

Minutes for February 9<sup>th</sup>, 2004

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062175 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for February 9, 2004 at 9:00 a.m. Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

062176 1. Items discussed included minimum cash balance, \$2,500 capital replacement, Sheriff's contracts with cities/towns, jail food and co-location of Port fiber optics. No action taken.

9:45 a.m. - Recess.

D062176A 2. Pledge of Allegiance.

Present: Tammy Lewis.

D062176B 3. Motion by Commissioner Finch to approve the consent agenda. Motion seconded by Commissioner Partch and carried.

062177 4. Claims/Payroll warrants numbered 159250-159283, 159317-159350, and 159366-159462 for \$669,237.99 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	46,467.56
102	Building & Development	747.88
103	Countywide Planning	97.33
110	County Roads	1,643.34
119	Emergency Services	42.00
127	Drug Enforcement	3.52
128	Crime Victims/Witnesses	917.00
135	Prosecutor's Stop Grant	10.94
142	Whitcom-911	529.46
320	Cap. Project/Outside Sources (Bond)	4,063.47
400	Solid Waste	2,692.35
501	Equipment Rental & Revolving	5,317.83
510	Photocopier Revolving	1,031.36
513	Communications Revolving	674.11
690	Clearing & Suspense	239,740.77
ET	Electronic Transfer	365,259.07

062178 5. February 2, 2004 minutes approved.

062179-062181 6. Personnel board orders approved.

**BOCC Minutes-02/09/04**

**D062181A 7.** The Whitcom building lease agreement tabled to February 16<sup>th</sup>.

**062182 8.** **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to terminate the lease agreement for the Hauser tower site. Whitcom is responsible for paying the \$7,500 termination fee on behalf of Whitman County.

**062183 9.** **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to appoint Steve Watts to another 6-year term on the Whitman County Civil Service Commission. Mr. Watts' term expires December 31, 2009.

**062184 10.** **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a letter to the Department of Ecology requesting authorization to administrate the 2004 agricultural burning permit program for Whitman County.

**062185 11.** Levy certification information for Fire District #6 received and approved after a **motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried**.

**10:15 a.m.** - Rana Reavis.

**12.** Grant application data forms for the following grants approved:

**062186** National Park Service-National Natural Landmarks Program for the Kamiak Butte Fire Plan Phase II implementation-\$24,565

**062187** Washington Military Department \$232,200-Whitcom

**062188** Washington Military Department/Public Safety Foundation of America \$18,000-Whitcom

**062189** Washington Military Department \$812,625-Whitcom

**062190** Washington Military Department \$728,658-Whitcom

**062191** Washington Military Department \$ 53,380-Whitcom

**062192 13.** **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign a letter to AIA Insurance authorizing their agency to quote the county on long-term care insurance for LEOFF 1 members.

**062193 14.** An executed copy of the Community Development Block Grant for public service, contract #04-64004-014 was received.

**D062193A 15.** Commissioners' pending list reviewed.

**10:30 a.m.** - **Recess.**

**11:00 a.m.** - **Dane Dunford, Public Works Director.**

Present: Mark Storey, Cindi Lepper, and Tammy Lewis.

**BOCC Minutes-02/09/04**

**Action Items:**

**062194 1.** **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to publish the notice of call for bids for one, 2004 heavy duty, ¾ ton, extended cab pick-up.

**Solid Waste Division:**

**D062194A 2.** Ms. Lepper explained a student recycling pilot program in collaboration with WSU. Approximately 1,000 plastic apartment size recycle bags (made of recycled material) were purchased and WSU and Whitman County logos were imprinted on the bags with both entities sharing in the cost. These bags will be provided to university apartments students and students renting off campus in hopes of encouraging their recycling efforts.

Last year Judy Dunn and Ms. Lepper approached the WSU Environmental Club to see if they would perform a survey asking students what would help them to be more active recyclers. The overall response that came back was to make it more convenient for them.

Over the next 17 weeks follow-up will occur by weighing out the recyclables to see if there is any increase.

Students living on campus in the residential area can use the recycling bins outside their apartment. Students living in private housing off campus will have to take their recyclables to the WSU Recycle Center.

The Environmental Club will distribute the bags. Students can also obtain a bag from Judy Dunn at WSU or Ms. Lepper. When the bags are returned, the student will obtain their deposit back. The deposit fee is yet to be determined.

**Maintenance Division:**

**D062194B 3.** Mr. Dunford mentioned the maintenance crews did some snowplowing over the weekend.

**D062194C 4.** The Director noted permits are being issued for hauling through Wednesday at noon. The weather issue will be re-evaluated Thursday morning.

**Administrative Division:**

**D062194D 5.** Commissioner Partch gave a legislative update on issues related to Public Works.

**11:15 a.m. - Recess.**

**11:30 a.m. - Board Business Continued/BOCC Workshop.**

Present: Brett Myers and Ron Rockness.

**D062194A 16.** The item discussed was a vacant position in the Sheriff's Department. No action taken.

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**12:15 p.m. - Recess.**

**1:30 p.m. - Board Business Continued/BOCC Workshop.**

Present: Kelli Campbell.

**D062194B 17.** The item discussed was an internet policy. No action taken.

**1:45 p.m. - Recess.**

**2:00 p.m. - One Heavy Duty, ½ Ton, Extended Cab Pick-up Bids.**

Present: Dane Dunford, Phil Meyer, and 2 bidders representing Paradise Ford and Nelson GMC, both located in Moscow.

**062195** The following bids were received, opened and read aloud. Staff will make a recommendation for award on February 17<sup>th</sup>.

**BIDDER**

Pullman Ford Mercury, Pullman, WA	\$22,011.60
Neill Motors, Pullman, WA	\$23,006.39
Chipman & Taylor, Pullman, WA	\$22,742.33
Harris Ford, Lynnwood, WA #1	\$22,244.04
Harris Ford, Lynnwood, WA #2	\$20,684.66
Paradise Ford Mercury, Moscow, ID	\$22,210.88
Nelson GMC, Moscow, ID	\$22,084.63

**2:10 p.m. - Adjournment.**

**D062195A** Commissioner Partch **moved** to adjourn the **February 9, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 17, 2004**. The foregoing action made this **9th** day of **February 2004**.

ss/ G.R. FINCH, Commissioner  
ss/ GREG PARTCH, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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LES WIGEN, CHAIRMAN  
Board of County Commissioners