

Minutes for February 16, 2010

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070388 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 16, 2010 at 8:45 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:45 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Bob Reynolds (8:45 a.m.), Fran Martin and Kelli Campbell (9:00 a.m.), and Joe Smillie (9:25 a.m.).

070389 1. Items discussed included PSB security, ID badges, JPAC, Hawkins Development and CGI Showcasing Whitman County. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Joe Smillie and Sarah Mason.

D070389A 2. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner O'Neill and **carried**.

070390 3. Claims/Payroll warrants numbered **236785-236809, 236834-236859, 236633-236639, 236729-236736, 236875-236926, 236929** and **237011-237159** for **\$1,142,025.40** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	52,729.33	1,747.63	399.76	13,656.96	83,894.04
102	Building & Development	1,659.60			172.32	107.38
103	Countywide Planning	1,838.60			255.47	168.77
104	Developmental Services					303.03
106	Extension Publications					99.90
108	Veterans Relief					451.25
110	County Roads	17,102.80			5,585.74	19,285.80
118	Inmate Welfare					499.62
123	Paths/Trails-BCPT 123.310.001				33.87	378.27
127	Drug Enforcement-Quad City	400.00			140.72	89.99
128	Crime Victims/Witness-Pros. 000	350.00				
135	Prosecutor's Stop Grant	150.00			138.16	
138	Federal Equitable Sharing					14,884.33
144	Emerg. Communicat. 144.260.001	250.00	2,063.35			102,863.68
300	CIP Asset Acquisit. 300.010.001		620.00			722.26
400	Solid Waste	800.00			2,135.56	27,118.94
501	Equipment Rental & Revolving	5,047.40			264,682.68	6,551.74
510	Photocopier Revolving					1,058.59
513	Communications Revolving					1,002.09
660	Whitcom-General 660.911.000					320.84
660	Whitcom-Grant 660.911.001			3,843.44		75,292.77
690	Clearing Fund 690.002.000	241,651.63				

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690	Clearing Fund	690.005.000		174,672.30	14,804.85		
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070391 4. February 1, 2010 minutes approved.

070392-070400 5. Personnel board orders approved.

070401 6. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to authorize publishing a notice rescheduling the March 1st commissioners' meeting to March 8th.

070402 7. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize publishing a notice for budget amendment hearing #1.

070403-070404 8. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Kevin Darrar to the Classification Committee replacing David Nails. Mr. Darrar will be representing the Solid Waste Bargaining Union and his term expires 03/01/12.

9. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign the following Washington State Military Department Homeland Security agreements:

070405 Homeland Security #E10-167 for \$12,444 (07/15/10)

070406 Homeland Security #E10-207 for \$52,914 (07/31/11)

070407 Homeland Security #E10-220 for \$53,296 (02/28/11)

10. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign the following grant application data and signature authorization forms for Emergency Management grants:

070408 Homeland Security #E10-167 for \$12,444 from 10/01/09-07/15/10

070409 Homeland Security #E10-207 for \$52,914 from 09/01/09-07/31/11

070410 Homeland Security #E10-220 for \$53,296 from 08/01/09-02/28/11

10:25 a.m. - Kristie Kirkpatrick.

070411 11. The U.S. Bureau of Census legal boundary information for Whitman County was signed by the Chairman upon **motion** by Commissioner Largent **seconded** by Commissioner O'Neill and **carried**.

070412 12. Information was received from the Department of Archaeology and Historic Preservation advising that the Anton & Mary Reisenauer/Whittman Family Farm Barn is being reviewed for nomination to the Washington State Heritage Barn Register.

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070413 13. The Chairman signed a letter to the US Department of Justice requesting an extension to the 2008 federal portion of the county's audit. A letter of approval extending the due date to March 1, 2010 was returned.

070414 14. A list of Palouse River Counseling Center concerns raised by Zoe Cooley was received.

070415 15. A letter was received from the Whitman County Park Board concerning the proposal by the Fish & Wildlife Department for Bonnie Lake.

070416 16. Commissioners' pending list reviewed.

070417 17. Chairman Partch relayed a request from Aging & Long Term Care of Eastern Washington asking for Whitman County's support in opposing the Governor's proposed plans to eliminate the Council on Aging & Human Services State Council. There being no objections, Chairman Partch prepared the letter to the Governor and legislators.

070418 18. Commissioner O'Neill said in the February 12th edition of the Moscow-Pullman Daily News there are plans to eliminate WSU agricultural research and he would like the Board to write a letter to the Governor, WSU Board of Regents and WSU President strongly opposing this action since WSU is a land grant university.

Commissioner Largent said before consenting to a letter, he preferred to read the article and familiarize himself with the specific programs that are planned for reduction/elimination. This is one of many similar issues across the state, and is no more or less important than other issues.

Commissioner O'Neill thought the Board should do something about this because it is right in our backyard, it produces a lot of jobs, and farmers depend on the new research and to him, is one of those issues the Board must weigh in on.

Chairman Partch agreed with comments raised by both his fellow members and asked if the Board is in agreement with the Chairman signing a letter regarding this matter.

Commissioner Largent said he had no problem with writing a letter, but they need to be as effective as possible, know who the players are in issue is important otherwise, it is what is referred to in the legislature as a "letter to Santa". If it is simply a public relation on the Board's part, that is one thing, but if they are actually going to effect change they need to determine where that change needs to happen and who is affecting those issues. He believed this is in response to a severe, anticipated budget cut and it is probably WSU administration making some of these decisions.

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Commissioner O'Neill said if this is WSU's decision, he personally is totally against cutting agricultural research. He understands WSU's financial issues, writing a "Letter to Santa", but he prefers to let WSU know he disagrees with their thinking.

Chairman Partch thought this issues rises to the level of a joint letter from the Board after appropriate research.

Commissioner O'Neill **moved** Chairman Partch **seconded** the motion to follow through with a letter from the Chairman after all research is completed.

As a farmer, Commissioner Largent pointed out this issue is probably more important to him than the other members. Having worked in the research department he understands the key locations of WSU research, has personally participated in their tours and research reviews and has no doubt that research is important. What to do about that and how to suggest alternative distribution of resources at WSU is a little more unclear to him. He preferred to hold tough until the research is completed and the letter is drafted. Commissioner Largent voted **nay**. Motion **carried**. No letter was sent.

10:30 a.m. - Kristie Kirkpatrick, Whitman Rural Library Director.

Present: Joe Smillie and Sarah Mason.

070419 Ms. Kirkpatrick discussed:

- Proposed cuts to the Washington State Library. Matching funds for local programs throughout the state will be in jeopardy. These funds are used for purchases libraries might not otherwise be able to afford, i.e. E-Library, ProQuest, Heritage, Ancestry, Bridges and Rural Heritage. The Director requested the commissioners' support \$987,000 of \$2 million proposed cuts to Washington State Library be restored to the 2010 budget.

Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign a letter of support to district representatives and Ways and Means Committee members requesting continued Washington State Library funding.

- Rural Heritage project for preserving local historical collections through digitization and on-line availability. Whitman County will have 3 exhibits located at the County Courthouse, Colfax Library and one traveling exhibit.
- The Work program funded with federal monies and the Bill & Linda Gates Foundation. Two workforce and career educators travel the county offering a series of workshops to assist individuals in improving job skills and job seeking skills throughout the county.

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- The Colfax Library remodeling is proceeding with a tentative grand opening ceremony on May 19th.
- Whitman Library is included in the Port of Whitman's Broadband \$12 million stimulus grant. The grant outlines Libraries, hospitals and schools as key facilities. A letter of support for fiber optics in all Whitman County communities was sent to Ms. Kirkpatrick.

10:55 a.m. - Mark Storey, Phil Meyer and 2 bidders arrived.

11:00 a.m. - **Mark Storey, Public Works Director.**

Present: Phil Meyer, 2 bidders, Joe Smillie and Sarah Mason.

070420 1. The following bids were received for 2 truck boxes.

BIDDER	AMOUNT
Ed-Ka Manufacturing, Garfield, WA	\$63,600.00 without tax
OSN Equipment, Woodinville, WA	\$50,020.00 without tax
J&D's Hydraulic & Repair Company, Auburn, WA	\$64,930.00 without tax

The commissioners will make an award at 3 p.m.

NOTE: Fab Shop, Edgewood, WA submitted a bid that was received via UPS at 12:17 p.m. and received too late to consider. Public Works will return the unopened bid to the bidder.

ACTION ITEMS

070421 2. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to publish a notice of call for bids for one new 2010 hydraulic excavator with attachments and trade in of one 1993 Komatsu hydraulic excavator Model PC-150 SN239257..

070422 3. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to publish a notice of call for bids for liquid asphalt for 2010.

070423 4. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to publish a notice of hearing for 6-Year Transportation Improvement program.

070424 5. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the Title VI annual report be approved and signed as presented.

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Solid Waste Division:

070425 6. Spring Clean Up has been scheduled beginning Monday, April 12th thru Saturday April 24th.

Maintenance Division:

D070425A 7. All restricted roads have now been reopened.

11:15 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Finance Department.

070426 Present: Bev Divine, Bob Lothspeich, Bob Reynolds, Brett Myers, Brian Beason, Chris Nelson, Eunice Coker, Greg Partch, Janet Schmidt, Joe Reynolds, Kim Kopf, Maria Thomas, Mark Storey, Michael Largent, Pat O'Neill, Peggy Wright, Pete Martin, Tim Myers, Michael Baker, Joe Smillie and Sarah Mason.

Excused: Kelli Campbell.

070427 The 2009 13th month ending financial report provided by Ms. Cunningham.

13th Month 2009 Cash Balance - \$2,176,221

13th Month 2008 Cash Balance - \$2,796,181

13th Month 2009 Revenue - \$11,008,895 - 95.99% of budget.

13th Month 2008 Revenue - \$11,545,669 - 93.49% of budget.

13th Month 2009 Expenditures \$11,121,748 - 95.62% of budget.

13th Month 2008 Expenditures \$11,638,645 - 93.61% of budget.

070428 The 2010 January 2010 month ending financial report provided by Ms. Cunningham.

January 2010 Cash Balance - \$2,179,762

January 2009 Cash Balance - \$2,695,642

January 2010 Revenue - \$596,995 - 5.22% of budget.

January 2009 Revenue - \$592,154 - 4.79% of budget.

January 2010 Expenditures \$906,877 - 7.83% of budget.

January 2009 Expenditures \$1,005,715 - 8.09% of budget.

12:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Robin Jones, Joe Reynolds, Bob Reynolds, Tim Myers, Mark Storey, Bob Lothspeich, Michael Baker, Eunice Coker, Sarah Mason, Peggy Wright, Kim

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Kopf, Pete Martin, Brian Beason, Chris Nelson, Sonya Miller, Brett Myers, Joe Smillie, Fran Martin and Robin Cocking.

070429 19. A financial roundtable based on communications was held. Project updates in various departments were shared, i.e. Harrison Building remodel for elections, jail roof, Courthouse ADA remodeling, ID badges, new evacuation location, Flu/H1N1, lifting of road restrictions, good communications but much overtime in Sheriff's Department, Auditor's document preservation, election problem, Terra Scan and 2010 tax statements.

070430 Chris Nelson made a presentation on a county intranet system.

1:10 p.m. - Recess.

Commissioner O'Neill excused himself from the remainder of today's meetings.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Tim Myers and 2 Park Board members.

070431 20. Items discussed included Park related issues. No action taken.

2:00 p.m. - Meeting Reconvened/Board of Health.

Present: Dr. Moody, Fran Martin and Jeslyn Lemke.

D070431A 1. Dr. Moody provided an update on seasonal flu and H1N1 and the department is working on how to improve should there be another pandemic or outbreak.

D070431B 2. As previously mentioned, the State of Washington is a universal vaccine purchasing state. This means the state guarantees that every child will have access to vaccines whether they are insured or not purchased from the state coffers vaccines. Part of that money comes from the Vaccines for Children's program, with other portions coming from general state funds. The state is now eliminating that portion and now the only kids that will be covered for vaccines are those kids under the Medicaid program. That has created quite a problem. A task force has been working with all the insurers in the state to pitch into a common pool thereby allowing the state and insurers to all buy from the pool. This will help to keep a universal purchase going so physician offices don't have to determine which kids are covered and which are not and which vaccine stock to reach for if it is a Medicaid or private insurance kid.

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The insurers, Washington Academy of Family Physicians and Academy of Pediatrics have all come together with a plan requiring legislative passage to form a universal purchase pool. This is a huge win-win situation for all. This is also a good thing for the Health Department because many physician offices would have discontinued providing children vaccines completely. It will save Whitman County from once again being in the vaccination business like it was 15-20 years ago. Dr. Moody will be attending a State Vaccine Committee meeting Thursday and will hopefully glean more information on this issue.

070432 3. Ms. Martin reviewed the vaccine dosage/provider report as of 02/06/10. This report does not include Rite Aid who worked with the state independent of Public Health.

070433 4. The Director also reviewed a report prepared by Michael Baker on the following issues:

FOOD PROGRAM

- New Food Code revisions
- Food Program recognized by FDA for commitment to food safety and participation in the FDA National Retail Food Regulatory Program Standards
- FDA representative will be on site March 8-12 for the certification process
- All food billings have been completed. Letters will be sent out to those establishments that have not yet paid
- Establishments placed on compliance schedules have addressed their concerns and have returned to regular status
- Working with Chelan-Douglas and Tacoma-Pierce counties to develop more on-line food safety training

ON-SITE SEWAGE

- Whitman County On-Site Sewage Committee will have their first meeting February 24th
- Working with Assessor's office to tag properties with illegal or unpermitted septic systems

SOLID WASTE

- On-going issue in Lamont regarding solid waste and underground fuel storage tanks
- New CPG grant signed and approved
- Working with IT to fine tune CPS pictures of solid waste complaints

OTHER

- New generator purchased with Public Health Emergency Preparedness and Response funds is installed and operating at the Palouse Empire

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Fairgrounds. The generator powers the entire water system and provides power to portions of the Community Building.

070434 5. A draft of the Food Protection Program Manual was received from Mr. Baker. At the request of the Director, Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** to publish a notice of hearing for adoption of the revised Food Protection Program Manual on March 16th at 2:00 p.m.

D070434A 6. Ms. Martin pointed out with the purchase of the Pullman Public Health building she would recommended a commissioner be appointed to attend the Professional Mall Condominium Association board meetings representing Whitman County's interest. Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** to appoint Commissioner O'Neill as the primary and Fran Martin as the alternate for attendance at the Association meetings.

070435 7. A copy of the Whitman County Health Department 2009 Community Health Assessment was received from the Director.

070436 8. Information pertaining to proposed cuts and support for the survival of the public health system received and reviewed.

D070436A 9. The next Board of Health meeting is March 16, 2010.

3:00 p.m. - Award Bid for 2 Truck Boxes.

Present: Phil Meyer.

070437 Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** to award the bid for 2 truck boxes to OSN Equipment, Woodinville, WA for \$53,921.56 with tax. A contract with the bidder was also signed.

3:05 p.m. - Recess.

D070437A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 22, 2010 at 2:00 p.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners, attended.

10:00 a.m. - Board Business Continued/Executive Session.

Present: Kelli Campbell.

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070438 21. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individual until 11:00 a.m. in accordance with RCW 42.30.110(1)(f) for a matter relating to personnel disciplinary matters.

11:00 a.m. - Return to Open Session/BOCC New/Old Business.

070439 22. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to authorize up to \$10,000 for engineering services provided by E&J Enterprises for the CETC Building.

11:05 a.m. - Recess.

D070439A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 1, 2010** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners attended.

9:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.

Present: Mark Storey, Alan Thomson and Iris Mayes (9:00 a.m.).

070440 23. Items discussed included Schneider rezone request, home-based businesses, Gafney/WSU update and Finance "Smart Ticket request". No action taken.

070441 24. Claims/Payroll warrants numbered 237162-237178, 237181-237190, 237407-237414 and 237417-237583 for **\$535,296.25** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	49,878.63	361.26	2,850.00	111.70	156,767.71
102	Building & Development	1,659.60				48.70
103	Countywide Planning	1,838.60				589.74
104	Developmental Services				35,667.25	
109	Homeless Housing					2,044.12
110	County Roads	15,413.00		1,689.80		15,143.86
111	CETC Building					404.91
118	Inmate Welfare					115.77
127	Drug Enforcement-Quad City	400.00				1,004.93
128	Crime Victims/Witness-Pros. 000	350.00				
134	Elections Reserve 000					132.57
134	Elections-Special Project 001					
135	Prosecutor's Stop Grant	150.00				211.07
137	Web Site Development					51.51
138	Federal Equitable Sharing					3,000.00
141	Washington Housing SHB 2060					2,070.39
144	Emerg. Communicat. 144.260.001	250.00	49,239.18			371.72
300	CIP Asset Acquisit. 300.010.001					449.26
300	CIP Doc. Managem. 300.010.006					1,195.00
400	Solid Waste	800.00				103,052.28
501	Equipment Rental & Revolving	4,697.40		350.00		8,170.79
510	Photocopier Revolving					81.36
513	Communications Revolving					2,781.06

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660	Whitcom-General	660.911.000		1,391.99		2,850.66	36.15
660	Whitcom-Grant	660.911.001		60,409.34		2,517.75	4,697.19

10:05 a.m. - Adjournment.

D070441A Commissioner O'Neill **moved** to adjourn the **February 16, 22** and **March 1, 2010** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 8, 2010**. The foregoing action made this **1st** day of **March 2010**.

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners