

Minutes for March 7, 2011

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071664 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 07, 2011** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was unavailable.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich and Maribeth Becker (9:00 a.m.) and Joe Smillie (9:30 a.m.).

071665 1. Items discussed included Treasurer's reconciliation, First Wind letter of support, 2010 budget work by commissioners, 03/02/11 Finance Committee meeting, cash versus accrual reporting, 2011 Anderson Peretti contract with Auditor, McKinstry site visit, BOE training and Deputy Sheriff Association MOU. No action taken.

9:35 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Chris Nelson, Esther Wilson, Gary Petrovich and Bob Lothspeich.

D071665A 2. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

071666 3. Claims/Payroll warrants numbered 250269-250293, 250317-250341 and 250355-250438 for **\$890,089.89** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	51,211.48	19,641.99
102	Building & Development	1,709.20	220.18
103	Countywide Planning	1,838.60	797.93
110	County Roads	18,196.00	663.40
118	Inmate Welfare		402.71
122	Sheriff's K-9 Unit		76.58
127	Drug Enforcement-Quad City	400.00	3,005.00
128	Crime Victims/Witness-Pros. 000	350.00	
135	Prosecutor's Stop Grant	150.00	
144	Emerg. Communicat. 144.260.001	250.00	9,521.08
400	Solid Waste	800.00	7,609.39
410	Solid Waste Reserve		244.00

BOCC MINUTES-03/07/11

501	Equipment Rental & Revolving	5,047.40	54,133.38
513	Communic. Revolving 513.320.000		22.03
660	Whitcom-General 660.911.000		97,678.99
660	Whitcom-Grant 660.911.001		6,617.51
690	Clearing-Claims 690.002.000	5,047.40	
ET	Electronic Transfer	438,275.48	

071667 4. February 22, 2011 minutes approved.

071668-071684 5. Personnel change orders approved.

10:10 a.m. - Joe Smillie.

071685 6. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve an amendment to the New World Systems agreement for additional software licenses at no charge to the county.

071686-071687 7. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** pursuant to statute to sign resolutions approving the 2010 capital assets totaling \$89,997,880.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
RESOLUTION NO. 071686**

We, Greg Partch, Patrick J. O'Neill and Michael Largent, the Commissioners of Whitman County, State of Washington, DO HEREBY CERTIFY that we have examined the inventories as of December 31, 2010, as duly prepared and certified by the heads of various departments of Whitman County and find the same to be correct, as we verily believe.

Dated this 7th day of March 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
RESOLUTION NO. 071687**

BOCC MINUTES-03/07/11

WHEREAS, R.C.W. 36.32.210 requires that the Board of County Commissioners shall each year file with the Auditor of the County a statement verified by oath showing for the twelve months period ending December 31st of the preceding year, a full and complete inventory of all capitalized assets kept in accordance with standards established by the State Auditor; and,

WHEREAS, a listing of Whitman County's capitalized assets as of December 31, 2010, was circulated to all county elected officials and department heads for review and certification; and,

WHEREAS, all county elected officials and department heads have reviewed and certified their respective inventories as of December 31, 2010.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners, that the attached listing(s) of Whitman County's capitalized assets as of December 31, 2010, represented as Attachment A to be correct, as we verily believe.

BE IT FURTHER RESOLVED that the Clerk of the Board is directed to file said resolution and Attachment A with the County Auditor.

Dated this 7th day of March 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

<u>CATEGORY</u>	<u>2009 YEAR END</u>	<u>ADDITIONS</u>	<u>DISPOSITIONS</u>	<u>2010 YEAR END</u>
LAND	549,730	17,333		567,063
BUILDINGS	15,451,604	103,468		15,555,072
OFFICE EQUIPMENT	314,340			314,340
DATA PROCESSING EQUIP.	783,158	29,567	63,832	748,893
MAINT & SHOP EQUIP.	203,399	11,003		214,402
OTHER EQUIPMENT	602,769			602,769
VEHICLES	5,473,958	90,739	148,106	5,416,591
ROAD MAINT. EQUIP	7,161,689	590,883	261,975	7,490,597
COMMUNICATIONS EQUIP.	325,051			325,051
INFRASTRUCTURE	50,778,550	984,552		51,763,102

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TOTAL	81,644,248	1,827,545	473,913	82,997,880
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071688 8. Treasurer Bob Lothspeich summarized the prior year adjustment for Whitman County reconciliation is \$274,629.62. This number was recently determined by the accounting firm of Anderson-Peretti who have reconfirmed the amount in the subsequent month reconciliation that are now completed.

At the beginning of 2010 there were a total of 43 bank accounts using the county's federal ID number including park districts, fire districts and Whitcom. These districts are now required to obtain their own EIN number. One county department was actually using the county EIN number that reported directly to the state. The number of accounts has contributed to the complexity of the reconciliation.

In addition, over the years some bank accounts have been established for county departments that were not set up on the general ledger which they are working diligently to correct. These accounts had their own accounting system and were audited by the State Auditor's Office but were not connected to the general ledger.

The County Auditor, Pullman Hospital, Port of Whitman and others issue warrants and notify the Treasurer's office when they do thus requiring the Treasurer's office to fund those issues as many as 4 times a week. Funds are moved only when the Treasurer's office is notified. Occasionally the Treasurer's office does not receive the required notification resulting in the general ledger showing the expenditure but the cash is not reduced. The first time the Treasurer's office realized they were not being made aware of every warrant issued was when they experienced an overdraft in the Bank of America warrant account. From that point on they attempted to establish a process between the Treasurer and Auditor's offices for more reliable notification and reconciliation. The amount of each notification amount from the Auditor's office is compared with a main frame program. As time allows, an audit of warrants issued in prior years is conducted but has not been completed since 2003, the last year the county had an audited financial statement. The 2009 audit was the first completed financial statement since 2003 and it was then that the importance of this reconciliation came to light.

Mr. Lothspeich sees the implementation of the New World computer system greatly assisting in averting these types of reconciliation issues. In addition, he intends to request all of banks in Colfax approved by the PDPC to submit an RFP so that the county can conduct business with one financial institution thereby eliminating the out of balance issue.

In conclusion, the correction is being made through the prior year adjustment method.

BOCC MINUTES-03/07/11

The commissioners thanked the Treasurer, Anderson-Peretti and the Auditor for their part in resolving this issue.

071689 9. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approving a revised resolution for the Veterans Relief Fund.

RESOLUTION NO. 071689
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, March 7, 2011; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Veterans Relief Fund for the benefit of indigent veterans and their families; and,

WHEREAS, the Board of County Commissioners believed a separate fund was the proper procedure to account for these revenues/expenditures thus the creation of Fund #108.010.000 several years prior; and,

WHEREAS, since establishment of Fund #108.010.000 state legislative revisions have occurred requiring this fund to be in the custody of the county auditor rather than the county commissioners and the fund separately invested.

NOW, THEREFORE, IT IS HEREBY RESOLVED that Veterans Relief Fund #108.010.000 be changed to Veterans Relief Fund #108.060.000 in accordance with R.C.W. 73.08.005(7); and,

BE IT FURTHER RESOLVED that the Veterans Relief funds should be separately invested and interest earned shall remain with the fund; and,

BE IT FURTHER RESOLVED Resolution #071623 adopted February 14, 2011 is hereby rescinded.

PASSED, APPROVED and ADOPTED this 7th day of March, 2011 and EFFECTIVE as of July 1, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

071690 10. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to reappoint Greg Jones to a 4-year term on the Noxious Weed Control Board. Mr. Jones term will expire 12/31/14.

071691 11. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to regretfully accept the resignation of Ron Johnson from the Water Conservancy Board.

071692 12. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to appoint David Tysz to an unexpired term on the Water Conservancy Board. Mr. Tysz term will expire 07/16/13.

**RESOLUTION NO. 071692
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

IN THE MATTER OF APPOINTING A MEMBER TO THE WHITMAN COUNTY WATER CONSERVANCY BOARD.

WHEREAS, water conservancy boards were authorized pursuant to SHB-1272 in 1997 and later amended by the legislature in 2001 to allow Water conservancy Board member to be increased from three to five; and,

WHEREAS, Whitman County is in need of filling a vacancy on the local Water Conservancy Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Whitman County Commissioners does hereby appoint:

David Tysz of Tekoa, WA (Whitman County Resident) to an unexpired six-year term; and,

This term begins **March 7, 2011** and expires **July 16, 2013**. The Water Conservancy Board will function within the geographical borders of Whitman County, exercising administrative powers enumerated within Title 90 R.C.W. and the attached bylaws; and,

Dated this **7th** day of **March 2011** and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

13. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve the following grant application data forms for Public Health.

- 071693 WA State Department of Health TPC Account from 07/01/09-12/31/10 for \$35,900
- 071694 WA State Department of Health Local Capacity Development funds from 07/01/11-12/31/11 for \$24,319
- 071695 WA State Department of Health Local Capacity Development funds from 01/01/11-06/30/11 for \$24,319
- 071696 WA State Department of Health Maternal & Child Health Services from 01/01/11-09/30/11 for \$30,472
- 071697 WA State Department of Health Maternal & Child Health Services from 11/01/11-12/31/11 for \$10,157
- 071698 WA State Department of Health Immunization funds from 01/01/11-12/31/11 for \$2,748
- 071699 WA State Department of Health Immunization funds from 01/01/11-12/31/11 for \$12,822
- 071700 WA State Department of Health Capitalization grant from drinking water for 01/01/11-06/30/11 for \$500
- 071701 WA State Department of Health Capitalization grant from drinking water from 01/01/11-06/30/11 for \$500
- 071702 WA State Department of Health Special Supplemental Nutrition Program for WIC from 11/01/10-09/30/11 for \$7,500
- 071703 WA State Department of Health Special Supplemental Nutrition Program for WIC from 10/01/11-12/31/11 for \$2,500

071704 14. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve interagency agreement #1AA10189(3) between the State of Washington Administrator of the Courts and Whitman County Juvenile Court for the BECCA program.

071705 15. As previously approved, a professional services agreement between Whitman County and Josh Powers was signed.

BOCC MINUTES-03/07/11

071706 16. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a letter of support to Avista Corporation for the Palouse Wind renewable energy sources project.

071707 17. An executed copy of the Tetra Tech professional services agreement was received.

071708 18. Commissioners' pending list reviewed.

10:50 a.m. - Recess.

11:00 a.m. - Board Business Continued/Mark Storey, Public Works.

Present: Phil Meyer and Joe Smillie.

ACTION ITEMS

Engineering Division:

071709 19. Chairman Partch convened the hearing for a proposed amendment to the 6-Year Road Program (2011-2016) and requested a staff report.

Mr. Storey said all proposed revisions are additions to the previously approved 6-Year Transportation Improvement Program.

The Chairman opened the hearing to public comments. There being none, the hearing was closed.

Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the resolution to amend the 6-Year Transportation Improvement Program be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Amended)
Six Year Transportation) **RESOLUTION NO. 071709**
Improvement Program (2011-2016))

WHEREAS, the Public Hearing was held on the 7th day of March, 2011; and,

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said amendment have been heard.

IT IS HEREBY RESOLVED that the attached Amended Six Year Transportation Improvement Program be adopted as presented.

DATED this 7th day of March, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

<u>Item</u>	<u>Project</u>
4	Hatley Bridge
19	Run-Off Road & Intersection Safety Project
20	STP Planning
21	O'Donnell Road Re-Alignment

Maintenance Division:

D071709A 20. Mr. Storey reported the crews are currently working on standard maintenance projects.

D071709B 21. Phil Meyer noted the annual residual weed spraying program will begin this week on the west side of the county.

11:10 a.m. - Recess.

1:05 p.m. - Board Business Continued/Kristie Kirkpatrick, Whitman County Library.

071710-071712 21. Ms. Kirkpatrick's annual report included the following items:

- Bob Bates of Colton welcomed to Library Board
- Bringing broadband technology to 8 communities via stimulus funding
- 1463 programs offered in 2010 in 14 branches
- Occupational Research Connection program funded by Renew Washington
- Virginia Pittman named WA State Library Friend of the Year
- Malden branch renovations completed
- General public using libraries for wireless hot spots
- Lamont to build library and contract with Whitman County Library
- Colfax branch renovations completed for \$1,030,000; 29% donations, 1% WA State Capital Project funds; 6.5% Library, 53.5% USDA loan; a memorial donation for the next 4 years allocated to the loan
- Library service statistics reviewed

BOCC MINUTES-03/07/11

- Endicott branch renovations
- Lacrosse branch considering a move to a larger facility
- Farmington branch considering improvements
- Rural Heritage project
- Latest bookmarks produced by WA State Library for Whitman County Library
- Friends of Whitman County Library newsletter
- March 22nd presentation by Randy Suess on Egypt, Yemen and Eretria
- Purchase of Hamilton Drug building by Whitman County Library
- Donations/Fund raising/Seeking grants

1:30 p.m. - Mike Berney, Greater Columbia Behavioral Health (GCBH) via telephone.

071713 22. Report from the GCBH Board meeting held March 3, 2011. There was a review of the revenue coming into GCBH. This information compared State Fiscal Year 2010 to State Fiscal Year 2011 (7 months). Percentage revenue changes to Member Governments within GCBH are different. State Only Funding: (-8%); PHIP [Medicaid]: (1%); Total change: (-2%).

D071713A 22. Update on bringing the service authorization function in-house at GCBH was discussed. The design process has been continuing at the GCBH Regional Office. A tentative time frame for completion of the design phase is July 1, 2011. The next phase would then be transitioning the authorization function from Behavioral Health-Options to GCBH.

D071713B 23. GCBH Transition Workgroup: In the face of declining revenues from the State of Washington and possible changes in how the State contracts for services GCBH thought it prudent to do some brainstorming about how we might evolve with these changes. It was decided to form a small work group to summarize some of the available information and outline some possible scenarios for discussion. Mr. Berney is a member of this workgroup. The workgroup shared with the Board a table they developed at their February 3rd meeting (attached). Funding not going to direct service is penalized during the Medicaid rate setting process. In addition, the State is talking more about enforcing the contract term that Regional Support Networks may only contract with licensed Mental Health Agencies.

D071713C 24. Mr. Berney provided an update on the request from Spokane County to discuss the possible creation of a Regional Health Care Authority.

1:50 p.m. - Executive Session.

Present: Denis Tracy.

BOCC MINUTES-03/07/11

071714 25. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to go into executive session with the above individual until 2:30 p.m. in accordance with RCW 42.30.110(1)(i) for a matter relating to potential litigation.

2:30 p.m. - Return to Open Session/Recess.

D071714A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 14, 2011** at **9:10 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:10 a.m. - Meeting Reconvened/Board Business Continued/Workshop.

Present: Gary Petrovich, Maribeth Becker, Kelli Campbell and Sarah Mason.

071715 26. Items discussed included a financial update, WCIF assessment and Congresswoman McMorris-Rodgers conference call. No action taken.

9:30 a.m. - Recess.

10:05 a.m. - Board Business Continued.

Present: Joe Smillie and Sarah Mason.

071716 27. Claims/Payroll warrants numbered **250484** and **250622** for **\$572,709.00** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	35,570.36
102	Building & Development	142.71
103	Countywide Planning	207.00
104	Developmental Services	85.07
109	Homeless Housing	250.00
110	County Roads	120,212.61
123	Paths/Trails-Park 123.310.000	812.29
123	Paths/Trails-BCPT 123.310.001	444.16
127	Drug Enforcement-Quad City	149.99
134	Elections Reserve 000	1,146.15
135	Prosecutor's Stop Grant	631.89
141	Washington Housing SHB 2060	404.47
144	Emerg. Communicat. 144.260.001	13,656.13
300	CIP Cap. Projects 300.010.005	22,162.14
400	Solid Waste	26,551.71
501	Equipment Rental & Revolving	65,099.33

BOCC MINUTES-03/07/11

515	Info. Technology Operations		6,922.44
660	Whitcom-General	660.911.000	60,611.16
660	Whitcom-Grant	660.911.001	357.17
690	Clearing-Medical	690.005.000	206,244.02
690	CAC Agency Svc.	690.026.001	11,048.20

071717-071718 28. Personnel change orders approved.

071719 29. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a lease agreement between Whitman County and E. Merrill Boyd Farms, Inc. (01/01/11-08/31/110).

071720 30. A letter was received from C.B. Barney Waldrop commenting on wind generation and Commissioner Partch responded.

071721 31. A letter was received from Linda Kirk Fox, Associate Dean of WSU Extension concerning enhancement of the current program.

071722 32. The Basic Financial Statements and Accountants' compilation report for 2009 received from Anderson-Peretti.

10:15 a.m. - Recess.

10:30 a.m. - Board Business Continued/Executive Session.

Present: Chris Nelson.

071723 33. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individual until 11:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee performance.

11:00 a.m. - Return to Open Session/Adjourn.

D071723A Commissioner O'Neill **moved** to adjourn the **March 7 and 14, 2011** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 21, 2011**. The foregoing action made this **14th** day of **March 2011**.

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners