

## Minutes for February 4, 2013

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**073812 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 4, 2013 at 9:00 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/Workshop.**

Present: Gary Petrovich (9:00 a.m.), Chris Nelson, Bob Reynolds and David Ledbetter (9:30 a.m.).

**073813-073814 1-3.** Items discussed included financial update, Emergency Management transition, HB 1364, Oakesdale TIB project, Leave accrual carry-over, road vacations, Payne West, Lean Management System and County strategic initiative. No action taken.

**10:00 a.m. - Reconvene/Pledge of Allegiance.**

Present: Chris Nelson, Bob Lothspeich, Lori Nails, Kelli Campbell, Kim Kopf and Holly Bowen.

**D073814A 4. Motion** by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

**073815 5.** Claims/Payroll warrants numbered **301547-301628** for **\$120,256.36** approved.

**073815A 6.** Veterans Relief claim approved.

**073816 7.** January 22, 2013 minutes approved.

**073817-073821 8.** Personnel change orders approved.

**073822 9.** Superior Court office remodel issue cancelled for today.

**073823 10.** Chris Nelson presented a 24-month postage machine and postage meter maintenance agreement renewal. This renewal includes any postage rate updates be covered under the agreement. Commissioner Largent stated the agreement had to be signed by 01/24/13 which he did subject to approval by the entire Board. There being no objections, Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the 24-month contract with Hasler for the postage machine and meter as overseen by the IT Department be approved and signed by the Chair of the Board.

**073824 11.** Chris Nelson presented the HP 3000 mainframe support renewal contract noting there is still one application running on this platform for investments. Ms. Nelson said IT is in the process of writing an investment

application in New World that she hoped to have on line this summer. In the interim, the county has the option of an annual or month-to-month contract and she recommended the month-to-month option. Commissioner Kinzer ~~moved~~ Commissioner Swannack ~~seconded~~ the motion and it **carried** that the contract with Priority Support Group as overseen by the IT Department be approved and signed as presented utilizing a month-to-month payment method.

**073825 12.** Chris Nelson presented a request for the replacement of the Voter/Election server and associated software to be paid from the Elections fund through state contract. Commissioner Kinzer ~~moved~~ Commissioner Swannack ~~seconded~~ the motion and it **carried** that the purchase of a new Dell server and associated Microsoft software be approved as presented.

**073826 13.** Commissioner Swannack ~~moved~~ Commissioner Kinzer ~~seconded~~ the motion and it **carried** that 26-hours of additional annual leave accrual for Esther Wilson be approved for carry-over to 2013 with the time to be used by May 31, 2013.

**073827 14.** Commissioner Kinzer ~~moved~~ Commissioner Swannack ~~seconded~~ the motion and it **carried** that 20 hours of additional annual leave accrual for Chris Nelson be approved for carry-over to 2013 with the time to be used by March 31, 2013.

**073828 15.** Kelli Campbell stated the county's health insurance consultant, Western States Insurance, merged with Payne West and Payne West is now assuming Whitman County's contract and is requesting signed an acknowledgement stating the same. Commissioner Swannack ~~moved~~ Commissioner Kinzer ~~seconded~~ the motion and it **carried** to approve acknowledgement of assignment from Western States Insurance Agency, Inc. to Payne Financial Group, Inc.

**073829 16.** Lori Nails reported on the 2012 uncollectible personal property taxes totaling \$1,017.65 all associated with the former Bank of Whitman.

**073830 17.** Ms. Nails presented a resolution recommending the uncollectible personal property taxes be cancelled. Commissioner Swannack ~~moved~~ Commissioner Kinzer ~~seconded~~ the motion and it **carried** to sign a resolution cancelling \$1,017.65 in uncollectible personal property taxes.

**RESOLUTION NO. 073830  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of the approval of the Board of County Commissioners to cancel the following uncollectible personal property taxes, in accordance with R.C.W. 84.56.240.

WHEREAS, it has been deemed by Lori Nails, Revenue officer for the Whitman County Treasurer, that the taxes on the following parcels are uncollectible:

4-4275-00-02-22-2000	Bank of Whitman	2011	\$ 97.93
4-4275-00-02-22-2000	Bank of Whitman	2012	\$ 150.53
4-4305-00-03-05-2000	Bank of Whitman	2011	\$ 168.30
4-4305-00-03-05-2000	Bank of Whitman	2012	\$ 348.94
4-4370-00-07-88-2000	Bank of Whitman	2011	\$ 91.41
4-4370-00-07-88-2000	Bank of Whitman	2012	\$ 160.54
<b>TOTAL CANCELLED</b>			<b>\$1,017.65</b>

NOW, THEREFORE, IT IS HEREBY RSOLVED BY THIS BOARD that the above mentioned uncollectible personal property taxes be cancelled, as we are satisfied they are uncollectible.

Dated this 4<sup>th</sup> day of February 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**073831**      **18.** As required by statute the 2012 tax refunds report was received from Ms. Nails.

**073832**      **19.** Commissioner Kinzer**moved** Commissioner Swannack**seconded** the motion and it **carried** to approve the request by Fountain Flying Service, LLC for flying over congested areas in the unincorporated areas of Whitman County during the 2013 growing season.

**073833**      **20.** Commissioner Swannack**moved** Commissioner Kinzer**seconded** the motion and it **carried** to approve the notice of call for bids for 2013-14 legal printing.

**073834**      **21.** Commissioner Kinzer**moved** Commissioner Swannack**seconded** the motion and it **carried** to appoint Dorothy Sharp to a 3-year unexpired term on the Solid Waste Advisory Committee. Ms. Sharp's term will expire 12/31/13.

**073835**      **22.** Commissioner Swannack**moved** Commissioner Kinzer**seconded** the motion and it **carried** to appoint Gwen Nolan to a 3-year term on the Developmental Services Advisory Board. Ms. Nolan's term will expire 12/31/15.

**073836**      **23.** Commissioner Kinzer**moved** Commissioner Swannack**seconded** the motion and it **carried** to approve Juvenile Services grant application data forms.

**073837**      BECCA 07/01/12-06/30/13 \$11,522.00

**073838**      CASA 07/01/12-06/30/13 \$25,359.00

**073839**      CJAA 07/01/12-06/30/13 \$18,543.00

**073840**      CJS 07/01/12-06/30/13 \$58,533.00

**073841**      SSODA 07/01/12-06/30/13 \$15,000.00

**073842**      HB3900 07/01/12-06/30/13 \$12,291.00

**073843**      **24.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a letter to Postmaster General Pat Donahoe regarding the post office hour reductions in Whitman County.

**073843A**      **25.** The 2013 levy certification dated 11/19/12 for the City of Colfax was received.

073844 26. Commissioners' pending list reviewed.

10:45 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Tim Myers, Dean Cornelison, Dan Gladwill, Jerry Jones and Holly Bowen.

ACTION ITEMS

073845-073846 27. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the bid for the Sunshine Trailhead be awarded to Harry Johnson Plumbing and Excavation, Inc. for a total bid amount of \$69,904.50.

073847 28. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the intent to vacate and directive to County Engineer for report to vacate and abandon a portion of the Old North Hangman Creek Road be signed as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the Intent to	)	RESOLUTION NO. <u>073847</u>
Vacate and Abandon a Portion of	)	
The Old North Hangman Creek	)	
Road, in the NW ¼ of Section 17	)	INTENT TO VACATE AND
And the NE ¼ of Section 18,	)	DIRECTIVE TO COUNTY
Township 20 North, Range 46	)	ENGINEER FOR REPORT
East, W.M., Whitman County, WA	)	

WHEREAS, the Whitman County Board of County Commissioners considers useless, for the public, a portion of the old North Hangman Creek Road, lying northerly and outside the northerly right of way of SR 274 and south of the southerly right of way line of County Road number 0310, Catholic Cemetery Road, in the NW ¼ of Section 17 and in the NE ¼ of Section 18, Township 20 North, Range 46 East, W.M., Whitman County, Washington, and based on RCW 36.87.010 it is hereby declared the intention of the Board of County Commissioners of Whitman County, Washington, to vacate and abandon said Road.

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that the portion of the old North Hangman Creek Road, in the NW ¼ of Section 17 and in the NE ¼ of Section 18, Township 20 North, Range 46 East, W.M., Whitman County, Washington, more particularly described as follows: All that portion of the said road lying northerly and outside the northerly right of way line of SR 274 and south of the southerly right of way line of County Road number 0310, Catholic Cemetery Road, is preliminarily found to be of no use to Whitman County and that the vacation of said road may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating said portion of the old North Hangman Creek Road.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 4th day of February, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**073848**      **29.** Commissioner Swannack**moved** Commissioner Kinzer**seconded** the motion and it **carried** to publish the public notice of hearing to vacate and abandon a portion of the Old North Hangman Creek Road.

**073849**      **30.** Commissioner Kinzer**moved** Commissioner Swannack**seconded** the motion and it **carried** to that the intent to vacate and directive to County Engineer for report to vacate and abandon all of Cocking-Snyder Road be signed as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the Intent to	)	<b>RESOLUTION NO. <u>073849</u></b>
Vacate and Abandon all of the	)	
Cocking-Snyder Road, County	)	
Road No. 5005 in Section 30,	)	<b>INTENT TO VACATE AND</b>
Township 16 North, Range 44	)	<b>DIRECTIVE TO COUNTY</b>
East, W.M., Whitman County, WA	)	<b>ENGINEER FOR REPORT</b>

WHEREAS, the Whitman County Board of County Commissioners considers useless, for the public, the Cocking-Snyder Road, County Road No. 5005 located in Section 30, Township 16 North, Range 44 East, W.M., in Whitman County, Washington, and based on RCW 36.87.010 it is hereby declared the intention of the Board of County Commissioners of Whitman County, Washington, to vacate and abandon said Cocking-Snyder Road, County Road No. 5005.

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that the Cocking-Snyder Road, County Road No. 5005 located in Section 30, Township 16 North, Range 44 East, W.M., in Whitman County, Washington, more particularly described as follows: Commencing at the intersection of the Cocking-Snyder Road, County Road No. 5005 and the Parvin Road, County Road No. 5000 thence in a northeasterly direction approximately 0.17 miles to the terminus of said Cocking-Snyder Road, is preliminarily found to be of no use to Whitman County and that the vacation of said road may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating the Cocking-Snyder Road, County Road No. 5005.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 4th day of February, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**073850**      **31.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the public notice of hearing to vacate and abandon all of Cocking-Snyder Road.

**073851**      **32.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** that the intent to vacate and directive to County Engineer for report to vacate and abandon a portion of the Second Extension of the State Line Road.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the Intent to	)	<b>RESOLUTION NO. <u>073851</u></b>
Vacate and Abandon a Portion of	)	
The Second Extension of the State	)	
Line Road, in Government Lot 4,	)	<b>INTENT TO VACATE AND</b>
Section 8, Township 20 North,	)	<b>DIRECTIVE TO COUNTY</b>
Range 46 East, W.M., Whitman	)	<b>ENGINEER FOR REPORT</b>
County, WA	)	

WHEREAS, the Whitman County Board of County Commissioners considers useless, for the public, a portion of the old Second Extension of the State Line Road, lying

southerly and outside the southerly right of way of the north branch of SR 274 and north of the northerly right of way line of the south branch of SR 274, in Government Lot 4 of Section 8, Township 20 North, Range 46 East, W.M., Whitman County, Washington, and based on RCW 36.87.010 it is hereby declared the intention of the Board of County Commissioners of Whitman County, Washington, to vacate and abandon said Road.

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that the portion of the old Second Extension of the State Line Road, lying between the north and south branches of SR 274 in Government Lot 4 of Section 8, Township 20 North, Range 46 East, W.M., Whitman County, Washington, more particularly described as follows: All that portion of the said road , lying southerly and outside the southerly right of way of the north branch of SR 274 and north of the northerly right of way line of the south branch of SR 274, is preliminarily found to be of no use to Whitman County and that the vacation of said road may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating said portion of the old Second Extension of the State Line Road.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 4th day of February, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**073852**      **33.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the public notice of hearing to vacate and abandon a portion of the Second Extension of the State Line Road.

**073853**      **34.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish a notice of call for bids for liquid asphalt.

**073854**      **35.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of hearing/intent to dispose of surplus county property.

073855 36. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the notice of hearing to amend the Six-Year Road Program (2013-2018).

**Engineering Division:**

073856 37. The Town of Oakesdale right-of-way issue discussed. Mr. Storey indicated the Assessor's office records show the county does own property within the Oakesdale Transportation Improvement Board (TIB) project area. However, there is no connection of conveyance whereby the county ever received the property. The county has no need for this property within the Oakesdale city limits. The Prosecutor has reviewed the issue and suggested a quit claim deed be signed conveying any possible ownership. Once the deed is prepared and reviewed by the Prosecutor, it will then go before the Board for approval.

**Building Division:**

073857 38. The 2012 4<sup>th</sup> quarter and year-end Building Department activity reports were reviewed by Dan Gladwill.

**Solid Waste Division:**

073858 39. Mr. Storey distributed flyers for the 2013 Spring Clean-Up event to be held April 8<sup>th</sup>-April 20<sup>th</sup>.

**Maintenance Division:**

D073858A 40. Roads have been posted for weight restrictions.

073859 41. Information associated with the countywide overlays received.

11:30 a.m. - Board Business Continued/Workshop.

Present: Fran Martin.

073860 42. An employee salary adjustment discussed.

11:45 a.m. - Recess/BOCC Signs Approved Documents.

1:00 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

D073861A Mr. Berney reviewed issues coming before the GCBH Board February 7<sup>th</sup>.

073861 43. **GCBH By-Laws update:**

Changes to the GCBH By-Laws are not yet ready to accommodate recent interlocal agreement amendments.

D073861A 44. **Contract Amendment:**

This contract amendment will increase funding to Greater Columbia by \$41,685.00 to retroactively correct State-only and Jail Services funding. Mr. Berney recommended Whitman County vote to authorize the Chair to sign this amendment.

D073861B 45. **MIS Committee Report:**

The State is adding a new data element to allow them to track the use of Evidenced Based Practices as of March 1, 2013. They are sighting a legislative

mandate for making the change so quickly. Greater Columbia will need to change their Data Dictionary in order to accommodate this change by the State. Mr. Berney recommended Whitman County vote in favor of the change to the GCBH Data Dictionary.

**D073861C 46. State Prevention Services:**

Mr. Berney spoke with State Prevention Services in Olympia and the Tekoa School District Superintendent about the school district providing these services for the Tekoa areas and all parties are in agreement. If the commissioners have no objections, funding for this requirement will be provided to the Tekoa School District by Palouse River Counseling. No objections were raised.

**073862 47. GCBH Interlocal Agreement:**

The revised interlocal agreement as previously discussed with the Board and recently passed by the GCBH Board was received. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign the 3<sup>rd</sup> amended GCBH interlocal agreement pending the Prosecutors approval.

**D073862A 48. Health Care Homes:**

Mr. Berney explained the Health Care Homes program to the Board.

**1:30 p.m. - Executive Session.**

Present: Denis Tracy, Gary Petrovich and Mark Storey.

**073863 49.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:40 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to litigation.

**2:40 p.m. - Return to Open Session/Workshop.**

Present: Dan Boone, John Love, Tom Kammerzell, Joe Poire, and Gary Petrovich.

**073864 50.** Items discussed included countywide economic development, Corps of Engineers Sedimentation Management Plan, Port's Business Plan competition, Dr. Petersen's study, Dick Watters' resignation, Port's previous requests for support, telecommunications (fiber optics), Port's loan from county, Hawkins project, Mike Thomason new Lewiston Port Commissioner, Inland NW Partners and future joint meetings.

**4:20 p.m. - Recess.**

**D073864A 51.** February 5, 2013 executive session cancelled.

**D073864B THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 11, 2013 at 9:00 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Meeting Reconvened/Board Business Continued.**

**073865 52.** Claims/Payroll warrants numbered 301636-301760 for \$803,808.02.

BOCC-02/04/13

073866 53. Veterans Relief claim.

073867-073870 54. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Mark Storey, Holly Bowen and Sally Ousley.

073871 55. Items discussed included:

- 1) Pullman Tax Sharing
- 2) Oakesdale TIB project
- 3) Corps of Engineers Farmer Complaint
- 4) Aging & Long Term Care of Eastern WA
- 5) Snake River Salmon Recovery Board Representation
- 6) County Advisory Boards/Communication/Recruitment
- 7) BOCC Representation on Advisory Boards
  - a. Solid Waste Advisory Committee
  - b. Safety Committee
  - c. Lodging Tax Advisory Committee
- 8) Planning Commission Composition
- 9) Joint Commissioners meeting
- 10) Mayors Roundtable
- 11) 2013 Restricted Cash Resolution
- 12) Council on Aging & Human Services WSDOT Grant
- 13) Leave Carry-Over Standard Deadlines
- 14) Lean Management System
- 15) CERB meeting update
- 16) Port Loan
- 17) PBAC
- 18) WSAC Health Information

No action taken.

11:00 a.m. - Adjournment.

**D073865A** Commissioner Kinzer **moved** to adjourn the **February 4 and 11, 2013** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 19, 2013**. The foregoing action made this **11th** day of **February 2013**.

ss/ ART SWANNACK, COMMISSIONER  
ss/ DEAN KINZER, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners