

075175 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, February 18, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Tina Swannack and Sally Ousley.

075176 1. Items discussed included a financial update, inventory, criminal justice contracts, annual/biennial budgeting and Pullman tax sharing. No action taken.

9:15 a.m. - Recess.

10:00 a.m. - Reconvene/Flag Salute.

Present: Joe Reynolds, Bob Lothspeich, Tina Swannack and Sally Ousley.

D075176A 2. Pledge of Allegiance.

Consent Agenda:

D075176B 3. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

075177 4. General Claims/Veterans' Relief/Payroll warrants numbered **308904-308921** for **\$278,835.32** and **308928-309043** for **\$231,193.58** approved.

075178 5. February 3, 2014 minutes approved.

075179-075185 6. Personnel change orders approved.

075186 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt the County Commissioners' revised meeting schedule.

**RESOLUTION NO. 075186
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, as a cost-savings measure, the Whitman County Commissioners revised their regular session meeting schedule on April 27, 2009; and,

WHEREAS, it is deemed necessary to again revise the Commissioners regular session schedule; and,

WHEREAS, there will be no changes to the county's financial matters, including claims, because of this action.

WHEREAS, all persons desiring to introduce an item for the Commissioners discussion/action must submit the issue to the Clerk of the Board no later than 3:00 p.m. on Wednesday preceding the meeting by using the *Agenda Meeting Request* form; and,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners that they will assemble in regular session, unless otherwise noted as follows:

- The first, third and fifth Monday of each month and the last Monday in December;
- The second and fourth Mondays of each month are reserved primarily for the approval of consent agenda items and Commissioner Workshops;
- The meetings may be continued to Tuesday each week for Commissioner Workshops, if necessary;
- Meetings will take place on Tuesday if Monday is a holiday;
- All meetings will commence at 9:00 a.m. unless otherwise noted on the agenda;
- The third Monday of every other month (January, March, May, July, September and November) at 2:00 p.m. is reserved for the Board of Health.

Dated this 18th day of February 2014 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075187 **8.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the publishing of a call for bids for 2014-15 legal printing.

075188 **9.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to acknowledge receipt of the 2014 levy certifications.

075189 **10.** A request for annual leave carry-over was received from the Public Health Director on behalf of Michael Baker. Commissioner Largent preferred not to take any action. Commissioner Kinzer didn't feel he had enough information to make a decision. Therefore, no action was taken. (See also 075208)

Correspondence:

075190 **11.** None

075191 **12.** Commissioners' pending list reviewed.

10:10 a.m. - Recess.

11:00 a.m. - Reconvene/Wilma Port Road West Name Change Hearing.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb and Tina Swannack.

075192 13. Hearing convened by the Chairman for the proposed road name change for Wilma Port Road West.

Engineer's report provided by Mark Storey stating no conditions exist for the Road Department to oppose the name change.

The hearing was opened to public comment. There being none, the hearing was adjourned.

075193 14. Commissioner Kinzer moved Commissioner Largent seconded the motion and it carried to adopt the resolution changing the name of Wilma Port Road West to Wilma Drive.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	
Change the Name of County Road)	RESOLUTION NO. <u>075193</u>
No. 9006, the Wilma Port Road)	
West Located in Section 24,)	
Township 11 North, Range 45)	
East and Section 19, Township 11)	
North Range 46 East, W.M. in)	FOR NAME CHANGE
Whitman County, Washington)	

WHEREAS, the Whitman County Board of County Commissioners declared their intention to change the name of County Road No. 9006, the Wilma Port Road West, on the 21st day of January, 2014.

WHEREAS, the Whitman County Engineer has submitted a report which indicates that no conditions exist for the Road Department to oppose the name change.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 18th day of February, 2014, and interested parties for and against said name change were permitted to present to the Board.

NOW, THEREFORE BE IT RESOLVED that County Road No. 9006, the Wilma Port Road West shall be changed to County Road No. 9006, Wilma Drive.

DATED at Colfax, Washington, this 18th day of February, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:05 a.m. - Wilma Port Road East Name Change Hearing.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb and Tina Swannack.

075194 15. Hearing convened by the Chairman for the proposed name change for Wilma Port Road East.

Engineer's report provided by Mark Storey stating no conditions exist for the Road Department to oppose the name change.

The hearing was opened to public comment. There being none, the hearing was adjourned.

075195 16. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt a resolution changing the name of Wilma Port Road East to Wilma Drive East.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	
Change the Name of County Road)	RESOLUTION NO. <u>075195</u>
No. 9007, the Wilma Port Road)	
East located in Section 19,)	
Township 11 North, Range 46)	
East, W.M. in Whitman County)	FOR NAME CHANGE
Washington)	

WHEREAS, the Whitman County Board of County Commissioners declared their intention to change the name of County Road No. 9007, the Wilma Port Road East, on the 21st day of January, 2014.

WHEREAS, the Whitman County Engineer has submitted a report which indicates that no conditions exist for the Road Department to oppose the name change.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 18th day of February, 2014, and interested parties for and against said name change were permitted to present to the Board.

NOW, THEREFORE BE IT RESOLVED that County Road No. 9007, the Wilma Port Road East shall be changed to County Road No. 9007, Wilma Drive E.

DATED at Colfax, Washington, this 18th day of February, 2014.

BOARD OF COUNTY COMMISSIONERS

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:10 a.m. - John Fyke Road Name Change Hearing.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb, Tina Swannack and one bidder.

075196 17. Hearing convened by the Chairman for the proposed name change for John Fyke Road.

Dan Hall explained years ago the road name was changed but not through the proper process. Engineer's report provided by Mark Storey stating no conditions exist for the Road Department to oppose the name change.

The hearing was opened to public comment. There being none, the hearing was adjourned.

075197 18. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt a resolution changing the name of John Fyke Road to John Tye Road.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>075197</u>
Change the Name of County Road)	
No. 3350, the John Fyke Road)	
Located in Sections:)	
9, 10, 14, 15 & 16 Township 20)	
North, Range 42 East, W.M. in)	
Whitman County, Washington)	FOR NAME CHANGE

WHEREAS, the Whitman County Board of County Commissioners declared their intention to change the name of County Road No. 3350, the John Fyke Road, on the 21st day of January, 2014.

WHEREAS, the Whitman County Engineer has submitted a report which indicates that no conditions exist for the Road Department to oppose the name change.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 18th day of February, 2014, and interested parties for and against said name change were permitted to present to the Board.

NOW, THEREFORE BE IT RESOLVED that County Road No. 3350, the John Fyke Road shall be changed to County Road No. 3350, John Tye Road.

DATED at Colfax, Washington, this 18th day of February, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:15 a.m. - Ericksen Road Name Change Hearing.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb and Tina Swannack.

075198 19. Hearing convened by the Chairman for the proposed name change for Ericksen Road.

Engineer's report provided by Mark Storey stating no conditions exist for the Road Department to oppose the name change. This is necessary to correct the spelling of the name.

The hearing was opened to public comment. There being none, the hearing was adjourned.

075199 20. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>075199</u>
Change the Name of County Road)	
No. 4490, the Ericksen Road)	
Located in Sections 28, 29 & 32,)	
Township 19 North, Range 41 East)	
and Sections 5 & 6 Township 18)	
North, Range 41 East, W.M. in)	
in Whitman County, Washington)	FOR NAME CHANGE

WHEREAS, the Whitman County Board of County Commissioners declared their intention to change the name of County Road No. 4490, the Ericksen Road, on the 21st day of January, 2014.

WHEREAS, the Whitman County Engineer has submitted a report which indicates that no conditions exist for the Road Department to oppose the name change.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 18th day of February, 2014, and interested parties for and against said name change were permitted to present to the Board.

NOW, THEREFORE BE IT RESOLVED that County Road No. 4490, the Ericksen Road shall be changed to County Road No. 4490, Eriksen Road.

DATED at Colfax, Washington, this 18th day of February, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:20 a.m. - Doneen Quarry Crushing Bids.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb, Chris Nelson, Tina Swannack and one bidder.

075200 21. The following bid was received.

BIDDER	AMOUNT
DeAtley Crushing, Lewiston, Idaho	\$314,350.00

The commissioners will make an award February 24th.

11:25 a.m. - Loader Bids.

Present: Mark Storey, Dean Cornelison, Dan Hall, Cheryl Holcomb, Chris Nelson, Robin Jones, Lisa Aase, Tina Swannack and 5 bidders.

075201 22. The following bids were received.

BIDDER	AMOUNT
Western States, Lewiston, Idaho	\$221,000-\$25,000 trade = \$196,000
Western States, Lewiston, Idaho	\$216,300-\$25,000 trade = \$191,300
Central Machinery Sales, Inc., Pasco, WA	\$221,000-\$17,300 trade = \$203,700
Rowand Machinery Company, Spokane, WA	\$229,450-\$30,000 trade = \$199,450
Clyde West, Spokane, WA	\$228,475-\$16,800 trade = \$211,675
Modern Machinery, Spokane, WA	\$216,495-\$ 7,500 trade = \$208,995

The commissioners will make an award February 24th.

075202 **23.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the recommendation to publish the notice of call for bids for liquid asphalt.

075203 **24.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to publish a notice of call for bids for (1) excavator w/trade-in.

075204 **25.** A petition for the vacation and abandonment of portions of streets within a platted right-of-way in the community of Elberton was received.

075205 **25A.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to execute the resolution of intent to vacate portions of School and Third Street in Elbert.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the Intent to Vacate and Abandon a Portion of School Street and a Portion of Third Street in Elberton, in the SE ¼ of Section 11, Township 17 North, Range 44 East, Whitman County, WA))))))))	RESOLUTION NO. <u>075205</u> INTENT TO VACATE AND DIRECTIVE TO COUNTY ENGINEER FOR REPORT
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WHEREAS, the Whitman County Board of County Commissioners has received a Petition, for the Vacation and Abandonment of all that portion of School Street adjacent to Lots 4, 5, 6, 7 and 8 of Block 1, Second Addition to Elberton and all that portion of Third Street adjacent to Lot 6 of Block 6 and Lot 1 of Block 7, Original Town of Elberton, in the SE ¼ of Section 11, Township 17 North, Range 44 East, W. M., Whitman County, WA, from the majority of the abutting property owners and the appropriate cash deposit of \$1,000.00, said petition being filed at the Office of the Whitman County Engineer,

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that all of that portion of School Street adjacent to Lots 4, 5, 6, 7 and 8 of Block 1, Second Addition to Elberton and all that portion of Third Street adjacent to Lot 6 of Block 6 and Lot 1 of Block 7, Original Town of Elberton is preliminarily found to be of no use to Whitman County and that the vacation of said County Road or some portion thereof may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating all that portion of School Street adjacent to Lots 4, 5, 6, 7 and 8 of Block 1, Second Addition to Elberton and all that portion of Third Street adjacent to Lot 6 of Block 6 and Lot 1 of Block 7, Original Town of Elberton or any portion thereof now existing.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 18th day of February, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075206 26. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to publish the notice of hearing of intent to vacate a portion of School Street and Third Street in Elberton.
notice

075207 27. Upon review of the revised Public Works organization chart Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt the Public Works organizational chart.

DIVISION UPDATES

Maintenance Division:

D075207A 28. The Director discussed the road damage caused by weather. Other than safety repairs, the department is unable to make many repairs until the roads thaw.

11:40 a.m. - Dave Hooks, Geographic Information System (GIS).

Present: Mark Storey, Dean Cornelison, Dan Hall, Chris Nelson, Robin Jones, Lisa Aase, Troy Henderson, Tina Swannack.

D075207B 29. Dave Hooks made a proposal to the commissioners to include the county in the GIS work he is doing for Town of Oakesdale at a much reduced rate. He spoke about his credentials and education.

Mark Storey stated staff has spoken with Mr. Hooks in the past about GIS for the county but due to the county's financial status nothing more has been done. The county does have a GIS Committee examining GIS. As of right now the county is not in a position to evaluate a GIS system because they have other pending issues. Some of the areas they would have to delve into are:

- other county software that must interact with GIS,
- cost of sustaining a GIS system, and
- lack of an updated platform costing \$150,000-\$200,000 and a minimum of 1 to 1-1/2 years away.

That being said, the Director did not feel the county was ready for GIS at this time.

Chris Nelson concurred with Mr. Storey but the county is always open to maintaining a list of contacts.

Commissioner Largent said the Board would need a recommendation from the GIS Committee. Commissioner Swannack felt the county needs a holistic approach to GIS and how to maintain it.

There being no further discussion, the GIS Committee will continue to work on this issue.

11:55 a.m. - Recess.

1:20 p.m. - Reconvene/Board Business Continued.

075208 29A. Upon further inquiry by Commissioner Kinzer regarding a leave carry over request, Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** that in order to adhere to county policy, the BOCC is denying Michael Baker's request to carry over 139.52 hours of accrued annual leave from 2013 to 2014. (Human Resources later notified the Clerk that Mr. Baker only had 95.52 hours of accrued leave to carry over.)

D075208A 30. Approved documents signed.

D075208B 31. The loader bid award scheduled for today has been postponed to February 28th.

D075208C 32. The Doneen Quarry crushing project bid award has been postponed to February 28th.

1:30 p.m. - Recess.

D075208D THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 24, 2014** at **11:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

11:00 a.m. - Reconvene/Board Business Continued.

D075208E 33. Approved documents signed.

075209-075210 33A. General/Veterans' Relief/Payroll warrants numbered **309062-309126** for **\$202,660.98** approved.

075211-075213 33B. Personnel change orders.

075214 33C. No need for 02/25/14 workshop.

11:05 a.m. - Loader w/Trade Bid Award.

Present: Mark Storey.

075215 33D. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to award the bid for one loader with trade to Western States Equipment Company, Lewiston, Idaho for the amount of \$191,300 w/o tax.

11:10 a.m. - Doneen Quarry Bid Award.

Present: Mark Storey

075216 33E. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to award the bid for the Doneen Quarry crushing project to DeAtley Crushing Company of Lewiston, Idaho for the amount of \$314,350 w/o tax.

11:15 a.m. - BOCC Workshop.

075217 34. Items discussed included Budget, DC Meeting, Emergency Management trailer, Council on Aging. No action taken.

11:59 a.m. - Adjournment.

D075217A Commissioner Kinzer **moved** to adjourn the **February 18 and 24, 2014 meeting.** Motion **seconded** by Commissioner Largent and **carried.** The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 3, 2014.** The foregoing action made this **24th** day of **February 2014.**

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners