

Minutes for January 18th, 2005

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063358 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **January 18, 2005** at **8:45 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:45 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Eunice Coker and Denis Tracy (8:45 a.m.) and Kelli Campbell (9:30 a.m.).

063359 1. Items discussed included the governors' election, Electronic Information policy and job family adjustments. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis.

D063359A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

063360 3. Claims/Payroll warrants numbered **172409-172431** and **172623-172826** for **\$460,737.15** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	77,945.31	7,686.40	38,383.25	63,650.75
102	Building & Development	96.97		1,078.80	
103	Countywide Planning	164.55		1,021.20	
104	Developmental Services	31,425.21			
110	County Roads	24,999.87	4,050.00	16,201.60	
118	Inmate Welfare	145.12			69.44
119	Emergency Services	351.79			
123	Paths & Trails	163.48			
127	Drug Enforcement	3,520.35			
136	Electronic Monitoring	115.00			
137	Web Site Development	4,317.32			
142	Whitcom-911	9,885.01			2,231.83
320	Cap. Project/Outside Sources-Bond	511.23			
400	Solid Waste	94,184.18		2,862.80	1,134.07
501	Equipment Rental & Revolving	63,651.15	450.00	4,048.40	
510	Photocopier Revolving	589.94			
513	Communications Revolving	1,673.77			
655	Hospital Districts		230.00		

063361 4. January 10, 2005 minutes approved.

063362-063373 5. Personnel board orders approved.

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063374 6. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a letter to Dee Tomson thanking her for her years of service on the Developmental Services Advisory Committee.

063375 7. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to reappoint Marlene Ibsen to a 3-year term on the Development Services Advisory Board. Ms. Ibsen's term will expire January 1, 2008.

063376 8. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Juvenile Services department, signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried**.

063377 9. Letter received from the Port of Whitman County concerning a recent offer for the purchase of the CETC building.

063378 10. A notice of a public hearing regarding the Wawawai preliminary plat was received from the City of Pullman.

063379 11. An email was received from Carolyn Cress, Chair of the Whitman County Democrats strongly disagreeing with the commissioners' decision to ask for a revote of the 2004 governor's election.

063380 12. A second email was received from Ms. Cress correcting her previous email by noting the Democrats did not pay for the hand recount.

13. Executed copies of the following documents received:

063381 2005-2007 Deputy Sheriff's Association bargaining agreement,

063382 2005 Garfield County intergovernmental professional services agreement,

063383 DSHS contract #0363-36228-02 for DS program agreement amendment, and

063384 DSHS contract #0463-64574 for DS family support grant.

D063384A 14. Commissioners' pending list reviewed.

10:20 a.m. - Bob Lothspeich, Treasurer.

Present: Tammy Lewis.

063385 The Treasurer indicated his office requires all county departments and districts to use a T-form to receipt in revenue. The Treasurer's office uses about 2,800 forms per year amounting to approximately \$800/year based on \$.25/form. Since he is unable to use the abatement process to recover the cost during the calendar year, he suggested adopting a resolution charging a fee of \$.25 per T form.

063386 After voicing no opposition to the request, Commissioner Wigen moved, Commissioner Finch seconded the motion and it carried to sign a resolution establishing a fee of \$.25 per T form.

RESOLUTION NO. 063386
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, January 18, 2005; and,

WHEREAS, the Board of County Commissioners has directed all Whitman County Departments to share financial accountability when appropriate; and,

WHEREAS, the Whitman County Treasurer purchases and provides all T Form receipting forms to 89 Whitman County Departments and Taxing Districts; and,

WHEREAS, the T Form receipting forms cost an average of \$0.25 per form and this cost is currently born entirely by the Whitman County Treasurer.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective immediately all departments and taxing districts of Whitman County will be required to pay a fee of \$0.25 a piece for each T Form receipting form they are issued, which represents the cost of these forms.

PASSED, APPROVED, AND ADOPTED THIS 18th DAY OF JANUARY 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:45 a.m. - Tim Myers, Parks, Fair and Facilities Management.

Present: Tammy Lewis.

063387 Mr. Myers said Qwest is seeking a 7'X7' easement on the north end of the Courthouse adjacent to the parking lot. Their utilities are currently on a pole on Mill Street, which is now a bad location for

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maintenance. The Prosecutor has reviewed the document and asked for clarification on various issues.

- 1) Easement in perpetuity, which is typical for utility easements.
- 2) Qwest paying the market rate or explaining why not. At the time of the Prosecutor's review, Mr. Myers was still negotiating with Qwest who has since agreed to remove existing phone lines that go from Information Services to the Island Street building and then bringing the lines into the IS building, the hub for the county's telephone system.
- 3) The location must be more clearly defined and that too has been resolved.

Mr. Myers met with Kris Bunch of IS and asked him to contact Qwest' project engineer to make sure the county is getting what it needs to resolve some phone line/pole issues. Mr. Bunch has done that and said what Qwest is proposing is accurate.

Having fulfilled all suggestions by the Prosecutor and commissioners, Mr. Myers recommended the easement be accepted.

Upon further discussion, the easement was tabled pending confirmation of Qwest start date for this project. Mr. Myers will ask Kris Bunch to contact the project engineer for this information since he will be the individual working with Qwest on this project.

The commissioners instructed Mr. Myers to also contact Dane Dunford regarding this proposed easement.

10:40 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Ginni Rumiser, Dan Gladwill and Tammy Lewis.

Action Items:

063388 1. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the lease between Pacific Gas Transmission Company and Whitman County Sheriff's Department for the Steptoe Butte radio repeater be signed as presented.

063389 2. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the lease between Pacific Gas Transmission Company and Whitman County Public Works Department for the Steptoe Butte radio repeater be signed as presented.

3. Finance Division:

D063389A As required, the Finance Division is working on completing the annual CRAB levy certification.

Maintenance Division:

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D063389B 4. Some maintenance crews worked over the weekend on snow removal and sanding where necessary.

D063389C 5. Due to warm temperatures, load restrictions will be placed on county roads within the next day or two.

Building Division:

063390 Activity reports for the 2004 3rd quarter and the
063391 2004 4th quarter received. The 2004 year-end report is forthcoming.

11:00 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Administrative Services Director.

Present: Bev Welch, Joe Reynolds, Eunice Coker, Janet Schmidt, Mike Werner, Kelli Campbell, Chad Connors, Tim Myers, Denis Tracy, Dane Dunford, Bob Lothspeich, Peggy Wright, Marlynn Markley, Tom Miller, Bob Reynolds, Eileen Roe, Nanette Bolyard, Sonya Miller and Tammy Lewis.

063392 The December 2004 ending financial report provided by Ms. Welch.

December 2004 Cash Balance - \$1,315,996

December 2003 Cash Balance - \$1,674,602

December 2004 Revenue - \$8,833,095 - 97.38% of budget.

December 2003 Revenue - \$8,881,604 - 97.91% of budget.

December 2004 Expenditures \$9,251,917 - 92.67% of budget.

December 2003 Expenditures \$8,764,455 - 93.19% of budget.

12:00 p.m. - Recess.

1:00 p.m. - Board Business Continued/Executive Session.

Present: Denis Tracy.

D063392A 15. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual(s) until 1:30 p.m. for a conference call with an attorney regarding a pending litigation matter.

1:30 p.m. - Return to Open Session/Recess.

3:00 p.m. - One 2003 or Newer Loader Bids.

Present: Dane Dunford, Mark Storey, Phil Meyer, Tim Davis, Cindi Lepper and 3 bidders.

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063393 The following loader bids were received, opened and read aloud. Public Works will review the bids and make a recommendation on January 24th at 11 a.m.

BIDDER

Western State, Spokane, WA	\$114,369.00 with trade-in/without tax
Rowand Machinery Co, Spokane, WA	\$122,000 with trade-in/without tax
Clyde West, Spokane, WA	\$148,094 with trade-in/without tax

3:15 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane Dunford, Mark Storey, Mark Bordsen and Alan Thomson.

D063393A 16. Items discussed included Public Works related issues. No action taken.

5:00 p.m. - Adjournment.

D063393B Commissioner Finch **moved** to adjourn the **January 18, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 24, 2005**. The foregoing action made this **18th** day of **January 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners