

Minutes for January 21 , 2014

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509) 397-5240.

075066 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, January 21, 2014** at **9:00 a.m.** Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Chairman Swannack was unavailable.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Bill McKee and Sally Ousley.

075067 1. Items discussed included I-502, Palouse knowledge Corridor and Martin Hall. No action taken.

9:20 a.m. - Recess.

10:00 a.m. - Flag Salute.

Present: Sally Ousley.

D075067A 2. Pledge of Allegiance.

Consent Agenda:

D075067B 3. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

075068-075068A 4. General Claims/Veterans' Relief/Payroll warrants numbered 308542-308629 for **\$107,320.13** approved.

075069 5. January 6, 2014 minutes approved.

075070-075075 6. Personnel change orders approved.

075076 7. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a credit card request by the Auditor for the purpose of travel and small office purchases.

075077 8. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Fountain Flying Service annual flyover request.

075078 9. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the amount of \$100,000 for the 2014 Public Facilities fund allocation.

075079 10. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a letter to the cities, towns and port regarding the availability of Public Facilities fund.

BOCC MINUTES-01/21/14

075080 11. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the removal of term limits for members of the Blue Ribbon Advisory Task Committee and to sign a letter notifying the committee members of this action.

075081 12. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to reappoint Mitch Chandler to a 4-year on the Blue Ribbon Advisory Task Committee. Mr. Chandler's term will expire 12/31/17.

D075081A 13. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Sheriff's grant application data form

075082 EBMJA - \$146,723 for the period 07/01/13-06/30/14.

075083 14. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Juvenile Services grant data application forms:

075084 BECCA - \$15,516 for the period 07/01/13-06/30/14

075085 CASA - \$29,406 for the period 07/01/13-06/30/14

075086 CDDA - \$ 00 for the period 07/01/13-06/30/14

075087 CJAA - \$25,006 for the period 07/01/13-06/30/14

075088 CJS - \$58,884 for the period 07/01/13-06/30/14

075089 HB3900 - \$12,259 for the period 07/01/13-06/30/14

075090 SSODA - \$12,689 for the period 07/01/13-06/30/14

075091 15. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to send a letter of appreciation to Teresa Myott for her service on the Whitman County Rural Library Board of Trustees.

075092 16. Notice of a marijuana license application was received from the Washington State Liquor Control Board for JWARD, filed by Darrell Henry and Judy Ann Shaw of Thornton. No action was taken by the Board because the county has statutes in place already and this applicant would need to go through the Planning Department.

075093 17. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to impose the attached guidelines when seeking reimbursement of Whitcom expenses via Washington State Military Department contract #E14-053.

075094 18. Notification of a petition to annex land to Public Hospital District 1-A by the City of Pullman was received and reviewed.

075095 18A. Notice of licensed establishments in Whitman County whose liquor license will expire 04/30/14 was received from the Washington State Liquor Control Board.

075096 19. Commissioners' pending list reviewed.

D075096A 19A. Approved documents signed.

10:45 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Alan Thomson, Jerry Basler, Dan Gladwill, Gary Petrovich, Sally Ousley, Cheryl Holcomb and one bidder.

ACTION ITEMS

075097 20. The following bids were received for 2014 oil and grease.

BIDDER	BASIS OF AWARD
Busch Distributors, Inc., Moscow, ID	\$38,543.99
Connell Oil, Spokane, WA	\$35,803.08

The commissioners will make an award February 3rd.

075098 21. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Chairman signing the Digital submittal certification-CRAB 2014 Road Levy Certification.

075099 22. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign the contracts for countywide overlays 2.

075100 23. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the notice of call for bids for weed spray.

075101 24. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the notice of call for bids for 3-roller/packer grader attachments and lift systems.

D075101A 24A. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Public Works motions #5-#12.

075102 25. Resolution of intent to change the Road Name for Wilma Port Road West.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to Change) The Name of County Road No. 9006, the) Wilma Port Road West Located in Section) 24, Township 11 North, Range 45 East) And Section 19, Township 11 North,) Range 46 East, W.M. in Whitman County,) Washington)	RESOLUTION NO. <u>075102</u> INTENT TO CHANGE ROAD NAME AND DIRECTIVE TO COUNTY ENGINEER FOR REPORT
---	--

WHEREAS, a request to Change the Name of County Road No. 9006, the Wilma Port Road West has been received by the Whitman County Board of County Commissioners, it is hereby declared the intention of the Whitman County Board of County Commissioners to change the name of said Wilma Port Road West as follows:

County Road No. 9006, the Wilma Port Road West shall be changed to County Road No. 9006, Wilma Drive.

BOCC MINUTES-01/21/14

IT IS HEREBY RESOLVED that before a final decision can be reached on said name change, the Whitman County Engineer shall investigate and prepare a report on the proposed name change.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DONE at Colfax, Washington, this 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075103 **26.** Publish the notice of hearing for road name change for Wilma Port Road East.

075104 **27.** Approve the resolution of intent to change the road name for Wilma Port Road East.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>075104</u>
Change the Name of County)	
Road No. 9007, the Wilma Port)	
Road East Located in Section 19,)	
Township 11 North, Range 46)	INTENT TO CHANGE ROAD NAME
East, W.M. in Whitman County)	AND DIRECTIVE TO COUNTY
Washington)	ENGINEER FOR REPORT

WHEREAS, a request to Change the Name of County Road No. 9007, the Wilma Port Road East has been received by the Whitman County Board of County Commissioners, it is hereby declared the intention of the Whitman County Board of County Commissioners to change the name of said Wilma Port Road East as follows:

County Road No. 9007, the Wilma Port Road East shall be changed to County Road No. 9007, Wilma Drive E.

IT IS HEREBY RESOLVED that before a final decision can be reached on said name change, the Whitman County Engineer shall investigate and prepare a report on the proposed name change.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DONE at Colfax, Washington, this 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075105 **28.** Publish the notice of hearing to change the road name for the Wilma Port Road East.

075106 **29.** Approve resolution of intent to change road name for the John Fyke Road.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>075106</u>
Change the Name of County Road)	
No. 3350, the John Fyke Road)	
Located in Sections:)	
9, 10, 14, 15 & 16 Township 20)	INTENT TO CHANGE ROAD NAME
North, Rang 42 East, W.M. in)	AND DIRECTIVE TO COUNTY
Whitman County, Washington)	ENGINEER FOR REPORT

WHEREAS, a request to Change the Name of County Road No. 3350, the John Fyke Road has been received by the Whitman County Board of County Commissioners, it is hereby declared the intention of the Whitman County Board of County Commissioners to change the name of said John Fyke Road as follows:

County Road No. 3350, the John Fyke Road shall be changed to County Road No. 3350, John Tye Road.

IT IS HEREBY RESOLVED that before a final decision can be reached on said name change, the Whitman County Engineer shall investigate and prepare a report on the proposed name change.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DONE at Colfax, Washington, this 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075107 **30.** Publish the notice of hearing to change road name for the John Fyke Road.

075108 **31.** Approve resolution of intent to change road name for the Ericksen Road.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>075108</u>
Change the Name of County Road)	
No. 4490, the Ericksen Road)	
Located in Sections 28, 29 & 32,)	
Township 19 North, Range 41 East)	
and Sections 5 & 6 Township 18)	INTENT TO CHANGE ROAD NAME
North, Range 41 East, W.M. in)	AND DIRECTIVE TO COUNTY
Whitman County, Washington)	ENGINEER FOR REPORT

WHEREAS, a request to Change the Name of County Road No. 4490, the Ericksen Road has been received by the Whitman County Board of County Commissioners, it is hereby declared the intention of the Whitman County Board of County Commissioners to change the name of said Ericksen Road as follows:

County Road No. 4490, the Ericksen Road shall be changed to County Road No. 4490, Eriksen Road.

IT IS HEREBY RESOLVED that before a final decision can be reached on said name change, the Whitman County Engineer shall investigate and prepare a report on the proposed name change.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DONE at Colfax, Washington, this 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075109 **32.** Publish the notice of hearing to change road name for the Ericksen Road.

075110 **33.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to initiate County Road project for crushing aggregate at Doneen Quarry.

RESOLUTION NO. 075110
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a County Road Crushing Project designated as Doneen Quarry, C.R.C.P. No. 160, Project No. XFC1400.

IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R. & R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 1,000.00
Inspection	\$ 15,000.00
Crushing & Stockpiling	\$ <u>250,000.00</u>
TOTAL ER&R FUND	\$ 266,000.00

IT IS FURTHER RESOLVED that the crushing and stockpiling is to be accomplished by contract in accordance with RCW 36.77.020 et seq.

ESTIMATED date of commencing work: March 3, 2014
ESTIMATED date of completing work: April 4, 2014

DATED this 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075111 34. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the notice to call for bids for crushing at Doneen Quarry.

DIVISION UPDATES

Planning Division:

075112 35. Alan Thomson explained there is currently a discrepancy between SEPA and the County Code regarding Landfill exemptions. Before taking this issue to the Planning Commission he wondered if the Board was interested in increasing the exemption from 100 cubic yards (10 dump trucks) to 1,000 cubic yards (100 dump trucks) easing the requirement for Whitman County citizens. According to Mr. Thomson he saw no downside to increasing the exemption he saw only more advantages for the county and landowners. The commissioners had no objections to the Planner proceeding through the Planning Commission process.

D075112A 35A. Mr. Thomson also talked about boundary line adjustments (BLA). Currently, the county does not require a survey for BLA. On more than one occasion the Planning Department has encountered difficulties with landowners writing their own legal descriptions incorrectly and the Planning Department has had to correct them. However, it is not the job of Planning Department to do so.

It was the Planner's suggestion to require that BLA have a survey done by a title company or licensed surveyor thereby also requiring an amendment to the County Code. Mr. Thomson asked the Board if they had any interest in pursuing this. Director Storey recommended the Board amend the ordinance for this purpose. Commissioner Kinzer asked about the expense involved and Mr. Thomson said pins do not have to be set it is just a paper exercise for a legal description. After further discussion, the commissioners had no objections to forwarding the proposed amendment to the Planning Commission.

D075112B 35B. It was also noted by the Planner that Steve Mader's garbanzo processing plant is moving forward.

Solid Waste Division:

D075112C 35C. The Director advised the Board that enough information has now been received from the Department of Ecology to allow Solid Waste to proceed with a call for bids for the new Transfer Station building.

Building Division:

075113-075114 35D. Dan Gladwill presented and reviewed the 4th quarter and year-end 2013 building activity reports.

Administrative Division:

BOCC MINUTES-01/21/14

D075114A 35E. Mr. Storey indicated he is reviewing the Public Works fee structure for a recommendation to the Board next month.

D075114B 36. Approved documents signed.

12:00 p.m. - Recess.

2:00 p.m. - Convened/Board of Health.

Present: Troy Henderson, Michael Baker, Phil Hagihara and Gary Petrovich.

DIVISION UPDATES:

Health Officer:

D075114C 37. Nothing to report.

Environmental Health:

D075114D 37A. Michael Baker stated Environmental Health (EH) is working on the annual billings for food establishments.

D075114E 37B. In regards to the agreement with Asotin County to assist with EH, as of two weeks ago Asotin County has no Environmental Health staff and Whitman County has assumed the responsibility. Whitman County staff is tracking the administrative costs for this contract.

D075114F 37C. Mr. Baker also noted Whitman County EH staff members will be short-handed due to various types of leave.

D075114G 37D. Phil Hagihara reported on the Greek House inspections and the fact WSU has shortened the inspection timeframe from 2 months to 1 month.

Personal Health:

D075114H 38. Mr. Henderson gave a brief influenza update.

Administrative:

D075114I 40. The Director is looking into changing the Public Health fee schedule process for in-house approval rather than Board approval since most fees are medical related.

D075114J 40A. As of January 2014, Whitman Medical Group has taken over as the medical provider for the jail and their services will be re-evaluated in 6 months.

075115 41. The commissioners having already reviewed the proposed 2014-2017 Public Health Strategic Plan had no questions. Therefore Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to accept the Whitman County Public Health Strategic Plan 2014-2017 as presented.

Next Meeting/Adjournment:

D075115A 42. Board of Health adjourned at 2:15 p.m. The next Board of Health meeting is March 17, 2014.

BOCC MINUTES-01/21/14

D075115B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, January 27, 2014** at **9:45 a.m.** Chairman Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Michael Largent was unavailable.

9:45 a.m. - Reconvene/Board Business Continued.

Present: Sally Ousley, Kaitlyn Krasselt, Gary Petrovich (9:45 a.m.), Karen Johnson, Evan Ellis, Bob Schulz, Don Deen, Bill McKee, Jeff DeVoe (9:55 a.m.) Mark Storey, Alan Thomson and Denis Tracy (10:00 a.m.).

D075115C 43. Approved documents signed.

075116-075119 43A. General/Veterans' Relief/Payroll warrants numbered **308663-308681** for **\$278,414.11** and **308684-308748** for **\$186,775.16**.

075119-075126 43B. Personnel change orders.

075127 43C. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to submit membership dues and partake in the Inland Northwest Partners organization.

D075127A 43D. It was the consensus of the Board to seek nominations for the 2014 Commissioners' Choice Award.

D075127B 43E. In response to the Chairman's inquiry, Mark Storey said he is working on language to include unsecured loads fees in the Solid Waste plan.

10:05 a.m. - BOCC Workshop.

Present: Sally Ousley, Kaitlyn Krasselt, Gary Petrovich, Karen Johnson, Evan Ellis, Bob Schulz, Don Deen, Bill McKee, Jeff DeVoe, Mark Storey, Alan Thomson and Denis Tracy.

075128 44-45. The Hawkins Stateline Development project discussed. No action taken.

10:50 a.m. - Adjournment.

D075128A Commissioner Kinzer **moved** to adjourn the **January 21 and 27, 2014** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 3, 2014**. The foregoing action made this 27th day of **January 2014**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners