

## Minutes for February 12, 2007

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200.

**066508 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **February 12, 2007** at **9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners, Kaye Engel, Recording Clerk and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/Executive Session.**

Present: Kelli Campbell (9:00 a.m.).

**D066508A 1.** Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual(s) until 9:15 a.m. for negotiation matters.

**9:15 a.m. - Return to Open Session/BOCC Workshop.**

**066509 2.** Items discussed included legislative concerns, an airport request, Asset Acquisition policy, Kopf follow-up and LSC legislative issues (under funded county assistance and SB 5420 update). No action taken.

**10:00 a.m. - Pledge of Allegiance.**

Present: Kelli Campbell, Fran Martin, Josh Powers, Jana Davidson, Joe Smillie and Paul Spencer.

**D066509A 3.** **Motion** made by Commissioner Largent to accept the consent agenda as presented. Motion **seconded** by Commissioner Finch and **carried**.

**066510 4.** Claims/Payroll warrants numbered **200189-200220, 200245-200277** and **200372-200510** for **\$1,120,343.05** approved.

| FUND | FUND NAME                  | AMOUNT    | AMOUNT     |
|------|----------------------------|-----------|------------|
| 001  | Current Expense            | 46,748.60 | 53,375.91  |
| 102  | Building & Development     | 1,259.20  | 356.70     |
| 103  | Countywide Planning        | 2,384.00  | 363.42     |
| 104  | Developmental Services     |           | 792.13     |
| 109  | Homeless Housing           |           | 267.47     |
| 110  | County Roads               | 15,834.20 | 110,005.33 |
| 118  | Inmate Welfare             |           | 84.00      |
| 123  | Paths & Trails             |           | 451.05     |
| 127  | Drug Enforcement-Quad City | 400.00    | 115.59     |
| 135  | Prosecutor's Stop Grant    |           | 132.74     |

**BOCC Minutes – 02/12/07**

|     |                                         |            |            |
|-----|-----------------------------------------|------------|------------|
| 141 | Washington Housing SHB 2060             |            | 2,923.37   |
| 144 | Emergency Communications-144.260.001    |            | 3,042.52   |
| 300 | Capital Projects Asset Acq.-300.010.001 |            | 558.86     |
| 400 | Solid Waste                             | 3,898.00   | 2,543.25   |
| 501 | Equipment Rental & Revolving            | 5,049.20   | 244,474.95 |
| 510 | Photocopier Revolving                   |            | 50.97      |
| 660 | Whitcom-General-660.911.000             |            | 868.28     |
| 660 | Whitcom-Grant Funding-660.911.001       |            | 5,392.38   |
| 690 | Clearing Fund 690.002.000               | 182,057.09 |            |
| ET  | Electronic Transfer                     | 390,076.75 |            |

**066511** 5. February 5, 2007 minutes approved.

**066512-066512A** 6. Prosecutor and Juvenile Department asset acquisition requests - Josh Powers states Prosecutor information will be discussed in a workshop later. The request is under \$300, which does not require an asset acquisition request. Juvenile asset acquisition request is before the Commissioners for two new Dell computers. The quote total with tax is \$2,855.10 for both. Commissioner Finch **moved** to authorize the purchase of the two new computers for Juvenile Services. Commissioner Largent **seconded** the **motion, carried**.

**066513** 7. Kelli Campbell - Correction Officer and Support Staff Labor Agreement, years 2007 through 2009. Negotiations went smoothly and are retro to January 1<sup>st</sup>, 2007. Commissioner Largent **moved** to sign the agreement, Commissioner Finch **seconded** the **motion, carried**.

**066514** 8. An authorization to publish a cancellation notice for the March 5, 2007, meeting was presented to Board of Commissioners for their approval. Commissioner Finch made the **motion** to publish the notification Commissioner Largent **seconded** the **motion, carried**.

**066515** 9. Fair-RV petty cash: **Motion** made by Commissioner Largent, **second** by Commissioner Finch, **motion carried**, to sign Resolution No. 066515

**RESOLUTION NO. 066515  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 12<sup>th</sup> day of February 2007; and,

WHEREAS, the Board of County Commissioners regulate the various petty cash, petty cash postage and cash drawer revolving accounts; and,

WHEREAS, the following petty cash account is no longer necessary.

**BOCC Minutes – 02/12/07**

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following listed petty cash account is removed from Whitman County's cash.

| <b>DEPARTMENT</b> | <b>AMOUNT</b> | <b>FUND NO.</b> | <b>BARS CODE</b> | <b>CUSTODIAN</b> | <b>PURPOSE</b> |
|-------------------|---------------|-----------------|------------------|------------------|----------------|
| Fair-RV           | \$25.00       | 001.000.000     | 111.70.081       | Craig Danielson  | Petty Cash     |

Dated this 12<sup>th</sup> day of February 2007.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G.R. Finch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**066516** 10. Prosecutor's petty cash/postage petty cash: **Motion** made by Commissioner Largent to sign Resolution No. 066516, **second** by Commissioner Finch, **motion carried**.

**RESOLUTION NO. 066516**  
**OF**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing petty cash and petty cash/postage accounts within the Whitman County Prosecutor's Office; and,

WHEREAS, the Whitman County Prosecutor's Office petty cash fund in the amount of \$100 and petty cash/postage fund in the amount of \$100.00 are currently entrusted to Sonya Miller; and,

WHEREAS, it is necessary to revise who is entrusted to the Whitman County Prosecutor's Office petty cash fund and petty cash/postage fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Prosecutor's Office petty cash fund #001.000.000-111.70.09 and petty cash/postage fund #001.000.000-111.77.09 is entrusted to Kristina Cooper, employee of the Whitman County Prosecutor's Office, with the responsibility of overseeing and rectifying the postage petty cash amount.

**BOCC Minutes – 02/12/07**

Done this 12th day of February 2007.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G. R. Finch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**066517** 11. Prosecutor's write offs: **Motion** made by Commissioner Largent, to sign Resolution No. 066517, **second** by Commissioner Finch, **motion carried.**

**RESOLUTION NO. 066517**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on February 12, 2007 in regular session; and

WHEREAS, the Whitman County Prosecutor's Office has billed out copying costs to defense attorneys for their client's police reports, and a very small amount of those costs have not been paid; and

WHEREAS, attempts have been made to collect the past due amounts of the total amount of \$84.55, but further effort will cost more than the amount due.

NOW, THEREFORE BE IT RESOLVED that the listed amount be declared not collectable and removed from the accounting records of Whitman County Prosecutor accounts.

PASSED, APPROVED, AND ADOPTED this 12<sup>th</sup> day of February 2007.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G.R. Finch Commissioner

ATTEST:

## BOCC Minutes – 02/12/07

Maribeth Becker, CMC  
Clerk of the Board

Michael Largent, Commissioner

10:20 a.m. – Kirk Seuss.

066518 12. Commissioner Finch read the BRATC letter notifying Wendell Herrett of his appointment to serve on the Blue Ribbon Advisory Task Committee (BRATC). A **motion** was made by Commissioner Finch to sign the appointment letter. Commissioner Largent **seconded** the **motion, carried**.

066519 13. A letter from the City of Pullman was read by Chairman Partch regarding Urban Growth Area and Utility Extension Updates, dated February 2, 2007.

066520 14. A letter from the Port of Whitman County, regarding renaming of County Road 8580, Colfax Airport Access Road, was read. The Port of Whitman request that the road be renamed to Flight Line Drive. The adjacent landowners have been contacted and concur with the request. Commissioner Finch suggested the matter be referred to Public Works. A copy of the letter was sent to Public Works for review and they will return to the Commissioners with their recommendation.

066521 15. An Email was written to State senators/representatives by the Commissioners and was read by Chairman Partch. The subject being State 911 Fund and request their help to keep the State 911 funds intact for the purpose it was designed and approved for by the voters. The Commissioners asked that the State find the \$10,000,000 allocation for the SIEC from another source.

066522 16. An executed copy of Community Action Center's 2007 CDBG-PS grant contract #07-64007-011 received from the Department of Community, Trade and Economic Development.

066523 17. Fran Martin, Director of Emergency Services presented a request for a Treasurer's Revolving Fund check in the amount of \$4,342.52 to the Commissioners. It will cover the taxes and license fees for the boat and trailer purchased for the Whitman County Sheriff's Office. Both were purchased with Homeland Security Law Enforcement Terrorism Prevention Program grant monies, and will be reimbursed by the Washington State Patrol. A **motion** was made by Commissioner Largent, **seconded** by Commissioner Finch, **motion carried** to sign the letter of request.

066524 18. Commissioners' pending list reviewed, CTED, 01/08/07, Exec. Copy/CDBG-PS Grant was removed. Added under Information Services was, as of 02/12/07, the County Telephone System and under Public Works was added the Colfax airport access road name change.

10:40 a.m. – Recess.

**BOCC Minutes – 02/12/07**

**11:00 a.m. – Mark Storey, Public Works Director.**

Present: Phil Meyer, Corinne Sloom, Paul Spencer and Joe Smillie.

**ACTION ITEMS**

**Administration Division:**

**066525** 1. Public Works recommends awarding the Police Interceptor to Paradise Ford.

**066526** **Motion** was made by Commissioner Largent to award the bid to Paradise Ford Mercury for one (1), new 2007 full size four door Sedan Police Interceptor in the amount of \$22,387.45, (without tax), **second** by Commissioner Finch, **motion carried**.

**066527** 2. Public Works recommends publishing the notice of call for bids for liquid asphalt for 2007. Commissioner Finch made a **motion** to publish the notice of call for bids for liquid asphalt for 2007. Commissioner Largent **seconded** the motion, **motion carried**.

**066528** 3. Public Works recommends publishing the notice of call for bids for one (1) new 2007 mid-size seven (7) passenger van. Commissioner Largent made a **motion** to publish the notice of call for bids for one (1) new 2007 mid-size seven (7) passenger van, motion **seconded** by Commissioner Finch, **motion carried**.

**066529** 4. Public Works Director, Mark Storey presented a memorandum from Phil Meyer stating the bid for grader blades has been awarded to Western States of Spokane for a total bid amount of \$21,445.00 (without tax). A copy of our worksheet listing all quotes attached.

**066530** 5. A memorandum from Phil Meyer, noting Public Works has awarded to Kennedy-Johnson Lumber, Inc. of Mountlake Terrace for a total bid amount of \$7,616.00 (without tax), with worksheet listing of all quotes attached.

**Maintenance Division:**

**D066530A** 6. Roads that were closed for the winter are still posted and closed.

**Planning Division:**

**D066530B** 7. Conditional use for the Hawkins Development Hearing is Thursday, February 15<sup>th</sup>, 2007.

**D066530C** 8. Discussion regarding the proposed name change for the airport road. At this time Public Works has no opposition, so long as it doesn't cause them grief with their road records. They are at this time processing the paperwork for name change, which will have to go through the process. A petition has been received by Public Works, to drop the speed limit on

## **BOCC Minutes – 02/12/07**

Brayton Rd from 50 MPH to 35. The process to change a speed limit lies totally with the Commissioners. The Armstrong Road residents have voiced a desire to lower the speed limit on that road as well, initially mentioned in 2002. It is not a public hearing issue. There were two more roads mentioned by Commissioner Finch and Mark Storey for lowering speed limits, mainly because of developing rural development, were Kirkendall and Sunshine roads near Pullman.

**D066530D 9.** Mark Storey mentioned he'd had a phone call from a gentleman regarding the Pullman airport road last week, saying he was going to send a letter to the Commissioners about reducing the speed limit on that road as well.

### **11:30 a.m. – Adam Roberts, Information Services.**

Present: Paul Spencer, Sharron Cunningham and Joe Smillie.

**066531** Adam Roberts reports that the County telephone system is old and is in need of replacement. He presented a packet of pictures and information, some showing the wiring on the floor in the Auditor's Office. A quote from a company called Structured who can buy from the Washington State Contract about 40% off what you can buy retail. The amount of \$126,877.59 is currently the amount needed to finish the project. (Public Works has stated they may donate some of the money, amount not known at this time.) The phones themselves may be purchased from another company at a lower price, because the 40% price break doesn't include the actual phones.

**D066531A 1.** Question from Commissioner Finch: How much money has been appropriated toward this project so far? Adam's answer was \$29,000 – Finch: "So basically you are asking for \$96,000 additional." Commissioner Largent asked where Adam would like to start; he replied Voice Mail Server purchase, around \$22,000.

**D066531B 2.** Sharron Cunningham joined the discussion. She asked where the funding would come from; Adam said he was not sure. Commissioner Finch commented he thought a need for analyzing the situation with Sharron before any decision is made would be in order, we have to be sure the County is fiscally sound.

### **11:35 a.m. – Recess.**

### **1:30 p.m. – Joe Poire', Port of Whitman County.**

Present: Bob Gronholz, Dan Boone, John Love, Joe Smillie and Corrine Sloom.

**066532** Green Grid Infrastructure project overview and request for participation introduced by Joe Poire, Port of Whitman County Executive Director. This request pertains to technology business in the region. Don Tilton, founder of ISO Thermal Research has presented an opportunity to the

**BOCC Minutes – 02/12/07**

Port of Whitman County, called the Green Grid Infrastructure Project. The idea is to efficiently cool data centers and computers and then heating the buildings in which they are housed. The planning budget is \$245,000.

The Port of Whitman County Commissioners requests the Board of County Commissioners participate in funding a \$25,000 segment of the Green Grid project planning. The Port respectfully requests 50% of this \$25,000 segment to be provided by the County in partnering on this opportunity. This money will be spent on studying what this non-profit should be focused on, what type of a non-profit it should be and how it should be interfaced with this private sector.

Commissioner Finch said he thought the County would be remiss in not partnering with the Port in trying to move this project forward. Commissioner Largent asked where corresponding legislation was in Olympia. Poire' said, "It was read last week in the House and is being circulated right now." "It has not made it out of Committee yet", Mr. Poire' said, in answer to Commissioner Largent's question.

Commissioner Largent made a **motion** to partner 50% with the Port in the amount of \$12,500. This will come from the .08 Grant money, **motion seconded** by Commissioner Finch, **motion carried**.

**2:00 p.m. – Two 4-WD, Mid-size Utility Vehicles.**

Present: Mark Storey, Phil Meyer, Holly Chetwood and Joe Smillie.

**066533** The following bids for two 4-WD, mid-size utility vehicles were received, opened and read aloud. Public Works will review the bids and make a recommendation for award on February 20<sup>th</sup> at 11 a.m.

| <b>BIDDER</b>                 | <b>BASE BID AMOUNT</b>    |
|-------------------------------|---------------------------|
| Jess Ford, Pullman, WA        | \$47,181.18 (without tax) |
| Paradise Ford, Moscow, ID     | \$22,249.00 (without tax) |
| Chipman & Taylor, Pullman, WA | \$42,266.00 (without tax) |

**2:35 p.m. – Fran Martin, Public Health and Denis Tracy, Prosecutor.**

**D066533A** The Commissioners previously requested affidavits from Mr. Kazimee, owner of Munchy'z/Hookah Bar, stating his employees are not being paid for the hours worked in the Hookah Bar. Mr. Kazimee needs to contact Labor and Industries (L&I) for their determination regarding this issue. It is not within the Board of Health or the Whitman County Commissioners' jurisdiction to make that determination. Prosecutor Tracy said he can research the situation, but not until week after next because of his schedule.

**3:20 p.m. – Board Business Continued/BOCC Workshop.**

**BOCC Minutes – 02/12/07**

**D066533B 19.** Items discussed included Port's request and Kopf proposal. No action taken.

**5:00 p.m. – Adjournment.**

**D066533C** Commissioner Finch **moved** to adjourn the **February 12, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 20, 2007**. The foregoing action made this **12th** day of **February 2007**.

ss/ G.R. FINCH, Commissioner  
ss/ MICHAEL LARGENT, Commissioner

---

MARIBETH BECKER, CMC  
Clerk of the Board

By: \_\_\_\_\_  
Kaye L. Engel  
Recording Clerk

---

GREG PARTCH, CHAIRMAN  
Board of County Commissioners