

Minutes for March 17th, 2003

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060896 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for March 17, 2003 at 10:00 a.m. G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060896A 1. Call to Order/Pledge of Allegiance.

Present: Bob Lothspeich, Kathy Lemon, and Brett Bosse.

D060896B 2. Motion by Commissioner Wigen to approve the Consent Agenda. Motion seconded by Commissioner Partch and carried.

060897 3. Claims/Payroll warrants numbered 146806-147006, 147009-147034 for \$221,530.58 approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	30,130.00	8,219.40	53,171.56
102	Building & Development	1,000.00	200.00	23.56
103	Countywide Planning		1,162.80	193.32
104	Developmental Services			49.15
110	County Roads	15,123.00	4,797.20	41,268.83
113	Ergonomics			30,701.44
119	Emergency Services	500.00		
123	Paths & Trails			158.65
127	Drug Enforcement	400.00		327.72
129	HB 3900			99.36
132	Auditor's Document Preserv.			1,784.83
138	Federal Equitable Sharing			278.27
400	Solid Waste	1,750.00		5,305.59
501	Equipment Rental & Revolving	4,006.00	1,197.20	17,097.56
510	Photocopier Revolving			833.98
513	Communications Revolving			1,639.26
690	Clearing & Suspense			111.90

060898 4. March 10, 2003 minutes approved.

060899-060900 5. Personnel board orders approved.

060901 6. Motion by Commissioner Partch seconded by Commissioner Wigen to authorize Whitman County to act as the lead agency for the Palouse

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Oilseed Crushing Plant project application. The \$11,000,000 application was submitted to the U.S. House Appropriations Committee for 2004 funding. If the application is approved, the project would be spun off to a community or cooperative and Whitman County would act as the pass-thru agency. Motion **carried**.

7. The following 2003 grant application data forms were received from the Juvenile Department for signature. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign all forms.

- 060902 JAIBG #0263-16438, Intensive Tracking - \$10,000
- 060903 JRA #0163-01653, Becca Legislation - \$39,407
- 060904 Regional Program Development Unit, #I-100-00102 - \$7,500
- 060905 JRA At Risk (ISU)#0163-04945 - \$44,691
- 060906 JRA-CDDA #0163-04945 - \$8,545
- 060907 JRA Art Class (CJAA) #0163-04945 \$23,679
- 060908 JRA-FFT \$11,776
- 060909 JRA-SB 5214 School Violence #0163-03803 \$66
- 060910 JRA-HB 3900 Impact Funds #0163-03803 \$12,499
- 060911 JRA-SSODA #0163-04945 \$9,023
- 060912 AOC-CASA Program #ICA-2002-043 \$5,000

060913 8. Information was received from the County Assessor certifying the 2003 assessed valuation and tax levies for Whitman County.

060914 9. A copy of a letter sent to Fran Martin by Kenneth A. Holmes of the National Weather Service was received. Mr. Holmes recognized Whitman County, Colfax, and Pullman for meeting or exceeding National established uniform guidelines for dealing with hazardous weather events designating all three entities as Storm Ready Communities.

060915 10. An email was forwarded to the House Capital Budget Committee requesting support for WSU Wastewater Reclamation project #2004-2-082.

060916 11. A memo was received from the Facilities Management Department limiting meeting room space and usage due to the installation of the new windows and the HVAC system in the Courthouse.

060917 12. An executed copy of DSHS JAIBG contract #0263-16438 related to juvenile rehabilitation was received.

060917A 13. An executed copy of the Developmental Disabilities contract #0263-15492 with DSHS was received.

060918 14. **Motion** by Commissioner Partch and **seconded** by Commissioner Wigen to sign a resolution agreeing to consider tax revenues the County and municipalities within the county would receive by awarding a bid to a supplier within Whitman County versus a supplier located outside the county.

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Commissioner Partch said this particular request was received from a local attorney and reviewed by the Prosecutor. Both Commissioner Partch and Wigen agreed state law currently allows for this type of action.

Chairman Finch voiced his opposition to the resolution because there is no set dollar amount. In addition, he thought the proposed resolution discouraged suppliers outside the county from bidding. Commissioners Partch and Wigen voted **aye** and Chairman Finch voted **nay**. Motion **carried**.

RESOLUTION NO. 060918

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS the Board of County Commissioners for Whitman County, Washington recognizes that it is important to the economic health of Whitman County to have strong businesses located within Whitman County; and,

WHEREAS the Board also recognizes that from time to time Whitman County purchases goods and services from private businesses in a competitive bidding process, and part of the cost of these goods and services are sales and business and occupation taxes; and,

WHEREAS the Board also recognizes that Whitman County and the municipalities therein receive a direct portion of that tax revenue when the goods or services are purchased from a supplier located within Whitman County; and,

WHEREAS RCW 39.30.040 allows the County, when awarding a purchase contract, to take into consideration the tax revenue it would receive from purchasing the goods or services within the County; and,

WHEREAS the Board wishes to make clear that it stands behind the businesses of Whitman County, to the greatest extent allowed by law.

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of Whitman County Commissioners that it shall be the policy of this County, when awarding a purchase contract in a competitive bidding process, to take into consideration tax revenues that the County and municipalities within the County would receive from purchasing the item from a supplier located within Whitman County, versus a supplier located outside the county.

Dated this 17th day of March 2003 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060919 15. Kathy Lemon discussed 2.38 acres of county property with standing timber in Malden. Since the Assessor's value on the property is less than \$2,500, it can be sold (after advertising) without a hearing. The value set by the Assessor is \$70.00. Since there is interest in the property the Board must:

1. Decide if it is in the county's best interest to sell it, and if so
2. Establish a minimum bid;
3. Set the date for the sale;
4. Determine the method of sale-cash/contract, etc.;
5. Manner of sale-open/sealed bids; and,
6. Advertise the sale for 3 consecutive weeks.

Commissioner Partch thought it would be in the best interest of the county to sell the property. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize the Treasurer to move forward with the sale establishing a minimum bid of \$1,000, using the sealed bid process, and setting the sale date of April 11th at 9 a.m. Ms. Lemon will contact all interested parties.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

IN THE MATTER OF RESALE OF) **RESOLUTION NO. 060919**
OF COUNTY TAX TITLE PROPERTY)

WHEREAS, the Whitman County Commissioners have deemed it in the counties best interest to sell the property described below; and,

WHEREAS, the property listed below is county tax title property and may be sold.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, that the County Treasurer advertise and sell, by sealed bid, the attached described real estate:

That part of the NW1/4 of the SE1/4 of Section 13, Township 20 North, Range 42, E.W.M., lying south of a line running from a point in the west line of said NW1/4 of the SE1/4 141.50 feet north of the Southwest corner thereof to a point in the east line of said quarter quarter 14 feet north of the southeast corner thereof, and containing

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2.36 acres, more or less. Known as Assessors tract A, parcel number 8-0610-00-00-0001.

A minimum bid of \$1,000.00 is required and the treasurer is not to sell the said property unless he receives a minimum bid of the above amount.

Dated this 17th of March 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D060919A 16. Commissioner Wigen reported on his meeting with Bob Gronholz, Ron Wachter, and representatives of the US Postal Service (USPS) in Spokane regarding mail delivery to Central Ferry via Lacrosse (Whitman County) rather than Pomeroy (Garfield County). Ron Wachter explained the situation to the postal representatives about the confusion with the zip codes, sales tax, etc. They were surprised to learn that this proposal would only increase the Lacrosse route by 6 miles and not 15. The group asked the USPS representatives for their consideration.

D060919B 17. Commissioner Partch reported that the Library Board decided not to make an annual recommendation for the proposed "Fly High" award.

10:30 a.m. - Travis Anderson, Information Services.

Present: Brett Bosse.

060920 Mr. Anderson presented information about current computers that are used for dedicated purposes, need upgraded, are dump terminals, or equipment that needs to be surplussed. He recommended the purchase of 3 new computers without monitors for:

- 060921** Assessor's Office
- 060922** Treasurer's Office
- 060923** Assessor's Office

Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize the requested computers at the cost of \$1,111.82 each plus tax.

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11:00 a.m. - Recess.

11:30 a.m. - Bob Lothspeich, County Treasurer.

Present: Joe Reynolds, Eunice Coker, Randy Baldree, Mike Werner, Fran Martin, Kelli Campbell, Bev Welch, Chad Connors, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Peggy Wright, Tom Miller, Bob Reynolds, and John Peterson.

The following individuals contacted the Commissioners Office regarding their absence from today's meeting: Doug Robinson and Marlynn Markley.

060924 The February 2003 ending financial report provided by Lothspeich.

February 2003 Cash Balance - \$ 904,390

February 2002 Cash Balance - \$1,202,546

February 2003 Revenue - \$691,275 - 8.05% of budget.

February 2002 Revenue - \$717,101 - 8.34% of budget.

February 2003 Expenditures \$1,219,770 - 14.20% of budget.

February 2002 Expenditures \$1,203,098 - 13.28% of budget.

12:00 p.m. - Recess.

1:30 p.m. - Mike Werner, Developmental Services Director.

060925 1. Mr. Werner discussed SB 5971 related to residential habilitation centers for the severely developmentally disabled and the 2003-2005 closure of Fircrest Residential Center in Shoreline.

D060925A 2. Also briefly addressed was SB 5630, a pilot study for consolidating Health and Human Services at the local level. Mr. Werner will check on this bill.

D060925B 3. The Developmental Services Advisory Board (DSAB) is still working on the Early Learning Services program with the school districts. The DSAB, Palouse Industries, and Early Learning Services are concerned that the school districts will pull the age 3-6 portion of this program. The county participates in this with the birth-age 2 program. There is an economy of scale whereby all entities benefits because they pool their resources and the family transition is very positive. The school district understands the feelings of the other entities, but they are still continuing on with their internal task force to study how they want to approach this issue.

060926 4. A copy of the 2002 year-end grant report information was received from Mr. Werner. Developmental Services grant revenues were \$.02

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more than the expenditures rather than being balanced for the year due to a rounding up of cents by the computer.

D060926A 5. The Director said the Advisory Board and he are beginning work on the 2003-2005 biennial contract. In the last bid process, the contracts included language allowing the flexibility for the county, if satisfied with the current providers, to be renewed. At this time, the DSAB and Mr. Werner are performing a review and will report their findings to the commissioners May 19th. On that day the commissioners will decide if they want to renew the bids or call for new bids.

D060926B 6. Mr. Werner said he was authorized to move forward by the DSAB for a small grant effective through 02/01/04 called "Real Choices". This is a small amount of discretionary funds for working with parents and school districts. He would like to use these funds to establish a Respite Provider Bank which is a high need for families with developmentally disabled children. This would give parents a break by providing them with first aid and state trained respite care providers. These funds can also be used to inform parents of changes within the Service Delivery Area (SDA). Mr. Werner will bring the application to the commissioners when completed for their approval.

D060926C 7. Motion by Commissioner Partch to go into Executive Session with Mr. Werner for discussion of contract matters until 2:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

2:00 p.m. - Return to Open Session.

2:00 p.m. - Roll Off Containers Bid Opening.

Present: Dane Dunford.

060927 The following bids were received, opened, and read aloud. Staff will make a recommendation for award on Monday, March 24, 2003.

Western Systems & Fabrication, Spokane, WA	\$15,371.82
Cascade Containers-Fab Company, Ridgefield, WA	\$ 6,349.81 for one
DeWald Northwest Company, Albany, Oregon	\$14,480.81
Capital Industries, Inc. Seattle, WA	\$14,579.20

2:15 p.m. - Board Business Continued/BOCC Workshop.

Present: Kelli Campbell and Dane Dunford (3:00 p.m.).

060928 17. Items discussed included: Pullman Memorial Hospital letter, I-747 challenge, PBAC agreement, policy review, Avista news, Colfax parade, panic buttons, AWB letter, CTED letter, Call Center, Dick Brown bench dedication, financial reports, labor institute, health care, planning

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related items, Moscow-Pullman Airport, bridges, Landfill lease, Pine City water, building inspections, and the Colfax Airport. No action taken.

5:00 p.m. - Recess.

D060928A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 18, 2003** at **2:00 p.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board of Health.

Present: Fran Martin, John Skyles, Judy Allen, and Mike Werner.

060929 1. The Director said the group would like to discuss the idea of another collaborative partnership benefiting the entire county.

Judy Allen referred to a forum she attended called, "Facing the Future", The State of Human Services in Washington State. The forum was sponsored by a consortium of organizations in western Washington to gather a very broadly represented group of businesses, agencies, government officials, people from the educational field, Washington Association of Churches, banks, the Bill Gates, Sr. Commission, the Gates Foundation, KC Foundation, and a whole slew of other agencies representing different interests. The purpose of the forum was to look at what is happening to Human Services and how the budget cuts and projected budget cuts will affect all of us.

It was an excellent opportunity to obtain accurate information about where the services currently lie and how the cuts have already affected us. This was an attempt to draw interest from the business community because these cuts will also impact them because DSHS contracts with a very large number of contractors, including clinics, pharmacies, community group, etc.

Ms. Allen asked DSHS Secretary Braddock if a similar forum could be held on the east side and he was receptive to the idea, but it will take funding to do so. A certain percentage of DSHS staff time would be provided, but the state is asking for a \$1,500 match. Ms. Allen is awaiting information on what this money will cover. Public Health, Developmental Services, and the Community Action Center have all agreed to financially assist with the sponsorship of the forum. However, they would like the county to be the first sponsor to promote a wide representation of the community.

Mike Werner said collaborative efforts and teamwork would take us much further down the road than if we operate individually. To hold a forum after the legislative session will be important because each agency represented today will be touched by the outcome of the session, funding-wise and/or program-wise. The value of looking at partnerships will hold true today and tomorrow. Mr. Werner also mentioned the possibility of extending these collaborative efforts beyond Whitman County's borders.

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Ms. Martin suggested the forum be held in late May or early June. She agreed with Mr. Werner about extending the collaboration to other counties. Some organizations that might be interested collaborators are Chambers of Commerce, banks, Schweitzer Engineering, Council on Aging, and other counties.

The commissioners made no financial commitment at this time.

060930 2. Ms. Allen distributed a copy of the new Community Action Center newsletter entitled, "Community Action Works".

D060930A 3. According to John Skyles, Jim Nunn is working exclusively on solid waste issues. He wondered if there is any way the county could assist in a cleanup when the property owner cannot be located. It was suggested that Mr. Nunn contact the Prosecutor and MRSC regarding the legality of this issue.

D060930B 4. John Skyles will be attending a meeting in Pasco concerning the West Nile Virus and Mosquito Control techniques.

D060930C 5. Mr. Skyles will also be attending a 3-day on-site sewage class. Inspectors must now be certified to inspect and design on-site sewage disposal, septic tank, and drainfields systems.

D060930D 6. On March 26th Whitman County is sponsoring an Emergency Preparedness seminar with representatives from Camp Murray to meet with all Public Health staff to talk about "Incident Control". In April, all school districts are invited to participate in a workshop dealing with "Incident Command" situations.

D060930E 7. Public Health is one of the sponsors of "Zone TAZ" (Tuesday Afternoon Zone), a program for middle school youths at the library. It is a 4-month commitment and each partner takes 3 periods to work with the students on some type of educational process. Ms. Martin said her program deals with germs.

D060930F 8. The Washington State Dental Society (WSDS) foundation is very interested in Whitman County's medical/dental partnership. Ms. Martin will submit a funding application for a 3-year tiered grant, \$35,000 for the first year, \$25,000 for the second year, and \$15,000 for the third year to maintain the partnership. The "ABCDE" program is designed to assist children in accessing dental care. The WSDS foundation grant application would add the "E" component for medical prevention. When a medical professional sees a child for a well child visit, one of three per year tooth varnish applications could be applied. The application also includes educating parents about good oral health for their children as well as medical/dental office etiquette. A fee schedule will be created for this

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program allowing dentists in Whitman, Garfield, Columbia, and Asotin counties to receive enhanced payment rates.

D060930G 9. Whitman County, Colfax, and Pullman received the "Storm Ready" designation by the National Weather Service. An official presentation by the National Weather Service is scheduled for May 5th.

D060930H 10. Motion by Commissioner Partch to go into Executive Session with Ms. Martin for discussion of personnel matters until 3:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

3:00 p.m. - Return to Open Session/Adjourn.

D060930I Commissioner Partch **moved** to adjourn the **March 17 and 18, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 24, 2003**. The foregoing action made this **18th** day of **March 2003**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners