

Minutes for February 25, 2008

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067900 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 25, 2008 at 9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Bev Divine and Adam Roberts (9:00 a.m.).

067901 1. Items discussed included Information Services staffing level, reclassification request, State Auditor update and McGregor response. No action taken.

9:50 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Maria Thomas and Joe Smillie.

D067901A 2. Motion by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

067902 3. Claims/Payroll warrants numbered **212937-212948** and **213097-213173** for **\$339,178.38** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	44,580.20	6,012.80	20,105.07	182.50
102	Building & Development	1,579.60		220.70	
103	Countywide Planning	2,513.60		283.52	
104	Developmental Services			36,002.67	
110	County Roads	14,155.00	550.00	9,912.23	3.90
111	CETC Building			129.36	
117	Boating Safety			305.00	
118	Inmate Welfare			250.71	10.49
123	Paths & Trails-123.310.000			17.20	
127	Drug Enforcement-Quad City	400.00		3,891.66	
128	CTED-Victims/Witnesses-128.100.001	350.00			
135	Prosecutor's Stop Grant	150.00			
144	Emergency Communications-144.260.001			1,586.30	330.56
300	Cap. Projects Asset Acq.-300.010.001			1,534.63	13.96
400	Solid Waste	2,098.64		117,226.03	1,733.19
501	Equipment Rental & Revolving	4,634.00	350.00	11,600.51	304.66
510	Photocopier Revolving			252.29	
660	Whitcom-General-660.911.000			51,620.00	

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660	Whitcom-Grant Fund-660.911.001			4,287.40	
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067903 4. February 19, 2008 minutes approved.

067904-067906 5. Personnel board orders approved.

10:05 a.m. - Adam Roberts.

067907 6. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to sign a letter to the Civil Service Commission in response to their inquiry regarding eligibility lists for Corrections Officers.

067908 7. A letter was received from Linda Jovanovich resigning her position on the Planning Commission effective March 6th. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the Chairman sign a letter to Ms. Jovanovich thanking her for her service.

067909 8. Adam Roberts presented a request for the purchase of a Fujitsu scanner for the Prosecutor's office case files. After testing the LaserFiche programs and using a very old Fujitsu scanner the Prosecutor would like to purchase a new color scanner in the amount of \$4,840.99 plus tax. The county has one unused LaserFiche software license that could be assigned to the Prosecutor's office. The purchase would initially be deducted from Asset Acquisition and later transferred to the Document Management fund. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the purchase of a Fujitsu scanner for the Prosecutor's office.

067910 9. Commissioners' pending list reviewed.

10:15 a.m. - Recess.

10:30 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Janet Schmidt, Mark Bordsen, Maria Thomas and Joe Smillie.

ACTION ITEMS

Administrative Division:

067911 1. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the notice of call for bids for one insulated hot oil tank complete with heater and pump.

Planning Division:

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067912 2. The commissioners received the formal transmittal for proposed revisions to the Comprehensive Plan and Zoning Ordinance as it relates to Home-Based Businesses.

067913 3. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Comprehensive Plan and relevant Zoning Ordinance chapters to revise the process for permitting Home-Based Businesses, to be held in this room at 10:30 a.m. on March 17, 2008.

10:40 a.m. - Gary Kopf.

Maintenance Division:

D067913A 4. Mark Storey shared 4 of many thank you notes/cards received thanking the maintenance crews for their hard work during very extreme winter conditions. He read notes/cards from Debra Hilstead and girls, Darrell and Monica Krause, Bob and Norma Schultz and Deputy Sheriff Don Anderson.

D067913B 5. Phil Meyer reported crews are currently trying to widen some roads without destroying them and repairing washed out areas and equipment. The roads are still posted to heavy traffic.

10:50 a.m. - Recess.

2:00 p.m. - One 2008 Grader w/Trade-In.

Present: Mark Storey, Phil Meyer, Maria Thomas and 3 bidders.

067914 The following bids were received for one 2008 Road Grader w/Trade-in.

<u>BIDDERS</u>	<u>Western States</u>	<u>Clyde West</u>	<u>Rowand Machinery</u>
Base Bid	\$255,228.00	\$218,500.00	\$230,473.65
Trade-In	<u>63,500.00</u>	<u>26,000.00</u>	<u>47,500.00</u>
Basis of Award	\$191,728.00	\$192,500.00	\$182,973.65

The commissioners will make an award March 3rd.

2:05 p.m. - Recess.

2:15 p.m. - Board of Health.

Present: Fran Martin, John Skyles, Michael Baker, Maria Thomas and Jana Mathia.

D067914A 1. Fran Martin said the department has been in contact with Dr. Moody in Liverpool, England attending classes on emerging tropical diseases. Whitman County is his central contact point for the counties he

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represents as Public Health Officer. Dr. Moody was concerned about what appears to be a death related to Methicillin-Resistant Staphylococcus Aureus (MRSA) in a young individual in Whatcom County that had the flu. The doctor wanted to ensure that all providers in the county were aware of this.

D067914B 2. John Skyles reported on the Malden Town Council meeting he attended whereby they seem eager about the upcoming junk vehicle crushing program.

D067914C 3. A large church is being constructed in 3 phases off of Airport Road and O'Donnell Road for 600 parishioners.

D067914D 4. James Toyota is still undecided about what type of on-site sewage system they will be installing at their new location in the Corridor.

D067914E 5. John Skyles talked about the "Save the Shire" festival proposed just outside of Lancaster. Dan Gladwill, the Sheriff and Mr. Skyles will be visiting with the event organizer to assist him in the permitting process. Building and Planning are lead departments for this event.

D067914F 6. Michael Baker indicated he has now taken over as the point of contact with the Recycling Coordinator for the junk vehicle crushing program.

D067914G 7. A couple cases revealing false positives for hepatitis has caused some ado and as a result, the Director, Health Officer and Mr. Baker will be establishing a protocol for testing providers.

D067914H 8. The Director gave a brief staff update.

D067914I 9. A full Public Health staff training was held last Friday. Holger Caban of the EAP conducted a segment on stress and stress reducing measures in the workplace.

D067914J 10. According to the Director, assessments must be conducted periodically by the department. This state requirement is designed as a learning experience however the department must show they are making process toward improvement. The programs they are going to work on first for the state are the food, communicable disease and tobacco programs (and dental if necessary).

Using information derived from the 1996 behavioral risk assessment, Public Health will concentrate on the leading causes of death and reduction in the number of productive years from 1997-2007 in Whitman County. The end result will be what types of programs would help reduce death. The Board will receive a full report when the assessment is completed.

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Commissioner Partch asked the Director to look into a similar assessment for county inmates.

D067914K 11. Public Health completed its year-end information and was one of the departments late in doing so.

D067914L 12. The department encountered a second issue with a small community shutting off water to the home of a very ill individual while he was hospitalized. The department suggested to his family that they find other housing in a larger community so this won't continue to be an issue.

D067914M 13. The next Board of Health meeting is March 18th.

067915 14. An executed copy of the Washington Military Department/Spokane County Department of Emergency Management contract #SDEM-0729 was received (08/31/09).

067916 15. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a grant data application form for the above noted grant.

3:20 p.m. - Board Business Continued/Executive Session.

Present: Denis Tracy.

D067916C 10. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 4:00 p.m. regarding potential litigation.

4:00 p.m. - Return to Open Session/Adjourn.

D067916D Commissioner Finch **moved** to adjourn the **February 25, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 3, 2008**. The foregoing action made this **25th** day of **February 2008**.

ss/ GREG PARTCH, COMMISSIONER
ss/ G.R. FINCH, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners