

Minutes for February 21, 2006

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065147 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **February 21, 2006** at **9:00 a.m.** Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell and Sharron Cunningham (9:30 a.m.).

065148 1. The item discussed was a Human Resources consultant. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Bill Schmick, John Henry and Adam Roberts.

D065148A 2. Motion by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

065149 3. Claims/Payroll warrants numbered **187308-187328, 187460-187461** and **187464-187597** for **\$581,260.47** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	39,991.77	7,956.80	369.86	76,682.70
102	Building & Development	1,229.20			5.87
103	Countywide Planning	1,196.40			14.71
104	Developmental Services				34,321.85
106	Extension Publications				87.30
108	Veterans Relief				50.00
110	County Roads	14,564.40	2,550.00	7.49	882.45
118	Inmate Welfare			9.72	242.51
123	Paths & Trails				33.03
127	Drug Enforcement-Quad City				381.34
135	Prosecutor's Stop Grant				5,607.30
137	Web Site Development				50.48
300	Capital Projects-300.010.001				527.86
300	Capital Projects-300.010.003				16,482.46
300	Capital Projects-300.310.001				17.56
400	Solid Waste	3,097.20	703.20	1,516.01	95,229.20
501	Equipment Rental & Revolving	4,544.80	450.00	73.92	11,524.72
510	Photocopier Revolving				1,881.54
513	Communications Revolving				2,586.81
660	Whitcom-General-660.911.000				58,700.78
660	Whitcom-Grant Funding-660.911.001			80.85	30,888.05
690	Clearing 690.005.000				166,720.33

065150 4. February 13, 2006 minutes approved.

065151-065152 5. Personnel board orders approved.

10:05 a.m. - Bob Lothspeich, Thinh Nguyen and Megan Doyle.

065152A 6. Adam Roberts submitted an Asset Acquisition request for the Extension Office in order for them to access the new computer system and email. Rather than purchasing a new computer, he recommended a terminal machine attachment for \$431.03. These attachments will also be used in the Treasurer's Office. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the request.

065153 7. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a proclamation proclaiming February 27-March 5, 2006 as Peace Corps Week in Whitman County as presented.



PROCLAMATION

WHEREAS, the Peace Corps has become an enduring symbol of our nation's commitment to encourage progress, create opportunity and expand development at the grass-roots level in the developing world; and,

WHEREAS, more than 182,000 Americans have served as Peace Corps volunteers in 138 counties since 1961; and,

WHEREAS, over the past 45 years, 7,566 men and women from the State of Washington have responded to our nation's call to serve by joining the Peace Corps; and,

WHEREAS, Peace corps volunteers have made significant and lasting contributions around the world in agriculture, business development, information technology, education, health and HIV/AIDS and the environment and have improved the lives of individuals and communities around the world; and,

WHEREAS, Peace Corps volunteers have strengthened the ties of friendship and understanding between the people of the United States and those of other counties; and,

WHEREAS, Peace Corps volunteers, enriched by their experiences overseas, have brought their communities throughout the United States a deeper understanding of other cultures and traditions, thereby bringing a domestic dividend to our nation; and,

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WHEREAS, it is indeed fitting to recognize the achievements of the Peace Corps and honor its volunteers, past and present and reaffirm our country's commitment to helping people help themselves throughout the world.

NOW, THEREFORE, the Whitman County Commissioners do hereby proclaim February 27-March 5, 2006 as Peace Corps Week in Whitman County.

Dated this 21st day of February 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner



8. Grant application data forms received from the Sheriff's Office as follows:

065154 WASPC traffic safety grant for digital in-car video system \$1,925.80; and,

065155 WASPC traffic safety grant for radar trailer \$7,555.00.

065156 **9.** A letter was received from the Treasurer, Co-Chair of the Space Allocation Committee (SAC) conveying the Elected and Appointed Team's (EAT) recommendations. A response was tabled to March 6th.

065157 **10.** The commissioners resigned the contract extension between Whitman County and G. Andrew Hunt & Associates, LLC through January 31, 2007.

065158 **11.** A letter of interest to serve on the Whitman County Blue Ribbon Advisory Task Committee was received from David Nails of Colfax.

065159 **12.** A letter from Latah County Prosecutor William W. Thompson, Jr. was received in appreciation of Patti Von Barga and the Whitcom staff directly involved in the September 2004 Eric McMillan shooting.

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065160 13. Notice was received from the Department of Revenue approving Whitman County's 2006-2011 revaluation plan cycle on a year to year basis.

14. Executed copies of the following documents received:

065161 Alliance One Collection Service agreement (Superior Court Clerk),

065162 WSU interagency agreement for 2006 extension agent wages.

D065162A 15. Commissioners' pending list reviewed.

065163 16. John Henry of Colfax congratulated the commissioners on the purchase of their county vehicles although he felt it was an unnecessary expenditure. He distributed copies of his recommended requirements for the proper appearance, maintenance and operation of these vehicles. Mr. Henry standing behind his statements thought they were reasonable. Commissioner Partch thanked Mr. Henry for his recommendations.

10:30 a.m. - Recess.

11:00 a.m. - Sharron Cunningham, Administrative Services.

Present: Bev Welch, Joe Reynolds, Eunice Coker, Janet Schmidt, Kelli Campbell, Kim Kopf, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Bob Lothspeich, Peggy Wright, Bob Reynolds, Mark Storey, Thinh Nguyen and Megan Doyle.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Doug Robinson and Marlynn Markley.

065164 1. The 13th month 2005 ending financial report provided by Ms. Cunningham.

13th Month 2005 Cash Balance - \$1,284,631

13th Month 2004 Cash Balance - \$1,303,412

13th Month 2005 Revenue - \$9,437,106 - 94.13% of budget.

13th Month 2004 Revenue - \$8,851,088 - 97.58% of budget.

13th Month 2005 Expenditures \$9,324,596 - 91.79% of budget.

13th Month 2004 Expenditures \$9,413,948 - 94.29% of budget.

065165 2. The January 2006 ending financial report also provided by Ms. Cunningham.

January 2006 Cash Balance - \$1,344,757

January 2005 Cash Balance - \$ 904,209

January 2006 Revenue - \$489,175 - 4.58% of budget.

January 2005 Revenue - \$389,383 - 3.88% of budget.

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January 2006 Expenditures \$772,937 - 7.33% of budget.

January 2005 Expenditures \$789,367 - 7.77% of budget.

11:15 a.m. - Recess.

11:30 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Phil Meyer and Thinkh Nguyen.

Action Items:

065166 1. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish the notice of call for bids for liquid asphalt for 2006.

065167 2. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish the notice of call for bids for one new 2006 diesel powered articulated 4WD loader and trade in of one 1998 John Deere Model TC44H loader.

Maintenance Division:

D065167A 3. Crews are ditching and trimming trees; probably won't issue any permits the remainder of this week due to frost in the road.

D065167B 4. The Director shared a letter of appreciation from a citizen who resides on Sand Road near Pullman.

D065167C 5. Commissioner Partch reviewed pending Public Works legislation.

11:45 a.m. - Recess.

1:30 p.m. - Mike Berney, Palouse River Counseling Center Director.

065168 1. The GCBH Board will consider entering into a retainer arrangement with an attorney (previous Benton County deputy prosecutor) currently used by GCBH. This individual is currently paid by the hour for the GCBH work he does. There have been times when requested work could not be accomplished in the time frames requested due to the attorney's other commitments. The proposed arrangement would allow him to set aside dedicated time for GCBH work. No action necessary.

065169 2. As reported in January, Mr. Berney received the Chemical Dependency contract amendment for the 2003-2005 biennium. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the revised DSHS contract #0363-28209(5) as presented.

D065169A 3. The interlocal agreement that created GCBH is set to expire in April 2006. The document can be renewed/extended by a majority vote of GCBH Board of Directors for a length of time of their choosing. The Whitman County Commissioners has already provided direction not to

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recommend any changes at this time. Unless the Board wants to change their position, it is simply a matter of voting that preference this month. No changes made by the commissioners.

D065169B 4. The GCBH Board postponed the election of new officers, which would have normally occurred in January, due to the workload and uncertainty associated with the RFQ process. In the past the Vice Chair would normally move up to Chair, other officers would move up a position if they were interested and new members recruited for vacant positions. If this process were followed this time a board alternate that is also a provider (Mike Berney) would become the chair. With the issue raised verbally by the Division of Mental Health, discussed during the last workshop session regarding individuals who are board members as well as being providers, there is a question about whether GCBH should follow its historical practice this time. No recommendation necessary due to possible appearance of conflict.

D065169C 5. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize the GCBH Chair to sign a contract amendment with the Mental Health Division.

D065169D 6. The GCBH Board authorized certain members of the GCBH Management Team who took on additional duties when the previous Director left, to receive additional compensation. This additional compensation was also tied to the completion of the RFQ. The RFQ has now been completed but a new Director is not yet in place. The GCBH Board has recommended this compensation continue until a new director is hired. No action necessary.

D065169E 7. Continued consideration of Spokane RSN's request to consolidate with GCBH will be addressed at the next meeting. This issue was discussed briefly at the last workshop with the commissioners. Mr. Berney was confident all issues raised could be worked but Spokane RSN would have to indicate in some meaningful way that they are serious about doing something around their hospitalizations and that they are willing to be considered as one of eleven counties as opposed to one of one county. Mr. Berney was also aware of the Whitman County commissioners concerns and will heed their advice to proceed very cautiously.

D065169F 8. Mr. Berney provided an update on the recruitment of a new GCBH Director. Possibilities include a combination director versus a traditional director and separation of administrative and clinical reporting expectations. No action necessary.

D065169G 9. There has always been a law that allows the County Clerk to collect Involuntary Treatment Act (ITA) fees. Many counties have not done this in the past but it is now beginning to happen statewide. The GCBH Board has decided to authorize these payments. The challenge for Whitman County is that the filing fee has always been used towards maintenance of

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effort costs required for general Mental Health and ITA. Mr. Berney will review the maintenance of effort numbers and report back to the Board. No action necessary.

D065169H 10. Minor IS Committee policy revisions (Data Dictionary; Network Security) in progress.

D065169I 11. One main legislative item in flux right now deals with hospitalization as to whether or not RNS's would have to assume responsibility for 100% of short-term hospitalizations.

2:05 p.m. - Board of Health.

Present: Fran Martin and John Skyles.

D065169J 1. John Skyles indicated there is legislation afoot to require computer manufacturers to contribute for recycling E-waste that might be a source of revenue for future recycling.

D065169K 2. Sorority and fraternity inspections are now completed.

D065169L 3. The Rodriguez property in St. John has been annexed to the city limits. Therefore, the county has no jurisdiction with that development unless the Rodriguez's operate a Bed & Breakfast or use propane.

D065169M 4. Ms. Martin said Dr. Moody, Judy Stone, Michael Baker and she have been meeting with representatives from Pullman and WSU in preparation of a possible pandemic influenza outbreak. They are working towards incorporation of everyone needs into one plan including hospitals and schools.

D065169N 5. Information and letter #1 was forwarded to a business establishment in response to a smoking complaint.

D065169O 6. A press release is forthcoming about the coalition formed 16 months ago to create a pre-disaster hazard mitigation strategy. A Hazard Mitigation presentation will take place at the March 21st Board of Health meeting. Public plan review is scheduled for March (also available on the county's website), adoption in April, forwarded to the state for approval and then to the federal government. Five years after state approval the plan must be reviewed again.

2:25 p.m. - Kelli Campbell.

D065169P 7. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with Fran Martin and Kelli Campbell until 2:45 p.m. for personnel matters.

2:45 p.m. - Return to Open Session.

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D065169Q 8. The next Board of Health meeting is March 21st.

2:45 p.m. - One (1) New ½ Ton, 4-Door, Crew Cab, 4WD Pickup.

Present: Dane Dunford, Mark Storey, Phil Meyer, one bidder and Thinkh Nguyen.

065170 The following bids for one new ½ ton, 4-Door, crew cab, 4WD pickup was received, opened and read aloud. Public Works will review the bids and hope to make a recommendation for award later today.

BIDDER	AMOUNT
Jess Ford, Pullman, WA	\$24,317.10 w/o tax
Nelson GM Center, Moscow, ID	\$25,065.11 w/o tax
Wysup Chrysler Dodge, Pullman, WA	\$28,690.00 w/o tax
Chipman & Taylor, Pullman, WA	\$22,722.88 w/o tax

A representative of Paradise Ford, Moscow, ID arrived at 2:49 p.m. to submit a bid but it was too late to accept.

2:50 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane Dunford, Mark Storey and Kelli Campbell.

D065170A 15. The item discussed involved a reclassification. No action taken.

3:00 p.m. - Recess.

4:10 p.m. - One (1) New ½ Ton, 4-Door, Crew Cab, 4WD Pickup.

Present: Dane Dunford and Mark Storey.

065171 After reviewing the documents Director Dunford said they discovered Chipman & Taylor submitted 2 separate bids stapled together in one envelope. The instructions are clear "each bid shall be separately sealed in an envelope clearly written on the outside what it is". The bid read aloud was Chipman's first bid that did not meet specifications and is therefore considered non-responsive. Their second bid did meet specifications for \$25,065.11 but is not the lowest bid. Public Works recommends the bid be awarded to Jess Ford for \$24,317.10 without tax.

065172 Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the bid for one (1), new 2006, ½ ton, crew cab, four wheel drive pickup be awarded to Jess Ford for a total bid amount of \$24,317.10 without tax. The Board signed the bid contract.

4:15 p.m. - Adjournment.

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D065172A Commissioner Partch **moved** to adjourn the **February 21, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 6, 2006**. The foregoing action made this **21st** day of **February 2006**.

ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, VICE CHAIRMAN
Board of County Commissioners