

075218 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 3, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Sally Ousley.

075219 1. Items discussed included Martin Hall, Unfunded Mandates, Budget, and RTPO. No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Reconvene/Flag Salute.

Present: Sally Ousley

D075219A 2. Pledge of Allegiance.

**Consent Agenda:**

D075219B 3. Motion by Commissioner Swannack to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

075220-075224 4. General Claims/Veterans' Relief/Payroll warrants numbered 309127-309148 for \$17,050.89 and warrants number 309167-309209 for \$183,052.87 approved.

075225 5. February 18, 2014 minutes approved.

075226-075227 6. Personnel change orders approved.

075228 7. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2013 county inventory as presented.

**RESOLUTION NO. 075228  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, R.C.W. 36.32.210 requires that the Board of County Commissioners shall each year file with the Auditor of the County a statement verified by oath showing for the twelve months period ending December 31<sup>st</sup> of the preceding year, a full and complete inventory of all capitalized assets kept in accordance with standards established by the State Auditor; and,

WHEREAS, a listing of Whitman County's capitalized assets as of December 31, 2013, was circulated to all county elected officials and department heads for review and certification; and,

WHEREAS, all county elected officials and department heads have reviewed and certified their respective inventories as of December 31, 2013.

**BOCC MINUTES-03/03/14**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners, that the attached listing(s) of Whitman County's capitalized assets as of December 31, 2013, represented as Attachment A to be correct, as we verily believe.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to file said resolution and Attachment A with the County Auditor.

Dated this 3rd day of March 2014.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Dean Kinzer, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**ATTACHMENT**

Land	\$ 518,062
Buildings	\$16,147,206
Office Equipment	\$ 200,143
Data Processing Equipment	\$ 770,315
Maintenance & Shop Equip.	\$ 203,578
Other Equipment	\$ 581,819
Vehicles	\$ 5,669,859
Road Maintenance Equipment	\$ 7,338,981
Communications Equipment	\$ 358,056
Infrastructure	\$52,464,651
2013 Year-End Total	\$84,252,670

**2013 INVENTORY CERTIFICATION**

We, Michael Largent, Arthur D. Swannack and Dean Kinzer, the Commissioners of Whitman County, State of Washington, DO HEREBY CERTIFY that we have examined the inventories as of December 31, 2013, as duly prepared and certified by the heads of various departments of Whitman County and find the same to be correct, as we verily believe.

Dated this 3<sup>rd</sup> day of March 2014.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC  
Clerk of the Board

Michael Largent, Commissioner

**075229**      **8.**      Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Steven Hansen as Chair of the Local Emergency Planning Committee for 2014.

**075230**      **9.**      A letter was received from the Rural Library Board of Trustees nominating Rich Chittenden to the Board. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Rich Chittenden of Tekoa to a 5-year term on the Rural Library Board of Trustees. Mr. Chittenden's term will expire 12/31/18.

**075231**      **10.**      Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** that pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, authorization form from Juvenile Services was signed by the Board and forwarded to the Auditor's office.

**D075231A**    **11.**      The Martin Hall MOU amendment was postponed until next week.

**Correspondence:**

**075232**      **11A.**      Notice was received from the Washington State Liquor Control of the liquor licenses due to expire 05/31/14.

**075233**      **11B.**      Notice of annexation to the City of Pullman was received.

**075234**      **11C.**      A letter was received from Mark Johnson, President of Harry Johnson Plumbing & Excavation regarding the Sunshine Trail project

**075235**      **11D.**      The 2013 rebate report for the 2002 Limited Tax General Obligation Bond was received from Amtec.

**075236**      **11E.**      An executed copy of the 2014 memorandum of agreement with Washington State University for Extension Agent wages was received.

**075237**      **11F.**      An executed copy of the Voluntary Employees Beneficiary Association (VEBA) agreement was received.

**075238**      **12.**      Commissioners' pending list reviewed.

**ACTION ITEMS**

**11:00 a.m. - 2014 Liquid Asphalt Bids.**

Present: Mark Storey, Phil Meyer

**075239**      **13.**      The following bids for 2014 liquid asphalt were received.

<b>COMPANY NAME, CITY, STATE</b>	<b>AMOUNT</b>
Western States Asphalt, Spokane WA	\$677,491.00
Idaho Asphalt Supply Inc., Hauser, ID	\$737,224.70

The commissioners will make an award today at 2:00 p.m.

**11:05 a.m. - Excavator w/Trade-In Bids.**

Present: Mark Storey, Phil Meyer

**075240 14.** The following bids for an excavator w/trade were received.

<b>COMPANY NAME, CITY, STATE</b>	<b>AMOUNT</b>
Western States Equipment, Lewiston ID	\$150,527.52
Triad Machinery, Spokane, WA	\$157,258.00
Central Machinery Sales, Pasco, WA	\$155,000.00
Rowand Machinery Company, Spokane, WA	\$169,650.00
Clyde West, Spokane, WA	\$145,111.00
Modern Machinery, Spokane, WA	\$164,899.00

The commissioners will make an award today at 2:05 p.m.

**075241 14A.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign the contract for Weed Spray as presented.

**075242 14B.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign the contract for Gordon Quarry and Stockpile Site Lease as presented.

**DIVISION UPDATES**

**Engineering Division:**

**075243 15.** Mark Storey submitted the summer work schedule for the Public Works employees.

**D075243A 15A.** According to the Director, there is still a lot of damage on the roads. About the time the road crews are able to repair the damage there will be people wanting to get out and start farming. The county doesn't have the resources to do it all at the same time so the commissioners might receive some complaints. Winter is hanging on late in certain parts of the county but the dirt roads are technically supposed to be open March 15<sup>th</sup> countywide.

**D075243B 15B.** Mr. Storey said a number of people were flooded on February 11<sup>th</sup> when the big runoff occurred. Phil Meyer and he have met with some of the property owners and some are unhappy about what the county did or didn't do. They have tried to help them through these issues. The county will do what it can to improve things where it is a benefit to the road system but they can't go on private property and fix their problems.

**D075243C 15C.** The Director said he will be setting up a workshop to talk about fee schedules for Planning, Building, and Solid Waste changes they want to make in the near future.

**Maintenance Division:**

**D075243D 15D.** Phil Meyer reported the north end of the county has quite a bit more snow. A lot of rain is expected adding to the mess the roads are right now.

**BOCC MINUTES-03/03/14**

Traditionally, they begin spraying weeds a week from now on the west end of the county. However he didn't think they are too far beyond that this year. The residual spray has to be down and actually put into the ground with a little rain.

**D075243E 16.** Approved documents signed.

**11:30 a.m. - Recess.**

**2:00 p.m. - Reconvene/Board Business Continued/2014 Liquid Asphalt Bid Award.**

Present: Mark Storey and Phil Meyer.

**075244 17.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the bid for 2014 liquid asphalt to Western States Asphalt, Inc., of Spokane Washington for the basis of award total of \$677,491.00

**2:05 p.m. - Excavator w/Trade-In Bid Award.**

Present: Mark Storey and Phil Meyer.

**075245 18.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to award the bid for an excavator w/Trade-In to Clyde/West, of Spokane, Washington for the basis of award total of \$145,111.00.

**2:10 p.m. - Recess.**

**D075245A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 10, 2014 at 9:00 a.m.** Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Swannack was unavailable.

**9:00 a.m. - Reconvene/Board Business Continued.**

Present: Mark Storey.

**D075245B 19.** Approved documents signed.

**075246 19A.** General/Veterans' Relief/Payroll warrants numbered **309226-309316** for **\$99,506.04** and warrants numbered **309317-309335** for **\$274,217.27** approved.

**075250-075254 19B.** Personnel change orders.

**9:15 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Mark Storey (9:15 a.m.) and Bob Reynolds (9:55 a.m.).

**075255 20.** Items discussed included RTPO, Emergency Flood Declaration, road damages due to flooding, ATV's on county roads ordinance, indirect cost allocation consultant and Jail facilities issues. No action taken.

**10:00 a.m. - Adjournment.**

**D075255A** Commissioner Kinzer **moved** to adjourn the **March 3, 10 and 11, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 17, 2014**. The foregoing action made this **11th** day of **March 2014**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners