

Minutes for January 26th, 2004

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062121 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **January 26, 2004** at **9:15 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:35 a.m. - Call to Order/Board Business/BOCC Workshop.

062122 1. Items discussed included CPO training in Colfax, lobbyists' bi-weekly call, and negotiator's contract.
No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis.

D062122A 2. Motion by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

062123 3. Claims/Payroll warrants numbered **158976-159067** for **\$90,175.53** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	31,261.32
110	County Roads	211.71
132	Auditor's Document Preservation	689.43
501	Equipment Rental & Revolving	42.00
510	Photocopier Revolving	225.20
512	Industrial Insurance Revolving	47,996.62
690	Clearing & Suspense	9,749.25

062124 4. January 20, 2004 minutes approved.

062125-062126 5. Personnel board orders approved.

062127 6. Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a law enforcement mutual aid agreement with the City of Moscow.

062128 7. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to appoint Keith Bloom to the Law and Justice Council.

062129 8. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to appoint Jeffrey Phelps to the Planning Commission. For the benefit of the media, Chairman Wigen explained the interview process.

062130 **9. Motion** by Commissioner Finch **seconded** by Commissioner Partch to award the 2004 Capital Improvement Program (CIP) projects. Commissioner Partch indicated many projects are carried over from years past. This finishes up things that had not been done. Some projects are driven by other projects, i.e. removal of radiators and painting. Recorders will pay for themselves in a short amount of time because of less time to retrieve and duplicate tapes. Motion **carried**.

062131 **10. Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a resolution designating N.W. Judicial Technologies as a sole source provider for digital audio recording equipment.

RESOLUTION NO. 062131

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners recognizes the need to update and replace necessary recording equipment periodically for use by the courts, commissioners and other boards and committees; and,

WHEREAS, Whitman County is interested in purchasing digital audio recording equipment for use by the above divisions; and,

WHEREAS, N.W. Judicial Technologies provides technical duplicating functions not offered with other systems thereby eliminating the need additional software/hardware and writes directly to hard drives; and,

WHEREAS, other companies cannot effectively compete with N.W. Judicial Technologies due to system configuration and meeting the needs of Whitman County.

WHEREAS, N.W. Judicial Technologies is the only economically feasible provider of the FTR Gold system in the area that does meet Whitman County's requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Whitman County Commissioners deem N.W. Judicial Technologies as a sole source provider of said product.

IT IS HEREBY RESOLVED that the Whitman County Board of Commissioners enter into a sole source supply agreement with N.W. Technologies to provide five (5) FTR Gold digital audio recording systems.

ADOPTED this 26th day of January 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

062132 11. A grant data application form for Human Resources Wellness Program was signed by the Commissioners and forwarded to Information Services.

062133 12. Information pertaining to the Dusty Farms Land Acquisition was received from the Department of Natural Resources.

10:25 a.m. - Kathy Lemon.

062134 13. A copy of a letter sent to the Idaho Department of Water Resources was received from the City of Pullman regarding groundwater management issues related to the Palouse Basin Aquifer that serves Pullman, Moscow and the surrounding area.

062135 14. A news release was received from the Idaho Department of Water Resources announcing a special public meeting. The purpose of the meeting is to provide information and receive comments about a petition to seek a moratorium and a pair of groundwater management area designations for the Moscow-Pullman area aquifers.

D062135A 15. Commissioners' pending list reviewed.

10:30 a.m. - **County Property Hearing.**

Present: Kathy Lemon, Tammy Lewis, and Rana Reavis.

Chairman Wigen convened the public hearing to consider declaring certain county property surplus.

062136 Ms. Lemon presented a list of county surplus items, and
062137 a list of surplus items the Port of Whitman County would like to include in the county's sale along with the City of Colfax. Both entities have agreed to pay a portion of the advertising fees.

All county departments have been notified of the proposed surplus equipment in the event another department has a need for any of the equipment before it goes to sale on February 13th at 9:00 a.m.

Hearing adjourned.

Action Items:

062140 1. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to award the bid for the motor grader with trade-in to Western States for a total bid amount of \$137,932.00.

062141 The Board signed the bid contract with Western States.

062142 2. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the Local Agency agreement supplement for the Green Hollow Road reconstruct be signed as presented.

062143 3. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** that the Local Agency agreement supplement for the Johnson Road safety project be signed as presented.

062144 4. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to publish the notice of a call for bids for one ½ ton extended cab pick-up.

Maintenance Division:

D062144A 5. According to Mr. Meyer, the maintenance crews plowed snow over the weekend. The commissioners said the drivers should be commended for doing such a good job plowing roads this winter.

Engineering Division:

D062144B 6. The engineering division continues the design work on Palouse Cove Road.

11:15 a.m. - Recess.

11:20 a.m. - Tim Myers, Parks, Fair, and Facilities Management Director.

Present: Roger Marcus and Evan Ellis.

062144C 1. Tim Myers indicated this is a project that Greg Partch initiated by arranging a meeting with the Fire Districts around Kamiak Butte as well as individuals from Moscow and Latah County on the issue of fire prevention in our region. Primarily, Kamiak Butte, because of its timber and inaccessibility. Typically, fires that start on private ground on the Butte create another issue for the Parks Department.

They have taken the information derived from that meeting, sent letters to all landowners and local fire districts, and got their signatures on the same letter asking for their cooperation for a plan they hope to implement before the next fire season.

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The main item discussed at the meeting was the importance of safety and protection for fire fighters, Parks Department staff, local landowners and their property, and county park property.

Within the last 2 months, the National Park Service (NPS) through their Natural National Landmarks (NNL) program has made grant funding available for different types of projects. The Parks Department has completed a proposal to submit using very little or no county dollars.

Letters of support have been received from the Pullman and Palouse Fire Departments. Mr. Marcus noted a letter was received from Katherine DeVoe and letters are expected from the Colfax Fire Department and the Harlow's who would also be affected.

Once a plan was developed based on the information and needs by the fire districts, Mr. Marcus began seeking matching funds since this is a 50/50 matching grant program. The below figures are current to date.

TOTAL PROJECT COSTS	\$24,332.00
TOTAL COUNTY'S SHARE	\$12,166.00
TOTAL DONATED/MATCHING	\$ 8,841.00
TOTAL BALANCE NEEDED	\$ 3,628.00

Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to allow the above noted grant application to move forward.

D062144D 2. The Aquatic Land Enhancement Agency (ALEA), under the Department of Natural Resources, provides funding for public access to navigable waters in the State. That agency is now part of the Interagency Committee for Outdoor Recreation (IAC). These are two major funding sources for parks and recreation in the state.

D062144E 3. "Whitman County Drawing on the Positive" art classes for 7th-9th graders will be conducted February 12-March 11th in partnership with the Whitman County Tobacco Prevention program, Community Mobilization Against Substance Abuse, the Colfax School District, and Colfax Teens Against Tobacco Use.

D062144F 4. Mr. Myers gave an update on Courthouse hallways and jail boiler. Commissioner Partch asked staff to arrange a workshop with the Board before the commissioners sign off on the HVAC project. The commissioners also asked Mr. Myers to email all departments to inform Facilities Management of any problems they might be experiencing with the HVAC system.

11:50 a.m. - Sheriff Brett Myers.

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062145 Due to the resignation of one part-time corrections officer, the Sheriff requested authorization to refill the position. The commissioners having no objections signed a personnel board order authorizing the same.

11:55 a.m. - Recess.

2:00 p.m. - Bid Opening for 3 Foremen Pick-ups.

Present: Dane Dunford, Mark Storey, Phil Meyer, and a representative of Nelson GMC in Moscow.

062146 The following bids were received, opened, and read aloud for 3 new foremen pick-ups. The bids are being reviewed by staff for an award recommendation on February 2nd.

BIDDER	AMOUNT
NEILL MOTORS	\$77,050.32 including tax
PULLMAN FORD MERCURY	\$68,864.80 including tax
BAGOTT MOTORS, INC.	\$79,380.95 including tax
CHIPMAN & TAYLOR CHEV/OLDS	\$73,837.03 including tax
NELSON GMC #1	\$25,682.36 including tax for one pick-up
NELSON GMC #2	\$25,682.36 including tax for one pick-up
NELSON GMC #3	\$25,682.36 including tax for one pick-up

2:10 p.m. - Recess.

2:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Kelli Campbell and Dane Dunford-2:00 p.m., Fran Martin-2:55 p.m., Dane Dunford, Mark Bordsen, Mark Storey, and Alan Thomson-3:05 p.m.

D062146A 16. Items discussed included EAT Committee, Columbia County contract, and planning and public works related issues. No action taken.

5:00 p.m. - Recess.

D062146B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **January 28, 2004** at **2:00 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board Business/BOCC Workshop.

Present: Denis Tracy, Eunice Coker, Maribeth Becker, and Kelli Campbell.

D062146C 17. Items discussed included the salary commission. No action taken.

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3:00 p.m. - Adjournment.

D062146D Commissioner Partch **moved** to adjourn the **January 26** and **28, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 2, 2004**. The foregoing action made this 28th day of January **2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners