

Minutes for April 1, 2013

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074035 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 1, 2013 at 9:00 a.m.** Chairman Michael Largent, Arthur D. Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Mark Storey.

074036 1. Items discussed included Public Works future staffing, Wiley Gustofson requested signage, Outdoor Amusements ordinance, Dick McNeilly meeting/Corps of Engineers, support letters for Michael Baker, Community Action Center Board representation, Martin Hall, Aging & Long Term Care of Eastern WA, Whitcom and Pullman Tax Sharing. No action taken.

9:50 a.m. - Recess.

10:00 a.m. Reconvene/Flag Salute.

Present: Sally Ousley.

D074036A 2. Pledge of Allegiance.

D074036B 3. Motion by Commissioner Swannack to approve the consent agenda with 2 additions: 2012 inventory and the re-signing of the New World Additional License agreement. Motion **seconded** by Commissioner Kinzer and **carried**.

074037 4. Claims/Payroll warrants numbered **302667-302750** for **\$41,396.21** approved.

D074037A 5. No Veterans Relief claims.

074038 6. March 18, 2013 minutes approved.

074039-074040 7. Personnel change orders approved.

074041 8. Fran Martin and Denis Tracy joined the meeting to review and discuss revisions to the Whitcom/Emergency Management agreement. Ms. Martin said there are two areas in question on page 2. Item #4-g is a word-smithing change and item #6 is language the Prosecutor is recommending. Prosecutor Tracy explained the language is to protect the county in the event the 1/10 of 1% Emergency Communications tax revenue is reduced by a minimum of 35% to a maximum of 50% or more then the county's obligation under the MOU would be void.

Commissioner Kinzer said Whitman County is the one entity in this agreement that is required by statute to maintain an emergency communications system. Therefore

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our involvement is critical and we are not going to try to pull out of the agreement. As Whitcom has become more and more of its own entity plus providing services to more entities, they have entered a new dynamic. With many new board members this year, each entity is trying to protect itself. As far as a recommendation from him, he wasn't sure he had one, but he did know that the county needs to proceed and make sure this agreement is in place. He also felt the county needs to remain on amiable terms with the other entities understanding it has been challenging at times. It was Commissioner Kinzer's opinion, if the county can protect itself to the point they are not totally responsible for the entire amount depending on what happens is good wisdom.

Commissioner Swannack was in agreement with the proposed revised language and **moved** Commissioner Kinzer **seconded** the motion and it **carried** the recommended language be approved.

11:20 a.m. - Bob Reynolds.

074042 9. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize county employees who are not in the Classification System to be treated the same as non-represented employees with regard to COLA's.

074042A 9A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to re-sign the New World additional license agreement.

074043 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a board order adopting State Examiner recommended changes to the Public Facilities (.09) funding process. The Blue Ribbon Advisory Task Committee and 2012 awardees were notified of these changes.

074044 10A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2012 county inventory as submitted.

**RESOLUTION NO. 074044
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, R.C.W. 36.32.210 requires that the Board of County Commissioners shall each year file with the Auditor of the County a statement verified by oath showing for the twelve months period ending December 31st of the preceding year, a full and complete inventory of all capitalized assets kept in accordance with standards established by the State Auditor; and,

WHEREAS, a listing of Whitman County's capitalized assets as of December 31, 2012, was circulated to all county elected officials and department heads for review and certification; and,

WHEREAS, all county elected officials and department heads have reviewed and certified their respective inventories as of December 31, 2012.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners, that the attached listing(s) of Whitman County's capitalized assets as of December 31, 2012, represented as Attachment A to be correct, as we verily believe.

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BE IT FURTHER RESOLVED that the Clerk of the Board is directed to file said resolution and Attachment A with the County Auditor.

Dated this 1st day of April 2013.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

2012 INVENTORY CERTIFICATION

We, Michael Largent, Arthur D. Swannack and Dean Kinzer, the Commissioners of Whitman County, State of Washington, DO HEREBY CERTIFY that we have examined the inventories as of December 31, 2012, as duly prepared and certified by the heads of various departments of Whitman County and find the same to be correct, as we verily believe.

Dated this 1st day of April 2013.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

**Whitman County
Capital Assets and Land
As of December 31, 2012**

Category	2011 Year-End	Additions	Deletions	2012 Year End
Land	549,730		31,668	518,062
Buildings	15,451,605	625,602		16,077,207
Office Equipment	314,340		114,197	200,143

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Data Processing Equipment	783,158		757,185
Maintenance and Shop Equip.	203,399		203,578
Other Equipment	602,769		602,769
Vehicles	5,473,958	101,992	5,575,950
Road Maintenance Equipment	7,161,690		30,620 7,131,070
Communications Equipment	325,051	24,901	300,150
Infrastructure	51,222,625		591,220 50,631,405
TOTAL	82,088,325		81,997,519

074045 10B. A copy of a letter sent to the Treasurer was received from Chris Allen, Bookkeeper on behalf of the Ech family regarding property taxes.

074046 10C. Acknowledgement of the county's 2013 budget and appreciation for continued WSU Extension continued participation was received from Richard T. Koenig, PhD, WSU Extension Associate Dean and Director.

074047 10D. Information pertaining to American Towers, LLC proposed telecommunications project at the Pullman-Moscow Regional Airport.

074048 10E. A letter was received from the Chair of the Community Action Center Board requesting the commissioners appoint a county representative to serve on the CAC Board. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to appoint Michael Baker to serve on the Community Action Center Board. Mr. Baker will be representing the Public Sector on the Board.

074049 11. Commissioners' pending list reviewed.

10:30 a.m. - 2013-14 Legal Printing Bids.

Present: Gordon Forgey, Sally Ousley.

074050 12. The following combined bid was received:

BIDDER	AMOUNT
Whitman County Gazette/Moscow-Pullman Daily News	\$9.55 per column inch.

13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize acceptance and award of a joint bid to the Whitman County Gazette/Moscow-Pullman Daily News of \$9.55 per column inch for 2013-14 legal printing.

10:35 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Sally Ousley.

ACTION ITEMS

Engineering Division:

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074051 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the credit card request for David Nails.

074052 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Annual Construction Program for 2013.

074053 16. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to award the bid for guardrail and terminals for four bridges and one underpass to Frank Gurney, Inc. for a total bid amount of \$71,875.00.

Solid Waste Division:

D074053A 17. In light of the new contract for long haul and upgrades at the Landfill Mr. Storey said he will be coming to the Board in the near future with a recommendation to reduce the fees at the Landfill from \$103/ton to \$98/ton.

D074053B 17A. Three proposed road vacations will be coming forth that involve: Wilma Port Road West Extension, White Road and the Elias Road and the Howell Road off of the Albion Road **will not** be pursued for vacation because if vacated, it would land-lock a property owner.

11:30 a.m. - Nick Beamer of Aging & Long Term Care of Eastern Washington (ALTCEW) and Dale Wilson of Rural Resources.

Present: Sally Ousley.

074054 18. Mr. Beamer first thanked the commissioners for their continued support and then both gentlemen presented information and talked about the various programs and services provided to Whitman County Aging and Adult residents by their respective agencies.

Mr. Beamer advised the Board of upcoming ALTCEW planning meetings in each county, talked about the 7% reduction that will be required if sequestration passes and informed the Board of 3 vacancies on the Planning and Management Council representation for this area. No action taken by the Board at this time.

12:00 p.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Fran Martin and Sally Ousley.

074055 19. The Public Health Director position discussed. No action taken.

2:35 p.m. - Recess.

3:00 p.m. - Board Business Continued/Executive Session.

Present: Denis Tracy, Cynthia Weed and Diane Stokke (via phone) Gary Petrovich, David Ledbetter and Mark Storey.

074056 20. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals

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until 4:00 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to litigation.

D074056A 21. Commissioners signed approved documents.

4:00 p.m. - Return to Open Session/Recess.

D074056B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 8, 2013** at **9:00 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/Workshop.

Present: Gary Petrovich, Kelli Campbell, Sally Ousley (9:00 a.m.) and Fran Martin (9:45 a.m.).

074057 22. Items discussed included Corps of Engineers issue, Aging & Long Term Care of Eastern Washington Planning/Management Council vacancies, E-911 legislation, 2013-15 ADO contractor, upcoming meetings, local government fiscal sustainability, Planning Commission meeting, CRAB Engineer of the Year, Commissioners archival records, DSHS parking lot request, annual EEO report, personnel change orders, Lean Management meeting and Public Health Director position. No action taken.

D074057A 22A. Commissioners sign approved documents:

074058 Claims/Payroll warrants numbered **302645-302659** for **\$272,113.34** and **302755-302829** for **\$180,643.43**.

D074058A No Veterans Relief claims.

074059-074061 Personnel change orders.

10:00 a.m. - Recess.

11:00 a.m. - Board Business Continued/Executive Session.

Present: Denis Tracy, Gary Petrovich and Mark Storey.

0740062 23. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 11:50 a.m. in accordance with RCW 42.30.110(1)(i) for matters related to pending litigation.

11:50 a.m. - Return to Open Session/Recess.

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Fran Martin.

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074063 **24.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 2:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to job applicant/evaluation.

2:00 p.m. - Return to Open Session/Recess.

D074063A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, April 10, 2013** at **1:00 p.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

1:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Michael Gaffney and Fran Martin.

074064 **25.** The item discussed was the possibility of consolidating the WSU/Pullman/Whitman County Emergency Management Departments and Emergency Management requirements. No action taken.

2:30 p.m. - Recess.

D074064A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, April 11, 2013** at **9:00 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Fran Martin.

074065 **26.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals from 9:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to job applicant/evaluation.

4:00 p.m. - Return to Open Session/Adjourn.

D074065A Commissioner Kinzer **moved** to adjourn the **April 1, 8, 10 and 11, 2013** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **April 15, 2013**. The foregoing action made this **8th** day of **April 2013**.

ss/ ART SWANNACK, COMMISSIONER
ss/ DEAN KINZER, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners

