

Minutes for February 26, 2007

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066060 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **February 26, 2007 at 9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Kaye Engel, Recording Clerk attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Marlynn Markley (9:00 a.m.) and Fran Martin and Denis Tracy (9:15 a.m.).

066561 1. Items discussed included a District Court vacancy and Munchy'z. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Joe Smillie, Paul Spencer and Josh Powers.

D066561A 2. Motion was made by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

066562 3. Claims/Payroll warrants numbered **200825-200927** for **\$372,344.24** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	61,110.08
102	Building & Development	560.00
103	Countywide Planning	743.09
104	Developmental Services	35,817.83
106	Extension Publications	49.50
108	Veterans Relief	120.00
110	County Roads	7,567.78
118	Inmate Welfare	42.00
127	Drug Enforcement-Quad City	241.69
300	Capital Projects Asset Acq.-300.010.001	575.96
300	Capital Projects Computer-300.010.003	1,259.29
400	Solid Waste	97,268.12
501	Equipment Rental & Revolving	7,593.11
510	Photocopier Revolving	788.85
511	Unemployment Insurance	1,025.90
513	Communications Revolving	3,048.23
690	Clearing Fund 690.005.000	154,532.81

066562A 4. February 12, 2007 minutes approved.

066563 5. February 20, 2007 minutes approved.

066564-066568 6. Personnel board orders approved.

066569 7. Josh Powers, Information Services, presented a request to purchase a photocopier for the Colfax District Courtroom.

D066569A 8. Motion was made by Commissioner Finch to authorize the purchase of the photocopier for District Court. Motion **seconded** by Commissioner Largent and **carried**.

066570 9. A **motion** made by Commissioner Largent, **seconded** by Commissioner Finch, **motion carried**, to accept the revision of the Extension petty cash fund as presented.

RESOLUTION NO. 066570

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 26th day of February 2007; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing petty cash account within the Whitman County Extension office; and,

WHEREAS, Whitman County Extension office's petty cash in fund and account number 001.000.000/111.70.07 in the amount of \$50.00 is changed to fund and account number 106.240.000/111.70.07 entrusted to Sheri Hatley; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Extension office's petty cash fund and account number 001.000.000/111.77.03 for \$50.00 is removed and replaced by petty cash fund and account number 106.240.000/111.70.07 entrusted to Sheri Hatley, employee of the Whitman County Extension, with the responsibility of overseeing and rectifying the petty cash/postage and cash drawer accounts.

Signed this 26th day of February 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066571 10. A motion made by Commissioner Largent to dissolve certain petty cash funds, postage and cash drawer revolving funds as no longer necessary, motion **seconded** by Commissioner Finch and motion **carried**, to accept the resolution as presented.

RESOLUTION NO. 066571

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 26th day of February 2007; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, regulate the various petty cash, petty cash postage, and cash drawer revolving accounts; and,

WHEREAS, the following petty cash accounts are no longer necessary.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following listed petty cash accounts are removed from Whitman County's cash.

DEPARTMENT	AMOUNT	FUND NO.	BARS CODE	CUSTODIAN	PURPOSE
Auditor-Elections	\$200.00	001.000.000	111.77.05	Debbie Hooper	Petty Cash/Postage
CETC	\$200.00	111.280.000	111.70.16	Fran Martin	Petty Cash
Facilities Management	\$50.00	001.000.000	111.70.06	Terry Jeffries	Cash Drawer
Public Health, Environ. Health	\$50.00	001.000.000	111.70.025	Marge Crowder	Cash Drawer

Signed this 26th day of February 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066572 11. A motion was made by Commissioner Largent to accept the District Court Petty Cash/Postage fund revision as presented, **seconded** by Commissioner Finch, motion **carried**.

RESOLUTION NO. 066572

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 26th day of February 2007; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing petty cash/postage and cash drawer accounts within the Whitman County District Court office; and,

WHEREAS, Whitman County District Court office's petty cash/postage account in the amount of \$96.00 and cash drawer in the amount of \$50.00 are currently entrusted to Kristina Cooper; and,

WHEREAS, it is necessary to revise who is entrusted to the Whitman County District Court office's petty cash/postage and cash drawer.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County District Court office's petty cash/postage fund and account number 001.000.000/111.77.03 for \$96.00 and cash drawer fund and account number 001.000.000/111.70.03 are entrusted to Marlynn Markley, employee of the Whitman County District Court, with the responsibility of overseeing and rectifying the petty cash/postage and cash drawer accounts.

Signed this 26th day of February 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066573 12. A **motion** was made by Commissioner Largent to accept the Resolution as presented for various Petty Cash/Postage funds. Said resolution includes the custodian, amount and department as well as the fund, bars code and purpose of the fund. **Second** by Commissioner Finch and motion **carried**.

RESOLUTION NO. 066573

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

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WHEREAS, the Board of Whitman County Commissioners met in regular session on the **26th** day of **February 2007**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer/revolving accounts in all county funds; and,

WHEREAS, the responsibility for the various petty cash/cash drawer/revolving accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer/revolving accounts for Whitman County:

DEPARTMENT	AMOUNT	FUND NO. BARS CODE	CUSTODIAN	PURPOSE
Auditor	\$5,000.00	001.000.000111.00.10	Eunice Coker	Revolving
Auditor, Auto Licensing	\$400.00	001.000.000111.70.05	Eunice Coker	Cash Drawer
Auditor, Legal Filing	\$100.00	001.000.000111.70.052	Eunice Coker	Cash Drawer
Clerk	\$50.00	001.000.000111.70.13	Shirley Bafus	Cash Drawer
Developmental Services	\$25.00	001.000.000111.70.15	Janel Goebel	Cash Drawer
District Court	\$96.00	001.000.000111.77.03	Marlynn Markley	Petty Cash/Postage
District Court, Colfax	\$50.00	001.000.000111.70.03	Marlynn Markley	Cash Drawer
District Court, Pullman	\$50.00	001.000.000111.70.031	Virginia Walker	Cash Drawer
Extension, Publications	\$50.00	106.240.000111.70.07	Sheri Hatley	Petty Cash
Fair-Office	\$125.00	001.000.000111.70.08	Terry Jeffries	Cash Drawer
Parks and Rec-Office	\$100.00	001.000.000111.70.04	Janel Goebel	Cash Drawer
Parks and Rec-Kamiak Butt	\$25.00	001.000.000111.70.041	Roger Marcus	Cash Drawer
Parks and Rec-Wawawai	\$25.00	001.000.000111.70.042	Bart Dearborn	Cash Drawer
Prosecutor	\$100.00	001.000.000111.70.09	Kristina Cooper	Petty Cash
Prosecutor	\$100.00	001.000.000111.77.09	Kristina Cooper	Petty Cash/Postage
Public Health, Colfax	\$70.00	001.000.000111.70.020	Robin Cocking	Front Desk/Petty Cash
Public Health, Colfax	\$140.00	001.000.000111.70.021	Judy Roberts	Front Desk/Cash Drawer
Public Health, Colfax	\$50.00	001.000.000111.70.022	Pauline Anderson	Cash Drawer
Public Health, Pullman	\$100.00	001.000.000111.70.023	Shannon Hatley	Petty Cash
Public Health, Pullman	\$70.00	001.000.000111.70.024	Shannon Hatley	Cash Drawer
Public Health, Pullman	\$99.00	001.000.000111.77.026	Shannon Hatley	Petty Cash/Postage
Public Works	\$150.00	110.400.000111.70.10	Judy McMurray	Petty Cash
Sheriff	\$400.00	001.000.000111.77.01	Brett Myers	Revolving

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Sheriff, Drug Task Force	\$30,000.00	127.140.000111.77.01	Brett Myers	Revolving
Solid Waste	\$300.00	400.400.000111.70.17	Ruth McGillic	Cash Drawer
Superior Court	\$33.00	001.000.000111.77.20	Eileen Roe	Petty Cash/Postage
Treasurer	\$900.00	999.000.000111.70.21	Donna Poland	Cash Drawer
Treasurer	\$15,000.00	999.000.000111.74.21	Lana Cloaninger	Advance Travel

Signed this 26th day of February 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066574 13. A grant data application form was signed for Developmental Services Family Support grant, total award amount \$18,732. **Motion** was made by Commissioner Largent to sign the grant data application form as presented by Developmental Services, **second** by Commissioner Finch, **motion carried**.

066575 14. A grant data application form was signed for Parks and Recreation Palouse Scenic Byway Facility Implementation Project, total award amount \$112,095. **Motion** was made by Commissioner Finch to sign the grant application data form as presented by Park and Recreation, **seconded** by Commissioner Largent, **motion carried**.

066576 15. A grant data application form was signed for Parks and Recreation Palouse Scenic Byway Wayfinding project, total award amount \$32,732. **Motion** was made by Commissioner Largent to sign the Grant Application as presented by Park and Recreation, **second** by Commissioner Finch, **motion carried**.

066577 16. A grant data application form was signed for Parks and Recreation Sunshine Trailhead, total award amount \$76,300. **Motion** was made by Commissioner Finch to sign the Grant Application as presented by Park and Recreation, **second** by Commissioner Largent, **motion carried**.

066578 17. Commissioner Partch read the Proclamation recognizing Peace Corps week, February 26 through March 4, 2007.

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066579 18. Presented for Commissioners' signatures, was an Amendment to Contract #E06-049 Emergency Management, from Fran Martin, Whitman County Emergency Management Director.

066580 19. Indirect federal grant application data form, prepared by Fran Martin, for Emergency Management, project code: TE 6017.

066581 20. A cover letter to Fran Martin from Crista McCormick, Homeland Security, Secretary Senior re: Contract #E07-286 in the amount of \$4,773 for Emergency Management funding by Washington State Military Department and Homeland Security.

066582 21. Amendment No. 3 to Interlocal Agreement for Funding for FY05 HLS Regional Homeland Security in Whitman County, Washington, contract date to February 28, 2007 Interlocal Agreement for Funding for Planning and Administration of Regional Homeland Security in Whitman County, Washington. **Motion** was made by Commissioner Finch to sign the grant application data form and amendment as presented, **second** by Commissioner Largent, **motion carried**.

066583 Not used.

066584 22. A letter from Harold Schultheis was read thanking the Commissioners, the Planning Commission, Mark Bordsen and Alan Thompson for their outstanding effort in ensuring the orderly growth in the county.

066585 23. City of Colfax annexation ordinance #07-03 received.

066586 24. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

Commissioner Partch excused himself from the meeting at 10:30 a.m. Vice Chairman Largent reconvened the meeting at 11:00 a.m.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Paul Spencer, Joe Smillie and Corrine Sloom.

ACTION ITEMS

Administration Division:

066587 1. Notice of Interlocal Purchase-Public Works requests permission to advertise intention to purchase two (2) Mack Trucks through an existing interlocal agreement with Lincoln County. Public Works will probably go out to bid locally for the truck boxes. **Motion** to publish the notice of intent to purchase two (2) Mack Trucks from Lincoln County's bid, was made by Commissioner Finch, **second** by Commissioner Largent, **motion carried**.

Maintenance Division:

D066587A 2. Road closures are still in effect.

11:30 a.m. - Recess.

1:30 p.m. - Mike Berney, Greater Columbia Behavioral Health (GCBH).

Present: Joe Smillie and Mike Berney

066588 1. GCBH Board meeting briefing for the Board of Whitman County Commissioners, February 26, 2007.

D066588A 2. Mr. Berney advised there is a vacancy in the regional office, the executive director. There are two candidates being interviewed. Contract amendments with the State of Washington, Division of Mental Health, have not been signed. The form is a problem as well as and the contracting style and getting it changed is, according to the Division of Mental Health, not going to happen. The Attorney General mandates that that is the way it has to be done.

D066588B 3. Coordination Plans were shown to the Commissioners that show how Mental Health works in conjunction with schools or other facilities. These plans are in writing describing what we do. It makes sure that a child doesn't fall between the cracks.

2:00 p.m. - Liquid Asphalt.

Present: Mark Storey, Phil Meyer, Robert Ney and Steve VanDebogert.

066589 The following bids for Liquid Asphalt were received, opened and read aloud. Public Works will review the bids and make a recommendation for award on March 13 at 11:00a.m.

BIDDER	AMOUNT
Idaho Asphalt	\$550,029.98
Sem Materials	\$508,682.40

2:15 p.m. - One 7-Passenger Van Bid Opening.

Present: Mark Storey, Phil Meyer and Karen Naylor.

066590 The following bids for one (1) new 2007, Mid-Size Seven (7) Passenger Van were received, opened and read aloud. Public Works will review the bids and make a recommendation for award on March 13, 2007 at 11:15.

BIDDER	AMOUNT
Chipman and Taylor, Pullman	\$21,339.65
Paradise Ford, Moscow, Id.	\$22,576.30

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Wysup Dodge, Pullman

\$22,119.42

2:20 p.m. Board Business Continued/BOCC Workshop.

Present: Adam Roberts (2:20 p.m.).

D066590A 25. Items discussed included county telephone system. No action taken.

D066590B 26. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with Kelli Campbell until 3:30 p.m. for negotiation matters.

3:30 p.m. - Return to Open Session.

D066590C 27. Items discussed included ISR Update, update financials and contracts. No action taken.

5:00 p.m. - Adjournment.

D066590D Commissioner Finch **moved** to adjourn the **February 26, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 13, 2007**. The foregoing action made this **26th** day of **February 2007**.

ss/ G.R. FINCH, Commissioner
ss/ MICHAEL LARGENT, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board
By: Kaye Engel
Recording Clerk

GREG PARTCH, CHAIRMAN
Board of County Commissioners