

Minutes for 24, 2008

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067968 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, March 24, 2008 at 9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell and Joe Smillie.

067969 1. Items discussed included county comparables, Commissioners' Choice and WSAC County Engineer awards. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Adam Roberts, Josh Powers, Linda Davis, Maria Thomas and Joe Smillie.

D067969A 2. Motion by Commissioner Partch to accept the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

067970 3. Claims/Payroll warrants numbered **213766-213777** and **213936-214058** for **\$1,013,028.80** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	44,330.20	6,012.80	48,224.94
102	Building & Development	1,579.60		352.57
103	Countywide Planning	2,513.60		209.75
104	Developmental Services			39,057.24
110	County Roads	14,155.00	550.00	1,563.90
111	CETC Building			673.31
118	Inmate Welfare			203.53
127	Drug Enforcement-Quad City	400.00		749.32
128	Crime Victims/Witnesses	350.00		
129	House Bill 3900-CASA			8.08
135	Prosecutor's Stop Grant	150.00		
136	Electronic Monitoring			126.50
137	Web Site Development			58.07
144	Emerg. Communications-144.260.001	250.00		124.43
300	Cap. Proj./General-300.010.000			6,729.67
300	Cap. Proj./Computer-300.010.003			42,374.85
300	Cap. Proj./Doc. Mgmt.-300.010.006			35.50

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320	Cap. Proj./Out. Sources (Bond)			2,458.61
400	Solid Waste	2,098.64		181,916.55
501	Equipment Rental & Revolving	4,634.00	350.00	110,148.87
513	Communications Revolving			5,252.31
660	Whitcom-General-660.911.000			53,618.76
660	Whitcom-Grant Funding-660.911.001			5,419.85
ET	Electronic Transfer	70,461.04		
TR	Transfer Amount-03/10/08	436,348.40		

067971 4. March 17, 2008 minutes approved.

067972-067979 5. Personnel board orders approved.

10:05 a.m. - Paul Spencer, Bob Lothspeich and Joe Reynolds.

067980 6. Bob Lothspeich indicated a hold harmless agreement with the Bank of Whitman is being drafted by the Prosecutor for the installation of an ATM machine in the Courthouse if approved. At present, the Treasurer did not know who would be responsible for maintaining the machine. The machine would be installed in a recessed area in the hallway between District Court and the Commissioners' office. For security purposes, a closed circuit camera would also be installed. Mr. Lothspeich also noted there is no financial benefit to the county but rather another service to Courthouse visitors. Having no objections, Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to authorize the installation of an ATM machine in the Courthouse. This authorization is granted with the understanding the county will not assume any cost or maintenance responsibility and that the Board will enter into a Hold Harmless agreement when available with the Bank of Whitman.

067981 7. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a resolution closing the Pullman Sub-Agent Imprest account.

RESOLUTION NO. 067981
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, March 24, 2008; and

WHEREAS, the Washington State Department of Licensing has deemed the imprest fund within the County Auditor's Department of Licensing for the Pullman Sub-agency to be an unauthorized co-mingling of State and County funds; and

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WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to eliminate the imprest fund within the County Auditor's Department of Licensing for the Pullman Sub-agency; and

WHEREAS, the Pullman Sub-agent has returned to the county the \$200.00 balance in the imprest account;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the imprest fund # 001.000.000 111.77.051 be closed.

PASSED, APPROVED AND ADOPTED this 24th day of March, 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

067982 8. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to sign a letter to the Town of Palouse granting a 6-month extension to their 2007 public facilities funding award. The new completion date is 11/01/08.

067983 9. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a letter to the Town of Colton granting a 1-1/2 year extension to their 2006 public facilities funding award. The new completion date is 11/01/08.

067984 10. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to appoint Adam Roberts to the Space Allocation Committee (SAC).

067985 11. Adam Roberts presented the Assessor/Treasurer Terra Scan software contract. He explained this expenditure has been budgeted and approved by the Administrative Services Director, Information Services Director and Prosecutor. This software must be installed in order for the New World financial software to function properly. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign the Terra Scan contract.

10:20 a.m. - Tammy Lewis.

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067986 12. Josh Powers presented an asset acquisition request for a laptop computer for use in the Fair office and at the Fairgrounds. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve said request in the amount of \$1,522.56.

067987 13. Josh Powers presented a photocopier revolving fund request for District Court. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the purchase of a new color copier for District Court in the amount of \$11,364.00.

067988 14. Josh Powers' second asset acquisition request was for a laptop computer for Information Services use in the office and at home. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve said request in the amount of \$1,522.56.

067989 15. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to sign the Emergency Shelter assistance grant with the Department of Community Trade and Economic Development for the period 05/01/08-04/30/09.

16. The following executed documents were received:

067990 DSHS Juvenile Rehabilitation contract #0863-34052 and

067991 City of Tekoa police services 12/31/09.

067992 17. Commissioners' pending list reviewed.

10:30 a.m. - Tammy Lewis, ADO Coordinator.

Present: Linda Davis, Maria Thomas and Joe Smillie.

067993 1. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve a resolution endorsing the 2008 countywide project ranking.

**RESOLUTION NO. 067993
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
ENDORING 2008 COUNTYWIDE PROJECT PRIORITY RANKING**

WHEREAS, the Board of Whitman County Commissioners recognizes the important of supporting projects that enhance the economic health, education, welfare and quality of life in Whitman County; and,

WHEREAS, the Board supports the submission of projects for potential funding and/or technical assistance; and,

WHEREAS, potential applicants were made aware of the opportunities available and the process by which projects would be prioritized; and,

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WHEREAS, the projects have now been reviewed and prioritized by the Blue Ribbon Advisory Task Committee (BRATC) and are listed in order of their priority as established by the BRATC on February 12, 2008.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Whitman County Commissioners shall accept and endorse the below-listed projects for potential funding and/or technical assistance; and,

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Department of Community, Trade and Economic Development.

2008 COUNTYWIDE PROJECT PRIORITY RANKING

<u>Ranking</u>	<u>Agency</u>	<u>Project</u>	<u>Amount</u>
1	Pullman/Moscow	Regional Airport Fire Flow System	\$ 1,501,000
2	Pullman/WSU	Water Reuse Project	\$ 400,000
3	Pullman	Airport Road Waterline Extension	\$ 4,200,000
4	Pullman	Corridor Utilities Extension	\$ 7,075,000
5	Colton	Wastewater Project Land Purchase	\$ 135,000
6	WC Library District	Elevator – Colfax Branch	\$ 905,000
7	Colfax	McDonald Park Bridge	\$ 620,775
8	Pullman	South Bypass (Alternative C)	\$ 25,910,000
9	Port of Whitman	Fiber Line Expansion	\$ Unknown
10	Garfield	Public Safety Building	\$ 300,000

Dated this 24th day of March 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

067994 **2.** Ms. Lewis presented a list of ADO updates including, but not limited to: Medical Micro business, affordable housing, community profiles, CEDS and the Palouse Knowledge Corridor.

10:50 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

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Present: Phil Meyer, Alan Thomson, Paul Spencer, Maria Thomas, Linda Davis and Joe Smillie.

ACTION ITEMS

Administrative Division:

067995 1. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** that the bid for crushing at the Lacrosse South Stockpile site be awarded to Shawnee Rock for a total bid amount of \$211,180.20.

067996 2. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** that we award the bid for one new hot oil tank with heater and pump to AESCO/MADSEN for a total bid amount of \$115,000 including shipping and without tax.

Engineering Division:

067997 3. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** that the digital submittal certification for the County Road Administration Board be signed as presented.

067998 4. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** that the contract between Whitman County and DeAtley Crushing Company for crushing at VanDyke No. 2 Quarry be signed as presented.

Planning Division:

067999 5. The official transmittal for the Travis Wambeke zone change request was received. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to set the decision on amending the Whitman County zoning map for the proposed Travis Wambeke zone change, changing 15 acres from the Agricultural District to a Limited Heavy Industrial District, to be held in this room at 11:00 a.m. on March 31, 2008.

Maintenance Division:

068000 6. The 2008 crack seal/asphalt bid was awarded to Special Asphalt Products of Spokane through the small works roster process for \$15,025.50 without tax.

068001 7. A list of gravel roads that remain closed to heavy traffic in Districts I and II received.

D067001A 8. A funding possibility for Public Works projects through the Whitman Conservation District was mentioned. Staff will look into this further.

11:30 a.m. - Sharron Cunningham, Administrative Services.

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Present: Bev Divine, Bob Lothspeich, Brett Myers, Denis Tracy, Fran Martin, Janet Schmidt, Joe Reynolds, Kim Kopf, Mark Storey, Marlynn Markley, Paul Spencer, Maria Thomas and Joe Smillie.

Excused: Eunice Coker.

0678002 The 2008 February ending financial report provided by Ms. Cunningham.

February 2008 Cash Balance - \$2,265,131

February 2007 Cash Balance - \$1,711,262

February 2008 Revenue - \$1,237,106 - 10.40% of budget.

February 2007 Revenue - \$1,020,180 - 7.77% of budget.

February 2008 Expenditures \$1,890,429 - 15.85% of budget.

February 2007 Expenditures \$1,911,038 - 14.47% of budget.

12:00 p.m. - Recess.

1:15 p.m. - Board Business Continued/BOCC Workshop.

D068002A 18. WSU draft scoping proposal discussed. No action taken.

2:30 p.m. - Harlan Bridge Project.

Present: Mark Storey, Phil Meyer, Jeff Marshall, Julie Banks, Maria Thomas, Linda Davis, Joe Smillie and 12 bidders.

068003 The following bids were received for the above noted project.

BIDDER	AMOUNT
N.A. Degerstrom, Spokane Valley, WA	\$ 944,885.15
Franklin Pacific Construction Co., Salem, OR	\$ 717,867.75
Harry Johnson Plumbing & Excavation, Walla Walla, WA	\$ 696,362.50
A&R Construction, Inc., Lewiston, ID	\$ 826,794.26
Westway Construction, Inc., Airway Heights, WA	\$ 834,055.50
Wesslen Construction, Inc., Spokane, WA	\$ 725,543.25
D.L. Edmondson, Summerville, OR	\$ 740,730.90

WSU STUDENT BIDS BELOW

Miller Construction, WSU, Pullman, WA	\$ 661,598.00
American Heavy Highway, WSU, Pullman, WA	\$ 669,431.00
BMD Construction, WSU, Pullman, WA	\$1,080,736.00

The commissioners will make an award March 31st.

2:45 p.m. - Recess.

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3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Fran Martin and Steve Dyson (3:00 p.m.) and Denis Tracy (3:30 p.m.).

D068003A 18. Emergency Management issues discussed. No action taken.

4:00 p.m. - Adjournment.

D068003B Commissioner Finch **moved** to adjourn the **March 24, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **March 31, 2008**. The foregoing action made this **24th** day of **March 2008**.

ss/ GREG PARTCH, COMMISSIONER

ss/ G.R. FINCH, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners