

Minutes for February 24th, 2003

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060806 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **February 24, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060806A 1. Call to Order/Pledge of Allegiance.

Present: Brett Bosse and Bob Lothspeich.

D060806B 2. Motion by Commissioner Wigen to approve the Consent Agenda. Motion **seconded** by Commissioner Partch and **carried**.

060807 3. Claims/Payroll warrants numbered 146319-146411 for \$234,865.74 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	53,380.50
104	Developmental Services	29,359.61
110	County Roads	2,310.71
118	Inmate Welfare	145.89
123	Paths & Trails	212.53
127	Drug Enforcement	13,183.80
135	Prosecutor's Stop Grant	8.62
137	Web Site Development	395.00
320	Cap. Proj/Outside Sources (Bond)	1,646.33
400	Solid Waste	852.78
501	Equipment Rental & Revolving	8,818.81
510	Photocopier Revolving	1,261.26
690	Clearing & Suspense	123,289.90

060808 4. February 18, 2003 minutes approved.

060809-060821 5. Personnel board orders approved.

060822 Not used.

060823-060823B Personnel board orders approved.

10:05 a.m. - Lynn Mathison.

060824 6. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize an interfund loan of \$15,000 to Cemetery District #1.

RESOLUTION NO. 060824

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 24th day of February 2003; and,

WHEREAS, the Board of Cemetery District #1 has requested an interfund loan to cover General Fund expenses; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, the interfund loan will be repaid in two equal payments on May 13, 2003 and November 11, 2003, at an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$15,000.00 is loaned to Whitman County Cemetery District #1 from the Whitman County Current Expense Fund, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 24th day of February 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060825 7. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the subrecipient agreement with Community Action Center for administration of CDBG-PS grant contract #03-64003-014.

060826 8. Motion by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to accept Jack Thompson's resignation from the Blue Ribbon

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Advisory Task Committee. A letter was forwarded to Mr. Thompson thanking him for his participation.

060827 9. The commissioners signed a letter in response to David Soderstrom's January 27th letter concerning making rural America a place where small businesses can operate and thrive.

060828 10. A letter of appreciation was received for the cooperative efforts of Whitman County in conjunction with the Port of Whitman County Economic Development Coordinator, Jennifer Snead.

10:20 a.m. - Tammy Lewis, Dane Dunford, John Peterson, Tim Myers, and Tom Miller.

060829 11. A letter was received from the Athenaeum Club of Colfax requesting the "FOREVER MORE" sign on the west side of the Courthouse be grammatically reworded to read "FOREVERMORE". A letter was returned to the Club outlining the County and Athenaeum Club's options.

060830 12. An executed copy of the Greater Columbia Behavioral Health Regional Support Network agreement amendment WHIT01/03-01 was received.

060831 13. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to send a letter to Mr. Dan Antoni as recommended by the County Prosecutor that it is not unreasonable to ask for a traffic safety study for an access to his property located at the intersection of the Pullman-Albion Road and SR-27 before considering access request.

10:30 a.m. - Courthouse HVAC System Bid Award.

Present: Tim Myers, Tom Miller, Dane Dunford, John Peterson, Lynn Mathison, Brett Bosse, and Tammy Lewis.

D060831A 1. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to table the award for the Courthouse HVAC system until Monday, March 3rd at 11:30 a.m. allowing staff time to confer with the HVAC system engineer.

10:35 a.m. - Courthouse Windows Bid Award.

Present: Tim Myers, Tom Miller, Dane Dunford, John Peterson, Lynn Mathison, Brett Bosse, and Tammy Lewis.

060832 2. Mr. Myers stated of the 4 bids received, 2 bids did not meet the warranty specifications (Klassic Construction and Steve's Glass). The 2 remaining bids from Steve's Glass for \$69,471.06 and Galen Mertching for \$64,979.40 did meet the specifications and both bidders bidding Millguard windows. Therefore, Mr. Myers recommended the bid be awarded to Galen Mertching, Clarkston, WA for \$64,979.40 including tax.

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Motion by Commissioner Partch **seconded** by Commissioner Wigen to award the Courthouse windows bid to Galen Mertching for \$64,979.40 w/tax. Commissioner Partch said there has been discussion that the County does have the opportunity to take into consideration the amount of sales tax that would be generated if the bid were awarded to a local vendor in the county (not necessarily the low bidder). The commissioners received a letter from Mr. Gary Libey asking them to pass a resolution for this purpose. However, there is no need to do so because the law already allows that option. In this case, there is no major sales tax advantage for the county because the Courthouse is located within the city limits. **Motion carried.**

060833 3. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to refill a budgeted and needed position in Facilities Management that is responsible for the Corrections Building.

10:40 a.m. - Board Business Continued.

Present: Lynn Mathison, Brett Bosse, and Tammy Lewis.

D060833A 14. Commissioners' pending items reviewed.

060833B 15. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to decline the gifting offer made by the Whitman County Business & Development Association and the Community Education Training Center (CETC) Advisory Board for the County to take over the CETC building for 3 years. A letter was sent to Ms. Martin, Mr. Schmick, and Mr. Gronholz notifying them of the Board's decision.

060834 16. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize the redistribution of \$11,700 in returned Public Health & Safety Network funds as follows: \$1,500-Public Health summer projects, \$1,500-Palouse Empire Fair general purposes, and the balance to remain in the general fund to offset administrative fees.

10:55 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Julie Fox, Tim Davis, Lynn Mathison, Brett Bosse, and Tammy Lewis.

Action Items:

060835 1. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to publish the day labor notice for the Johnson Road and Wawawai Road Guardrail projects.

060836 2. Motion by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to publish the day labor notice for the Logan, S. Bachelor, and Steptoe Trailer Park Bridge projects.

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060837 3. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to publish the notice of call for bids for 2 roll off containers for the Whitman County Transfer Station.

060838 4. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the intergovernmental cooperative purchasing agreement with Pierce County be signed as presented.

Solid Waste Division:

060838A 5. Julie Fox informed the commissioners of the first Tire Amnesty Day in Whitman County scheduled for April 26th for car tires only at the Transfer Station. This is a free service for residents only. NW Tire Recycling, Richland, WA will provide the labor and transport the tires to the recycling center. This is a good opportunity to clean up communities and eliminate tires from the Transfer Station. The following restrictions will apply.

1. Must pre-register,
2. A limit of 12 tires per person, and
3. Only car tires will be accepted.

Tire Amnesty Day coincides with the April 14th-26th Spring Cleanup for residential waste only.

D060838B 6. The Director discussed the Friday, 4th of July holiday this year whereby the Transfer Station will be closed. With the Board's approval, Mr. Dunford said he would like to extend the closure on Saturday and open back up on Monday, July 7th. Provided there is no inconvenience to commercial haulers, the Board had no objections. Public Works will publish notice of the closure and contact the commercial haulers.

Maintenance Division:

060839 7. Through the small works roster process signage for Public Works was awarded to Zumar Industries, Inc., Tacoma, WA for a total of \$7,066.94 plus tax.

11:10 a.m. - Emily Adams, Hillary Hamm, Mark Workman, and Larry Kirkman.

Engineering Division:

060840 8. Mark Workman and Larry Kirkman visited with the Board about the Palouse Basin Aquifer Committee (PBAC). They asked for suggested revisions to the Palouse Basin Aquifer Committee interagency agreement that would entice the County to once again be a dues-paying member. After Mr. Workman and Mr. Kirkman visit with the Latah County Commissioners to obtain their suggestions, the agreement will be revised and circulated for further review.

060841 A copy of the interagency agreement between the Washington State Department of Ecology and the Idaho Department of Water Resources was also

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reviewed with respect to the coordinated management of the Pullman-Moscow groundwater aquifer.

12:05 p.m. - Brett Myers, County Sheriff.

060842 1. Sheriff Myers spoke to the commissioners about a pending physical fitness membership claim. The Sheriff suggested these types of claims be paid through June 2003 only, after which time fitness equipment would be purchased and housed in the Corrections Building for his staffs use. The Board concurred with the Sheriff's suggestion and authorized the claim.

060843 2. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to authorize refilling a vacant deputy position.

D060843A 3. The Sheriff also suggested creating a part-time paid reserve deputies list with no benefits to help offset staff shortages. He estimated this would be a cost savings of \$4,000-\$5,000/year. The commissioners voiced no objections.

12:15 p.m. - Recess.

2:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Hillary Hamm and Kelli Campbell (2:50 p.m.).

060844 17. Items discussed included physical fitness dues/memberships for Sheriff's employees, HIPPA policy, Classification System comparables, smoking legislation, and staff vacancy procedures. No action taken.

3:30 p.m. - Adjournment.

D060844A Commissioner Partch **moved** to adjourn the **February 25, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 3, 2003**. The foregoing action made this **25th** day of **February 2003**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners