

BOCC MINUTES-01/17/17

078542 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, January 17, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey and Kelli Campbell.

078543 1. The following items were discussed but no action was taken.

- Local Revitalization Financing
- Superior Court Claims/Auditor
- Marijuana Growers/Plant Odor
- Non-Insured Motorist Insurance
- Weed Coordinator
- Colfax-Albion-Pullman Trail

10:00 a.m. - Flag Salute.

Present: Kara McMurray.

D078543A 2. Pledge of Allegiance.

**Consent Agenda:**

D078543B 3. **Motion** by Commissioner Kinzer seconded by Commissioner Largent and **carried** to accept the consent agenda.

078544 4. General Claims/Veterans' Relief/Payroll warrants numbered **327223-327394** for **\$1,158,700.23** approved.

078545 5. January 3, 2017 minutes approved.

078546-078576 6. Personnel change orders approved.

078577 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2017 Public Facilities Allocation in the amount of \$100,000.

078578 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2017 Public Facilities grant availability letter.

078579 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a letter of appreciation to Will Ferguson for his volunteer service on the Civil Service Commission.

078580 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a resolution imposing a moratorium on intergovernmental loans.

**RESOLUTION NO. 078580**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**A RESOLUTION OF THE COUNTY OF WHITMAN, WASHINGTON, IMPOSING A MORATORIUM ON REQUESTS FOR INTERGOVERNMENTAL LOANS.**

WHEREAS, the County of Whitman is in the process of developing a policy to regulate intergovernmental loans in response to requests from taxing districts; and,

WHEREAS, the Whitman County legislative authority is authorized to adopt a moratorium and finds that the moratorium imposed by this resolution is necessary for the protection of the county's financial position.

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NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF WHITMAN COUNTY COMMISSIONERS AS FOLLOWS:

**Section 1-Definitions.**

A. "Taxing District" as herein used shall be held to mean all cities, towns, townships, cemetery, fire, hospital, library, park, port, school, sewer, water district, or other municipal corporation which now or may hereafter exist.

B. "Intergovernmental Loan" as herein used shall be held to mean any loan occurring between Whitman County and another taxing district for the purpose of a temporary cash flow deficit.

**Section 2-Moratorium Imposed.**

A moratorium is imposed on filing and processing requests for intergovernmental loans by Whitman County taxing districts.

**Section 3-Policy.**

The County Commissioners will consider lifting the moratorium upon development of an intergovernmental loan policy by the County Treasurer and adoption by the County Commissioners. Such policy shall include, but not be limited to:

During this moratorium the Whitman County Treasurer shall develop an Interfund Loan policy including, but not limited to:

- When such loans are appropriate (and when they are not);
- Appropriate fund sources for loans;
- Appropriate accounting for such loans (coordinated with county Auditor's Office);
- Accountability for loan re-payments;
- Internal control procedures for compliance with county policy;
- Time frame such loans can be outstanding; and,
- Other legal requirements consistent with state law.

**Section 4-Severability.**

If any provision of this resolution or its application to any person, entity or circumstance is for any reason held invalid, the remainder of the resolution, or the application of the provisions to other persons, entities or circumstances, is not affected.

**Section 5-Effective Date.**

The moratorium imposed in this resolution shall become effective immediately upon passage and shall continue indefinitely, unless repealed, extended, or modified by the Board of Whitman County Commissioners.

**Section 6-Supermajority.**

This resolution passed by a whole membership of the Board of Whitman County Commissioners shall become effective immediately upon its passage.

APPROVED and PASSED by the Board of Whitman County Commissioners this 17<sup>th</sup> day of January 2017.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

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ATTEST:

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Dean Kinzer, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner

**078581**      **11.**    Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve Fountain Flying Service flyover request for 2017.

**CORRESPONDENCE:**

**D078581A**    **12.**    The following correspondence was received:

**078582-078587**    **12A.**    Copies of all countywide signing and clear zone improvement bids documents received.

**078588**      **12B.**    A letter was received from the Department of Ecology regarding the final North Fork Palouse River Dissolved Oxygen and pH Total Maximum Daily Road Water Quality Improvement Report and Implementation Plan.

**078589**      **13.**    Commissioners' pending list reviewed.

**10:15 a.m.** - Gary Petrovich and Tim Myers.

**078590**      **14.**    Gary Petrovich gave a very preliminary report on the 2016 budget by department, personnel and operating expenses noting the 2017 budget was based on these guidelines. He stated many departments are still adjusting and correcting any 2016 year-end issues but offered the following information:

2016 Current Expense Budgeted Revenues	\$16,065,062.00
2016 Current Expense Actual Revenues	\$15,924,071.74
2016 Current Expense Budgeted Personnel	\$ 8,715,792.00
2016 Current Expense Actual Personnel	\$ 8,345,234.38
2016 Current Expense Budgeted Operations	\$ 7,349,270.00
2016 Current Expense Actual Operations	\$ 6,475,243.91
2016 Current Expense Budgeted Expenses	\$16,065,062.00
2016 Current Expense Expended	\$14,820,478.29

Mr. Petrovich noted dates have already been set aside for 2017 budget reports with the first quarter report taking place on April 17<sup>th</sup>.

It was agreed by the Board to request a monthly financial report from the County Auditor as well with the first report tentatively scheduled for February 6<sup>th</sup>.

**10:30 a.m. - Recess.**

**D078590A**    **15.**    Approved documents signed.

**11:00 a.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Kelli Campbell, Gary and Valerie Hunt, Mark Storey and Phil Meyer.

**078591**      **16.**    Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

12:00 p.m. - Return to Open Session/Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

078592 17. Mr. Berney reviewed the regular meeting of the Greater Columbia Behavioral Health (GCBH) Board of Directors held on January 5, 2017.

**D078592A 17A. Executive Session:**

It was announced that two items needed to be discussed in Executive Session. An update was provided to the Board of Directors regarding potential litigation in the termination of an employee at the Regional Office. The second item was an evaluation of a public employee. Once out of Executive Session a motion was made for the Board Chair to form an Ad Hoc committee to discuss possible employment changes at GCBH. Whitman County voted in favor of the motion. The motion passed unanimously.

**D078592B 17B. Clinical Directors Committee Report:**

Apparently Greater Columbia has been informed by the State that we do not have enough complaints/grievances. For this reason Greater Columbia will need to receive additional training from the State.

**D078592C 17C. Regional Office Update:**

The Division of Behavioral Health and Recovery, the State Division that oversees public Mental Health and Substance Use Disorder services in Washington, is being moved from the Department of Social and Health Services to the Health Care Authority. This move is anticipated to be completed by January 2018.

**D078592D 17D. Eastern State Hospital Update:**

No meeting was held in December. The next several meetings will be devoted to reviewing the "Working Agreement" between Eastern State Hospital and the Behavioral Health Organizations within their catchment area.

**D078592E 17E.** In response to Commissioner Swannack's inquiry, no response to the Board's letter has been received from the Health Care Authority.

1:45 p.m. - Recess.

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DATE: January 17, 2017

2:00 p.m. - Convened/Board of Health.

Present: Troy Henderson.

**DIVISION UPDATES:**

**Minutes:**

078593 18. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Board of Health minutes of November 21, 2016.

**Health Officer:**

**D078593A 19.** The amount of mumps cases in Spokane has increased drastically. There is one possible mumps case in Pullman, however the patient also tested positive for the flu which has hit the Pullman area.

**Environmental Health:**

**D078593B 20.** Invoices for renewal have been sent out to all restaurants and some staff members will be taking their on-site septic tests this spring.

**Personal Health:**

D078593F 21. Troy Henderson gave a brief Jail Health update.

**Administrative:**

D078593G 22. Mr. Henderson also provided a brief staffing update.

078594 23. Troy Henderson requested authorization to go live with the new in-house designed Public Health website separate from the county website. After much discussion Commissioner Kinzer **moved** to send the Health Department's web site request to the Whitman County Web Site Committee for consideration and a response to the Board by January 30<sup>th</sup>. Motion **seconded** by Commissioner Largent and **carried**.

**Next Meeting/Adjournment:**

D078594A 24. The next Board of Health meeting is March 20, 2017. Meeting adjourned at 2:30 p.m.

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of Health

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D078594B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 23, 2017 at 8:45 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:45 a.m. - Reconvene/Board Business Continued.**

078595 25. The monthly lobbyist conference call meeting was held regarding state legislative issues. No action taken.

D078595A 26. Approved consent agenda items signed.

078596 27. General/Veterans' Relief/Payroll warrants numbered for **\$535,217.14** and **327424-327482** for **\$459,704.83**.

078597-078600 28. Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich (8:45 a.m.), Mark Storey (8:50 a.m.), Taylor Nadauld (8:55 a.m.) and Kelli Campbell (9:05 a.m.).

078601 29. The following items were discussed but no action was taken.

- Legislative Issues
- Incident Team Meeting
- Aud. Monthly Financial Software
- Capital Assets
- Snow Removal
- Transfer Station Repairs
- Transfer Station Effluent System
- Edmondson Bridge
- PBAC Director
- CRAB Officers/Members
- Public Safety Testing
- Non-Represented Hiring Policy
- 10-Year Projections
- Restricted Reserve Policy
- BOCC Choice Award

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10:00 a.m. - Executive Session.

Present: Kelli Campbell.

**078602 30.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 11:45 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:45 a.m. - Return to Open Session/Adjourn.

**D078602A** Commissioner Kinzer **moved** to adjourn the **January 17 and 23, 2017** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 30, 2017**. The foregoing action made this **24th** day of **January 2017**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners