

## Minutes for April 4, 2005

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200

**063708 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 4, 2005 at 9:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Kelli Campbell.

**063709 1.** Items discussed included medical insurance, Workforce Safety Pool memorandum of understanding and Snake River EIS letter. No action taken.

**10:00 a.m. - Pledge of Allegiance.**

Present: Gordon Forgey, Kristie Kirkpatrick, Janet Schmidt, Steven VanVleet, Kelli Campbell, Tammy Lewis and Megan Doyle.

**D063709A 2. Motion** by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

**063710 3.** Claims/Payroll warrants numbered **175194** and **175197-175279** for **\$151,429.40** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	9,668.35
102	Building & Development	270.43
103	Countywide Planning	84.00
104	Developmental Services	591.91
110	County Roads	45,383.26
119	Emergency Services	1,614.68
127	Drug Enforcement	23.99
129	House Bill 3900	119.70
135	Prosecutor's Stop Grant	10.54
300	Capital Projects	768.98
400	Solid Waste	5,620.21
410	Solid Waste Reserve	1,075.00
501	Equipment Rental & Revolving	25,928.13
513	Communications Revolving	674.11
660	Whitcom-General-000	54,044.27
660	Whitcom-Grant Funding-001	1,507.33
660	Whitcom-Capital Projects-002	4,018.61
690	Clearing & Suspense	6,906.94

**063711 4.** March 28, 2005 minutes approved.

063712-063799 5. Personnel board orders approved.

10:10 a.m. - Bob Lothspeich.

D063799A 6. Janet Schmidt introduced Steven VanVleet, the new Extension Agent filling the agricultural natural resource position. Mr. VanVleet gave a brief history on his background.

063800 7. Kristie Kirkpatrick mentioned the Library's innovative dealings with young children and their families. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to proclaim **April 3-9, 2005 as Week of the Young Child.**



**P R O C L A M A T I O N**

WHEREAS, Whitman County and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child; and,

WHEREAS, by calling attention to the need for high-quality early childhood services for all children and families within our community/state, these groups hope to improve the quality and availability of such services; and,

WHEREAS, the future of our community/state depends on the quality of the early childhood experiences provided to young children today; and,

WHEREAS, high-quality early childhood services represent a worthy commitment to our children's future; and,

WHEREAS, the Whitman County Commissioners do hereby proclaim:

**April 3-9, 2005 as "Week of the Young Child"**

in Whitman County and we urge all citizens to recognize and support the needs of young children in our community.

Dated this 4<sup>th</sup> day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC  
Clerk of the Board

Les Wigen, Commissioner



063801 8. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to proclaim April 10-16, 2005 as National County Government Week.

**P R O C L A M A T I O N**

**HONORING COUNTY HEROES AND  
COUNTY EMPLOYEES WHO SERVE AMERICA**

*WHEREAS, county employees police our streets, fight fires, save lives in hospitals and health centers, keep families healthy, repair bridges, plow snow, help troubled youths and young adults, train laid-off workers, provide veterans services and perform countless other jobs for which they deserve to be recognized; and,*

*WHEREAS, counties provide public safety and offer medical and human services. Counties provide opportunities for new businesses to prosper, provide job training and technological solutions. Counties provide needed elderly services for grandmothers and grandfathers and healthcare to the disabled and needy. When natural or man-made disaster strikes, county emergency services keep children and their families safe and informed until order can be restored; and,*

*WHEREAS, counties provide services that make America's communities stronger, safer places to live and raise families; and,*

*WHEREAS, county officials and employees use their role as local leaders to encourage economic development and therefore improve the lives of their citizens and make their communities more livable; and,*

*WHEREAS, counties have a long history of providing critical services. County governments are the citizen's local government voice, providing solutions that bring communities together.*

*In recognition of the leadership, innovation and valuable service provided by our nation's counties:*

*NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Board of County Commissioners of Whitman County, Washington to proclaim*

**April 10-16, 2005 - National County Government Week**

*Dated this 4<sup>th</sup> day of April 2005.*

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

---

Greg Partch, Chairman

ATTEST:

---

G.R. Finch, Commissioner

---

Maribeth Becker, CMC  
Clerk of the Board

---

Les Wigen, Commissioner

**063802**     **9.**       Kelli Campbell explained the annual memorandum of understanding for the Retrospective Rating Pool, now referred to as the Workforce Safety Alliance (CWSA). This organization includes the same group of entities but they have put their main body under a different name for industrial insurance. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to have the Chairman sign the County Workforce Safety Alliance memorandum of understanding.

**063803**     **10.**      Kelli also explained the reason for an amendment to the Correction Officers/Support Staff contract due to a logistical holiday pay time issue. The new language does not cost or save the county any more or less. It merely makes the logistics much simpler. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the Correction Officers/Support Staff contract amendment.

**063804**     **11.**      The Chairman acknowledged an email sent to the 9<sup>th</sup> District State legislators regarding the Cody Bill-E2SHB of which a reply was received from Senator Schoesler this morning.

**063805**     **12.**      Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Juvenile Services department, signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the assignments.

**063806**     **13.**      A copy of the staff report presented at the March 29<sup>th</sup> Pullman City Council meeting regarding the Pullman-Moscow Corridor was received from John Sherman, City Supervisor.

**063807**     **14.**      A response to the commissioners' letter of support for continued community development block grant funds was received from US Representative Cathy McMorris.

**063808**     **15.**      The commissioners were notified that nominations are now being accepted for the County Road Administration Board 2005 Urban and Rural Engineer of the Year.

**BOCC MINUTES-04/04/05**

**063809** 16. The commissioners sent a letter to the Army Corps of Engineers in response to the draft Lower Snake River Navigation Maintenance Environmental Impact Statement. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign this letter to the Corps of Engineers.

**D063809A** 17. Commissioners' pending list reviewed.

**10:30 a.m. - 2005-2006 Legal Printing.**

Present: Gordon Forgey, Tammy Lewis and Megan Doyle.

**063810** One bid was received, opened and read aloud for the 2005-2006 legal printing as follows: Whitman County Gazette/Moscow-Pullman Daily News combined bid of \$9.01 per column inch (same as the 2004-05 contract). Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to award the 2005-06 legal printing bid to Whitman County Gazette/Moscow-Pullman Daily News for the combined bid of \$9.01 per column inch.

**11:00 a.m. - Dane Dunford, Public Works Director.**

Present: Mark Storey, Cindi Lepper, Tammy Lewis and Megan Doyle.

**Action Items:**

**063811** 1. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish the public notice for the small works/vendors list.

**063812** 2. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the public notice for the professional services roster.

**063813** 3. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the resolution of intent to vacate and directive to county engineer for report on the issue of vacating the Samuel Wilks Road be signed as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the Intent to	)	<b>RESOLUTION No. <u>063813</u></b>
Vacate and Abandon a portion of	)	
the old Samuel Wilks Road located	)	
Northerly of County Road No. 5100,	)	
the South Palouse River Road, in	)	
Section 19, Township 16 North,	)	INTENT TO VACATE AND DIRECTIVE
Range 44 East, W.M. in Whitman	)	TO COUNTY ENGINEER FOR REPORT
County, Washington	)	

**BOCC MINUTES-04/04/05**

WHEREAS, the Whitman County Board of County Commissioners considers useless, for the public, a portion of the old Samuel Wilks Road located Northerly of County Road No. 5100, the South Palouse River Road, in Section 19, Township 16 North, Range 44 East, W.M., in Whitman County, Washington, known as the Samuel Wilks Road, and based on RCW 36.87.010 it is hereby declared the intention of the Board of County Commissioners of Whitman County, Washington, to vacate and abandon said Samuel Wilks Road.

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that the portion of the old Samuel Wilks Road located Northerly of County Road No. 5100, the South Palouse River Road, in Section 19, Township 16 North, Range 44 East, W.M., in Whitman County, more particularly described as follows: All that portion of the Samuel Wilks Road being replaced by the Carey Change in the Wilks Road and lying outside the existing County road right of way, is preliminarily found to be of no use to Whitman County and that the vacation of said road may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating said Samuel Wilks Road.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 4th day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G.R. Finch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**063814**     **4.**     Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the notice of hearing for the Samuel Wilks Road vacation.

063815 5. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish the public notice for day labor for the Crayton, Imbler Creek, Bell No. 2 and River Bridge projects.

063816 6. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** that the resolution to initiate the County Road Bridge project for Crayton Bridge be signed as presented.

**RESOLUTION NO. 063816**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 8450-00.04(2), Project No. XFB50.

IT IS HEREBY RESOLVED that the Crayton Bridge, County Bridge No. 8450-00.04 be improved as follows:

This project provides for the replacement of the Crayton Bridge with a 28 foot wide, 24 foot long prestressed concrete solideck superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$84,000.00</u>
TOTAL	\$88,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2005  
ESTIMATED date of completing work: October 15, 2005

ADOPTED this 4th day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

ATTEST:

\_\_\_\_\_  
G.R. Finch, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**063817**     **7.**     Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the resolution to initiate the County Road Bridge project for Imbler Bridge be signed as presented.

**RESOLUTION NO. 063817**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3030-06.77(3), Project No. XFB51.

IT IS HEREBY RESOLVED that the Imbler Creek Bridge, County Bridge No. 3030-06.77 be improved as follows:

This project provides for the replacement of the Imbler Creek Bridge with a 28 foot wide, 25 foot long prestressed concrete solideck superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$85,000.00</u>
TOTAL	\$89,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2005  
ESTIMATED date of completing work: October 15, 2005

ADOPTED this 4th day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
G.R. Finch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**063818**     **8.**     Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** that the resolution to initiate the County Road Bridge project for Bell Bridge be signed as presented.

**RESOLUTION NO. 063818**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 7110-00.01(2), Project No. XFB52.

IT IS HEREBY RESOLVED that the Bell No. 2 Bridge, County Bridge No. 7110-00.01 be improved as follows:

      This project provides for the replacement of the Bell No. 2 Bridge with a 70-foot long, 144-inch arch culvert pipe.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering (PE & CE)	\$ 4,000.00
Construction	\$45,000.00
<b>TOTAL</b>	<u>\$49,000.00</u>

This project was included in the official adopted annual road program as Item No. 1.

**BOCC MINUTES-04/04/05**

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2005

ESTIMATED date of completing work: October 15, 2005

ADOPTED this 4th day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

ATTEST:

\_\_\_\_\_  
G.R. Finch, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**063819**     **9.**     Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the resolution to initiate the County Road Bridge project for River Bridge be signed as presented.

**RESOLUTION NO. 063819**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 4365-01.22(1), Project No. XFB53.

IT IS HEREBY RESOLVED that the River Bridge, County Bridge No. 4365-01.22 be improved as follows:

      This project provides for the replacement of the River Bridge with a 60-foot long, 108-inch culvert pipe.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$31,000.00</u>

**BOCC MINUTES-04/04/05**

TOTAL \$35,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2005

ESTIMATED date of completing work: October 15, 2005

ADOPTED this 4th day of April 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

---

Greg Partch, Chairman

---

G.R. Finch, Commissioner

ATTEST:

---

Maribeth Becker, CMC  
Clerk of the Board

---

Les Wigen, Commissioner

**Solid Waste Division:**

**063820 10.** Once again Ms. Lepper said she collaborated with Moscow Recycling for the Home and Garden Show at the Kibbee Dome March 11-13 where she distributed much household hazardous waste and composting information.

Total event attendance - 4,500

Visitors to recycling booth - 2,500

A total of 1,113 individuals entered the prize drawing for:

- 1) A ceramic home compost container,
- 2) 4 composting aerators, and
- 3) 3 clean and green cleaning kits.

Table give-aways included packets of compost and pens made of recycled plastic.

Whitman County recycling bins were placed throughout the Kibbee Dome during the event since the university had no recycling bins in the Kibbee Dome. During the course of the event, 18 pounds of aluminum and 26 pounds of plastic were collected. The university is now challenged, in a positive way, to do something about recyclables. A university staff member asked Ms. Lepper for information about purchasing similar recycling containers for placement in the Kibbee Dome.

**063821** 11. Dane Dunford reported over 700 tons of yard waste collected at the Transfer Station was ground last week. In 2004, 1,700 tons of yard waste was ground and kept out of the stream that would normally have been shipped to Oregon.

**D063821A** 12. Commissioner Partch mentioned the upcoming Spring Cleanup and Tire Amnesty Day events.

**Maintenance Division:**

**D063821B** 13. Maintenance Crews continue to grade roads and the Bridge Crew is spot checking wooden bridges.

**11:30 a.m. - Adam Roberts and Kris Bunch, Information Services.**

**063822** Adams Roberts said some departments have surplus equipment they would like to sell before the next regular county auction. Bev Welch has approved the use of EBay for the sale of Information Services (IS) surplus equipment and they now would like to extend this option to all county departments for county equipment only. By doing so, the sales market is broadened worldwide.

Chairman Partch talked about the follow up time involved with EBay accounts and asked if IS staff has the time to assist other departments in this process. Kris Bunch pointed out IS would be handling all equipment sales for the other departments because the Pay Pal account is linked to the IS. Adam Roberts added this would be a discretionary decision. If they didn't have the time, the sale of the item could be delayed or processed through the county's surplus auction sale. Kris Bunch said some heavy items don't sell well on EBay because of shipping costs therefore this would be another discretionary issue. All fees and funds would be disbursed to the departments accordingly. All equipment would be made available to other county departments before sold at auction or on EBay.

The Clerk explained the surplus process and noted advertising on EBay and/or the county's website does not relieve the county of its legal advertising requirements.

Staff was instructed to work with Human Resources to draft a county policy for review by the EAT Committee followed by final Board approval.

**11:45 a.m. - Recess.**

**1:15 p.m. - Board Business Continued/BOCC Workshop.**

Present: Fran Martin, John Skyles and Michael Baker (1:15 p.m.), Sharron Cunningham (1:30 p.m.), Bev Welch (2:00 p.m.) and Mike Berney (3:00 p.m.).

**BOCC MINUTES-04/04/05**

**D063822A 18.** Items discussed included an environmental health issue, the proposed budget amendment, photocopier audit, photocopier purchases, Data Processing equipment and audit protocol. No action taken.

**5:00 p.m. - Recess.**

**D063822B THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 5, 2005 at 8:30 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:30 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Dane Dunford, Mark Storey, Mark Bordsen and Evon Jones (8:30 a.m.), Fran Martin and Brett Myers (3:00 p.m.) and Michael Beaman, Nora Beaman, Tim Myers, Bob Reynolds and Mark Storey (4:00 p.m.).

**D063822C 19.** Items addressed included Public Works related issues, road, bridge and Transfer Station inspections, cluster residential district tour, storage and space allocation update.

**5:00 p.m. - Adjournment.**

**D063822D** Commissioner Finch **moved** to adjourn the **April 4 and 5, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **April 11, 2005**. The foregoing action made this **5th** day of **April 2005**.

ss/ G.R. FINCH, Commissioner  
ss/ LES WIGEN, Commissioner

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

GREG PARTCH, CHAIRMAN  
Board of County Commissioners