

079950 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, February 20, 2018 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Call to Order/Board Business/Executive Session.

Present: Denis Tracy.

079951 1. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 10:00 a.m. in accordance with RCW 42.30.110(1)(i) for matters related to pending or potential litigation.

10:00 a.m. - Return to Open Session/Recess.

10:10 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Paul Spencer, Garth Meyer, Annie Pillers, Jerry Schmick, Gary Libey, Trudy Libey, Mike Damery, Mary Shaw, Ginger Devorak, Mark Storey, Brandon Kruger, Scott Jackson and Sharron Cunningham.

D079951A 2. **Pledge of Allegiance.**

Consent Agenda:

079952 3. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to accept the consent agenda as presented.

079953 4. Treasurer's Wire Transfers and Check Report in the amount of **\$40,883.33**, Payroll warrants numbered **334561-334564** for **\$538,626.97** and General Claims/Veterans' Relief warrants numbered **334722-334804** for **\$302,596.19** approved.

079954 5. February 5, 2018 minutes approved.

079955-079960 6. Personnel change orders approved.

079961 7. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the appointment of Coroner preamble.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
RESOLUTION NO. 079961
APPOINTMENT OF WHITMAN COUNTY CORONER
PREAMBLE**

We are saddened by the announcement that the Honorable Peter J Martin has decided to retire from his position as the Coroner of Whitman County, effective March 1, 2018.

We would be remiss if we didn't acknowledge Coroner Martin's nearly 37 years of service to the citizens of Whitman County, more specifically:

36 Years, 10 Months, 16 Days, or
1,924 Weeks and 2 Days, or
13,470 Days, or
323,280 Hours, or
19,396,800 Minutes, or
1,163,808,000 Seconds

Coroner Martin has represented not only his office, but also Whitman County, locally, regionally and at the State level by serving on various boards and committees. While he surely deserves a respite from his community service, leadership and guidance he will be

missed by all. It is our hope that future leaders will use Mr. Martin as an example and aspire to emulate his long and valued service to the citizens of Whitman County.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Board of Commissioners and on behalf of the citizens of Whitman County that we extend our utmost appreciation to Peter J Martin for his many years of service as the Whitman County Coroner.

Dated this 20th day of February 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079962-079963 8. The Board received only one name from the Whitman County Republican Central Committee, that being the name of "Annie Pillers". Therefore, ballots were distributed, formal votes cast and results read aloud by the Chairman for appointment of the new Whitman County Coroner.

079964 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution appointing Annie Pillers as Whitman County Coroner effective March 2, 2018 at 12:01 a.m.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON
APPOINTMENT OF WHITMAN COUNTY CORONER
RESOLUTION NO. 079964**

WHEREAS, in compliance with the duties set forth in Article II Section 15 of the Constitution of the State of Washington, the Republican Central Committee has provided the Board of County Commissioners nominee(s) for appointment as Whitman County Coroner; and,

WHEREAS, the Board of County Commissioners by public vote during a public meeting, did, by a majority vote, select Annie Pillers as the Coroner of Whitman County; and,

WHEREAS, to allow for a smooth transition, Annie Pillers shall take her office as Coroner of Whitman County beginning March 2, 2018 at 12:01 a.m.; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED, beginning March 2, 2018 at 12:01 a.m., Annie Pillers is the Coroner of Whitman County with all the rights, duties, and obligations said office requires; and,

BE IT FURTHER RESOLVED, beginning March 2, 2018 at 12:01 a.m. and continuing until her appointment expires, Annie Pillers shall receive a salary equal to the salary received by the former elected Coroner; and,

BE IT FURTHER RESOLVED this appointment will be considered void if the current Coroner, Peter J Martin withdraws his resignation by delivering written notice to the Clerk of the Board on or before March 1, 2018.

Dated this 20th day of February, 2018 in Colfax, Washington.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079965 **10.** The oath of office was administered by Superior Court Judge Libey for newly appointed Annie Pillers, Whitman County Coroner.

079966 **11.** Gary Libey formally presented the Commissioners with the original proclamation signed by President Grant in 1876 officially appointing the land register in Colfax. This document was given to Judge Libey by Don Schmick on 12/30/16 who promised to give it to Whitman County upon his death (01/13/18).

079967 **12.** **Motion** by Commissioner Largent **seconded** by Commissioner Swannack and **carried** to sign a resolution accepting Donald C. Schmick's most generous donation to Whitman County.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

**IN THE MATTER OF ACCEPTING
A FORMAL DONATION**

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**RESOLUTION NO. 079967
ACCEPTANCE OF FORMAL DONATION**

WHEREAS, on Monday, February 20, 2018, Superior Court Judge Gary Libey met with the Commissioners to fulfill the December 30, 2017 request of recently deceased Donald C. Schmick, aka "Mr. Colfax" who passed away January 13, 2018; and,

WHEREAS, Judge Libey was asked by Mr. Schmick to make a formal donation presentation to the Whitman County Commissioners upon his death; and,

WHEREAS, on behalf of Donald C. Schmick, Judge Libey formally donated the Whitman County Commissioners with:

**THE ORIGINAL 1876 PROCLAMATION
SIGNED BY PRESIDENT GRANT
APPOINTING THE LAND REGISTRAR IN COLFAX**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners to formally accept Donald C. Schmick's most generous donation and to extend our heartfelt gratitude and deepest appreciation for this "one-of-kind" gift to the citizens of Whitman County; and,

BE IT FURTHER RESOLVED that "Mr. Colfax's" most generous gift will be safely displayed in the Whitman County Courthouse for all Courthouse visitors to view.

Dated at Colfax, Washington this 20th day of February 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

Michael Largent, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

079968 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution Adopting Wire Transfers/Check Policy.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

**In the Matter of Adopting Auditor
and Board of County Commissioner
Approval of Wire Transfers and
Checks**)
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)

**RESOLUTION NO. 079968
WIRE TRANSFERS AND TREASURER CHECKS**

WHEREAS, the proper operation of government requires a policy for approval of Wire Transfers and Treasurer Checks paying for County obligations submitted outside the regular Accounts Payable Process. The policy is dictated by the Washington State Budgeting, Accounting, and Reporting System (BARS) Section 3.8.5 for Voucher Certification and Approval.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached Auditor and Board of County Commissioners' Approval of Wire Transfers and Treasurer Checks Policy be adopted.

Dated at Colfax, Washington this 20th day of February, 2018 and effective as of January 1, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner



**Auditor and Board of County Commissioners'
Approval of Wire Transfers and Treasurer Checks**

**Policy: POL-502-AUD • Effective Date: January 1, 2018 • Res. # 079968
Cancels: New**

BOCC MINUTES-02/20/18-03/12/18

Purpose:

Electronic transfers and Treasurer checks require the approval of the Whitman County Auditor and the Board of County Commissioners (BOCC) when these instruments pay County expenditures. Because they are conducted outside the County's Accounts Payable process to report expenditures, a separate reporting for approvals to the Auditor and BOCC has been initiated.

Definitions:

Electronic Transfers - Any electronic transfer of funds by the Treasurer's Office initiated by a request of a County department to pay a County obligation outside of the Accounts Payable process.

Treasurer Checks - The Treasurer's Office operates a checking account used for reimbursing overpaid property taxes whether it be in the form of a Tax Refund issued by the Assessor's Office or an overpayment of property taxes calculated by the Treasurer's Office; cities/towns, Whitcom, and Palouse River Counseling for monies owed them such as property tax, liquor profits, telephone tax, liquor excise tax, and leasehold excise tax interest; and any corrections that can only be handled through check issuance.

Blowback (BB) - In the Treasurer checks Payment Register, highlighted in the example below, BB means a property tax refund for overpayment.

Methodology:

The BOCC is required to approve electronic transfers and Treasurer checks in the minutes of an official BOCC action to approve these payments as required by Washington State Law and BARS for voucher certification and approval.

Weekly the Whitman County Treasurer and Whitman County Auditor's Finance Department will compile electronic transfers and Treasurer checks listings for the Auditor and BOCC approvals by the following Thursday of each week's reporting.

The Auditor's Finance Department will compile the information along with an approval document and forward for Auditor and BOCC approvals.

The Commissioners' approval does not have to occur prior to the payment per Washington State BARS 3.8.5.50.

079969 **14.** The Deputy Sheriff's Association collective bargaining agreement for 2018-2010 was tabled to March 5, 2018. No document was received because the county email was down.

079970 **15.** The Teamsters Local #690 Corrections Officers/Support Staff agreement was tabled until March 5, 2018. No document was received because the county email was down.

079971 **16.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a board order mandating Active Shooter Training for all department heads and their staff and strongly encourage attendance by all elected officials and their staff.

CORRESPONDENCE:

D079971A **17.** The following correspondence was received:

079972 **17A.** Notice was received from the Washington State Liquor & Cannabis Board regarding the expiration of current liquor license as of 05/31/18.

079973 **17B.** Notice of new marijuana license for Roach Indistrees, Colfax, WA was received from the Washington State Liquor Control Board.

079974 **17C.** An executed copy of the 2018 WSU memorandum of agreement for Extension Agent wages was received.

079975 17D. An executed copy of the WA Military Department contract amendment #E18-036(A) was received.

079976 18. Commissioners' pending list reviewed.

079977 19. The January 2018 budget performance report was received from and reviewed by Gary Petrovich. The actual total expenditures for January 2018 were \$2,317,115. The actual revenues for January 2018 were \$1,006,366. We are right on target. I don't see any cause for concern.

079978 20. The 2017 preliminary year-end report was received from and reviewed by Gary Petrovich. This is a preliminary report because adjustments are still being made for the 2017 financial statements. The preliminary actuals are \$13,544,586. The preliminary revenues for 2017 are \$15,863,361. There is no budget over-run in any of the departments and we are looking good for the 2017 recap.

11:00 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Paul Spencer and Garth Meyer, Scott Jackson and seven bidders.

079979 20A. The following Public Works related issues were received, approved or updated:

ACTION ITEMS:

079980 21. The following bids were received for two graders:

BIDDER	AMOUNT
Western States, Spokane	\$494,626.78
Pape Machinery, Boise	\$520,400.00

The commissioners will make an award today at 2:00 p.m.

079981 22. The following bids were received for one loader:

BIDDER	AMOUNT
Pape Machinery, Boise, ID	\$221,007.43
PacWest Machinery, Spokane, WA	\$226,650.00
Norlift-JCB, Spokane, WA	Unresponsive (sales tax included)
Modern Machinery, Spokane, WA	\$218,356.00
Western States, Boise, ID	\$221,254.88

The commissioners will make an award today at 2:05 p.m.

079982 23. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution to close a portion of Wawawai Road for the Snake River Half Marathon on March 3rd from 8:30 a.m. until 2:00 p.m.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of temporarily closing)	RESOLUTION NO. <u>079982</u>
A portion of Wawawai Road #9000)	ORDER TEMPORARILY
Whitman County, Washington)	CLOSING A COUNTY ROAD

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of temporarily closing a portion of a certain road pursuant to R.C.W. 47.48.010;

BOCC MINUTES-02/20/18-03/12/18

WHEREAS, it is desired that the Wawawai Rd. No. 9000, From Wawawai Park to Steptoe Canyon Road, should be temporarily closed to "through traffic" for the 2018 Snake River Canyon Half Marathon on March 3, 2018 from 8:30 a.m. to 2:00 p.m.

IT IS HEREBY RESOLVED, that a portion of Wawawai Rd. No. 9000 be temporarily closed to vehicular "through" traffic from Wawawai Park to Steptoe Canyon Road, commencing on Saturday March 3, 2018 from 8:30 a.m. to 2:00 p.m.

ADOPTED this 20th day of February 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

Michael Largent, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

079983 **24.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to establish road numbers 5145, 5155 and 5165.

RESOLUTION NO. 079983
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of County Road Names and Numbers.

WHEREAS, tracking information by road name/number is an important basis of information.

WHEREAS, the public may be better served and located by renaming or renumbering roads.

IT IS HEREBY RESOLVED that the road names and numbers as listed below be approved for insertion into the County Road Log.

- 1. Palouse-Holyoke St. (5155)-2. Palouse-Culton St. (5145)-3. Palouse-Anderson St. (5165)

ADOPTED this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

Michael Largent, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

079984 25. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve establishing the Hume Road project.

RESOLUTION NO. 079984
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road project designated as C.R.P. No. 2000-3, Project No. XFR1701.

IT IS HEREBY RESOLVED that the Hume Road, County Road No. 2000 from milepost 0.00 to milepost 3.12 be improved as follows:

Grading, draining, widening and resurfacing including improving site distance and clear zone.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Preliminary Engineering	\$ 220,000.00
Right-of-Way	\$ 30,000.00
Contract & Construction Engineering	<u>\$ 2,705,000.00</u>
TOTAL	\$ 2,955,000.00

This project was included in the officially adopted annual road program as Item No. 7.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: March 1, 2018
ESTIMATED date of completing work: October 31, 2024

ADOPTED this 19th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079985 26. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve establishing the 2018 countywide guardrail safety project.

RESOLUTION NO. 079985
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road project designated as Countywide Safety Improvements-Guardrail, C.R.P.'s No. 9010-11 and 9000-15, Project No.'s XFR1803 and XFR1804.

IT IS HEREBY RESOLVED that the Countywide Safety Improvements be improved as follows:

- Wawawai-Pullman Road, County Road No. 9010, mileposts 0.00-2.60, guardrail
- Wawawai Road, County Road No. 9000, mileposts 8.12-36.573, guardrail

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Preliminary Engineering	\$ 5,000.00
Contract & Construction Engineering	<u>\$370,000.00</u>
TOTAL	\$385,000.00

This project was included in the officially adopted annual road program as Item No. 6.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

- ESTIMATED date of commencing work: March 1, 2018
- ESTIMATED date of completing work: October 31, 2019

ADOPTED this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079986 27. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve establishing the countywide pavement and rumble strips safety project.

RESOLUTION NO. 079986
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating county road projects designated as Countywide Safety Improvements-Pavement Markings and Rumble Strips, C.R.P.'s No. 0073-2 Et Al (Pavement

BOCC MINUTES-02/20/18-03/12/18

Markings) and 4000-17 Et Al (Rumble Strips), Project No.'s XFR1801 (Pavement Markings) and XFR1802 (Rumble Strips).

IT IS HEREBY RESOLVED that the Countywide Safety Improvements be improved as follows:

C W Hughes Road, County Road 0073, mileposts 0.00-0.53, pavement marking
Hume Road, County Road No. 2000, mileposts 0.00-12.45, pavement marking
Steptoe-Cass St., County Road No. 2275, mileposts 0.00-0.15, pavement marking
Geiger Road, County Road No. 2370, mileposts 1.37-1.525, pavement marking
Klaveano Road, County Road No. 2740, mileposts 0.00-1.73, pavement marking
Cashup North Road, County Road No. 2790, mileposts 0.00-0.52, pavement marking
Pine City-Malden Road, County Road No. 3000, mileposts 13.30-18.65, pavement marking
Sunset Road, County Road No. 3360, mileposts 0.00-1.51, pavement marking
Senator Eugene Prince Road, County Road No. 3370, mileposts 0.00-1.51, pavement marking
Thorn Creek Road, County Road No. 3380, mileposts 0.00-8.25, pavement marking
Elmer Huntley Road, County Road No. 3425, mileposts 0.41-0.57, pavement marking
Donahue Road, County Road No. 3857, mileposts 0.00-0.25, pavement marking
McMeekin Road, County Road No. 3860, mileposts 0.00-1.88, pavement marking
Steptoe-Station St., County Road No. 3862, mileposts 0.00-0.13, pavement marking
Steptoe-Steptoe St., County Road No. 3870, mileposts 0.00-0.11, pavement marking
Old Thornton Hwy, County Road No. 3910, mileposts 0.00-6.04, pavement marking
Ralph Henning Road, County Road No. 3940, mileposts 0.00-0.53, pavement marking
Thornton By Pass Road, County Road No. 3950, mileposts 0.87-0.97, pavement marking
Endicott Road, County Road No. 4000, mileposts 29.20-29.81, pavement marking
Lancaster Road, County Road No. 4100, mileposts 0.19-18.16, pavement marking
Cherry Creek Road, County Road No. 4150, mileposts 0.00-0.18 and 9.24-9.47, pavement marking
Gordon Hamilton Road, County Road No. 4510, mileposts 0.00-0.11, pavement marking
St John Gun Club Road, County Road No. 4610, mileposts 0.00-0.19, pavement marking
Parvin Road, County Road No. 5000, mileposts 0.00-3.32, pavement marking
Fugate Road, County Road No. 5105, mileposts 3.49-4.22, pavement marking
Estes Road, County Road No. 5300, mileposts 0.00-0.35, pavement marking
Palouse-Albion Road, County Road No. 5420, mileposts 0.00-0.14, pavement marking
Kamiak Butte Park Road, County Road No. 5710, mileposts 0.00-1.05, pavement marking
Union Flat Creek Road, County Road No. 6010, mileposts 0.00-0.11, 7.76-8.43 and 12.23-16.82, pavement marking
Wiedrich Road, County Road No. 6050, mileposts 0.17-0.68 and 3.71-3.75, pavement marking
Luft Road, County Road No. 6130, mileposts 0.00-4.19, pavement marking
South Endicott Road, County Road No. 6140, mileposts 0.13-4.94, pavement marking
Walter Scholz Road, County Road No. 6150, mileposts 4.09-4.23, pavement marking
Young Road, County Road No. 6170, mileposts 0.00-2.96, pavement marking
Dusty Road, County Road No. 6171, mileposts 0.00-0.67, pavement marking
Winona-Morrow St., County Road No. 6270, mileposts 0.00-0.11, pavement marking
LaCrosse Airport Road, County Road No. 6320, mileposts 0.00-3.21, pavement marking
Little Goose Dam Road, County Road No. 7010, mileposts 11.39-11.43, 14.21-14.29 and 16.14-17.52, pavement marking
Thomas Flat Road, County Road No. 7040, mileposts 0.00-0.49, pavement marking
Flemming Road, County Road No. 7060, mileposts 0.00-0.16, pavement marking
Zaring Cut Off Road, County Road No. 7080, mileposts 0.00-3.25, pavement marking
Church Hill Road, County Road No. 7100, mileposts 0.00-2.78, pavement marking
John Henley Road, County Road No. 7150, mileposts 0.00-0.50, pavement marking
Almota Road, County Road No. 8000, mileposts 5.90-11.56, pavement marking
Duncan Springs Road, County Road No. 8020, mileposts 0.00-0.09, pavement marking
Penawawa Road, County Road No. 8100, mileposts 0.00-6.43, pavement marking
Central Ferry Road, County Road No. 8195, mileposts 0.00-0.51, pavement marking
Long Hollow Road, County Road No. 8230, mileposts 0.00-0.91, pavement marking
Landfill Road, County Road No. 8475, mileposts 0.00-0.30, pavement marking
Sommers Road, County Road No. 8510, mileposts 0.00-4.20, pavement marking
Almota Docks Road, County Road No. 8570, mileposts 0.00-0.64, pavement marking

BOCC MINUTES-02/20/18-03/12/18

Flight Line Drive, County Road No. 8580, mileposts 0.00-0.57, pavement marking
Clfx Airport-Heglar Drive, County Road No. 8585, mileposts 0.00-0.43, pavement marking
Wawawai Road, County Road No. 9000, mileposts 0.00-3.18, pavement marking
Druffel Drive, County Road No. 9005, mileposts 0.00-0.14, pavement marking
Wilma Drive, County Road No. 9006, mileposts 0.00-1.41, pavement marking
Sand Road, County Road No. 9060, mileposts 6.36-6.57, pavement marking
Sunshine Road, County Road No. 9080, mileposts 0.00-0.93 and 2.37-2.51, pavement marking
Becker Road, County Road No. 9210, mileposts 0.00-0.222, pavement marking
Church Road, County Road No. 9400, mileposts 0.00-0.14, pavement marking
Esser Road, County Road No. 9420, mileposts 0.00-0.16, pavement marking
Johnson-Douglass St., County Road No. 9630, mileposts 0.00-0.12, pavement marking
Johnson-2nd St., County Road No. 9635, mileposts 0.00-0.07, pavement marking
Johnson-Butte St., County Road No. 9640, mileposts 0.00-0.21, pavement marking
Endicott Road, County Road No. 4000, mileposts 14.53-24.39 and 25.19-29.81, rumble strips
Palouse Cove Road, County Road No. 5150, mileposts 0.29-4.01, rumble strips
Albion Road, County Road No. 5400, mileposts 0.00-3.34, rumble strips
Pullman-Albion Road, County Road No. 5500, mileposts 0.26-4.01, rumble strips
Pullman Airport Road, County Road No. 5600, mileposts 3.40-6.11, rumble strips

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Preliminary Engineering	\$ 10,000.00
Contract & Construction Engineering	<u>\$240,000.00</u>
TOTAL	\$250,000.00

This project was included in the officially adopted annual road program as Item No. 6.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: March 1, 2018
ESTIMATED date of completing work: October 31, 2019

ADOPTED this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079987 28. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve establishing the 2018 sealcoating project.

RESOLUTION NO. 079987
BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington

In the matter of initiating a county force county road project designated as 2018 Sealcoating, C.R.P. No. 2150 ET AL, Project No. XFL18.

IT IS HEREBY RESOLVED that the Selected Countywide Roads be improved as follows:

Preleveling and Sealcoating approximately 29 miles of County Roads.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted road fund budget and based on the county engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 1,000.00
Maintenance	\$587,000.00
TOTAL (Road Fund)	<u>\$588,000.00</u>

ESTIMATED date of commencing work: June 1, 2018
ESTIMATED date of completing work: August 31, 2018

ADOPTED this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079988 29. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve establishing the Farmington overlay project.

RESOLUTION NO. 079988
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road project designated as C.R.P. No. 1000-12, Project No. XFR1805.

IT IS HEREBY RESOLVED that the Farmington Road, County Road No. 1000 from milepost 0.45 to milepost 5.41 be improved as follows:

HMA Overlay

BOCC MINUTES-02/20/18-03/12/18

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Preliminary Engineering	\$ 15,000.00
Contract & Construction Engineering	<u>\$1,035,000.00</u>
TOTAL	<u>\$1,050,000.00</u>

This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: March 1, 2018
ESTIMATED date of completing work: October 31, 2018

ADOPTED this 19th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079989 **30.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve ending the emergency declaration on the Albion-Parvin Road.

RESOLUTION NO. 079989
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, February 20, 2018; and

WHEREAS, Public Works Staff took quick action to protect the public by closing the Albion embankment adjacent to the Palouse River; and

WHEREAS, the Board agrees that a state of emergency existed with respect to the erosion and slope wasting along the Albion Parvin Road, in proximity to the South Fork of the Palouse River; and

WHEREAS, the Board of County Commissioners declared a state of emergency with respect to the road failure, allowing the Department of Public Works the latitude to make repairs to the road in a manner to protect the safety of the public and the integrity of the public road system; and

WHEREAS, Public Works personnel completed the emergency repairs to the road system on Tuesday February 13th, opening the road segment to use by the public,

NOW, THEREFORE BE IT RESOLVED AND IT IS ORDERED that the emergency no longer exists as of February 14th, 2018, returning the Department of Public Works to an ordinary (non-emergency) state of operations.

PASSED, APPROVED AND ADOPTED this 20th day of February 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC

Michael Largent, Commissioner

079990 31. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing a notice calling for liquid asphalt bids.

079991 32. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing a notice of intent and setting a hearing to dispose of surplus county property.

DIVISION UPDATES:

D079991A 33. The following division updates provided by Public Works staff.

Engineering Division:

D079991B 33A. The crushing along the Elberton Road is complete. The Bauer Quarry is up and running crushing maintenance rock.

D079991C 33B. The road crews were working all three days this week-end because of the drifting snow. Most of the roads had been opened with weight restrictions but now with the cold temperatures we will have to close down again this week.

D079991D 33C. We interviewed the one applicant for the weed spray foreman and we will make a decision today.

Maintenance Division:

D079991E 33D. We are finalizing the spray truck we ordered last fall. It will not be ready for the residual spray but it will be ready for the noxious weed control later on. We plan to use our current de-ice truck with a little conversion on it for the residual spray.

D079991F 34. Approved documents signed.

12:10 p.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued.

Present: Mark Storey, Brandon Kruger, Jeff Stehr, Garth Meyer and one bidder.

079992 35. Mark Storey presented the bid tally sheet for the purchase of 2 graders.

BOCC MINUTES-02/20/18-03/12/18

Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the bid for two motor graders to Western States Equipment for **\$494,626.78**.

079993 **36.** Mark Storey presented the bid tally sheet for the purchase of 1 loader. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the bid for a 2018 loader to Pape Machinery, for a basis of award for **\$221,007.43**.

2:10 p.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Kelli Campbell, Jana Mathias.

079994 **37.** The following items were discussed but no action was taken.

- WC Wheat Growers sign
- HUB International Insurance
- Public Health Administrator Survey

3:15 p.m. Recess

3:30 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell.

079995 **38.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 4:10 p.m. in accordance with RCW 42.30.140(4) (a) for matters related to negotiations.

4:10 p.m. - Recess.

D079995A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, February 26, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Reconvene/Board Business Continued.

D07995B **39.** Approved consent agenda items signed.

079996-079996A **40.** Transfers/Treasurer's Check Report in the amount of **\$250,457.90**, Payroll warrants numbered **334815-334821** for **\$385,401.39** and General/Veterans' Relief/Payroll warrants numbered **334822-334908** for **\$95,243.27** approved.

079997-079999 **41.** Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, (9:40 a.m.), Jana Mathias (9:05 a.m.), Jim Potts (via phone-9:45 a.m.).

080000-080001 **42-43.** The following items were discussed but no action was taken.

- | | |
|---------------------------|------------------|
| • No April election | • Tax statements |
| • Lobbyist Update | • Martin Hall |
| • Election certified | • Jail Agreement |
| • Active Shooter Exercise | • Snow removal |

10:30 a.m. - Recess.

BOCC MINUTES-02/20/18-03/12/18

D080001A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 5, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Tensfeld, and Jana Mathias (9:00 a.m.).

080011 44. The following items were discussed but no action was taken.

- Employee Limited Email Usage
- Rancher Endowment/Rural Med. Clinic
- Rich Old Railroad Easement
- Active Shooter 03/29/18 Exercise
- Dr. Bowman Request
- VSP Outreach to Ranchers/Producers
- Strategic Planning Session
- LSC Meeting Update

10:05 a.m. - Recess.

10:15 a.m. - Flag Salute.

Present: Kelli Campbell, Mary Collins, Karen Kiesling, and Paul Spencer.

D080001B 45. Pledge of Allegiance.

D080001C 46. Approved Consent Agenda items signed.

080002 47. Treasurer's Wire Transfers and Check Report in the amount of **\$69,309.42** and general claim numbered **334937-334989** for **\$344,770.81** approved.

080003-080010 48. Personnel change orders approved.

080012 49. The Deputy Sheriff's Association agreement was tabled to March 19th.

080013 50. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the Teamsters Local #690 Corrections Officers/Support Staff agreement contract.

CORRESPONDENCE:

D080013A 51. There was no correspondence.

10:25 a.m. - Mary Collins, Pullman League of Women Voters.

Present: Karen Kiesling and Paul Spencer.

080014 52. Mary Collins presented and reviewed the results of the Pullman League of Women Voters poverty study in Whitman County. The study was done to document how much poverty is in the County. There were no proposed solutions. The lack of public transportation was listed as a problem in the smaller communities. The League members complimented Whitman County Public Health department's efforts regarding Dentistry availability for low income individuals.

11:00 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Paul Spencer, Garth Meyer and two bidders.

080015 52A. The following Public Works related issues approved/updated:

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

080019 **56.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing the notice of intent to sell Whitman County surplus property.

080020 **57.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing for a public hearing to amend the Six-Year Transportation Improvement Plan for March 19, 2018 at 11:30 a.m. property.

DIVISION UPDATES:

D080020A **58.** The following division updates provided by Public Works staff.

Engineering Division:

080021 **58A.** The quote for the 2018 Steel H Piling was awarded through the small works process to National Pipe and Piling, Inc., Tacoma, WA for \$25,664.20.

080022 **58B.** The quote for the 2018 Steel Decking Bid was awarded through the small works process to Arrow Construction Supply, Spokane Valley, WA for \$18,913.20.

Maintenance Division:

080023 **58C.** The road department summer work schedule will begin on March 12th. The road department will be working Monday through Thursday, 6:30-5:00 p.m.

D080023A **58D.** We had to close the roads again. We will have to lock it down for the next week. We were running permits last week and our crews were out doing some ditch work.

D080023B **59.** Approved documents signed.

11:25 a.m. - Recess.

11:30 a.m. - Reconvene/Board Business Continued.

Present: Marlynn Markley, Judge Robinson, John Hart, Paul Spencer and Mary Collins.

080024 **60.** Discussion of the State Judicial Case Management System. Judge Robinson stated the Pullman City Hall is moving to a new location and he suggested remodeling one of the rooms into a new jury courtroom for Pullman District Court.

John Hart is serving as an evaluator for this new case management system. The main concern is the data throughout our state between data producers and data consumers. We are still operating in our courts on a DOS based operating system and it needs to be updated. We are behind the times.

11:55 p.m. - Recess.

BOCC MINUTES-02/20/18-03/12/18

080025 61. No executive session held.

2:00 p.m. - Reconvene/Board Business Continued.

080026 62. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the bid for liquid asphalt to Idaho Asphalt, Hauser, ID in the amount of **\$641,393.48**.

2:10 p.m. - Recess.

D080026A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 12, 2018 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Elinor Huber, Recording Clerk attended.

9:00 a.m. - Reconvene/Board Business Continued.

D080026B 63. Approved consent agenda items signed.

080027-080028 64. Treasurers Wire Transfers and Check Report in the amount of **\$263,042.91**, Payroll warrants numbered **334995-334997** for **\$557,025.39** and General/Veterans' Relief/Payroll warrants numbered **335002-335111** for **\$300,184.31** approved.

080029-080032 65. Personnel change orders.

D080032A 65A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to amend the agenda adding item #65B.

D080032B 65B. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to amend the agenda to go into executive session to include a proposal for real estate negotiations and personnel issues.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Tensfeld, Troy Henderson and Jana Mathias.

080033 66. The following items were discussed but no action was taken.

- Strategic Planning
- Auditor's Policy
- Table Top Exercise
- Employee Email Guidelines
- WSACE
- Pollution Insurance
- RTP0
- Edmonton Bridge
- Dr. Bowman, Contract to Employee
- Budget Report
- Closed roads
- Recycling
- Whelan Road Speed Zone
- Landfill

10:20 a.m. - Executive Session.

Present: Bill Tensfeld and Kelli Campbell.

080034 25. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 11:35 a.m. in accordance with RCW 42.30.110(1)(c) and 42.30.110(1)(g) for matters related to real estate negotiations and employee issues.

11:35 a.m. - Return to Open Session/Adjourn.

D080034A Commissioner Largent **moved** to adjourn the **February 19, 26, March 5 and 12, 2018** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 19, 2018**. The foregoing action made this **12th** day of **March 2018**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

ELINOR HUBER
Recording Clerk

DEAN KINZER, CHAIRMAN
Board of County Commissioners