

**Minutes for March 15, 2010**

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**070481 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 15, 2010 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Bob Lothspeich and Sharron Cunningham and Joe Smillie.

**070482 1.** Items discussed included Treasurer's staffing level, windmill tax exemption and Colfax jail contract. No action taken.

**9:30 a.m. - BOCC Executive Session.**

Present: Kelli Campbell.

**070483 2.** Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 10:00 a.m. in accordance with RCW 42.30.110(1)(g) for a matter relating to a performance evaluations.

**10:00 a.m. - Return to Open Session/Pledge of Allegiance.**

Present: Joe Smillie.

**D070483A 3. Motion** by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner O'Neill and **carried**.

**070484 4.** Claims/Payroll warrants numbered **237586-237591, 237594-237615, 237643-237668, 237771-237794** and **237797-237965** for **\$1,239,466.80** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	557.43	52,728.63	3,481.30	86,732.79
102	Building & Development		1,659.60		336.26
103	Countywide Planning	135.00	1,838.60		783.97
104	Developmental Services			36,618.55	118.68
110	County Roads		17,102.80		41,873.79
118	Inmate Welfare				789.67
123	Paths/Trails-BCPT 123.310.001				415.44
127	Drug Enforcement-Quad City		400.00		9,839.12
128	Crime Victims/Witness-Pros. 000		350.00		
135	Prosecutor's Stop Grant		150.00		
136	Electronic Monitoring				34.25
137	Web Site Development			51.51	
144	Emerg. Communicat. 144.260.001	443.48	250.00		22,743.34
400	Solid Waste		800.00		12,011.69
501	Equipment Rental & Revolving		5,047.40		54,664.07
510	Photocopier Revolving				1,101.26
513	Communications Revolving			1,550.48	826.38

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660	Whitcom-General	660.911.000			648.16	74,157.14
660	Whitcom-Grant	660.911.001			464.00	20,459.67
690	Clearing Fund	690.005.000	14,804.85			169,336.80
ET	Electronic Transfer		445,374.28			

**070485** 5. March 8, 2010 minutes approved.

**070486-070492** 6. Personnel board orders approved.

**070493** 7. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to enter into a contract with the Secretary of State's office for imaging services.

**070494** 8. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to enter into a contract with Whitcom for Emergency Management assistance.

**070495** 9. The Department of Archaeology and Historic Preservation notified the commissioners that the Wittman Family Farm/Reisenauer Place in Uniontown has been listed to the Washington State Heritage Barn Register.

**070496** 10. An executed copy of Washington Military Department contract #E10-220 was received (02/28/11).

**070497** 11. Commissioners' pending list reviewed.

**10:15 - Recess.**

**11:00 a.m. - Mark Storey, Public Works Director.**

Present: Phil Meyer and Joe Smillie.

**ACTION ITEMS**

**Administrative Division:**

**070498** 1. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the bid for one new articulated crane and auger system be awarded to L&M Truck Sales for a total bid amount of \$29,299.00.

**070499** 2. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the intergovernmental cooperation agreement between Whitman County and Adams County be signed as presented to enable them to purchase from Whitman County's bid for a 2009 Crafco Crack Seal/Melter.

**Engineering Division:**

**070500** 3. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the annual certification for calendar year 2009 for the County Road Administration Board be signed as presented.

**Maintenance Division:**

**D070500A** 4. Phil Meyer stated general crack sealing, hauling rock, bridge maintenance and signage is being conducted by the various maintenance crews.

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**11:30 a.m. - Sharron Cunningham, Finance Department.**

Present: Bev Divine, Bob Lothspeich, Bob Reynolds, Chris Nelson, Denis Tracy, Fran Martin, Greg Partch, Janet Schmidt, Joe Reynolds, Kelli Campbell, Mark Storey, Michael Largent, Pat O'Neill, Pete Martin, Tim Myers and Joe Smillie.

Excused: Eunice Coker.

**070501** The February 2010 month ending financial report without depreciation was provided by Ms. Cunningham.

February 2010 Cash Balance - \$1,953,010  
February 2009 Cash Balance - \$2,547,406  
February 2010 Revenue - \$1,067,581 - 9.34% of budget.  
February 2009 Revenue - \$1,066,969 - 9.30% of budget.  
February 2010 Expenditures \$1,835,767 - 15.84% of budget.  
February 2009 Expenditures \$1,880,392 - 16.17% of budget.

**12:00 p.m. - Recess.**

**1:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Mark Storey, David Nails, Finance Department representative (1:00 p.m.), Evon Jones and Joe Smillie and Tim Myers and Joe Smillie (1:30 p.m.).

**070502** 12. Items discussed included the 2008 State Auditor's management letter and Parks and Developmental Services related issues. No action taken.

**2:00 p.m. - One New Excavator w/Attachments Bids.**

Present: Mark Storey, Phil Meyer, Joe Smillie and 7 bidders.

**070503** The following bids were received.

<b>BIDDER</b>	<b>AMOUNT</b>
New Tec, Kettle Falls, WA	\$193,149.00 less \$20,000 trade-in
Triad Machinery, Spokane, WA	\$175,905.00 less \$13,000 trade-in
Mid-Mountain Machinery, Spokane, WA	\$172,370.00 less \$ 9,000 trade-in
Clyde/West, Spokane, WA	\$175,415.15 less \$11,500 trade-in
Western States Equipment, Boise, ID	\$189,920.00 less \$18,000 trade-in
Rowand Machinery, Spokane, WA	\$189,250.00 less \$19,500 trade in

The commissioners will make an award March 16<sup>th</sup> at 3:00 p.m.

**2:10 p.m. - Recess.**

**2:15 p.m. - 2010 Liquid Asphalt Bids.**

Present: Mark Storey, Phil Meyer, Joe Smillie and 1 bidder.

**070504** The following bid was received.

<b>BIDDER</b>	<b>AMOUNT</b>
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Western States Asphalt, Spokane, WA \$610,000.00

Idaho Asphalt's bid arrived at 4:05 p.m. and was too late to consider.

The commissioners will make an award March 16th at 3:00 p.m.

**3:45 p.m. - Board Business Continued.**

Present: Bev Divine.

**D070504A 13.** Ms. Divine explained the need for contracting with the firm of Anderson Peretti & Co. is to assist with the 2008 and 2009 financial accounting matters and these costs do fit within the Finance Department's budget.

**070505** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign an agreement with Anderson Peretti & Co. for assistance with the 2008 county financials for \$2,600.

**070506 14.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign an agreement with Anderson Peretti & Co. for assistance with the county's 2009 county financials not to exceed \$14,000 without Board approval.

**D070506A 15.** Ms. Divine said depending upon resolution of the Dingus issue, the Finance Department may require a budget amendment.

**3:05 p.m. - Recess.**

**D070506B THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, March 16, 2010 at 1:30 p.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**1:30 p.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.**

Present: Fran Martin and David Womack.

**070507 16.** The new Whitman Medical Center Administrator introduced himself and provided a brief background.

**2:00 p.m. - Board of Health.**

Present: Dr. Moody, Fran Martin, Bruce Koliba, Michael Baker (via telephone), David Womack and Jeslyn Lemke.

**070508 1.** Chairman Partch convened the hearing for proposed amendments to Whitman County Code, Title 8, Chapter 8.05. Mr. Koliba provided the staff report stating the proposed amendment involves the area of fees, permits and penalties.

The Chairman opened the hearing to public comments. There being no comment. Dr. Moody commented the revisions are a step in the right direction. Fran Martin recommended passed of the revised ordinance.

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There being no further comments, the hearing was adjourned.

Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to adopt the revised Whitman County Code Title 8, Chapter 8.05 Food Service ordinance.

**ORDINANCE NO. 070508  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Whitman County Board of Commissioners met in their Chambers on this 16th day of March 2010; and,

WHEREAS, a public hearing was conducted this day to consider amendments to the Whitman County Code, Chapter 8.05 as attached:

NOW, THEREFORE, BE IT HEREBY ORDAINED that the Whitman County Board of Commissioners duly approves the attached amendments to the Whitman County Code, Chapter 8.05 as described herein.

PASSED, APPROVED AND ADOPTED THIS 16TH DAY OF MARCH 2010.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

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Patrick J. O'Neill, Commiss.

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**AMENDMENTS TO TITLE 8, CHAPTER 8.05 - FOOD SERVICE**

**Section 8.05.015 Fees.**

The Whitman County Board of Public Health shall annually review and as needed prepare and promulgate a fee schedule setting forth the fee to be collected for each service provided and/or enforcement action taken by the board of health, the health officer, or the health department. (Res. 46854(part), 1994).

**Section 8.05.200 Permits Required--Suspension--Revocation--Enforcement.**

- A. Any person desiring to operate a food service establishment shall:  
5. All permits issued pursuant to this chapter and permits previously issued pursuant to Title 8, Chapter 8.04, (now repealed) shall expire annually at the close of business on March 1st, or the next business day if this should be a Saturday, Sunday or legal holiday, and shall be renewed only upon written application, as provided by Section 8.05.200(A)(2).

Any renewal permit application received by the county health department after said date shall be delinquent and the applicant shall pay an added

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permit fee of not less than fifty dollars per day of delinquency. This added fee shall be deemed a civil penalty for food service without a current permit. The Whitman County Health Officer may at his discretion charge said civil added fee or submit the facts to the prosecutor's office for criminal sanctions pursuant to Section 8.05.300, or both.

**Section 8.05.300 Penalty clause.**

Any person violating any provision of this chapter, or refusing or neglecting to follow or abide by any order of a health officer, shall be guilty of a crime and upon conviction thereof, be subject to the penalty provided in Section 1.12.010 as now or hereafter amended. (See also Section 8.05.200 (B)(5). (Res.46854 (part), 1994).

**D070508A 2.** Dr. Moody discussed a confirmed Whitman County case of meningococcal meningitis.

**D070508B 3.** Dr. Moody talked about problems Public Health has run into with respect to HIPAA and Public Health's exemption for release of information from the hospital.

**D070508C 4.** Mr. Koliba spoke about a visit by FDA representative Sharon Ferguson last week who conducted training on FDA standardization codes.

**D070508D 5.** Last month the first on-site sewage committee meeting was held. The meeting itself went well, but Mr. Koliba would have liked a better turnout. The committee will meet twice a year or more often if necessary.

**D070508E 6.** Mr. Koliba stated Cinnamon Brown is also working on establishing a similar committee for the Food program.

**D070508F 7.** Ms. Martin reported on the H1N1 statistics as of February 28<sup>th</sup>:  
7,991 Doses distributed to medical providers/partners  
78.4% Vaccines distributed  
950 Shots administered  
13.6% Whitman County residents vaccinated

**D070508G 8.** Public Health will be receiving \$13,000 in federal ARRA funds for reaching children, primarily promoting healthy homes and be vaccinated to age appropriate levels. As previously discussed, an additional clerical person will be needed to assist with this program and the preparedness grant.

**D070508H 9.** There is a group in Pullman looking at safe mapping of children getting to and from school and some of the residents have already begun doing the work. A Public Health staff member will be attending a meeting tonight learning how to assist the residents in mapping safe routes for the students. The Department is excited about this new partnership.

**D070508I 10.** The next Board of Health meeting is April 20th.

**2:45 p.m. - Bid Awards.**

Present: Phil Meyer.

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**070509** 1. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to award the bid for one new 2010 excavator with attachments/trade-in to Triad Machinery for a total bid amount of \$162,905.00.

**070510** 2. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to award the bid for 2010 liquid asphalt to Western States Asphalt, Inc. for a total bid amount of \$610,000.00 (without tax).

**3:30 p.m. - Recess.**

**D070510A** **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 22, 2010** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.**

Present: Kelli Campbell and Ken Arthur (9:50 a.m.).

**070511** 17. Items discussed included official direction for the Public Health building loan, evaluation overviews, CIP appointment, GCBH bylaws, restricted cash/reserve policy, Palouse property request, elections building remodeling update, IT staff meetings, Bonnie Lake response, inventory control and the classification program. No action taken.

**10:00 a.m. - Recess.**

**1:00 p.m. - Board Business Continued/Executive Session.**

Present: Gary and Valerie Hunt and Kelli Campbell.

**070512** 18. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. in accordance with RCW 42.30.110(1)(f) and 42.30.140(4)(a) related to negotiations and disciplinary matters.

**2:30 p.m. - Return to Open Session/Adjourn.**

**D070512A** Commissioner O'Neill **moved** to adjourn the **March 15, 16 and 22, 2010** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 29, 2010**. The foregoing action made this **22nd** day of **March 2010**.

ss/ PATRICK J. O'NEILL, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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GREG PARTCH, CHAIRMAN  
Board of County Commissioners