

Minutes for March 14, 2005

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063584 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for March 14, 2005 at 9:00 a.m. Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Tim Myers and Sharron Cunningham, Bob Lothspeich and Denis Tracy.

063585 1. Items discussed included county parks parking permits and Martin Hall refinancing, Web Sense and Oakesdale request. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis.

D063585A 2. Motion by Commissioner Finch to approve the consent agenda less the minutes of 03/07/05. Motion seconded by Commissioner Wigen and carried.

063586 3. Claims/Payroll warrants numbered 174156-174184, 174215-174246, 174380-174401 and 174404-174534 for \$808,474.74 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	81,072.32
101	Self Insurance	4,071.45
102	Building & Development	1,086.36
103	Countywide Planning	1,124.13
104	Developmental Services	11.25
110	County Roads	21,150.24
118	Inmate Welfare	713.43
119	Emergency Services	1,000.00
123	Paths & Trails	416.71
127	Drug Enforcement	271.53
129	House Bill 3900	96.76
132	Auditor's Document Preservation	8,509.00
141	Washington Housing SHB 2060	2,709.90
400	Solid Waste	6,550.94
501	Equipment Rental & Revolving	64,098.92
655	Hospital Districts	735.20
690	Clearing & Suspense	249,600.10
ET	Electronic Transfer	365,256.50

063587 4. March 7, 2005 minutes approved at 3:45 p.m.

063588-063593 5. Personnel board orders approved.

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063594 6. A visa credit card request was received from the Prosecutor's office. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a visa card request for the Prosecutor's office. The Chairman signed a letter to the Bank of Whitman stating the same.

7. The following Pullman-Moscow Corridor comments received from:
063595 Brian McGinn, Attorney representing Atlas Sand & Rock, Inc.
063596 Douglas Young, Pullman, WA
063596A Howard and Cynthia Hosick, Pullman, WA
063596B Stephen and Melissa Hines, Moscow, ID

063597 8. Letter received from the City of Colfax recommending only 75% of the 2006 and 2007 .08 funds be used in the Pullman-Moscow Corridor and retaining 25% for business development projects in other communities.

063598 9. Letter received from the Town of Endicott listing the financial impacts I-747 has had on the town.

063599 10. Letter received from the Town of Oakesdale requesting the commissioner appoint a mayor pursuant to R.C.W. 42.12.070. This item was tabled for further review and discussion to March 21st.

063600 11. Notice of a public hearing associated with the Sunnyside Heights Addition No. 5 preliminary plat received from Pullman.

063601 12. Notice of a public hearing associated with the Whispering Hills Planned Residential Development preliminary plat received from Pullman.

063602 13. Letter received from Stevens County Commissioners regarding proposed refinancing of the Martin Hall debt. This item tabled to March 21st for further review and discussion.

063603 14. Letter received from Senator Bob Morton with notes taken at a legislative session regarding splitting Washington into 2 states. Chairman Partch was not in favor of this legislation, but understood there is an east/west representation problem, but splitting the state is not the way to go. He acknowledged that western Washington does subsidize eastern Washington in many areas however we do need to get their attention.

063604 15. A listing of liquor licenses due to expire June 30, 2005 received from the Washington State Liquor Control Board.

063605 16. An update on the Qwest lawsuit filed for refund of property taxes was received from the Department of Revenue.

063606 17. Letter was received from the Department of Social and Health Services advising that Whitman County is eligible to receive an additional \$10,000 from the Juvenile Accountability Block Grant (JABG).

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063607 18. Letter received from the Department of Community, Trade and Economic Development concerning the 2005 income limits for all primary metropolitan statistical areas and non-metropolitan counties in Washington State.

063608 19. A copy of a letter sent to Whitcom was received from Sheriff Brett Myers praising the combined efforts of agencies and a Whitcom dispatcher's preparedness that diffused a possible life-threatening situation on February 13th in Endicott.

063609 20. An executed copy of the 2005 subrecipient agreement with Community Action Center for administration of the CDBG-PS grant #05-64005-011 received.

063610 21. The 2005 county dues requests were before the Board. Commissioner Finch said there are a few minor increases over 2004. However, by not renewing the lobbyist contract (except for one month in 2005) the county is saving \$3,300 making the total amount of award less than 2004. He then **moved**, Commissioner Wigen **seconded** the motion and it **carried** to award the 2005 county dues requests as presented.

ORGANIZATION	2005 AWARD
Aging & Long Term Care	\$ 4,684.00
Community Education Training Center	5,000.00
Lobbyist 2005-06 Contract	300.00
Minority & Business Women	100.00
National Association of Counties	806.00
Palouse Basin Aquifer Comm.-2005-06 Contract	2,000.00
Upper Columbia RC&D	125.00
WA Association of County Officials	6,543.00
WA State Association of Counties	<u>7,779.00</u>
TOTALS	\$27,037.00

D063610A 22. Commissioners' pending list reviewed.

10:30 a.m. - Kris Bunch, Information Services.

Present: Tammy Lewis.

D063610B Currently, WSU Cooperative Extension has 5 users and their own internet connection. WSU contacted him about these users joining Whitman County's internet network because they are interested in eliminating all of they're frame relay circuits. This would have a very low impact on Whitman County's network and WSU is willing to pay for the internet connection if need be. This item was tabled for further review in a workshop with Kris Bunch on March 21st.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen, Alan Thomson and Tammy Lewis.

Action Items:

063611 1. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** that the contract with Shawnee Rock for crushing at the Gnaedinger Quarry be signed as presented.

063612 2. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the contract with Shawnee Rock for crushing at the Repp Quarry be signed as presented.

11:05 a.m. - Mary Munson.

063613 3. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the Planning Commission's recommendation to approve the zoning map change for Mary Munson (Streibick Cluster C) rezoning 21.5 acres from the Agricultural District to Cluster Residential District.

ORDINANCE NO. 063613

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO CLUSTER RESIDENTIAL DISTRICT.

BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning of the Munson 21.5 acres (Streibick Cluster C) from the Agricultural District to Cluster Residential District as may be allowed by the Whitman County Zoning Ordinance, Chapter 19.04. The site of this proposed rezone is located on Kitzmiller Road, in the SE ¼ of Section 28, Township 15 N., Range 45 E., W.M., Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on this 14th day of March 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

Solid Waste Division:

063614 4. Cannon Hills Industries of Post Falls, ID was awarded the small works roster quote for yard waste grinding in the amount of \$15.00 per ton without tax.

063615 5. Tire Depot of Polson, Montana was awarded the small works roster quote for tire recycling in the amount of \$122.00 per ton with tax.

Administrative Division:

063616 6. Motley-Motley of Pullman was awarded the small works roster quote for demolition of the Island Street Building in the amount of \$5,300.00 without tax.

063617 7. The Colton Town Council wrote a letter of appreciation for the work the county crew did on replacing the sidewalk in front of the Colton County Shop.

Planning Division:

063618 8. Mark Bordsen said when the legislature passed the pilot project amendment so Whitman County could proceed with large areas of clustered residential districts they also required the Department of Ecology (DOE) to submit a report in 2005 and 2006. The Planning Department has provided information to assist with DOE's report.

He received a copy of the "Cluster Residential Development Ground Water Withdrawal Exemption Whitman County Pilot Project 2004 Report to the Legislature" and responded to Rebecca J. Inman, DOE Water Resources Program Environmental Specialist, which he read.

One item noted is Whitman County's ordinance that speaks to a 5 lot, long subdivision on 50 acres, which is inconsistent with state law. It should read "a minimum of six lots on sixty acres". Mr. Bordsen said this was an oversight and he assured Ms. Inman Whitman County would work to change that language.

Mr. Bordsen pointed out a comment in the conclusion of this report that states: "1) Whitman County has clearly put exceptional effort into formulating plans and development codes that are protective of the existing character of the area, as well as maintaining commercial agricultural uses. This high a level of protection is possibly not duplicated anywhere else in the state, despite widespread planning under the Growth Management Act." The Planner commented in his response to Ms. Inman that Whitman County agrees with this observation and was delighted to see it in her report.

Commissioner Finch praised the Planning Department for their good work and pointed out this was achieved without Growth Management.

11:30 a.m. - Chad Connors, Juvenile Services Administrator.

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Present: Tammy Lewis.

063619 1. Mr. Connors reviewed the 2004 Juvenile Offender-Referrals report noting for the period January through mid-March of 2005 their totals were half as much as 2004, which is a positive. The data indicates there were more youths ranging in age from 12-15 referred to the Juvenile Office in 2004 than in 2003. He will distribute the report to all town councils, local state representatives and local media.

D063619A 2. Out of 75, a total of 24 bed days were used at Martin Hall in January and 31 in February averaging 1 bed per day for the first 2 months of 2005. That means we are banking 1.5 beds per day that will pay off during overage months.

D063619B 3. Whitman County's local juvenile facility used 175 beds in 2004 saving \$10,300 by keeping our youths locally and paying our part-time staff rather than sending them to Martin Hall. Without this facility, the department's 2004 budget amendment would have been much greater. Commissioner Finch appreciated the manner in which Mr. Connors has managed juvenile bed space.

D063619C 4. In closing, Mr. Connors said this will be the last time he addresses the Board in this formal capacity as he has accepted a position with Cowlitz County. April 1st will be his last day with Whitman County. Judge Frazier and he will have a planning meeting to talk about transition and an interim appointment. He extended sincere thanks to the Board for being instrumental in his personal success, the success of the community and his department. He encouraged the Board as he would the new administrator to make sure the relationship remains healthy, there is regular communication and that the needs of the citizens are always on the front burner for all the decisions made in the future. He also extended a heartfelt thanks to the Sheriff for his friendship and partnership, all law enforcement in Whitman County for their service and commitment, all community service organizations for their continued partnership, the elected and appointment officials for their friendship, mentoring and hard work and Judge Frazier who bestowed upon him the privilege to serve as the Court Administrator and the freedom to make necessary decisions. Lastly, he extended his heartfelt thanks to his staff that has tirelessly served this community with the utmost professionalism and commitment making a difference in the lives of one child and family at a time.

Chairman Partch indicated Whitman County is much better off because of Chad and what he has done.

Commissioner Finch said Chad's leadership is the reason his staff has remained with him.

12:00 p.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

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Present: Brett Myers, Dane Dunford, Sharron Cunningham and Megan Doyle.

D063619D 23. A proposal by the Sheriff was discussed. No action taken.

2:15 p.m. - Recess.

3:00 p.m. - Fran Martin, Public Health/Emergency Services Director.

D063619E 24. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 4:00 p.m. for personnel matters.

3:40 p.m. - Return to Open Session/Recess.

3:45 p.m. - Board Business Continued.

D063619F 25. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign additional claims for 03/14/05 (totals are included in 063586).

D063619G 26. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the minutes of 03/07/05 as corrected (see 063587).

063619H 27. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a letter to David E. Smith regarding the Winona gravel pit.

063620 28. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve Military Department Emergency Management Division contract amendment #E05-031 for FY05 Wireless Operations.

063621 29. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve Military Department Emergency Management Division contract amendment #E05-055 for FY05 Wireline Operations.

30. The following Pullman-Moscow Corridor comments received from:

063622 Merrill Conitz, Moscow, ID

063623 Larry Thoney

063624 31. A \$1,300 state warrant was received for payment and settlement of 0.08 acres in fee associated with the Washington State Department of Transportation SR 270 project.

3:55 p.m. - Recess.

D063624A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 15, 2005** at

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2:00 p.m. Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:10 p.m. - Reconvene/Board of Health.

063625 1. Mr. Skyles said the new State Food Code changes go into effect May 2nd. One of the main changes is inspecting food establishments twice each year. Michael Baker, Food Safety Program Manager will be conducting classes for food establishment owners to explain the changes in the rules (class brochure received). The department will be asking the Board to adopt the rules by reference after a hearing on April 19th at 2 p.m. for consistency with Whitman County Code Chapter 8.05.

D063625A 2. John Skyles also talked about the Public Health information that Michael Baker has added to the county's website that includes registration for food handler classes. The website also fulfills the requirement for core function. Mr. Baker has until June 1st to complete the inclusion of Personal Health on the website.

D063625B 3. Ms. Martin indicated state representatives would be visiting Whitman County to see how close Whitman County is to compliance with the Public Health standards. Everything in the future will be based on these standards.

D063625C 4. Mr. Skyles was asked to attend a Palouse council meeting about DOE enforcement capabilities concerning sewerage the Fisher platted addition to the city.

063626 5. Ms. Martin presented an intergovernmental professional services agreement for Environmental Health services one day/week by Whitman County Environmental Health for Columbia County Public Health. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign an intergovernmental professional services agreement for Environmental Health services between Whitman County Health Department and Columbia County Health Department.

D063626A 6. Public Health has completed the Client-Manager System, which is now in place at the Colfax and Pullman offices. This system is used to track client visits and services as well as staff time. The initial partners, Asotin, Columbia, Garfield and Whitman County, were guaranteed the use of this system.

D063626B 7. Ms. Martin is working with Information Services to connect the Pullman office with the computer server in Colfax, a local telephone line to eliminate long distance charges and a SCAN line for long distance services. These changes should save time, energy and money for both offices.

D063626C 8. Public Health is now connected to the "Public Health Information Services (PINS)" and "SECURE" system. This programs allows 5

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identified staff members the ability to perform investigations and report communicable diseases on line.

D063626D 9. The department was awarded an \$11,000 WIC enhancement grant for lobby improvements to the Pullman office, language curriculums and baby care needs.

D063626E 10. Whitman County has been in the midst of a Pertussis outbreak. Since August 2004, they have had 22 lab-confirmed cases ranging in age from 4 months to adult, some of which were not immunized to fully immunized individuals. All cases except 3 were in Pullman. Many more cases were seen by health care providers but not tested for lab confirmation. Each of the 22 cases required 5-50 contacts to provide antibiotics for anyone that may have been exposed to the disease. An average of 4-6 hours of investigation work is involved for each confirmed case.

D063626F 11. The department has also been dealing with an active Tuberculosis case. Through the contact process, 3 other tests proved positive.

D063626G 12. Public Health will begin fluoride varnish treatments for children with medical coupons up to 6 times/year (3 by dentists and 3 by medical providers) to help prevent childhood tooth decay. These treatments are reimbursed at \$18/application.

D063626H 13. The department is working on a grant to get a dentist established at the clinic in Palouse who would primarily be working with coupon families on a referral basis from dental hygienists and the Health Department. This dentist would also work one day each month in Rosalia, Tekoa and Colfax. Children ages 0-5 are covered quite well through the ABCD program. The department is working hard on the other age groups including adults.

D063626I 14. St. James contributed \$1,000 to the Adopt-A-Smile program for individuals with no dental insurance or medical coupons whose children need dental work. The department is working to secure other donations for this program.

D063626J 15. Ms. Martin said Public Health staff is in the process of speaking with all school superintendents about raising the school nurse rate from \$25/hour to \$30/hour beginning August 2005.

D063626K 16. Ms. Martin is working with the Colfax Post Office to establish an alternative mail site in the event of a disaster or disease outbreak.

D063626L 17. A bioterrorism tabletop exercise with Whitman Medical Center will take place on May 10th.

D063626M 18. The Director also provided a flu update.

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D063626N 19. The next meeting of the Board of Health is April 19th.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Fran Martin, Dane Dunford, Sharron Cunningham, Kelli Campbell and Denis Tracy.

D063626O 32. Items discussed included EAT Subcommittee report to BOCC. No action taken.

5:00 p.m. - Recess.

D063626P THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 16, 2005** at **3:00 p.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

3:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Dane Dunford and Mark Storey.

D063626Q 33. Items discussed included Steptoe access bridge vacation and other Public Works related issues. No action taken.

5:00 p.m. - Adjournment.

D063626R Commissioner Finch **moved** to adjourn the **March 14, 15 and 16, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 21, 2005**. The foregoing action made this **16th** day of **March 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners