

Minutes for March 23, 2009

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069306 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 23, 2009** at **9:00 a.m.** Chairman Michael Largent, Patrick J. O'Neill and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

069307 1. Items discussed included Bagott Motors invitation, U of I email request (PBAC), Avista reply, 2009 Commissioners Choice Award, Rosalia/Steptoe Butte State Park, PSB mural and Water Conservancy Board training recommendation. No action taken.

9:30 a.m. - Pledge of Allegiance.

Present: Maria Thomas.

069308 2. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign a resolution revising Information Technology Department's safe deposit box access authorization as presented.

RESOLUTION NO. 069308

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session Monday, March 23, 2009; and,

WHEREAS, on September 26, 2005, Resolution No. 064517 was approved authorizing the Information Services Department to rent an offsite safe deposit box to store critical information as required by the Disaster Recovery Plan; and,

WHEREAS, on November 26, 2007, by Resolution No. 069466 the signature authority for the offsite safe deposit box was revised; and,

WHEREAS, it is necessary to from time to time to update the information pertaining to the safe deposit box; and,

WHEREAS, at this time it is necessary to update this information to Information Technology Department and the employees that are authorized to sign Safe Deposit Box Rental Agreement Rules and Regulations form and to abide by such rules and regulations; and,

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WHEREAS, at this time, it is requested that the following employees to be authorized to sign the Safe Deposit Rental Agreement Rules and Regulations: Adam Roberts, Josh Powers, Michael Brown and Maria Thomas.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the above listed Information Technology Department employees are authorized to sign the Safe Deposit Rental Agreement Rules and Regulations in connection with the off-site storage of critical information as required by the Disaster Recovery Plan.

Dated this 23rd day of 2009 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Patrick J. O’Neill , Commiss.

D069308A 3. Motion by Commissioner O’Neill to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

069309 4. Claims/Payroll warrants numbered **225966-225989, 226015-226039, 226161, 226257-226402, 226405-226417** and **226565-226663** for **\$994,912.36** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	51,070.58	52,668.88	5,012.80	47,464.41
102	Building & Development	1,659.60	58.91		44.43
103	Countywide Planning	3,004.80	65.62		23.58
104	Developmental Services		45.25		38,694.28
109	Homeless Housing				86.11
110	County Roads	14,783.40	2,006.23	1,757.40	9,515.88
118	Inmate Welfare		258.16		
121	Bulk Paper		1,519.98		
123	Paths & Trails-123.310.000		91.82		45.52
127	Drug Enforcement-Quad City	400.00	3,196.43		
128	Crime Victims/Witnesses	350.00			
129	House Bill 3900-CASA		111.16		214.22
135	Prosecutor’s Stop Grant	150.00			
137	Web Site Development				51.60
138	Federal Equitable Sharing		2,206.62		
141	Washington Housing SHB 2060				273.59
144	Emerg. Communic.-144.260.001	250.00	1,071.90		1,394.54
300	CIP General-300.010.000				

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300	CIP Asset Acq.-300.010.001		4,691.39		1,282.47
400	Solid Waste	1,250.00	5,015.15		98,289.12
501	Equipment Rental & Revolving	4,662.40	62,330.91	350.00	26,932.56
510	Photocopier Revolving		60.92		65.00
513	Communications Revolving		3,270.36		3,870.69
660	Whitcom-General-660.911.000				111,547.63
660	Whitcom-Grant-660.911.001				7,101.81
690	Clearing Fund 690.002.000	238,354.67			
690	Clearing Fund 690.005.000		177,249.92		
690	CAC Agency Svc.-690.026.001				9,039.66

069310 5. March 9, 2009 minutes approved.

069311-069326 6. Personnel board orders approved.

069327 7. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve a Veterans Relief request for \$300.00.

069328 8. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the Chairman to sign the Teamsters Vision subscription agreement.

069329 9. Chairman Largent signed a credit card request for the Auditor's office.

069330 10. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve a grant application data form for the Sheriff's State and Community Highway Safety grant in the amount of \$7,676.00.

069331 11. A letter was sent by the Board to the city/town councils and Munir Daud regarding the string of events leading to the selection of projects forwarded to the WSDOT for federal stimulus funding consideration.

069332 12. City of Pullman annexation information was received and reviewed.

069333 13. Public Hospital District #1-A annexation information was received and reviewed.

069334 14. A copy of a letter sent by the Department of Ecology to Ron Johnson was received pertaining to Mr. Johnson's eligibility status on the Water Conservancy Board.

069335 15. Information relative to the Greater Columbia Behavioral Health audit for 2007 was received and reviewed.

16. The following executed copies were received:

069336 Department of General Administration State Surplus Program.

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- 069337 Teamsters 2009 Courthouse Bargaining agreement (12/31/09).
069338 Teamsters 2009 Road Bargaining agreement (12/31/09).
069339 Teamsters 2009 Solid Waste agreement (12/31/09).

069440 17. Commissioners' pending list reviewed.
10:00 a.m. - **Congresswoman Cathy McMorris Rodgers.**

Present: Joe Smillie and Kristie Kirkpatrick (portion).

069341 A conference call with the Congresswoman was conducted.

10:50 a.m. - **Kristie Kirkpatrick, WC Rural Library.**

Present: Joe Smillie.

069342-069345 Ms. Kirkpatrick was present for her annual report to the county commissioners. Areas brought to the Board's attention included:

- Friends of the Library new cookbook
- Increased website usage
- Job hunters using library services
- Worksource and other employment seeking programs
- Computer usage at the library
- Free library activities
- Library presentations
- 2008 performance measures
- Rural Heritage project (document digitization)
- Grants obtained/sought by the Library
- Library renovations at branches
- Recent/proposed library annexations
- Clancy Pool of St. John awarded Library Employee of the Year by the WA Library Association

11:00 a.m. - **Mark Storey, Public Works Director.**

Present: Phil Meyer and Joe Smillie.

ACTION ITEMS

Engineering Division:

069346 1. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to publish the ad for the Transportation Improvement Plan (TIP) amendment hearing.

069347 Not used.

069348 2. Chairman Largent convened the hearing for a proposed amendment to the 6-Year Transportation Improvement Program.

A staff report was given by Mark Storey recommending the Wawawai Road from milepost 13.96-19.40 be added to the 6-Year TIP. No comments were received from those in attendance therefore the Chairman adjourned the hearing.

Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the resolution to amend the Six Year Transportation Improvement Program be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Amended Six Year)
Year Transportation Improvement) **RESOLUTION NO. 069348**
Program (2009-2014))

WHEREAS, the Public Hearing was held on the 23rd day of March, 2009; and,

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said amendment have been heard; and,

IT IS HEREBY RESOLVED that the attached Amended Six Year Transportation Improvement Program be adopted as presented.

DATED this 23rd day of March 2009.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Patrick J. O'Neill , Commiss.

069349 3. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the public notice of projects completed Day Labor construction.

069350 4. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the resolution to initiate a county road project designated as HMA overlay be signed as presented.

**RESOLUTION NO. 069350
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road project designated as C.R.P. No. 9000-11, Project No. XFR0900.

IT IS HEREBY RESOLVED that the Wawawai Road, County Road No. 9000 from milepost 13.96 to milepost 19.40 be improved as follows:

HMA Overlay

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 42,000.00
Contract	<u>\$1,018,000.00</u>
TOTAL	\$1,060,000.00

This project was included in the official adopted annual road program as Item No. 28.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: June 1, 2009
ESTIMATED date of completing work: July 31, 2009

ADOPTED this 23rd day of March, 2009.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Patrick J. O'Neill, Commiss.

069351 5. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the digital submittal certification for the County Road Administration Board be signed as presented.

069352 6. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the designation of applicant's agent resolution pursuant to 1825-DR-WA be signed as presented.

RESOLUTION NO. 069352
DESIGNATION OF APPLICANT'S AGENT

Be it resolved by the Board of County Commissioners of Whitman County,

W. Mark Storey, County Engineer is hereby designated the authorized representative and Phil Meyer, Operations Manager is designated the alternate for and in behalf of Whitman County, a public agency established under the laws of the state of Washington.

The purpose of this designation as the authorized representative is to obtain federal and/or state emergency or disaster assistance funds for the December 2008 severe Winter Storms event. These representatives are authorized on behalf of the Board of County Commissioners to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Passed and approved this 23rd day of March 2009.

Michael Largent, Chairman

Greg Partch, Commissioner

Pat O'Neill, Commissioner

I, Maribeth Becker, duly appointed and Clerk of the Board of Whitman County, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of County Commissioners of Whitman County on the 23rd day of March, 2009.

Date: 03/23/09

Maribeth Becker, CMC
Clerk of the Board

069353 7. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the signature authorization form, pursuant to 1825-DR-WA be signed as presented.

11:30 a.m. - Sharron Cunningham, Finance.

Present: Bev Divine, Bob Lothspeich, Bob Reynolds, Brett Myers, Doug Robinson, Fran Martin, Kelli Campbell, Kim Kopf, Mark Storey, Peggy Wright, Pete Martin, Tim Myers, Maria Thomas, Kristina Cooper, Michael Baker, Brian Beason, Shannon Hatley and Joe Smillie.

Excused: Janet Schmidt and Eunice Coker.

069354 The February 2009 month ending financial report provided by Ms. Cunningham.

February 2009 Cash Balance - \$2,547,406
February 2008 Cash Balance - \$2,265,131

February 2009 Revenue - \$1,066,968 - 8.87% of budget.
February 2008 Revenue - \$1,237,106 - 10.02% of budget.

February 2009 Expenditures \$1,880,392 - 15.67% of budget.
February 2008 Expenditures \$1,890,429 - 15.20% of budget.

12:00 p.m. - Recess.

2:00 p.m. - One Police SUV.

Present: Mark Storey, Phil Meyer and Joe Smillie.

069355 The following bids were received for one police SUV.

BIDDER	AMOUNT
Chipman & Taylor, Pullman, WA	\$24,083.53
Tyler & Kelly, Lewiston, ID	\$23,888.82

The commissioners will make an award March 30th.

2:15 p.m. - One Crack Sealer/Melter.

Present: Mark Storey, Phil Meyer and Joe Smillie.

069356 The following bids were received for one 2009 Crack Sealer/Melter.

BIDDER	AMOUNT
Arrow Construction Supply, Spokane, WA	\$41,750.00

The commissioners will make an award March 30th.

2:20 p.m. - Recess.

2:35 p.m. - Bob Reynolds, Fair/Facilities Management.

069357 Mr. Reynolds presented quotes through the small works roster process for demolition and reconstruction of the snow damaged swine washrack building at the Fairgrounds. He recommended the Board, contingent on approval by the Prosecutor, award the project to the lowest bidder, Brown Family Builders, LLC.

069358 Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to accept the quote from Brown Family Builders, LLC contingent upon approval by the Prosecutor for \$21,450 plus tax.

2:45 p.m. - Recess.

3:00 p.m. - Board Business Continued/Executive Session.

Present: Adam Roberts.

069359 18. Commissioner Partch **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individual until 4:00 p.m. in accordance with RCW 42.30.110(1)(g).

4:00 p.m. - Return to Open Session/Recess.

D069359A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, March 24, 2008 at 2:05 p.m.** Chairman Michael Largent, Greg Partch and Patrick J. O'Neill, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:05 p.m. - Meeting Reconvene/Board of Health.

Present: Dr. Moody, Fran Martin, Mary Stevens, Cinnamon Brown, Jeslyn Lemke and Joe Smillie.

D069359B 1. The Director introduced Mary Stevens to the Board. Ms. Stevens is the Garfield and Steptoe school nurse and is also involved in the maternal child health programs.

D069359C 2. Dr. Moody indicated there is no new outbreak information to report; there are increased reports of influenza; and no fallout as yet from the Pertussis cases at the state wrestling tournaments in Tacoma.

D069359D 3. There may be a national shortage of Haemophilus Influenza Type B (HIB) vaccine. This vaccine series is given to infants to prevent Haemophilus Type B Meningitis. In the event of a shortage, Public

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Health's immunization program is working with providers to ensure that at least the initial 3-shot primary series is given to every infant. If any dosage must be delayed, it should be the later doses.

D069359E 4. Dr. Moody spoke about the protocol changes to Public Health's approach for testing and treating Blatant Tuberculosis infection (not Tuberculosis Disease). The change deals with who among the health care providers (daycare, childcare, nursing facilities) that test positive for Tuberculosis Infection are we going to recommend treatment and that the Health Department pay for an supervise 9-months of antibiotics. These individuals are not considered high risk. It was Dr. Moody's opinion the majority of these individuals probably don't require that type of treatment.

D069359F 5. Cinnamon Brown noted Environmental Health is currently performing fraternity/sorority entire house inspections for WSU Greek Life. Michael Baker feels the quality and cleanliness of the houses has decreased over recent years thus resulting in low inspection scores. Low scores may preclude freshmen from living at a fraternity/sorority until improvements are made.

D069359G 6. Michael Baker will be seeking the Department of Ecology's assistance on the solid waste (asphalt) issue in Palouse.

D069359H 7. Ms. Martin mentioned flu clinics are being advertised and conducted over the next couple weeks. Dr. Moody pointed out there is no such thing as a booster flu shot.

D069359I 8. Mary Stevens talked about the 5-hour Family Fair event held at Lincoln Middle School involving the dental, nutritional, tobacco and physical fitness areas. Palouse Recovery Center and Palouse Resource Center were sponsors of the event.

D069359J 9. The State Department of Health issued core functions to every health department that must be met. From those core functions each jurisdiction must build and meet standards. Public Health has hired an individual with a Master of Public Health/International Public Health degree who will be leading the charge.

The first standard will focus on orientation for new Public Health board members followed by the food and maternal child health programs.

D069359K 10. The next Board of Health meeting is April 21st.

D069359L The State Department of Emergency Management spent one day briefing anyone who might be an applicant to receive disaster services, i.e. snow removal over a specific 48-hour period and damages. All jurisdictions were invited. The amount of \$1.5 million in damages was

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estimated for Whitman County. The county had a \$133,000 threshold for assistance. The state will now assign a team and all damages will be physically assessed. March 31st is the cutoff for filing an application for personal damages.

2:40 p.m. - Adjournment.

D069359M Commissioner O'Neill **moved** to adjourn the **March 23, 2009** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 30, 2009**. The foregoing action made this **23rd** day of **March 2009**.

ss/ GREG PARTCH, COMMISSIONER
ss/ PATRICK J. O'NEILL, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners