

Minutes for April 14th, 2003

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061019 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 14, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D061019A 1. Call to Order/Pledge of Allegiance.

D061019B 2. Motion by Commissioner Wigen to approve the Consent Agenda. Motion **seconded** by Commissioner Partch and **carried**.

061020 3. Claims/Payroll warrants numbered 147631-147688, 147689-147722, and 147878-148039 for \$701,909.61 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	40,596.10
110	County Roads	3,843.94
112	Public Facilities Improvement	13,979.40
127	Drug Enforcement	1,436.66
129	HB 3900	163.08
132	Auditor's Document Preserv.	63.10
320	Cap. Proj/Outside Sources (Bond)	121.10
400	Solid Waste	5,402.06
501	Equipment Rental & Revolving	67,683.27
510	Photocopier Revolving	1,413.80
513	Communications Revolving	2,553.27
690	Clearing and Suspense	227,885.85
E	Electronic Transfer	336,767.98

061021 4. April 7, 2003 minutes approved.

061022-061029 5. Personnel board orders approved.

061030 6. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the agreement for law enforcement services with the Corps of Engineers.

061031 7. Required documentation associated with Whitman County's Mitigation 20/20 software memorandum of agreement was signed and forwarded to the Washington State Military Department.

10:05 a.m. - Terry Snead.

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061032 8. The commissioners signed a letter of appreciation to Senator Mark Doumit for supporting small, rural counties.

061033 9. An email was forwarded to Senator Larry Sheahan concerning tax exemption legislation HB 1677 and companion bill SB 5640.

10. The following contract/subcontract CDBG grant activity reports were completed by Community Action Agency:

061034 01-64021-038 Lead Based Paint

061035 F-99-74099-015 General Purpose Housing

061036 11. A copy of a letter to the Department of Ecology was received from Mark Bordsen regarding the county's flood ordinance.

061037 12. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign the 2003-2004 joint legal printing agreement with the Whitman County Gazette/Moscow-Pullman Daily News.

D061037A 13. Commissioners' pending items reviewed.

061037B 14. Items discussed included ESB 2067 (water exemption cluster development), April 18th WSAC Legislative Steering Committee meeting, Whitcom budget proposal, Council on Aging April 24th annual meeting, biodiesel meeting on April 15th, DOE letter regarding the county's flood ordinance, and Palouse Basin Aquifer Committee participation. No action taken.

11:00 a.m. - Mark Storey and Phil Meyer, Public Works Director.

Present: Julie Fox.

Action Items:

061038 1. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** that the local agency agreement supplement for Wassum Bridge be signed as presented.

061039 2. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to initiate a county road crushing project at Union Center Quarry be signed as presented.

RESOLUTION NO. 061039

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a County Road Crushing Project designated as Union Center Quarry, C.R.C.P. No. 137, Project No. XFC23.

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IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the crushing and stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (R.W.W. 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R.&R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 1,000.00
Inspection	6,000.00
Crushing & Stockpiling	206,000.00
TOTAL ER&R FUND	\$213,000.00

IT IS FURTHER RESOLVED that the crushing and stockpiling is to be accomplished by contract in accordance with R.C.W. 36.77.020 et. seq.

ESTIMATED date of commencing work: April 14, 2003

ESTIMATED date of completing work: September 1, 2003

ADOPTED this 14th day of April 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

061040 **3. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to publish the notice of call for bids for crushing at Union Center.

061041 **4. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the memorandum of agreement between Whitman County and the City of Spokane for the "Magic of Recycling" program be signed as presented.

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061042 5. The Board signed the Public Works Department organizational chart.

Solid Waste Division:

D061042A 6. Ms. Fox mentioned today begins "Spring Cleanup" and April 26th is "Tire Amnesty Day".

Administration Division:

061042B 7. Mr. Meyer reported that the Department would be filling the vacant truck driver position in Oakesdale via a department transfer. The position vacated by the current employee will in turn be filled. A vacant position in St. John is not being filled at this time. Authorization granted to proceed with filling the Bridge Crew position.

D061042C 8. Mr. Storey confirmed that the Board would not act on participating in the Palouse Basin Aquifer Committee until the final draft agreement has been reviewed.

D061042D 9. Mr. Storey will be meeting with Latah County and City of Moscow representatives this afternoon concerning the Naylor Farms issue.

D061042E 10. Pending legislative items briefly discussed.

11:30 a.m. - Bev Welch, Finance Director.

Present: Joe Reynolds, Mike Werner, Doug Robinson, Kelli Campbell, Bob Lothspeich, Tim Myers, Denis Tracy, Peggy Wright, Marlynn Markley, Tom Miller, Bob Reynolds, and John Peterson.

The following individuals contacted the Treasurer regarding their absence from today's meeting: Dane Dunford, Fran Martin, Chad Connors, and Eunice Coker.

061043 The March 2003 ending financial report provided by Ms. Welch.

March 2003 Cash Balance - \$1,221,671

March 2002 Cash Balance - \$1,059,715

March 2003 Revenue - \$1,612,408 - 18.77% of budget.

March 2002 Revenue - \$1,258,877 - 14.64% of budget.

March 2003 Expenditures \$1,858,694 - 21.64% of budget.

March 2002 Expenditures \$1,910,392 - 21.09% of budget.

12:00 p.m. - Recess.

1:40 p.m. - Board Business Continued/BOCC Workshop Continued.

Present: Kelli Campbell.

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D061043A 15. Items discussed included Eastern Washington State Association of Counties, Employee Assistance Program (EAP), employee evaluation, and reassigning Risk Manager. No action taken.

2:30 p.m. - Recess.

D061043B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 15, 2003** at **2:00 p.m.** G.R. "Jerry" Finch, Chairman, Greg Partch Commissioner and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Wigen is attending a meeting in Pomeroy.

2:00 p.m. - Reconvene/Board of Health.

Present: Fran Martin, Dr. Moody, John Skyles, and Dan Brown.

061044 1. Dan Brown of Information Services talked about the installation of state required computer firewalls for all health departments and districts. Whitman County is currently on the Intergovernmental Network (IGN) along with numerous other agencies. The state is requiring a local firewall on our network. They are also providing \$15,000 for the equipment and training. Mr. Brown said he has purchased the firewall and other network equipment needed. He proposed to the state that Whitman County coordinate with Columbia and Garfield County since they are included in the Health Department Partnership. The other two counties will also receive \$15,000 each. In essence, he would install Whitman County's firewall and do the same for the other two counties using the money they receive from the state. He proposed using the same anti-virus software, the same backup software in all 3 counties. In the end, there should be a virtual private network connection between the 3 counties. In addition, he would be doing the same at the Pullman Health Department Office using scaled down equipment.

Mr. Brown said he has been attending the Cisco Picks Firewall classes offered at Spokane Community College two nights/week. It includes configuration and installation of firewalls and networking. This training is paid with state funds.

Doug Keck with the State Department of Health will join Mr. Brown in a visit to Dayton and Pomeroy to determine the best use of this money for each county besides the firewall, i.e. network switches, current anti-virus software, etc.

Ms. Martin said whatever Mr. Brown does will benefit not only the health departments, but also all three counties.

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Dr. Moody explained much of this is necessary because of the HIPAA requirements. The health departments handle sensitive health data.

Ms. Martin expressed her appreciation to Dan Brown and the support received by his department head.

Mr. Brown said Doug Keck emphasized the fact that the state really liked the regionalized approach because of funding.

The commissioners both agreed this is a win-win situation for all 3 counties.

D061044A 2. Dr. Moody gave a brief update on the Severe Acute Respiratory Syndrome (SARS) and Pertussus (Whooping Cough) cases in the area.

D061044B 3. Dr. Moody indicated that the smallpox vaccines have been curtailed due to conditions that occurred after medical personnel received the vaccine.

D061044C 4. John Skyles distributed informational brochures from the State Department of Health that will be sent to all municipalities, libraries, medical offices, etc. regarding West Nile Virus. In reviewing the statistics, the virus is something to be aware of and have some concerns, but at the same time, kept in perspective. Mr. Skyles has also been speaking to some cities/towns and educating the communities on this virus.

The State Department of Health has developed some Best Management Practices (BMP) for applying larvicide to large size waters in the state. The Health Department will act as a clearinghouse should anyone want to apply for coverage under this permit for mosquito control. The information would be forwarded to the state for their decision as to if the proposed action will be covered under the permit.

D061044D 5. Ms. Martin noted that the SmileMobile arrived Monday morning. Beginning at 1:00 on Monday and ending at 5 p.m. today, the volunteer dentists will have seen 75 youths. Wednesday-Friday, the dentists will perform restorative work.

D061044E 6. Ms. Martin spoke with the Dental Foundation and DSHS. She has written a grant requesting Whitman County become an A-B-C-D-E provider, which is a dental program for children. Dentists participating will receive an enhanced fee for seeing children on medical coupons. She has included the dentists from Garfield, Columbia, and Asotin Counties along with the Whitman County dentists. This grant covers children through age 5. The "E" portion of the grant works with family practice physicians to perform oral health, quick exams, and applying tooth varnish when seeing children for a well check-up. The children can receive 6 varnish treatments per year, 3 medical and 3 dental.

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Ms. Martin is also working on a Rural Health Viability grant for ages 6-18 to continue the Southeast Washington Medical/Dental Partnership. The components are that the dentists are A-B-C-D-E providers, reimbursed for treatment, educational, and parent mentoring.

Letters are being sent to the dentists in the other counties explaining the partnership and seeking their participation.

The Oral Health Coalition is sending letters of thanks and laminated pictures drawn by children involved in the Tooth Tutor program from Pullman, Colton, Palouse and the Endicott School Districts, they are also being sent to the participating dentists for their dedication.

D061044F 7. Ms. Martin attended the Southeast Washington Tobacco Partnership meeting in Clarkston where representatives of the State Tobacco Coalition were in attendance. The partnership wants to include the Health District in the one plan for the Asotin area. They came away with agreements to work on a comprehensive plan that includes an organization currently contracting with the district "Prevention Pays". They have agreed to retain Whitman County as the manager of the grant. All entities will sign a commitment agreement using honest and open communications.

Asotin County Public Health Director, Carmel Donahue and one of her nurses were also in attendance at this meeting. Ms. Martin talked to them about the dental program that they were aware of. She also offered to work with Asotin County on other common projects.

D061044G 8. The Director gave an update on the staffing level in Environmental Health.

D061044H 9. Mary Selecky, Washington State Department of Health Secretary would like to make a visit to Whitman County. Available dates will be forwarded to the Clerk of the Board.

D061044I 10. Ms. Jackie Klossner met with a disgruntled retailer to explain the tobacco compliance program.

D061044J 11. The Washington State Military Department, Division of Emergency Services sent the Director a list of equipment needs for Whitman County. She has chosen to send that information to each fire districts, EMS, and law enforcement asking for their need list and not their want list. The information will then be forwarded to the state for their consideration for Homeland Security measures.

D061044K 12. The next Board of Health meeting is May 20, 2003.

3:00 p.m. - Adjournment.

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D061044L Commissioner Partch **moved** to adjourn the **April 14** and **15, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **April 21, 2003**. The foregoing action made this **15th** day of **April 2003**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners