

Minutes for March 20, 2006

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065241 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 20, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham and Robin Cocking (9:00 a.m.).

065242 1. The item discussed involved submission of grants on line. No action taken.

9:25 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Fran Martin.

D065242A 2. Motion by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

065243 3. Claims/Payroll warrants numbered **188421-188543** for **\$172,534.23** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	47,751.95
102	Building & Development	17.68
103	Countywide Planning	531.72
104	Developmental Services	34,823.44
106	Extension Publications	59.10
110	County Roads	3,085.09
111	CETC Building	28.22
118	Inmate Welfare	121.07
127	Drug Enforcement-Quad City	1,190.53
137	Web Site Development	50.48
300	Capital Projects-300.010.001	64.55
300	Capital Projects-300-310.003	8,959.13
400	Solid Waste	1,002.11
501	Equipment Rental & Revolving	21,325.08
510	Photocopier Revolving	430.92
513	Communications Revolving	291.66
660	Whitcom-General-660.911.000	45,739.19
660	Whitcom-Grant Funding-660.911.001	6,424.87
660	Whitcom-Capital Projects-660.911.002	637.44

065244 4. March 13, 2006 minutes approved.

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065245-065248 5. Personnel board orders approved.

10:05 a.m. - Thinh Nguyen and Don Nelson.

065249 6. Fran Martin explained the reason for the amendment with Tetra Tech is to extend the contract to June and redistributes funds within the budget. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the request for amendment #2 to the Tetra Tech contract for the Whitman County Natural Hazards Mitigation Plan.

065250 7. The commissioners sent a letter to Jim Hudak, Chairman of the Blue Ribbon Advisory Task Committee regarding selection of projects that truly create infrastructure for maintaining and creating jobs.

065251 8. An appeal statement challenging Whitman County's SEPA determination for the proposed Pullman-Moscow Corridor Commercial Center was received from Peter Scott, Attorney on behalf of the City of Moscow, Idaho. The Chairman noted the appeal has been forwarded to legal counsel and as instructed, the Board cannot make any comments regarding this issue.

065252 9. Information was received from the County Treasurer regarding the effects of the Qwest Communications settlement with the Department of Revenue for the county, schools and junior taxing districts.

D065252A 10. Commissioners' pending list reviewed.

10:10 a.m. - Mr. & Mrs. Ed Schultz/**Recess**.

10:15 a.m. - **John Henry, Colfax.**

Present: Mr. & Mrs. Ed Schultz, Don Nelson, Tammy Lewis and Sharron Cunningham.

D065252B Mr. Henry reiterated statements made from his previous visits with the commissioners about county vehicles. In addition, he wondered how many county vehicles are driven to and from home, why and asked if anyone is paying mileage to the county to do so. Mr. Henry indicated he would return next week and would like answers to his questions.

D065252C The Chairman talked about bid law requirements and Commissioner Partch mentioned the county's sales tax leeway in response to Mr. Schultz' inquiry as to why vehicles were purchased outside of Whitman County.

D065252D In answer to questions raised by Don Nelson, the commissioners provided brief explanations about the Equipment Rental & Revolving fund state process and vehicle insurance.

10:30 a.m. - Tammy Lewis, Palouse Economic Development Council/ADO Coordinator.

Present: Sharron Cunningham and Think Nguyen.

065252E 1. Tammy Lewis reviewed the 2006 WA-CERT applications as ranked by the six (6) Blue Ribbon Advisory Task Committee members and one Port commissioner.

065253 There being no objections to the rankings, Commissioner Wigen moved, Commissioner Partch seconded the motion and it carried to endorse the 2006 WA-CERT projects. The following resolution was forwarded to the state WA-CERT office.

RESOLUTION NO. 065253

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

ENDORSING 2006 WA-CERT PROJECTS

WHEREAS, the Board of Whitman County Commissioners recognizes the important of supporting projects that enhance the economic health, education, welfare and quality of life in Whitman County; and,

WHEREAS, the Board supports the submission of projects for potential funding and/or technical assistance through the auspices of the Washington Community Economic Revitalization Team; and,

WHEREAS, potential applicants were made aware of the opportunities available through the WA-CERT and the process by which projects would be prioritized; and,

WHEREAS, applicants fully participated in the prioritization of all projects; and,

WHEREAS, the projects have been reviewed and prioritized by the Blue Ribbon Advisory Task Committee and are listed in order of their priority, as established by the BRATC on March 7, 2006.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Whitman County Commissioners shall accept and endorse the below-listed projects for submittal to the Washington Community Economic Revitalization Team (WA-CERT) for potential funding and/or technical assistance.

2006 WA-CERT RANKING

<u>Rank</u>	<u>Agency</u>	<u>Project</u>	<u>Amount</u>
1.	Pullman	Airport Road Corridor Waterline Extension	\$ 4,200,000
2.	Colton	Purchase of Water Rights	\$ 7,500
3.	TIE Pullman	Pullman-Moscow Corridor Sanitary Sewer/Water Extension	\$ 1,000,000

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3.	TIE St. John	Public Service Center	\$ 100,000
4.	Palouse	New Municipal Reservoir	\$ 500,000
5.	Garfield	Master Water Plan	\$ 13,000
6.	Farmington	Sewer System Rehab/Lagoon Rebuild	\$ 800,000
7.	Uniontown	Wastewater Treatment Facilities Upgrade	\$ 1,500,000
8.	Pullman	South Bypass	\$ 5,000,000
9.	Palouse	Fisher's Addition sanitary Sewer	\$ 298,000
10.	Tekoa	Feasibility/Market Study Infrastructure to Airport	\$ 15,000
11.	Rosalia	Airport Upgrade	\$ 37,500
12.	Colfax	Mill Street Reconstruction	\$ 500,000
13.	Tekoa	Wastewater Facilities Plan	\$ 85,000
14.	Farmington	Water System Upgrades	\$ 300,000
15.	Farmington	Water Tower	\$ 300,000

DATED at Colfax, Washington this 20th day of March 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

The commissioners thanked Ms. Lewis for her efforts and hard work during this transitional period.

The commissioners signed a letter to the state WA-CERT office enclosing two resolutions. One resolution revises the local WA-CERT responsibility process and the second resolution endorses the 2006 WA-CERT projects.

065254 Not used.

065255 2. The Coordinator also distributed a brochure for an upcoming workshop entitled, "Successful Ways to Market Your Small Business".

065256 3. Ms. Lewis submitted and reviewed the community, countywide and miscellaneous ADO project she has been working on.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Thinkh Nguyen.

Action Items:

065257 1. The tally sheet for 2006 liquid asphalt bids reviewed.

065258 Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to award the 2006 liquid asphalt bid to SemMaterials LP for a total bid amount of \$375,203.00 without tax.

065259 2. The tally sheet for one new 2006 loader with trade-in reviewed.

065260 Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to award the bid for a new 2006 diesel-powered, articulated, four wheel drive loader with trade-in to Western States for a total bid amount of \$58,500.00 without tax.

065261 3. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to publish a notice of call for bids for a new 2006, ½ ton, regular cab, short box, four wheel drive pickup.

Administration Division:

065262 4. Bridge decking was awarded to ConTech of Olympia through the small works roster process.

065263 5. Steel H-pile and loose pile points were awarded to Skyline Steel Corporation of Gig Harbor through the small works roster process.

065264 6. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the CRAB Rural Arterial Program certification of road fund expenditures for traffic law enforcement be signed as presented.

Maintenance Division:

D065264A 7. General maintenance work is continuing. Depending on the weather the districts might begin hauling gravel to various locations over the next couple of weeks. Three roads are still under weight restriction. The Bridge crew will begin normal some repair work on a couple bridges.

11:15 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Administrative Services.

Present: Joe Reynolds, Eunice Coker, Janet Schmidt, Fran Martin, Kelli Campbell, Denis Tracy, Dane Dunford, Brett Myers, Bob Lothspeich, Marlynn Markley, Bob Reynolds, Eileen Roe, Mark Storey, Sonya Miller and Thinkh Nguyen.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Bev Welch, Peggy Wright and Tim Myers.

065264B The February 2006 ending financial report provided by Ms. Cunningham.

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February 2006 Cash Balance - \$1,172,124

February 2005 Cash Balance - \$ 691,393

February 2006 Revenue - \$931,247 - 8.72% of budget.

February 2005 Revenue - \$732,715 - 7.31% of budget.

February 2006 Expenditures \$1,583,620 - 15.03% of budget.

February 2005 Expenditures \$1,450,856 - 14.28% of budget.

12:00 p.m. - Recess.

1:00 p.m. - Janel Goebel, Parks/Development Services.

Due to the Pathways to Employment program, Janel presented two addendums to the Developmental Services county program agreement:

- 065265** 1) CARES (Dream Works, Inc.) and
- 065266** 2) Palouse Industries.

It requires moving some individuals from the Community Access (CARES) programs thereby decreasing funding and increasing the funds and number of people served through the Vocational programs. As of July 1, 2006 anyone under the age of 62 must be transferred from Community Access to Vocational programs unless an individual receives an "Exception to Policy". Additional money was also received from the state to fund one transition student in a vocational program. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the contract amendments.

1:30 p.m. - Janet Schmidt, WSU Extension.

Present: Thinh Nguyen.

065267 Ms. Schmidt said after discussions about the New World Financial System and the minimum computer requirements to access that system, it seemed best for office efficiency to request a new computer. The Office Manager's system is tied to the WSU server and the second system used by the 4-H Data Entry Clerk is tied to the county's server. It appears there will be more applications for the Extension office with the New World System than originally thought.

The Information Services technician proposed purchasing a PC terminal for \$431 and updating the hard drive for \$100 for the Office Manager's computer. That proposal was approved but Ms. Schmidt said she was not in agreement. She felt rather than updating a 4-year old system for \$531 +/-, they would be better served by purchasing a new computer for the Office Manager that would be tied into the county's server for \$1,400+/- . The Office Manager's current computer would then be moved to the 4-H Data Entry Clerk whose computer was purchased in 1996. Therefore, Ms. Schmidt requested the

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commissioner's support for the purchase of a new computer for the Office Manager.

The commissioners delayed their decision until after they have an opportunity to confer with the Information Services Technician.

2:00 p.m. - Board Business Continued.

Present: Kelli Campbell.

D065267A 11. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. for negotiation matters.

3:00 p.m. - Return to Open Session/Recess.

D065267B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **March 21, 2006 at 2:10 p.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:10 p.m. - Reconvene/Board of Health.

Present: Fran Martin, Dr. Moody, John Skyles, Michael Baker, Ben Tarbutton and Rob Flaner.

D065267C 1. Dr. Moody touched on the Pandemic Flu Consortium that meets a monthly and the Bird flu.

D065267D 2. Commissioner Partch said the commissioners had a meeting with WSU representatives Greg Royer and Sally Savage regarding student fees for county services. They are considering approaching the students next year after the stadium project is completed.

D065267E 3. John Skyles talked about the Environmental Health activities occurring in Pullman and Garfield. All inspections are current and the food program inspections are well caught up.

D065267F 4. The Chairman commented that Columbia County Commissioner Robanski is very pleased with the Public Health relationship between the two counties.

D065267G 5. Michael Baker spoke about meeting the delivery dates for updating plans and contracts for the bioterrorism program. The Pandemic flu plan is 99% complete. Therefore, the grant is secure and the program is moving right along.

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D065267H 6. Ben Tarbutton followed up on a smoking complaint that proved to be unfounded.

D065267I 7. The Director provided a brief staffing update and announced that the year-end reports are completed.

D065267J 8. In 2005 two active cases of TB cost Whitman County \$12,000. Local capacity dollars were requested to cover these costs without seeking additional funding from the commissioners.

065268 9. A copy of the 2006 Public Health Improvement Plan (PHIP) was received from the Director.

D065268A 10. Ms. Martin is aiming for April 1st to distribute the prescription drug cards to the public. She planned to send out press releases and have 2 pickups sites, the Colfax and Pullman Public Health office.

D065268B 11. According to the Director, Public Health school nurses are hired on 9-month contracts. However, they are discovering more and more students have complicated medical issues that require more nurse time. Ms. Martin said she currently doesn't have the additional hours to give. Rosalia needs nursing services 2-days/week. Liberty and Freeman schools (not in Whitman County) also need help 1-day/week each. The department has 2 days financially available from a position previously reduced in hours. She could contract 1 day/week with Liberty and 1-day/week with Freeman at \$30/hour. By doing so she believed the department would be able to cover a full time position. Ms. Martin asked if she could explore this possibility and the commissioners voiced no objections. If it is not financially viable, the Director will not proceed any further.

D065268C 12. Local, state and federal fees for service reports were recently completed. The department did well in covering fees. Some programs made a little money that offset other programs that don't take in revenue.

D065268D 13. Whitman County gave up its SmileMobile time this year to one of its three partners, Asotin County. There are 1,030 children under the age of 5 in the ABCD program of which 533 are Whitman County residents. A total of 269 varnishes were provided at the Health Department. The ABCD Coalition continues to meet monthly.

D065268E 14. Public Health received a nutrition grant that was combined with the Tooth Tutor program that teaches children how to take care of their mouth. Tekoa, Endicott and Rosalia are participating in this program. Vonni Mulroneu has trained WSU students to be Tooth Tutors and conduct these classes.

D065268F 15. A newly licensed dentist is interested in relocating to the Palouse to participate in the dental program.

D065268G 16. The next Board of Health meeting is April 18th.

2:45 p.m. - Rob Flaner, Consultant for TetraTech/KCM, Inc.

Present: Fran Martin, Dr. Moody, John Skyles, Michael Baker, Ben Tarbutton, Bob Reynolds and Marty Best of Washington Emergency Management.

065269 An executive summary of the Natural Hazards Mitigation Plan was received from Mr. Flaner.

065270 The consultant proceeded with a Power Point presentation.

3:50 p.m. - Bob Reynolds, Fair/Facilities Management.

Present: Bob Reynolds.

065271 Draft RFP information for flooring in the public areas of the Public Service Building and Courthouse, the Sheriff's security glass window and an assisted listening device for Superior Court were discussed. No action taken.

4:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Denis Tracy.

D065271A 12. A planning related issue discussed. No action taken.

5:45 p.m. - Adjournment.

D065271B Commissioner Partch **moved** to adjourn the **March 20 and 21, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 27, 2006**. The foregoing action made this **21st** day of **March 2006**.

ss/ GREG PARTCH, Commissioner

ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners