

Minutes for March 13, 2006

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065210 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 13, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell (9:30 a.m.).

065211 1. Items discussed included county dues requests, digital recording, planning priority, McDonald zoning, Salmon Recovery Board letter, Finance Director authority/legislation and I-747 challenge. No action taken.

D065211A 2. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with Kelli Campbell until 10:00 a.m. for personnel matters.

10:00 a.m. - Return to Open Session/Pledge of Allegiance.

Present: Joe Reynolds.

D065111B 3. Motion by Commissioner Wigen to approve the consent agenda with the deletion of PBAC from the county dues. Motion **seconded** by Commissioner Finch and **carried**.

065212 4. Claims/Payroll warrants numbered **187936-187964, 187989-188019, 188095-188275** and **188398-188418** for **\$1,026,350.01** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	39,469.45	7,956.80	46,332.72
101	Self Insurance			2,822.41
102	Building & Development	1,229.20		50.40
103	Countywide Planning	1,196.40		497.29
104	Developmental Services			4,195.79
110	County Roads	14,564.40	2,550.00	1,023.41
111	CETC Building			626.00
118	Inmate Welfare			344.19
123	Paths & Trails			487.30
127	Drug Enforcement-Quad City			308.10
138	Federal Equitable Sharing			344.43
141	Washington Housing SHB 2060			1,139.33
300	Capital Projects-300.010.001			3,033.12

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300	Capital Projects-300.010.003			5,552.67
400	Solid Waste	3,800.40		21,931.21
501	Equipment Rental & Revolving	4,544.80	450.00	45,829.85
510	Photocopier Revolving			666.13
513	Communications Revolving			1,972.13
660	Whitcom-General-660.911.000			300.00
660	Whitcom-Grant Funding-660.911.001			4,207.58
690	Clearing Fund 690.005.000			165,633.39
ET	Electronic Transfer	377,691.23		

065213 5. March 6, 2006 minutes approved.

065114-065118 6. Personnel board orders approved.

10:05 a.m. - Think Nguyen.

065219 7. Joe Reynolds indicated the need to recertify the 2006 assessed valuations and tax levies. The Town of Endicott had a \$25,000 bond levy that was submitted to him as an excess levy collectible all in one year. All levies must be recertified even though Endicott's is the only change. A letter of explanation will be included with new tax statements for Endicott property owners only. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to accept the recertification of 2006 property tax levies.

065220 8. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve all county dues for 2006 with the exception of Palouse Basin Aquifer Committee.

065221 9. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize a resolution (reassigning the responsibility of prioritizing WA-CERT applications to the Blue Ribbon Advisory Task Committee with the ADO Coordinator acting as the lead agent).

RESOLUTION NO. 065221

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, it is the responsibility of the Whitman County Commissioners to prioritize local WA-CERT applications for submission to Washington State Department of Community, Trade and Economic Development (CTED); and,

WHEREAS, Whitman County is currently under contract with the Palouse Economic Development Council (PEDC) for Associate Development Organization (ADO) services, also under the auspices of CTED; and,

WHEREAS, through the Whitman County ADO contract, PEDC has hired a half-time Coordinator that could act as the WA-CERT lead agent, manage the

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coordination of such efforts and provide the necessary administrative oversight in order to accomplish this task; and,

WHEREAS, it appears the responsibility for prioritizing WA-CERT projects for recommendation to the Whitman County Commissioners falls more in line with the responsibilities of the Blue Ribbon Advisory Task Committee (BRATC); and,

WHEREAS, the Whitman County Commissioners wish to delegate the overseeing, reviewing and ranking of local WA-CERT applications to the BRATC.

NOW, THEREFORE, BE IT HEREBY RESOLVED that as of March 13, 2005 the responsibility of local WA-CERT applications shall lie with the PEDC Coordinator, acting in the capacity of lead agent, managing the coordination of such efforts and providing the necessary administrative oversight in order to accomplish this task; and,

BE IT FURTHER RESOLVED that the Blue Ribbon Advisory Task Committee will be responsible for annually overseeing, reviewing and ranking local WA-CERT applications for submittal to the county commissioners; and,

BE IT FURTHER RESOLVED once prioritized, the PEDC Coordinator will forward the proposed WA-CERT list to the Whitman County Commissioners for their approval/denial. It will then be the responsibility of the Whitman County Commissioners to submit the final approved WA-CERT prioritization list, by resolution, to the Administrator of the WA-CERT program, the Washington State Department of Community, Trade and Economic Development.

DATED this 13th day of March 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065222 10. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign Washington State Military Department Homeland Security amendment #E06-049(A).

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065223 11. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign an appointment of Reserve Deputy Sheriff Jason T. Cassidy.

065224 12. Grant application data form for the Sheriff's Department - \$16,472 signed.

065225 13. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a letter to Richard Goode (in response to his call about the Park signs).

065226 14. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign a letter requesting Senator Patty Murray's financial support for the Walla Walla Basin feasibility study for FY 2006 and 2007.

065227 15. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign a letter in response to Alice L. Schroeder, President of Pullman League of Women Voters' letter.

065228 16. A request for all judicial court districts in Whitman County was forwarded to the Office of Financial Management.

065229 17. A listing of liquor establishments whose licenses are due to expire June 30, 2006 was received from the Washington State Liquor Control Board.

065230 18. An executed copy of the Washington Counties Insurance Pool amendment #1 was received.

D065230A 19. Commissioners' pending list reviewed.

10:30 a.m. - Kristie Kirkpatrick, Library Director.

Present: Tinh Nguyen.

065231 Ms. Kirkpatrick presented her annual library report for 2005. Highlights included the 60th anniversary of the library district and completion of the 2006-2010 strategic plan focusing on: "Heart of the Community", "Popular Materials", "Center for Lifelong Learning" and "Access to Information and Community Referral".

Library Performance Measures:

Library Dist. population	15,960	Items owned	74,000
Library cardholders	10,505	Questions/referrals	12,932
Branches	13	Use/In-library computers	15,406
Hours open to the public	8,525	Use/Website databases	10,346
Staff (FTE)	12	Website use	55,272
Volunteer hours	2,627	Items checked out	159,464

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Youth programs attendance	21,113	Budget for 13 branches	\$620,370
Adult programs attendance	3,339		

Library Branch News:

Albion recently remodeled.

Endicott voters annually give their library approval ranging from 70-78%.

Malden contracted for library service for the first time.

Palouse annexed to the library district with a 76% voter approval.

Rosalia is newly remodeled.

St. John voters gave an 80% approval rating for a \$500,000 bond for a new library.

Tekoa annexed to the library district with an 80% voter approval.

Palouse, Tekoa and St. John increased their hours due to greater demand.

Library Board of Trustees:

The library board will be interviewing for their vacant at large position.

Library Education:

065232 The Director reviewed the "Education For a Lifetime" brochure. The library has become an educational hub for the community and Ms. Kirkpatrick plans to continue that focus. She is taking advantage of the fact 5 certified teachers are working for the library.

Library Legislative Day:

Each year Whitman County Library participates in the Washington State Legislative Day. This year Peggy Bryan attended. Due to the district's involvement at the local level, Ms. Kirkpatrick was invited to attend the National Legislative Library Day in early May paid for by the Library Association.

Friends of the Library:

065233 An updated list of "Friends of the Library" was shared with the commissioners along with a membership form. The district's 2006 budget is approximately the same as it was in 2001, although program attendance has increased by 40% since that time. The only reason they are able to offer the programs they do is because of "Friends of the Library" who subsidize these programs.

D065233A Since December, library supporters have been honored each month. To date, Virginia Bell, Sean McAdams, the entire community of St. John and John Tay has received this recognition. Don and Linda Gallagher are soon-to-be recipients of this award.

Story Time:

The Director invited the commissioners to be guest readers for children's story time.

11:00 a.m. - Dane Dunford, Public Works Director.

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Present: Mark Storey, Think Nguyen and Joe Smillie.

Action Items:

065234 1. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** that the County Road Administration Board certificate of road fund expenditures for Fish Passage Barrier Removal be signed as presented.

Solid Waste Division:

065235 2. Tire Depot of Polson, Montana was awarded the Tire Amnesty recycling bid through the small works roster process for \$130/ton.

Maintenance Division:

D065235A 3. The contractor completed the residual program whereby a 3' strip along the edge of the pavement is sprayed to curtail growth.

D065235B 4. General maintenance works continues; as of today, weight restrictions have been lifted with the exception of 2-3 roads.

D065235C 5. The Director confirmed the State is out to bid for the SR 270 project encompassing about a 6-week window.

Administrative Division:

D065235D 6. Mr. Storey reported he has had several discussions with members of the Palouse Basin Aquifer Committee (PBAC) about dues. A dues increase is anticipated over the next 1-2 years, probably not taking effect until the next PBAC fiscal year. The members he has spoken with realize the county is in a different position than the cities. The cities and universities (pumpers) are going to try to voluntarily increase their dues substantially realizing they have the income to support an increase through users fees. Those he visited with were receptive to the idea of the county's increased dues handled on a step basis. Over the next few years, there will be more engineering and less research that will cost more money.

The good news is Water Resource Inventory Area (WRIA) 34 grant money is paying for a fairly substantial feasibility study for putting water back into the shallow aquifer system. The extra dues from the county and pumpers would be used for seed money to match state/federal grants to perform more of the engineering feasibility.

The value of the dues for Whitman County is being able to remain at the table and provide positive input that will benefit Whitman County citizens. Mr. Storey will have more information for the Board after the March 16th PBAC meeting.

11:30 a.m. - Tim Myers, Parks and Development Services Director.

Present: Joe Smillie.

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065236 1. Mr. Myers received word that the Parks Department was successful in securing grant funding for the SE corner of the Bill Chipman Palouse Trail/Sunshine Road project. The project involves construction of restrooms, a maintenance shed and parking area. The next step in this process is a SEPA checklist, floodplain development and conditional use permit. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize signing the above documents for the Sunshine Road grant project.

065237 2. The Director said this past year Whitman County had 5 Developmental Services transition students. The state funds one out of 5 transition students each year, per county. Another county in our region was unable to use some of their transition money, which has since been transferred to Whitman County. Therefore, an amendment to the program agreement for an additional \$11,000 is necessary. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the amended DSHS program agreement as presented, contract #0563-82288(01).

11:50 a.m. - Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Kelli Campbell (1:00 p.m.) and Bob Reynolds (1:30 p.m.).

D065237A 20. Items discussed included the classification system and a reclassification. No action taken.

2:00 p.m. - 2006 Liquid Asphalt Bids.

Present: Dane Dunford, Mark Storey, Phil Meyer, Thinh Nguyen and 2 bidders.

065238 The following bids for 2006 liquid asphalt were received, opened and read aloud. Public Works will review the bids and make a recommendation for award on March 20th at 11 a.m.

BIDDER	AMOUNT
SemMaterials, LP, Spokane, WA	\$407,095.26 w/ tax
Idaho Asphalt Supply, Inc., Hauser, ID	\$422,189.20 w/ tax

2:15 p.m. - Loader Bids.

Present: Dane Dunford, Mark Storey, Phil Meyer, Tim Davis, Thinh Nguyen and 2 bidders.

065239 The following bids for one new 2006 loader were received, opened and read aloud. Public Works will review the bids and make a recommendation for award on March 20th at 11 a.m.

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BIDDER	AMOUNT
Western States	\$63,472.50 w/trade/tax
Rowand Machinery Company, Spokane, WA	No Bid
Clyde/West, Spokane, WA	\$88,068.81 w/trade/tax

2:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Gary and Valerie Hunt and Kelli Campbell.

D065239A 21. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with the above individual(s) until 3:45 p.m. for negotiation matters.

3:45 p.m. - Return to Open Session/Recess.

6:00 p.m. - Board Business Continued/Quad Counties.

065240 22. Items discussed included legislative issues and other items of mutual concern/interest.

8:00 p.m. - Adjournment.

D065240A Commissioner Partch **moved** to adjourn the **March 13, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 20, 2006**. The foregoing action made this **13th** day of **March 2006**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners