

## Minutes for January 12<sup>th</sup>, 2004

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**062068 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **January 12, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop**

**062069 1.** Items discussed included CIP projects ranking, Whitcom update, and biodiesel update. No action taken.

**10:00 a.m. - Pledge of Allegiance.**

Present: Tammy Lewis and Rana Reavis.

**D062069A 2. Motion** by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

**0622070 3.** Claims/Payroll warrants numbered **158043-158077, 158110-158142, 158174-158186** and **158224-158415** for **\$1,219,652.05** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	70,044.28	100,801.75
102	Building & Development	48.75	350.00
103	Countywide Planning	142.39	
110	County Roads	354,770.98	
118	Inmate Welfare	623.14	
123	Paths & Trails	12.80	
127	Drug Enforcement	9,220.11	
128	Crime Victims/Witnesses	963.07	
135	Prosecutor's Stop Grant	10.94	
141	Washington Housing SHB 2060	1,695.51	
142	Whitcom-911	1,938.13	1,223.50
320	Cap. Project/Outside Sources (Bond)	3,591.72	
400	Solid Waste	81,570.15	
501	Equipment Rental & Revolving	13,065.08	
510	Photocopier Revolving	569.27	430.14
513	Communications Revolving	1,541.02	
690	Clearing & Suspense	221,807.84	
ET	Electronic Transfer	355,231.48	

**10:05 a.m. - Kelli Campbell and John Peterson.**

**062072-062076 5.** Personnel board orders approved.

062077 6. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to reclassify the Clerk of the Board position.

062078 7. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to reclassify the Juvenile Court Administrator position.

062079 8. Motion by Commissioner Partch **seconded** by Commissioner Finch to approve a resolution correcting the Public Health Fee Schedule. Commissioner Finch said he will still vote in the affirmative but with the way restaurants in Whitman County are struggling he questioned whether raising the fees was the appropriate thing to do. He suggested the Board review that particular area within the fee schedule. Commissioner Partch added that he had a call from a restaurant owner and concurred that the issue warrants further review when the Director returns. Motion **carried**.

**RESOLUTION NO. 062079**

BEFORE THE BOARD OF COUNTY COMMISSIONERS for Whitman County, State of Washington, in the matter of correcting the Whitman County Public Health Fee Schedule; and

WHEREAS, the Board of County Commissioners, acting as the Board of Health met in regular session on the 22nd day of December 2003 and adopted the updated Public Health fees for 2004; and,

WHEREAS, it has since been brought to the commissioners' attention that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the following updated Fee Schedule be corrected and implemented effective January 1, 2004.

**2004 WHITMAN COUNTY PUBLIC HEALTH FEES**

CODE	Public Health Fee Schedule	2003	2004
<b>VISITS</b>			
99211	5 min Perform/supervision	16.00	17.00
99212	Brief (10min)	28.00	28.00
99213	Intermediate Visit (15 min Low/Complexity)	40.00	40.00
99214	Extended (25 min Moderate/Complexity)	62.00	62.00
99348	Home Visit	38.00	38.00
<b>IMMUNIZATION CHILDREN</b>			
90702-SL	DT	12.00	15.00
90700-SL	DtaP	12.00	15.00

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90633-SL	Ped Hep A (2-18 years)	12.00	15.00
90744-SL	Hep B (0 - 18 years)	12.00	15.00
90645-SL	HIB (4 doses) Hib Titer	12.00	15.00
90646-SL	HIB (Booster)	12.00	15.00
90647-SL	HIB (3 dose) Ped Vax	12.00	15.00
90648-SL	HIB (4 does) Act HIB	12.00	15.00
90741	Immune Serum Globulin	14.00	15.00
90713-SL	IPV	12.00	15.00
90707-SL	MMR (0-18 years)	12.00	15.00
90712-H	OPV	10.00	12.00
90718-SL	Tetanus/TD (7-18 years)	12.00	15.00
90716-SL	Varicella (1-18 years)	12.00	15.00
90657-SL	Influenza (6-35 months)	12.00	15.00
90658-SL	Influenza (3 years)	12.00	15.00
<b>IMMUNIZATION ADULTS</b>			
90632	Adult Hep A	20.00	22.00
90746	Hep B (20 years & older)	40.00	40.00
90658	Influenza	12.00	15.00
90732	Pneumonia	20.00	22.00
90742	Rabies IG	Market	Market
90726	Rabies Vaccine	Market	Market
90718	Td Adult (19 years)	15.00	20.00
90733	Meningococcal polysaccharide	76.00	76.00
<b>TB SERVICES</b>		34	
99201	TB test 1 step office visit	28.00	28.00
99215	TB, 2 step office visit	40.00	40.00
99341	Home Visit New Patient	62.00	62.00
99347	Home visit established patient	40.00	40.00
86580	PPD Skin Test Given	7.00	8.00
86580	PPD Skin Test Read	NC	NC
	PPD 2 Step Test Read	10.00	10.00
	TB Treatment Curative	Market	Market
	TB Preventive (INH)	5.00	5.00
<b>HIV/AIDS</b>		35	
86701	HIV/ELISA (HIV Test)	25.00	25.00

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00404	Pretest Counsel	62.00	62.00
99401	Post Test Counsel	28.00	28.00
<b>DENTAL</b>	24		
D1330	Oral Hygiene Instructions	16.00	16.00
D1203	Fluoride Treatment	18.00	18.00
D9999	Family Oral Health Ed	25.00	25.00
<b>MIH/CAH</b>	22		
93770	Blood Pressure	5.00	5.00
99214	Development Assessment	62.00	62.00
92552	Hearing	10.00	12.00
85013	Hemoglobin	5.00	6.00
0910M	Nutrition Consultation	28.00	30.00
0911M	Nutrition Follow up (Repeat)	28.00	28.00
81002	Urinalysis(Dipstick)	10.00	12.00
92081	Vision	5.00	6.00
81025	Pregnancy Test (Urine)	10.00	12.00
<b>ADULT HEALTH</b>	29		
99402	Disease Information/Consult	40.00	40.00
92552	Hearing Test	10.00	12.00
85013	Hematocrit	5.00	7.00
90782	Injection (Meds supplied by Pt.	10.00	12.00
81005	Urinalysis (Dipstick)	10.00	12.00
92081	Vision Screening	5.00	7.00
<b>NURSING SERVICES</b>			
	Nursing Consultation (per hour)	40.00	40.00
<b>LAB SERVICES</b>			
86592	RPR/VDRL	5.00	7.00
86762	Rubella Antibody	11.00	12.00
86706	HEP B Anti-HBS	25.00	27.00
86709	HEP A Antibody	25.00	27.00
<b>VITAL RECORDS</b>	71		
	Certified Copies Birth Each	17.00	17.00
	Certified Copy of Death	17.00	17.00

<b>ENVIRONMENTAL HEALTH FEES</b>	<b>2003</b>	<b>2004</b>
Food & Beverage Workers Permit	10.00	10.00

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Replacement Food & Beverage Workers Permit	5.00	5.00
<b>RESTAURANTS - *Prorated Fees-See Below</b>		
Minimum Fee	75.00	110.00
1-25 Seats	110.00	150.00
26-50 Seats	125.00	200.00
51-100 Seats	135.00	250.00
101+ Seats	175.00	300.00
With Lounge/Liquor, Add Additional Fee of	50.00	100.00
With Beer/Wine Served, Add Additional Fee of	35.00	75.00
<b>Taverns – Same Seating Schedule as Above</b>		
With Food Service, Add Additional Fee of	35.00	50.00
<b>Grocery Stores</b>	75.00	110.00
With Meat Cutting Facility, Add Additional Fee of	40.00	60.00
With Deli Section, Add Additional Fee of	40.00	60.00
Catering/Mobile Units	75.00	150.00
Fraternities & Sororities	75.00	125.00
Temporary Commercial	60.00	75.00
Temporary Benevolent	7.50	15.00
Bed & Breakfast	75.00	110.00
Follow-Up Inspection for Food Establishment	75.00	100.00
<b>PLAN REVIEW - First 2 Hour</b>	100.00	175.00
Each Additional Hour	35.00	75.00
Schools	75.00	125.00
Water System Survey (Plus Lab Fees for Nitrate and Bacteriological Water Testing)	125.00	225.00
On-Site Sewage Disposal System Survey	150.00	225.00
Additional Call-backs	75.00	125.00
Sanitary Landfill	2500.00	3500.00
Transfer Stations	750.00	1000.00
Monofill	500.00	750.00
Impoundments	500.00	750.00
Inert Demolition	750.00	1000.00
Demolition	750.00	1000.00
Land Spreading	500.00	1000.00
Recycling Centers	500.00	1000.00
Composting Piles	500.00	1000.00
Piles	500.00	750.00
Sludge Utilization	500.00	750.00
Septage Disposal	500.00	750.00
Liquid Waste		
Septic Tank Installers – Per Year	200.00	250.00
Septic Tank Pumpers – Per Year	200.00	250.00
On-Site Sewage Disposal Application for Permit	175.00	225.00
Repair of On-Site Sewage Disposal System	75.00	125.00
Site Evaluation for Land Division/CZC Application	175.00	225.00
Each Additional Site, Adjoining Property	75.00	125.00
Water Recreation Facility Permit	250.00	250.00

**\* Fee is reduced by 50% if permit is purchased after June 30.**

ADOPTED this 12th day of January 2004 and effective January 1, 2004.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Les Wigen, Chairman

ATTEST:

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Greg Partch, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

**062080**      **9.** John Peterson recommended \$150,000 be allocated to the Blue Ribbon Advisory Task Committee (BRATC) for 2004 .08 funding projects. Of this amount, \$25,000 is carried forward from the 2003 allocation and budgetarily the fund can handle this amount. The commissioners were glad to be able to allocate these funds. Commissioner Finch said he hoped the committee doesn't feel obligated to spend it all because in his opinion, some of the previous projects did not create economic growth. Commissioner Partch explained the types of projects Commissioner Finch is referring to fell into a gray area and the reason funding was authorized. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to approve \$150,000 for the 2004 .08 allocation.

**062081**      **10.** A letter was received from Jennifer Snead, Economic Development Coordinator requesting the Board's support for a Community Economic Revitalization Board (CERB) grant and loan for Isothermal Systems Research (ISR). The project entails construction of a new research and development facility at the Pullman Industrial Park. Commissioner Partch was asked to draft the letter of support.

**11.** Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the following departments, signed by the Board and forwarded to the Auditor's office.

**062082**      Prosecutor

**062083**      Sheriff

**062084**      **12.** **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a letter to the Pullman Mayor/Council in response to their letter regarding the cluster residential development workshop held in December.

**062085**      **13.** A listing of liquor licenses due to expire April 30, 2004 was received from the Washington State Liquor Control Board.

**062086**      **14.** A copy of a letter sent to the Idaho Dept. of Water Resources was received from Moscow Mayor Marshall H. Comstock concerning groundwater management.

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**062087** 15. Information pertaining to upgrading of the 35-mile transmission line between Shawnee and Rosalia was received from Avista.

**062088** 16. An executed copy of the DSHS Contract #0363-40103 for the Developmental Services Real Choice grant was received.

**D062088A** 17. Commissioners' pending list reviewed.

**10:30 a.m. - Kathy Lemon, Revenue Officer.**

Present: Bob Lothspeich, Tammy Lewis and Rana Reavis.

**062089** Ms. Lemon reported as a result of Information Services move, they were able to identify and create a list of surplus items. An email was sent to all departments asking them to do the same in preparation for a surplus property hearing and sale. The tentative date of January 26<sup>th</sup> at 10:30 a.m. was set aside for the required hearing.

Treasurer Lothspeich said a pre-priced technique, similar to a garage sale, was used for the last sale rather than an auctioneer and they were considering the same for this sale. The Board voiced no objections.

It was suggested by Commissioner Partch that Ms. Lemon distribute the list of equipment to all departments in the event a department is in need or can use an item on the list.

**Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to publish a notice of hearing for surplus county property.

The advertising expense will be deducted from the proceeds of the sale.

**10:45 a.m. - Recess.**

**11:00 a.m. - Dane Dunford, Public Works Director.**

Present: Mark Storey and Tammy Lewis.

**Action Items:**

**062090** 1. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to publish the notice of call for bids for three heavy-duty ¾ ton regular cab 4x2 pickups.

**Maintenance Division:**

**D062090A** 2. The previous week was spent plowing snow in all maintenance areas.

**Planning Division:**

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**D062090B 3.** Last weeks Planning Commission meeting was postponed until January 21<sup>st</sup> due to weather.

**11:05 a.m. - Recess.**

**11:30 a.m. - Board Business Continued/BOCC Workshop.**

Present: Dane Dunford, Mark Storey, Mark Bordsen and Phil Meyer.

**D062090A 18.** Items discussed included Public Works related issues and cluster development. No action taken.

**12:05 a.m. - Denis Tracy, County Prosecutor.**

Present: Dane Dunford, Mark Storey, Mark Bordsen and Phil Meyer.

**062091** Prosecutor Tracy presented a proposed agreement with the City of Moscow for Whitcom (Whitman County, WSU and the City of Pullman) dispatch services beginning June 1, 2004 noting Moscow is not formally joining Whitcom. The agreement allows Whitcom to provide dispatch services for 3 years in exchange for a fee and renewal terms. Hopefully, after that Moscow may have an eye towards becoming a part of Whitcom, but not necessarily.

The agreement includes expansion language moving Whitcom from the WSU location to a leased building at the Port of Whitman industrial site in Pullman and renovating it. If all goes well Whitcom would receive more federal grant funds. A contingency clause within the agreement states, if attaining the new facilities, purchasing equipment and hiring staff does not fall out, Whitcom would stay where it is.

The Prosecutor indicated the City of Moscow has officially approved the agreement. After signed by the county, the documents will be sent to Pullman and WSU for approval.

**Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to approve the agreement for E911 dispatch services with the City of Moscow as presented by Denis Tracy.

Commissioner Finch will hand-deliver 10-original agreements to the City of Pullman on January 13<sup>th</sup> in time for their council meeting.

The next step is a similar document with Asotin County for contractual dispatch services.

**12:10 p.m. - Return to BOCC Workshop with Public Works staff.**

**1:00 p.m. - Adjournment.**

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**D062091A** Commissioner Partch **moved** to adjourn the **January 12, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 20, 2004**. The foregoing action made this **12th** day of **January 2004**.

ss/ G.R. FINCH, Commissioner  
ss/ GREG PARTCH, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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LES WIGEN, CHAIRMAN  
Board of County Commissioners