

Minutes for January 18, 2011

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071518 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, January 18, 2011 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Maribeth Becker, Kim Kopf, Jill Wahl, Kelli Campbell and Joe Smillie.

071518A 1. Items discussed included 2010 revenue update, monthly financial reports, indirect costs, juvenile staffing and transportation costs, 2011 increased L&I and DRS rates and the 2011 local .09 allocations. No action taken.

10:20 a.m. - Recess.

10:30 a.m. - Board Business Continued/Pledge.

Present: Joe Smillie.

D071518B 2. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

071519 3. Claims/Payroll warrants numbered **247532-247564, 247588-247611, 247786-247800, 247803, 247897-247939** and **247942-248084** for **\$1,335,256.50** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	52,404.63	93,324.40	6,915.65
102	Building & Development	1,709.20		
103	Countywide Planning	1,838.60		
110	County Roads	18,112.80		
127	Drug Enforcement-Quad City	400.00		
128	Crime Victims/Witness-Pros. 000	350.00		
135	Prosecutor's Stop Grant	150.00		
144	Emerg. Communicat. 144.260.001	250.00	22,275.28	
400	Solid Waste	800.00		
501	Equipment Rental & Revolving	5,047.40		
690	Clearing-Claims 690.002.000	5,047.40		
ET	Electronic Transfer	444,531.28		
001	Current Expense	10,886.50	42,476.50	

BOCC Minutes-01/18/11

102	Building & Development		2,415.67	38.59
103	Countywide Planning			169.61
104	Developmental Services			192.38
110	County Roads			933.78
111	CETC Building			351.67
112	Public Facil. Improve. (.09)			3,919.72
118	Inmate Welfare			665.27
122	Sheriff's K-9 Unit			196.00
123	Paths/Trails-Park	123.310.000	160.00	341.56
127	Drug Enforcement-Quad City			4,539.24
134	Elections Reserve	000	96,519.88	
135	Prosecutor's Stop Grant			102.00
144	Emerg. Communicat.	144.260.001		6,971.09
300	CIP Cap. Projects	300.010.005	109,275.38	5,431.23
400	Solid Waste		2,772.78	2,850.08
501	Equipment Rental & Revolving		48,553.70	32,739.16
660	Whitcom-General	660.911.000	1,382.95	60,232.06
660	Whitcom-Grant	660.911.001	30,264.70	
690	Clearing-Ind. Ins.	690.004.000	61,461.12	

071520 4. January 3, 2011 minutes approved.

071521-071524 5. Personnel change orders approved.

D071524A 6. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to postpone the 2011 Public Facilities (.09) allocation until January 31st.

071525 7. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to postpone local Historical Preservation funding to 01/16/12.

071526 8. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve extending Rosalia's 2009 Historical Preservation Program grant to August 1, 2011.

071527 9. Upon recommendation by the Public Works Director Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to disband the Road and Bridge Advisory Committee and sign letters of appreciation to the committee members.

071528 10. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve Fountain Flying Service annual flyover agreement.

071529 11. The 2010 bloodborne pathogens mandatory employee training results were received from Human Resources.

BOCC Minutes-01/18/11

071530 12. An executed copy of AFLAC benefit service plan received.

071531 13. Commissioners' pending list reviewed.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Alan Thomson, Iris Mayes, Dan Gladwill and Joe Smillie.

ACTION ITEMS

Engineering Division:

071532 14. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the notice of call for bids for one new 2011 6-WD articulated motor grader with trade-in.

071533 15. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the County Road Administration Board road levy certification for 2011 be approved as presented.

Planning Division:

071534 20. Iris Mayes presented the official transmittal for proposed SEPA revisions to Whitman County Code Chapter 19. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Code Zoning Ordinance (Chapters 19.03, 19.05, 19.06, 19.10, 19.15, 19.16, 19.20, 19.21, 19.22, 19.30, 19.31, 19.40, 19.41, 19.42, 19.58 and 19.62) to be held in this room at 11:15 a.m. on February 7, 2011.

Building Division:

071535-071536 21. The 2010 4th quarter and 2010 year-end Building Department activity reports were received from and reviewed by Dan Gladwill.

Solid Waste Division:

071537 22. The Director reported that 13,800 pounds of Christmas trees collected on January 8th by Boy Scout Troup 445 and Pullman Disposal and hauled to the landfill for hog fuel.

071538 23. A request for citizen input in the process of updating the 2011 Solid Waste Management Plan was received from the Director.

11:30 a.m. - Board Business Continued/Monthly Financial Review.

Present: Chris Nelson, Ester Wilson, Eunice Coker, Fran Martin, Gary Petrovich, Greg Partch, Kelli Campbell, Mark Storey, Maribeth Becker, Pat O'Neill and Joe Smillie.

071539 24. The December 2010 month ending financial report provided by Mr. Petrovich.

BOCC Minutes-01/18/11

	REVENUE BUDGETED	REVENUE RECEIVED
2010	\$10,888,000	\$11,922,000
2009		\$10,992,000
2008		\$11,536,000

	EXPENDITURES
2010	\$11,637,000
2009	\$11,350,000

11:55 A.m. - Recess.

2:00 p.m. - Meeting Reconvened/Board of Health.

Present: Dr. Moody, Fran Martin, Michael Baker, Phil Hagihara, Killian Condon and Jeslyn Lemke.

D071539A 1. Michael Baker introduced two newly hired Environmental Health Technicians; Killian Condon responsibilities include on-site septic systems, food-borne illnesses and solid waste disposal; Phil Hagihara's responsibilities include restaurant inspections and food-handler permits. Both technicians will continue with their respective divisional advisory committee meetings established by their predecessors.

071540 2. Dr. Moody discussed communicable diseases including confirmed cases of Influenza A & B, Meningococcal and Salmonella. He also submitted a declaration regarding Meningococcal diseases at Washington State University.

D071540A 3. Michael Baker provided an update on the food establishment permitting program, a current food establishment violation and the on-site sewage program.

071541 4. Ms. Martin presented the 2011 Washington State Association of Local Public Health Officials legislative agenda.

D071541A 5. According to Ms. Martin, Public Health's revised standards are due to the state February 15th and in March the state will meet with the team that worked on the standards.

D071541B 6. Ms. Martin indicated that staff responsibilities were changed to accommodate the current workload.

D071541C 7. Commissioner Partch agreed to intervene in resolving on-call issues between Whitcom and Public Health.

D071541D 8. The next Board of Health meeting is February 15th.

BOCC Minutes-01/18/11

2:40 p.m. - Recess.

D071541E THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 24, 2011 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Meeting Reconvened/Board Business Continued/Workshop.

Present: Gary Petrovich, Maribeth Becker, Joe Smillie (9:00 a.m.), Bob Reynolds (9:10 a.m.), Fran Martin and Mark Storey (9:30 a.m.).

071542 25. Items discussed included 13th month/year end, New World training, Treasurer's reconciliation adjustment, Harrison Building, 2011 budget/2.61% reduction, CETC building options, redistricting, E-911, public facilities 2011 allocation and Martin Hall. No action taken.

10:40 a.m. - Recess.

11:20 a.m. - Board Business Continued.

071543 26. Claims/Payroll warrants numbered **248166-248176** and **249227-249365** for **\$662,440.27** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	47,736.48	3,475.00	55,511.97	42,945.65
101	Self Insurance			2,500.00	
102	Building & Development	1,709.20		126.63	69.78
103	Countywide Planning	1,838.60		172.75	86.88
104	Developmental Services			39,338.40	
110	County Roads	16,423.00	1,689.80	180,301.49	106.46
118	Inmate Welfare				542.88
121	County Bulk Purchas.121.360.001			2,503.12	
127	Drug Enforcement-Quad City	400.00		3,330.12	3,400.00
128	Crime Victims/Witness-Pros. 000	350.00			
135	Prosecutor's Stop Grant	150.00			
136	Electronic Monitoring				172.50
144	Emerg. Communicat. 144.260.001	250.00			48,724.71
300	CIP Asset Acquisit. 300.010.001			356.69	
300	CIP Computer 300.010.003			2,686.84	
300	CIP Cap. Projects 300.010.005				3,583.14
400	Solid Waste	800.00		147,659.69	2,337.96
501	Equipment Rental & Revolving	4,697.40	350.00	21,777.98	5,844.61
510	Photocopier Revolving			10.03	
511	Unemployment Insurance			9,889.74	
513	Communic. Revolving 513.320.000			6,940.76	
660	Whitcom-General 660.911.000				1,650.01

071544 28. Veterans Relief request approved.

BOCC Minutes-01/18/11

071545 Not used.

071546-071547 29. Personnel change orders approved.

071548 30. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the Chairman to sign the 2011 levy certification for Road and Current Expense.

071549 31. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize publishing a notice of hearing for proposed revisions to Whitman County Code, Title 2.39 as it relates to Travel/Advance Travel. Hearing to be held Monday, February 7th at 10:45 a.m.

11:30 a.m. - Fran Martin and Gary Petrovich.

D071549A 32. Ms. Martin requested authorization to reduce only the county's portion of the Emergency Communications budget by the required 2.61% rather than the total Emergency Communications budget, since the remaining amount is grant funded. If approved, it would allow her to meet the \$6,000 additional funding needed to purchase a much needed new Emergency Communications vehicle through ER&R.

Commissioner Largent said Ms. Martin's request would increase the county's deficit by \$6,000. Commissioner O'Neill felt since the current vehicle was purchased used it should be replaced with another used vehicle. Commissioner Partch thought it should be replaced using Emergency Communication funds. Ms. Martin indicated she would proceed within the parameters of the Emergency Communications budget.

D071549B 33. The commissioners then shared their different points of view concerning how best to handle the 2.61% reduction to the 2011 Current Expense budget. Mr. Petrovich suggested as information is received, he will make recommendations to the commissioners individually on timing and the approach to resolving the deficit.

12:10 p.m. - Recess.

1:00 p.m. - Board Business Continued/Executive Session.

Present: Gary and Valerie Hunt and Kelli Campbell.

071550 34. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:15 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

2:15 p.m. - Return to Open Session/Adjourn.

D071550A Commissioner O'Neill **moved** to adjourn the **January 18** and **24, 2011** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 31, 2011**. The foregoing action made this **24th** day of **January 2011**.

ss/ PATRICK J. O'NEILL, COMMISSIONER

ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners