

076373 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, February 17, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Chris Nelson, Sally Ousley (9:00 a.m.) and Dean Cornelison (9:05 a.m.).

076374 1. Items discussed included:

- Legislative Issues
- Albion City Council
- Financial Reporting
- Tax Sharing
- WSU Water Rights
- Emergency Management Consulting
- Health Care Webinar
- Annual Road Program

No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Flag Salute.

Present: Bill Tensfeld, Sally Ousley and Paul Spencer.

D076374A 2. Pledge of Allegiance.

Consent Agenda:

D076374B 3. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

076375 4. General Claims/Veterans' Relief/Payroll warrants numbered 315122-315133 for \$493,583.97 and 315150-315290 for \$272,542.42 approved.

076376 5. February 2, 2015 minutes approved.

076377-076380 6. Personnel change orders approved.

076381 7. Bill Tensfeld explained a sales agreement with Lola Finch to purchase approximately .5 acres on Storey Road for the county's radio tower. The county currently owns a portion of the ground but there were no records registered by the Assessor in the 1970's. This will add a little more needed ground for the amount of \$4,000. Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to approve the purchase of land from Lola J. Finch for \$4,000. In addition, Mr. Tensfeld said an easement will also be forthcoming for the Board to sign.

10:10 a.m. - Gary Petrovich.

076382 8. A request for authorization of a call for an RFP consultant was before the Board. According to Mr. Tensfeld the Emergency Communications Advisory Committee would like to request an assessment of the county's current radio system. An assessment was performed in 2004 prior to narrow band whereby the consultant recommended \$16 million for improvements. Much technology has changed since that time. The idea is to see if the county is moving in the right direction, looking at short/long range plans and give us ideas about methodologies/systems to compare for our best benefit. There being no further discussion, Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to issue a request for proposal to hire an independent radio system

consultant who is not a vendor of radio communications equipment to evaluate the current radio system in use within Whitman County.

10:15 a.m. - Troy Henderson.

076383 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a contract with Spokane County Department of Emergency Management and Whitman County in conjunction with FY 2014 Homeland Security grant program SDEM 1419.

076384 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the SDEM 1419 (E15-115) Whitman County signature authorization form and 2015 grant application data form.

076385 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve and sign a Web EOC User agreement between Washington State Military Department, Emergency Management Division and Whitman County.

076386 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize Fountain Flying Service LLC to fly over congested areas in the unincorporated portions of Whitman County.

076387 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Robert Davis, Nick Davis, Brian Crow, Justin Heaton and Steve Nelson to a 1-year term on the Property Management Team. All terms will expire 12/31/15.

076388 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Dennis Hatley to a second 4-year term on the Citizens Commission on Salaries for Elected Officials. Mr. Hatley's term will expire 12/31/18.

076389 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of appreciation to Darren Jones for his 10 years of service on the Citizens' Commission on Salaries for Elected Officials.

076390 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign letters of reappointment to Matthew Pederson and Devon Felsted to 3-year terms on the Solid Waste Advisory Committee.

076391 17. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of appreciation to Shelly Quinton for her service on the Solid Waste Advisory Committee.

076392 17A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of reappointment to John Kramer for a 6-year term on the Board of Adjustment. Mr. Kramer's term will expire 12/31/20.

CORRESPONDENCE:

D076392A 18. The following correspondence was received:

076393 18A. Notice of an approved marijuana license for Three G Farms, Endicott, WA was received from the Washington State Liquor Control Board.

076394 18B. Notice of a proposed preliminary plat of Whispering Hills West was received from the City of Pullman.

076395 18C. Information pertaining to a public hearing concerning non-recourse revenue bond financing was received from the Washington State Housing Finance Commission.

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076396 18D. An email was received from the Oakesdale School District superintendent regarding the disposal of solid waste.

076397 18E. A copy of a letter sent to Washington State Department of Fish and Wildlife regarding the wolf habitat in Pend Oreille County.

076398 18F. An executed copy of the 2014-2016 Courthouse bargaining agreement received.

076399 18G. An executed copy of the 2014-2016 Road bargaining agreement received.

076400 19. Commissioners' pending list reviewed.

10:35 a.m. - Recess.

11:00 a.m. - Reconvene/Mark Storey, Public Works Director.

Present: Phil Meyer, Dean Cornelison, Jeff Stehr, Cheryl Holcomb, Paul Spencer and 4 bidders.

ACTION ITEMS:

076401 20. At 11:00 a.m. the following bids were received for one new 2015 articulated motor grader w/trade.

BIDDER	AMOUNT
Rowand Machinery, Spokane, WA	\$183,500.00 basis of award
Rowand Machinery, Spokane, WA	\$203,000.00 basis of award
Western States Equipment, Spokane, WA	\$183,710.00 basis of award

The commissioners will make an award March 2nd at 11:00 a.m.

076402 21. At 11:10 a.m. the following bids were received for liquid asphalt.

Present: Phil Meyer, Dean Cornelison, Jeff Stehr, Cheryl Holcomb, Paul Spencer and 2 bidders.

BIDDER	AMOUNT
Western States Asphalt, Inc., Spokane, WA	\$624,200.00 basis of award
Idaho Asphalt Supply, Inc., Hauser, ID	\$578,267.74 basis of award

The commissioners will make an award today at 2:00 p.m.

076403 22. At 11:20 a.m. the Chairman recessed the regular meeting and convened the hearing for a proposed amendment to the 6-Year Transportation Improvement Program (2015-2020).

Present: Phil Meyer, Dean Cornelison, Jeff Stehr, Cheryl Holcomb and Paul Spencer.

Staff report provided by Mark Storey to make minor changes to the already adopted program as follows:

- Item # 4 Whitman County 2014 Safety Project
- Item # 8 Sand Road
- Item # 9 Countywide Overlay 3
- Item #20 Hatley Bridge/Wawawai-Pullman Road

DIVISION UPDATES:

D076406A 25. The following division updates received:

Solid Waste Division:

D076406B 25A. Waste Transfer Building ribbon cutting ceremony.

Administrative Division:

D076406C 25B. Tax sharing agreement.

Maintenance Division:

076407 25C. Walk 'n Roll packers bid extended for 3 more rollers this year through the original contract.

Engineering Division:

076408 25D. The notice to proceed was issued to the contractor for the Hatley Bridge.

D076408A 26. Approved documents signed.

12:00 p.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

076409 27. Mr. Berney reviewed the regular GCBH Board meeting held February 5th.

D076409A 27A. Executive Session:

Performance review of the GCBH Executive Director
The Chair solicited input from the rest of the Board for the annual evaluation of the Director. Comments were very favorable. Whitman County voted in favor of a grade increase for the Director and the vote was unanimous.

D076409B 27B. Personnel Committee Recommendations:

The Personnel Committee was asked by the Board to make recommendations regarding a possible increase to the medical benefit allocation and a cost of living adjustment for Regional Office staff. The Committee unanimously recommended an increase to the medical benefit allocation and a cost of living adjustment of 2.5% for Regional Office staff. Whitman County voted in favor of the motion. It passed unanimously.

D076409C 27C. Approval of January Warrants/Vouchers:

Whitman County voted in favor. Vote was unanimous.

D076409D 27D. Regional Office:

Mr. Berney reported Clinical/data quality reviews of the provider network have been scheduled for 2015. As a "heads up" the Governor's budget is using the term "Maintenance Level" differently than it has been used in the past. This year cuts to Jail provisions and State-only funding have been included in the maintenance level thus moving them out of policy discussions. A request was made to authorize the Chair to sign contract amendment 13 even though amendment 12 is still in draft form. This amendment changes the end date of the contract and includes funding for a GCBH project that had be authorized in an earlier amendment but all of the agreed upon funding had not been included in that amendment. Whitman County voted in favor of authorizing the Chair to sign contract amendment #13 and it passed unanimously.

1:45 p.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued/2015 Liquid Asphalt Bid Award.

Present: Mark Storey.

076410-076411 28. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the liquid asphalt bid to Idaho Asphalt Supply, Hauser, Idaho for the basis of award total of \$578,267.74.

2:15 p.m. - BOCC Workshop.

Present: Gary Petrovich.

076412 29. The item discussed was financial reporting. No action taken.

4:00 p.m. - Recess.

D076412A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 23, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Reconvene/Board Business Continued.

076413 30. General Claims/Veterans' Relief/Payroll warrants numbered **315328-315403** for **\$191,686.24** approved.

076414-076417 31. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bob Reynolds, (9:00 a.m.), Denis Tracy (9:15 a.m.) and Chris Nelson (10:30 a.m.).

076418 32. Items discussed included:

- Albion City Council
- Fair/Facilities
- New World
- Public Works/Litter Clean-up
- Oakesdale Asphalt Disposal
- Legislative Steering Committee
- Pullman Tax Sharing Agreement
- Palouse Basis Aquifer Committee
- Farmland Rental Rates

No action taken.

10:50 a.m. - Recess.

D076418A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, February 24, 2015 at 2:00 p.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

2:00 p.m. - Reconvene/Board Business Continued.

Present: Eva Olsaker, Elizabeth Fu, Gary Petrovich, Sally Ousley, Josh Babcock, Bill Mulholland, Leanne Hubbard, Mark Storey, Michelle Beckmann, Bret Myers, Evon Jones, Monica Krause, Chris Nelson, Kelli Campbell, Eunice Coker, Cinnamon Brown, Mark Clinton, Kristina Cooper, Jill Whelchel and Chris Mathis.

076419 33. The GFOA Final Financial Assessment Report discussed. No action taken.

2:50 p.m. - Recess.

D076419A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Conference Room in the Whitman County Courthouse, Colfax, Washington for **Monday, March 2, 2015 at 9:30 a.m.** Chairman Dean Kinzer, Arthur D Swannack, Commissioners and Elinor Huber, Recording Clerk attended.

9:30 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Mark Storey, Gary Petrovich, Sally Ousley, Chris Nelson, Kelli Campbell and Troy Henderson (10:00 a.m.).

076420 34. Items discussed included:

- Tax Municipal Bonds
- Heavy Haul Corridor
- Assessor Evaluation
- Hangman Creek/WRIA
- Touring Exhibit
- BLM Nomination
- Albion Vacant Council Positions
- Tax Sharing/Mark Clinton
- WSAC Position
- Quarterly Review
- Work Force Development
- Clinical Position
- Incident Team
- FSA Grasshoppers
- Road Crew 4-10's
- Lease/Landfill
- EAT Committee
- Landfill ribbon cutting
- Canfield Training 03-26-15

No action taken.

10:25 a.m. - Recess.

10:30 a.m. - Flag Salute.

Present: Sally Ousley and Gary Petrovich.

D076420A 35. Pledge of Allegiance.

076421 36. General Claims/Veterans' Relief/Payroll warrants numbered 315404-31545 for \$372,498.08 and numbered 315423-315477 for \$48,975.31 approved.

076422-076424 37. Personnel change orders approved.

Present: Gary Petrovich and Sally Ousley.

076425 38. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution certifying the 2014 Whitman County Inventory.

**RESOLUTION NO. 076425
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, R.C.W. 36.32.210 requires that the Board of County Commissioners shall each year file with the Auditor of the County a statement verified by oath showing for the twelve months period ending December 31st of the preceding year, a full and complete inventory of all capitalized assets kept in accordance with standards established by the State Auditor; and,

BOCC MINUTES-02/17/15-03/09/15

WHEREAS, a listing of Whitman County's capitalized assets as of December 31, 2014, was circulated to all county elected officials and department heads for review and certification; and,

WHEREAS, all county elected officials and department heads have reviewed and certified their respective inventories as of December 31, 2014.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners, that the attached listing(s) of Whitman County's capitalized assets as of December 31, 2014, represented as Attachment A to be correct, as we verily believe.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to file said resolution and Attachment A with the County Auditor.

Dated this 2nd day of March 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

ATTACHMENT

Land	\$ 518,062
Buildings	\$17,241,795
Office Equipment	\$ 228,123
Data Processing Equipment	\$ 835,937
ER&R	\$16,008,173
Communications Equipment	\$ 736,815
Infrastructure	\$54,999,728
2014 Year-End Total	\$90,568,633

2014 INVENTORY CERTIFICATION

We, Dean Kinzer, Arthur D. Swannack and Michael Largent, the Commissioners of Whitman County, State of Washington, DO HEREBY CERTIFY that we have examined the inventories as of December 31, 2014, as duly prepared and certified by the heads of various departments of Whitman County and find the same to be correct, as we verily believe.

Dated this 2nd day of March 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

076426 **38A.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution increasing the Clerk's Petty Cash fund.

RESOLUTION NO. 076426
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR THE WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing cash drawer within the Whitman County Clerk Office; and,

WHEREAS, the Whitman County Clerk Office cash drawer in the amount of **\$50.00 is not** sufficient to meet the needs of the department; and,

WHEREAS, it is necessary to increase the Whitman County Clerk Office cash drawer fund from **\$50.00 to \$100.00**; and,

NOW, THEREFORE BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Clerk cash drawer fund shall be increased and maintained in the amount of **\$100.00**; and,

BE IT FUTHER RESOLVED that this fund is entrusted to Jill Whelchel, County Clerk, with the responsibility of overseeing and rectifying the cash drawer amount.

Done this 2nd day of March, 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

076427 **38B.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution dissolving the Public Health Cash Drawer.

RESOLUTION NO. 096427
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 2nd day of March 2015; and,

WHEREAS, the Board of County Commissioners regulate the various petty cash/cash drawer revolving accounts; and,

WHEREAS, Whitman County Public Health Department has one (1) cash drawer account for Food Handler Classes provided by the Whitman County Environmental Health Food Safety Program; and,

WHEREAS, the established cash drawer of \$50.00 is no longer necessary due to Whitman County Environmental Health Food Safety Program no longer offering Food Handler Classes.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Whitman County Public Health Department Pullman Office, that the Environmental Health Cash Drawer #001.000.000.111.70.022 shall be removed from Whitman County's cash.

Dated this 2nd day of March 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

076428 38C. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign the resolution revising the Countywide Petty Cash Funds.

RESOLUTION NO. 076428
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **2nd** day of **March 2015**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

**PETTY CASH/CASH DRAWER, PETTY CASH STAMP,
REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS**

PETTY CASH/CASH DRAWER ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.70.02	PUBLIC HEALTH – COLFAX – FISCAL PETTY CASH	Troy Henderson	\$70.00
001.000.000	111.70.021	PUBLIC HEALTH – COLFAX – FRONT DESK	Cat Hentges	\$140.00
001.000.000	111.70.023	PUBLIC HEALTH – PULLMAN PETTY CASH	Troy Henderson	\$199.00
001.000.000	111.70.024	PUBLIC HEALTH – PULLMAN FRONT DESK	Meghan Johns	\$70.00
001.000.000	111.70.03	DISTRICT COURT – COLFAX	Marlynn Markley	\$50.00
001.000.000	111.70.031	DISTRICT COURT - PULLMAN	Virginia Walker	\$50.00
001.000.000	111.70.04	PARKS & RECREATION – COLFAX OFFICE	Janel Goebel	\$100.00
001.000.000	111.70.041	PARKS & RECREATION – KAMIAK BUTTE	Todd Heitstuman	\$25.00
001.000.000	111.70.042	PARKS & RECREATION - WAWAWAI	Dave Mahan	\$25.00
001.000.000	111.70.05	AUDITOR – COLFAX – AUTO LICENSING	Eunice Coker	\$400.00
001.000.000	111.70.052	AUDITOR – COLFAX – LEGAL FILING	Eunice Coker	\$100.00
001.000.000	111.70.08	FAIR – COLFAX OFFICE	Terry Jefferies	\$125.00
001.000.000	111.70.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.70.13	CLERK	Jill Wheelchel	\$100.00
001.000.000	111.70.15	DEVELOPMENTAL SERVICES	Janel Goebel	<u>\$25.00</u>
Total Current Expense Petty Cash/Cash Drawer Accounts				<u>\$1,579.00</u>

106.240.000	111.70.07	EXTENSION - PUBLICATIONS	Sheri Hatley	\$50.00
110.400.000	111.70.10	PUBLIC WORKS – COUNTY ROAD	Cheryl Holcomb	\$150.00
400.400.000	111.70.17	SOLID WASTE – LANDFILL	Ruth McGillic	\$400.00
999.000.000	111.70.21	TREASURER	Glenda Scheideman	<u>\$900.00</u>
Total Other Funds Petty Cash/Cash Drawer Accounts				<u>\$1,500.00</u>
TOTAL PETTY CASH/CASH DRAWER ACCOUNTS				<u>\$3,079.00</u>

PETTY CASH STAMP ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.77.03	DISTRICT COURT	Marlynn Markley	\$96.00
001.000.000	111.77.09	PROSECUTOR	Kristina Cooper	\$100.00
Total Current Expense Petty Cash Stamp Accounts				<u>\$196.00</u>

REVOLVING CASH ACCOUNTS

001.000.000	111.00.972	AUDITOR	Eunice Coker	\$5,000.00
001.000.000	111.77.01	SHERIFF (718)	Brett Myers	\$400.00
127.140.000	111.77.01	SHERIFF – DRUG TASK FORCE (371)	Brett Myers	<u>\$30,000.00</u>
Total Revolving Cash Accounts				<u>\$35,400.00</u>

ADVANCE TRAVEL ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
999.000.000	111.74.21	TREASURER-ADVANCE TRAVEL	Lana Cloaninger	<u>\$15,000.00</u>
Total Advance Travel Accounts				<u>\$15,000.00</u>

Total Petty Cash/Cash Drawer Accounts	\$3,079.00
Total Petty Cash Stamp Accounts	\$196.00
Total Revolving Cash Accounts	\$35,400.00
Total Advance Travel Accounts	<u>\$15,000.00</u>
TOTAL CASH ACCOUNTS	<u>\$53,675.00</u>

Signed this 2nd day of March 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

CORRESPONDENCE:

D076428A 39. The following correspondence was received:

076429 39A. Notice was received from the Washington State Liquor Control Board regarding liquor licenses in Whitman County due to expire 05/31/15.

076430 39B. Notice of state surplus property sales was received from the Washington State Department of Transportation.

076431 39C. An email was received from the Greater Palouse Meat Producers updating the Board on the status of their slaughter facility project.

076432 39D. A letter was received from the Town of Albion requesting appointments for two council positions. Commissioner Kinzer will respond to the Town of Albion requesting nominations.

076433 39E. An executed copy of the 2014-2016 Teamsters Solid Waste Bargaining agreement was received.

D076433A 42. Approved documents signed.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer.

ACTION ITEMS:

076434 40. Mark Storey and Phil Meyer recommended awarding the 2015 grader bid to Western States because the low bidder, Rowand Machinery, did not meet the weight specifications (4,000 pounds too light). Therefore the bid is considered non responsive. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to award the motor grader with trade bid to Western States Equipment Company of Lewiston, Idaho, for basis of award of **\$183,710.00**.

DIVISION UPDATES:

D076434A 41. The following division updates were provided by Public Works staff.

Engineering Division:

076435 41A. Mark Storey submitted a letter of award to Special Asphalt Products for a total bid for crack seal material @ \$.487/lb. for \$21,915.00.

076436 41B. Mark Storey submitted a letter of award to Idaho Asphalt Supply, Inc., the 2015 Liquid Asphalt for a total bid amount of \$578,267.74.

BOCC MINUTES-02/17/15-03/09/15

D076436A 41C. Mark Storey gave an update on the Waste Transfer Building. He would like to schedule a date for the ribbon cutting ceremony.

Maintenance Division:

D076436B 41D. Phil Meyer stated the road crews were hauling rock and grading dirt roads.

11:40 a.m. - Recess.

D076436C THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Conference Room in the Whitman County Courthouse, Colfax, Washington on **Tuesday, March 3, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Kelli Campbell (9:40 a.m.), Troy Henderson, (10:15 a.m.) and Chris Nelson (11:10 a.m.).

076437 43. Items discussed included:

- Financial Reporting
- Weighted Revenue Projection
- Financial Policy Creation Process
- Department Head Evaluations
- New World Maintenance Contract
- IT Request for Body Camera Workshop
- Communication Process/Status of GFOA Implementation

No action taken.

11:20 a.m. - Recess.

D076437A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 9, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

076438 44. General/Veterans' Relief/Payroll warrants numbered **315492-315594** for **\$283,588.74.**

076439-076449 45. Personnel change orders.

D076449A 46. No Need for Tuesday, March 10, 2015 workshop.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Kelli Campbell, Chris Nelson, Brett Myers (9:05 a.m.) and Bob Reynolds (10:10 a.m.).

076450 47. Items discussed included:

- Unmarked Police Vehicles
- Jail Kiosks/Telephone/IT
- Body Cameras/Retention/IT
- Sheriff's Public Records Requests
- New World Contract
- Landfill Ribbon Cutting
- Budgeting/Evaluations/GFOA
- Albion Council Vacancies

BOCC MINUTES-02/17/15-03/09/15

- SEWEDA-ADO Position
- Palouse Knowledge Corridor
- Tax Incentives/Businesses
- Legislation Affecting Public Works
- Centralized Contracting
- LSC Update
- Apollo Utility Analysis
- Personnel Training
- Asphalt Environmental Health Issue

No action taken.

076451 **48.** Tuesday, March 10, 2015 workshop cancelled.

11:30 a.m. - Adjournment.

D076451A Commissioner Swannack **moved** to adjourn the **February 17, 23, March 2, 3 and 9, 2015** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 16, 2015**. The foregoing action made this **9th** day of **March 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

DEAN KINZER, CHAIRMAN
Board of County Commissioners