

Minutes for February 18th, 2003

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060769 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **February 18, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060769A 1. Call to Order/Pledge of Allegiance.

Present: Brett Bosse, Tammy Lewis, and one visitor.

D060769B 2. Motion by Commissioner Partch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

060770 3. Claims/Payroll warrants numbered **145876-145902, 145905-146113** for **\$659,754.47** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	\$9,299.00	\$30,693.60	\$58,353.49
101	Self Insurance			246.84
102	Building & Development	200.00	1,000.00	125.82
103	Countywide Planning	1,162.80		146.82
105	Mental Health			266,376.76
107	Chemical Dependency			54,352.11
110	County Roads	4,797.20	15,123.00	15,580.22
112	Public Facilities Improvement			482.95
119	Emergency Services		500.00	
127	Drug Enforcement		400.00	225.36
132	Auditor's Document Preserv.			240.07
135	Prosecutor's Stop Grant			187.25
136	Electronic Monitoring			69.00
137	Web Site Development			172.50
138	Federal Equitable Sharing			3,000.00
142	Whitcom			8,430.55
300	Capital Projects			3,193.32
400	Solid Waste		1,750.00	80,720.69
501	Equipment Rental & Revolving	1,197.20	4,006.00	36,006.19
510	Photocopier Revolving			674.98
513	Communications Revolving			3,542.27
521	Family Svc. Ctr. Revolving			55,150.88
690	Clearing & Suspense			3,347.60

060771 4. February 10, 2003 minutes approved.

060772-060784 5. Personnel board orders approved.

060785 6. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize the reclassification of the Public Health/Emergency Services Director.

060786 7. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign a resolution revising the Treasurer's over and under fund.

RESOLUTION NO. 060786

IN THE MATTER OF REVISING THE TREASURER'S "OVER AND UNDER" TAX AND ASSESSMENT PAYMENTS.

WHEREAS, the overpayments and underpayments of taxes and assessments in the Treasurer's Office demand too much employee time, together with the cost of postage being prohibitive; and,

WHEREAS, a favorable response has been received from a State Examiner for overpayment and underpayment funds if a maximum amount is established and guidelines are followed that allow a clear audit trail; and,

WHEREAS, an "Over and Under" fund was established by resolution 036060 on September 13, 1982 in the amount of one hundred fifty dollars (\$150.00) for overpayments and underpayments of taxes and assessments not to exceed three (\$3.00); and,

WHEREAS, resolution 036060 was later revised by resolution 046856 dated March 7, 1994; and,

WHEREAS, the Whitman County Treasurer recommends the overpayments and underpayments of taxes and assessments now be increased to five dollars (\$5.00).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Treasurer's "Over and Under" fund be revised from three dollars (\$3.00) to five dollars (\$5.00) effective immediately.

Dated this 18th day of February 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060787 8. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign a resolution supporting HB 1544.

RESOLUTION NO. 060787

A RESOLUTION RELATING TO WHITMAN COUNTY'S SUPPORT OF HB 1544, AN ACT TO CREATE THE WASHINGTON ENERGY PORTFOLIO STANDARD (EPS).

WHEREAS, the western energy crisis of 2000-2001 demonstrated the vulnerability of an electricity system too heavily reliant on hydropower resources and volatile natural gas prices; and,

WHEREAS, Washington is blessed with an abundance of local renewable energy resources, ranking second behind only California among the 11 western states profiled in a new reported entitled "*The Renewable Energy Atlas of the West*"; and,

WHEREAS, the Legislature's own 1998 Washington State Electricity System Study has demonstrated that today's restructured power markets have had the unintended consequence of reducing incentives for electric utilities to invest in energy efficiency and new renewable energy resources; and,

WHEREAS, energy efficiency and renewal energy technologies are expected to grow into a \$2.5 billion statewide industry by 2020, employing some 12,000 state residents and generating significant local economic development benefits throughout Washington; and,

WHEREAS, the EPS will economically protect Washington electric ratepayers from "price spikes" caused by future fossil fuel price increases.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COUNTY COMMISSIONERS OF WHITMAN COUNTY that Whitman County supports passage of HB 1544 and encourages state legislators to approve the creation of a Washington Energy Portfolio Standard; and,

BE IT FURTHER RESOLVED that the Whitman County Commissioners encourage county residents to contact lawmakers in support of HB 1544.

Adopted this 18th day of February 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060788 **9.** A letter was received from the Department of the Army, Corps of Engineers regarding any possible flood damage that occurred during the period of January 31-February 3, 2003. If the damage is beyond Whitman County's ability to repair, the Corps of Engineers should be notified in writing by March 7, 2003 for rehabilitation assistance.

10. Notice of case filings issued for mediation/interest arbitration was received from the Public Employment Relations Commission for the following bargaining units:

- 060789** Sanitation
- 060790** Oper/Maint.
- 060791** Clerical
- 060792** Deputies
- 060793** Deputies

060794 **11.** A response to Commissioner Wigen's letter concerning mail delivery to Central Ferry via Lacrosse instead of the Pomeroy Post Office was received from Kathy Brooks, Manager, Operations Programs Support, Spokane District. Ms. Brooks said the annual cost to accommodate this request would be \$9,348.

060795 **12.** A copy of the letter sent by the county Revenue Officer to the City of Malden was received regarding county property in Malden.

060796 **13.** A letter was received from Gary Libey encouraging the commissioners to award the Courthouse window project bid to a local vendor.

060797 **14.** An executed copy of the Military Department FY2003 operations contract amendment B was received.

D060797A **15.** Commissioner pending list reviewed.

10:30 a.m. - Tim Myers, Parks, Fair, and Facilities Management.

Present: Tom Miller, Bob Reynolds, and 4 bidders.

D060797B The following bids were received, opened, and read aloud. Staff will make a recommendation for award February 24, 2003.

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SMK Construction, Inc. Spokane, WA	Alternate Bid HVAC System	\$ 25,824.00 w/tax \$403,500.00 w/tax
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Aliant Energy Services Spokane, WA	Alternate Bid HVAC System	\$ 16,550.00 w/tax \$530,000.00 w/tax
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Hilliard's Heating & Plumbing, Inc. Pullman, WA	Alternate Bid HVAC System	\$ 63,161.20 w/tax \$558,874.40 w/tax
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10:45 a.m. - Courthouse Windows Bid Award.

Present: Tim Myers, Tom Miller, Bob Reynolds, Brett Bosse, and Tammy Lewis.

D060797C One alternate bid for the Courthouse windows not read aloud last week during the bid opening was noted as follows:

Steve's Glass, Inc. Colfax, WA	Alternate Bid	\$ 69,471.06 w/tax
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Mr. Myers requested additional time to review the bids and would make a recommendation for award on February 24th at 10:45 a.m.

10:50 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey.

Maintenance Division:

D060797D 1. Road grading and ditching work continues.

Planning Division:

D060797E 2. The Board of Adjustment will meet on March 6th and hear the Aitley/Motley and Malore conditional use permit requests.

11:10 a.m. - Recess.

11:30 a.m. - Bob Lothspeich, County Treasurer.

Present: Joe Reynolds, Eunice Coker, Mike Werner, Fran Martin, Kelli Campbell, Chad Connors, Tim Myers, Dane Dunford, Peggy Wright, Marlynn Markley, Tom Miller, Bob Reynolds, John Peterson, and Ron Rockness.

The following individuals contacted the Treasurer regarding their absence from today's meeting: Bev Welch and Doug Robinson.

060798 1. The 13th month 2002 ending financial report provided by Lothspeich.

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13th Month 2002 Cash Balance - \$1,228,142

13th Month 2001 Cash Balance - \$1,598,687

13th Month 2002 Revenue - \$8,296,957 - 89.29% of budget.

13th Month 2001 Revenue - \$8,481,312 - 97.19% of budget.

13th Month 2002 Expenditures \$9,779,007 - 94.48% of budget.

13th Month 2001 Expenditures \$8,528,393 - 93.59% of budget.

060799 2. The January 2003 ending financial report provided by Lothspeich.

January 2003 Cash Balance - \$1,198,953

January 2002 Cash Balance - \$1,581,061

January 2003 Revenue - \$380,079 - 4.43% of budget.

January 2002 Revenue - \$461,434 - 5.37% of budget.

January 2003 Expenditures \$538,945 - 6.27% of budget.

January 2002 Expenditures \$524,951 - 5.80% of budget.

12:00 p.m. - Recess.

1:30 p.m. - Ron Rockness, Undersheriff.

D060799A Mr. Rockness requested and was authorized to refill a full time corrections officer position after a **motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried**.

1:35 p.m. - Recess.

2:00 p.m. - Board of Health.

Present: Fran Martin, Dr. Moody, and John Skyles.

060800 1. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign a resolution revising the 2003 Public Health fee schedule.

RESOLUTION NO. 060800

BEFORE THE BOARD OF COUNTY COMMISSIONERS for Whitman County, State of Washington, in the matter of annually updating the Whitman County Public Health Fee Schedule; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in a regular session on the 18th day of February 2003; and

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WHEREAS, the Whitman County Board of Health has reviewed the proposed updated fee schedule and finds that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the following updated Fee Schedule be adopted and implemented effective February 1, 2003.

2003 WHITMAN COUNTY PUBLIC HEALTH FEES

Public Health Services

Fees

Office Min. Visit (5 Min. Perform/Supervision)	16.00
Brief Visit (10 Min.)	28.00
Intermediate Visit (15 Min. Low/Complexity)	40.00
Extended Visit (25 Min. Moderate/Complexity)	62.00
Home Visit	40.00

Immunizations and Injections

DT	12.00
DtaP	12.00
DTP	12.00
Hepatitis B (20+ Yrs.)	40.00
Hepatitis A (9 years +) (2 Doses @ \$40.00 each)	40.00
Hepatitis B (0-18)	12.00
Hepatitis A (0-18)	12.00
HIB (4 doses) Hib Titer	12.00
HIB Booster Connaught	12.00
HIB (3 Doses) PedVax	12.00
HIB (4 Doses) Act HIB	12.00
Influenza Injection	12.00
Injection (Meds Supplied by Client)	10.00
IPV	12.00
MMR (Up to Age 19 or college bound)	12.00
MMR Adult (19 Yr. + Up)	20.00
Pneumococcal	20.00
Prevnar	12.00
Rabies IG	Market
Rabies Vaccine (5 Doses) @ \$124.00 each)	124.00
Tetanus Adult	20.00
Tetanus/Td (Age 7-18)	12.00
Varicella (Child)	12.00

TB Services

PPD Skin Test Given	7.00
PPD 2 Step Skin Test	10.00
PPD Skin Test Results	-0-
TB Treatment Curative	Market
TB Preventive (INH and B6)	5.00

Vital Records

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Certified Copies Birth (Each)	13.00
Certified copy of Death	13.00
Certified Copies Death Additional Copies	8.00
Nursing Services	
Nursing Consultation Per Hour	40.00
Blood Pressure	5.00
Vision Screening	5.00
Hearing Testing	10.00
HIV/AIDS	
HIV/ELISA Test	25.00
Post-Test Counseling	28.00
Pre-Test Counseling	62.00
Lab Services	
Pregnancy Urine Test	10.00
Urinalysis (Dipstick)	10.00
Hematocrit	5.00
Venipuncture	5.00
RPR/VDRL	5.00
Rubella Antibody	15.00
Hepatitis B Anti-HBS	25.00
Hepatitis A Antibody	25.00
Oral Health	
Fluoride Treatment	18.00
Oral Hygiene Instruction	16.00
Environmental Health Fees	
Food & Beverage Workers Permit	10.00
Replacement Food & Beverage Workers Permit	5.00
Restaurants - *Prorated Fees-See Below	
Minimum Fee	75.00
1-25 Seats	110.00
26-50 Seats	125.00
51-100 Seats	135.00
101+ Seats	175.00
With Lounge/Liquor, Add Additional Fee of	50.00
With Beer/Wine Served, Add Additional Fee of	35.00
Taverns - Same Seating Schedule as Above	
With Food Service, Add Additional Fee of	35.00
Grocery Store	
With Meat Cutting Facility, Add Additional Fee of	40.00
With Deli Section, Add Additional Fee of	40.00
Catering/Mobile Units	75.00
Fraternities & Sororities	75.00
Temporary Commercial	60.00
Temporary Benevolent	7.50

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Bed & Breakfast	75.00
Follow-Up Inspection for Food Establishment	75.00
Plan Review - First 2 Hour	100.00
Each Additional Hour	35.00
Schools	75.00
Water System Survey (Plus Lab Fees for Nitrate and Bacteriological Water Testing)	125.00
On-Site Sewage Disposal System Survey	150.00
Additional Call-backs	75.00
Sanitary Landfill	2500.00
Transfer Stations	750.00
Monofill	500.00
Impoundments	500.00
Inert Demolition	750.00
Demolition	750.00
Land Spreading	500.00
Recycling Centers	500.00
Composting Piles	500.00
Piles	500.00
Sludge Utilization	500.00
Septage Disposal	500.00
Liquid Waste	
Septic Tank Installers - Per Year	200.00
Septic Tank Pumpers - Per Year	200.00
On-Site Sewage Disposal Application for Permit	175.00
Repair of On-Site Sewage Disposal System	75.00
Site Evaluation for Land Division/CZC Application	175.00
Each Additional Site, Adjoining Property	75.00
Water Recreation Facility Permit	250.00

*** Fee is reduced by 50% if permit is purchased after June 30.**

ADOPTED and effective this 18th day of February 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

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D060800A 2. Ms. Martin updated the commissioners on the status of the ABCD (pediatric dentistry) program in Whitman, Columbia, and Garfield Counties.

060801 3. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign a resolution writing off \$262.48 in uncollectible Public Health fees.

RESOLUTION NO. 060801

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, acting as the Board of Health, met on February 18, 2003 in regular session; and,

WHEREAS, the Whitman County Public Health has contracts that prohibit denials based on an ability to pay and provides limited funding for serving those priority individuals who cannot pay the full fee.

WHEREAS, attempts have been made to collect the past due amounts of the Public Health accounts listed:

Client	Service	Amount
Inv. 8555	Immunization	\$ 22.62
Inv. 8407	Immunization	\$ 22.91
Inv. 8803	TB Skin Test	\$ 8.00
Inv. 8406	Immunization	\$ 22.88
Inv. 7612	OSSDP & Water	\$174.07
Inv. 9668	Immunization	\$ <u>12.00</u>
	Total	\$262.48

NOW, THEREFORE BE IT RESOLVED that the listed accounts be declared not collectible and removed from the accounting records of Whitman County Public Health accounts.

PASSED, APPROVED, AND ADOPTED this 18th day of March 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

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D060801A 4. Beginning February 25th the state will commence the Small Pox vaccinations to medical and public health individuals. Human Resources and Ms. Martin are continuing their work on a "Civil Leave" policy for county employees covering the first 3 days of illness in the event they have a reaction to the voluntary Small Pox vaccination.

D060801B 5. Mr. Skyles gave a brief update on the status of the West Nile Virus anticipating a few cases in Washington. The county's main involvement for mosquito control will be from an educational aspect, a few traps set up, identifying the hot spots, and some surveillance work in the Rosalia, Tekoa, and Palouse areas. Discussion continued about establishment of Mosquito Control Districts (MCD). It was the Board's opinion that any MCD should be left up to the discretion of each city/town.

D060801C 6. According to Ms. Martin negotiations are continuing with WSU regarding training for Food Handler permits and inspections on campus.

060802 7. A copy of the application for achievement award program pertaining to the establishment of the Southeastern Washington Medical-Dental Partnership project was received from Ms. Martin.

060803 8. A copy of the 2002 annual report was received from the Washington State Board of Health (BOH).

060804 9. A letter was received from Linda Lake, Chair of the Washington State Board of Health (BOH). Ms. Lake requested copies of the local BOH minutes and stated that her office will be asking for placement on an upcoming BOH agenda.

D060804A 10. The next Board of Health meeting is March 18th at 2:00 p.m.

2:45 p.m. - Recess.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Ron Rockness, Jody Hamilton, John Peterson, and Kelli Campbell.

060805 16. Items discussed included Sheriff's Department staffing, Jack Thompson's resignation from the Blue Ribbon Advisory Task Committee, E911 training attendance, WSDOT letter regarding SR 127 paving, general personnel issues, and Retrospective Rating Pool charges. No action taken.

5:00 p.m. - Adjournment.

D060805A Commissioner Partch **moved** to adjourn the **February 18, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **February 24, 2003**. The foregoing action made this **18th** day of **February 2003**.

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ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners