid Expenses)
 Space Allocation Committee (SAC)
 Washington Counties Insurance Fund (WCIF) (Paid Expenses)
 Washington Rural Counties Insurance Pool (WRCIP) (Paid Expenses)
 WSAC Legislative Steering Comm. (LSC) (Partially Paid Expenses)

Chairman Only Attends

Canvas Board (CB)

Hearings Examiner Board (HEB)
 Finance Committee (FC)

Commissioners Attend by Invitation Only

Accounting Technicians Meeting (ATM)
 Blue Ribbon Advisory Task Committee (BRATC)
 Board of Adjustment (BOA)
 Board of Law Library (BLL)
 Capital Improvement Program (CIP)
 Citizens' Commission for Salary for Elected Officials (CCFSFEO)
 Civil Service Commission (CSC)
 Classification Committee (CC)
 Developmental Services Advisory Board (DSAB)
 Elected & Appointed Team Committee (EAT)
 Emergency Communication Advisory Committee (ECAC)
 Extension Steering Advisory Committee (ESAC)
 Juvenile Justice Advisory Committee (JJAC)
 Noxious Weed Control Board (NWCB)

OKKO Club (OK)
 Palouse Empire Fair Board/Fair Foundation (PEFB)/(PEFF)
 Palouse Scenic Byways (PSB)
 Park Board (PB)
 Planning Commission (PC)
 Pro Mall Condo Association (PMCA)
 Public Defense Advisory Committee (PDAC)
 Pullman League of Women Voters (PLWV)
 Road and Bridge Advisory Board (RBAB)
 Rural Library Board of Trustees (RLBT)
 Safety Committee (SC)
 Solid Waste Advisory Committee (SWAC)
 Veterans Advisory Board (VAB)
 Water Conservancy Board (WCB)
 Website Development Committee (WDC)
 Whitman County Cattlemen's Association (WCCA)

081123 **9.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2019 Whitman County dues and contributions.

Aging & Long Term Care of Eastern WA -----	\$ 4,057.00	
National Association of Counties -----	\$ 896.00	
Office of Minority & Business Women -----	\$ 150.00	
Palouse Basin Aquifer Committee -----	\$ 5,000.00	
Palouse Basin Water Summit -----	\$ 500.00	
Southeast WA Economic Development Assoc. -----	\$ 1,500.00	
WA Association of County Officials -----	\$ 7,809.00	
WA State Association of Counties -----	\$ 9,428.00	
WA State Association of Counties Litigation -----	\$ 4,632.00	(Aprvd. 10/1/18)
TOTAL -----	\$33,972.00	

081124 10. Motion by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to appoint Brian Bell to the Park Board, position #1. (Mr. Bell's 6-year term will expire 12/31/24.)

081125 11. Motion by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to approve special purpose district interlocal agreements as presented.

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|--------|------|------------------------|--------|------|------------------------|
| 081126 | 11A. | Cemetery District #3 | 081129 | 11D. | Park & Rec District #4 |
| 081127 | 11B. | Fire District #12 | 081130 | 11E. | Park & Rec District #7 |
| 081128 | 11C. | Park & Rec District #3 | | | |

081131 12. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the Spectrum contract order #10682451 as attached and authorize the Chairman of the Board of County Commissioners to sign said contract for the county (Pullman Health Office fiber connection).

081132 13. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to sign a resolution establishing the CIP grandstands fund.

RESOLUTION NO. 081132
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, January 7, 2019; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to create the Capital Project fund 310.300.023 to accommodate the Fair Grandstand project.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to create the Capital Project fund 310.300.023.

PASSED, APPROVED AND ADOPTED 7th day of January 2019 and effective as of January 7, 2019.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

081133 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice seeking vendors, contractors and consultants for the small works rosters.

081134 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign the 2018-4th quarter PDC lobbyist report.

081135 16. Motion by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to sign the Whitcom grant application data form as presented.

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081136 17. **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to authorize the publishing of a notice for a special meeting at the Steptoe Elementary School on February 4, 2019 at 6 p.m.

081137 18. **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to authorize the publishing of a notice of hearing for budget amendment hearing #1 to the 2019 Whitman County budget.

CORRESPONDENCE:

D081137A 19. The following correspondence was received:

081138 19A. The oath of office for Clerk Jill Whelchel was received and forwarded to the Elections Department.

081139 19B. A letter was signed by the Chairman for the 2017 accountability audit.

081140 19C. An administrative order was received from the Superior Court Judge regarding Courtroom Security for in-custody criminal defendants.

081141 20. Commissioners' pending list reviewed.

D081141A 21. Approved documents signed.

12:00 p.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Doug Robinson, John Hart, Marlynn Markley, Gary Petrovich, Denis Tracy, Brett Myers, Matt Karwatsky, Karen Kiessling, Connie Ellis and Evan Ellis.

081142 22. The following items were discussed but no action was taken.

- District Court-Pullman

2:30 p.m. - Recess.

3:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Doug Robinson, John Hart, Marlynn Markley, Connie Ellis, Keaton Wheeler and Mary Shaw.

081143 23. The following items were discussed but no action was taken.

- District Court Reclassification Reviews

3:40 p.m. - Board Business Continued.

D081143A 23A. **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to amend the 01/07/19 agenda to include items #25A to sign a personnel change order, #25B for the Chairman to write a letter to Pullman regarding District Court issues and add a resolution authorizing temporary oversight of the Information Technology Department on 01/14/19.

3:40 p.m. - Reconvene/Board Business Continued.

Present: Eric Reiber, Bill Ryan, Chad Startin, Mary Beth Bothaman, Stan and Kay Riebold, Sid Mays, Eric Appel, Janet Schmidt, Janel Goebel, Bill Tensfeld, Janet Luft, Melissa Dugger, Steve Camp and Toni Jorgenson.

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081144 24. Members of the Palouse Empire Fair Board Foundation and others visited with the Commissioners regarding the proposed new grandstands and requesting funding for the same.

Chad Startin was the spokesperson for the Foundation.

On November 8th a meeting was held to discuss planning for the Fairground's grandstand replacement project. Representatives from the Fair Board, Fair Association, Fair Foundation, and the Rodeo Board agreed on a design that will meet the current and future needs of the Fairgrounds.

Their desire is for the Commissioners to consider partnering with them to fund this project. If funding can be secured by February 28th, the construction kick off can begin with the project being completed by Fair time in September.

The Fair Foundation has been collaborating with the Fair Staff to assure proposed design is functional and meets long term goals.

Mr. Startin said the Foundation has \$100,000 set aside for this project and they will work hard to fill the gap.

Bill Tensfeld interjected the proposed design has a life expectancy of 50+ years, has plastic seating for 2,500 and 2/3 of the seats are flip-down style.

Preliminary estimate for the bleachers	\$1,100,000
Foundation work	200,000
Lights, sound, water, etc.	200,000
Estimate Total	\$1,500,000
Foundation funds available	-100,000
Remaining balance	\$1,400,000

081145 25. Upon conclusion of discussion regarding the grandstands **motion** was made by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to award \$1,400,000 in Public Facility funds (.09) for the grandstands project. (Funding will be processed through Whitman County fund #310.300.023.)

081146A 25A. **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to approve a personnel change order for the County Clerk.

081147 25B. **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to authorize the Chairman to write/sign a letter to the City of Pullman Mayor/Council regarding District Court issues.

4:00 p.m. - Recess.

D081147A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 14, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D081147B 26. Approved consent agenda items signed.

081148 27. Treasurers Wire Transfers and Check Report in the amount of **\$213,037.92**, Payroll warrants numbered **340551-340555** for **\$570,428.28** and General/Veterans' Relief/Payroll warrants numbered **340633-340823** for **\$329,361.19** approved.

081149-081155 28. Personnel change orders.

081156 28A. Motion by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to appoint Mark Storey as the Interim Information Technology Director.

**RESOLUTION NO. 081156
BEFORE THE BOARD OF WHITMAN COUNTY, WASHINGTON COMMISSIONERS
INTERIM INFORMATION TECHNOLOGY DIRECTOR**

WHEREAS, the Board of Whitman County Commissioners, State of Washington, met in regular session on January 14, 2019; and,

WHEREAS, the Whitman County Information Technology Director was elected to the position of Whitman County Treasurer as of January 1, 2019; and,

WHEREAS, it is necessary to name an Interim Information Technology Director to continue the workings of county government until the position is refilled; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners that the duties and responsibilities of the Information Technology Department are temporarily assigned to Mark Storey who will report directly to the Whitman County Commissioners as of January 14, 2019; and,

BE IT FURTHER RESOLVED this resolution shall be considered rescinded upon the hiring of a new Information Technology Director.

Dated this 14th day of January, 2019.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Sharron Cunningham, Mark Storey, Bill Tensfeld, Chris Nelson and Sandy Jamison.

081157 29. The following items were discussed but no action was taken.

- Pullman District Court
- Outdoor Amusement Permit Application
- LRF Report
- PWD Update
- Website Redesign
- Liability Insurance
- Fire District Badges
- Snake River
- District Court Classifications
- 9-1-1/Long Distance - NE WC Temp Outage
- Facilities Staff
- 2019 Goals Prioritized
- New World Budget Components
- Auditor's Staff Update
- Accountability Audit
- Weapons in Court Areas
- Courthouse - 3rd Floor/McKinstry

10:40 a.m. - Adjournment.

D081157A Commissioner Largent **moved** to adjourn the **January 7 and 14, 2019** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 22, 2019**. The foregoing action made this **14th** day of **January 2019**.

ss/ MICHAEL LARGENT, COMMISSIONER
ss/ DEAN KINZER, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners