

Minutes for April 17, 2006

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065358 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 17, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Denis Tracy and Russ and April Cogans (9:00 a.m.).

D065358A Scheduling issues associated with the proposed SEPA/CUP ordinance revisions discussed. No action taken.

065358 Not used.

9:30 a.m. - Recess.

10:00 a.m. - Board Business Continued/BOCC Workshop.

Present: Mary Shaw and Thinkh Nguyen (10:00 a.m.) and Kim Kopf, Sharron Cunningham and Thinkh Nguyen (10:30 a.m.).

065359 1. Items discussed included a District Court vacancy and Juvenile funding issues. No action taken.

10:45 a.m. - Recess.

11:00 a.m. - Pledge of Allegiance.

Present: Thinkh Nguyen.

D065359B 2. Motion by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

065360 3. Claims/Payroll warrants numbered **189353, 189367-189372, 189375-189526** and **189529-189547** for **\$527,262.19** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	282,229.26
102	Building & Development	222.14
103	Countywide Planning	804.52
104	Developmental Services	34,833.46
110	County Roads	6,144.81
111	CETC Building	44.50

BOCC MINUTES-04/17/06

118	Inmate Welfare	355.90
127	Drug Enforcement-Quad City	3,861.33
137	Web Site Development	50.48
141	Washington Housing SHB 2060	788.05
300	Capital Projects Asset Acq.-300.010.001	141.38
300	Capital Projects Computer-300.010.003	1,365.00
400	Solid Waste	4,023.17
501	Equipment Rental & Revolving	60,377.38
510	Photocopier Revolving	430.54
513	Communications Revolving	2,732.89
660	Whitcom-General-660.911.000	48,567.50
660	Whitcom-Grant Funding-660.911.001	14,777.27
ET	Electronic Transfer	65,512.61

065361 4. April 10, 2006 minutes approved.

065362-065368 5. Personnel board orders approved.

065369 6. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a Professional Services contract with Kris Bunch on an as-needed basis.

065370 7. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to proclaim April 23-29 as National County Government Week.

P R O C L A M A T I O N
Protecting Our Communities

WHEREAS, America's counties provide a variety of essential services; and,

WHEREAS, many of these services work to protect our communities; and,

WHEREAS, counties protect residents from natural disasters, terrorist attacks, crime and drug abuse; and,

WHEREAS, counties are the first to respond to emergency situations and are primarily responsible for planning for disasters; and,

WHEREAS, counties also work to protect families, children and youth; and,

WHEREAS, there are 3,066 counties in the United States, collectively responsible for the well being of more than 250 million residents; and,

WHEREAS, counties provide services that make America's communities stronger, safer places to live and raise families; and,

WHEREAS, counties police our streets, fight fires, save lives in hospitals, keep families healthy, repair bridges, plow snow, help troubled youth, train laid-off workers and perform countless other jobs; and,

WHEREAS, counties have a long history of providing critical services; and,

WHEREAS, county governments are the citizen's local government voice, providing solutions that bring communities together.

NOW, THEREFORE, in recognition of the leadership, innovation and valuable service provided by our nation's counties, the Whitman County Commissioners do hereby proclaim April 23 - 29, 2006 as: **National County Government Week.**

Dated this 17th day of April 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065371 **8.** Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to appoint Ed Schultz to the Water Conservancy Board as of July 17, 2006. Mr. Schultz' term will expire July 16, 2012.

RESOLUTION NO. 065371

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF APPOINTING A MEMBER TO THE WHITMAN COUNTY WATER CONSERVANCY BOARD.

WHEREAS, water conservancy boards were authorized pursuant to SHB-1272 in 1997 and later amended by the legislature in 2001 to allow Water conservancy Board member to be increased from three to five; and,

WHEREAS, Whitman County is in need of filling a vacancy on the local Water Conservancy Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Whitman County Commissioners hereby appoints: **Ed Schultz of Colfax, WA (Whitman County Resident) to a six-year term;** and,

BOCC MINUTES-04/17/06

This term begins **July 17, 2006** and expires **July 16, 2012**. The Water Conservancy Board will function within the geographical borders of Whitman County, exercising administrative powers enumerated within Title 90 R.C.W. and the attached bylaws; and,

Dated this **17th** day of **April 2006** and effective as of **July 17, 2006**.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065372 9. A letter of appreciation was forwarded to Tom Jeffries for his services on the Board of Adjustment.

065373 10. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to appoint Patsy Prince to a 6-year unexpired term on the Board of Adjustment. Ms. Prince's term will expire 01/01/08.

065374 11. A copy of a letter sent to the DOE Water Quality Program Manager was received by the Board from the Town of Lacrosse formally requested a second review of the town's application to refinance their existing wastewater facility loan. Commissioner Partch contacted the Lacrosse Town Clerk about what the Town of Garfield did in a similar situation.

065375 12. A letter was received from Fire District #7 Commissioners expressing an extreme safety concern over a massive pile of e-waste, vehicles, tires and other items on property adjacent to a grain field in Thornton. This issue has been referred to the Prosecutor's Office.

065376 13. An executed copy of DSHS contract #0563-82288-01 was received from Developmental Services.

D065376A 14. Commissioners' pending list reviewed.

11:30 a.m. - Sharron Cunningham, Administrative Services.

Present: Bev Welch, Joe Reynolds, Eunice Coker, Janet Schmidt, Fran Martin, Kelli Campbell, Kim Kopf, Denis Tracy, Dane Dunford, Mark Storey, Brett

BOCC MINUTES-04/17/06

Myers, Bob Lothspeich, Peggy Wright, Bob Reynolds, Eileen Roe and Think Nguyen.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Tim Myers.

065377 The March 2006 ending financial report provided by Ms. Cunningham.

March 2006 Cash Balance - \$957,086

March 2005 Cash Balance - \$687,283

March 2006 Revenue - \$1,522,779 - 14.25% of budget.

March 2005 Revenue - \$1,406,712 - 14.03% of budget.

March 2006 Expenditures \$2,414,032 - 22.90% of budget.

March 2005 Expenditures \$2,187,953 - 21.54% of budget.

11:45 a.m. - Recess.

1:00 p.m. - Board of Health.

Present: Fran Martin and John Skyles.

D065377A 1. Mr. Skyles and Ms. Martin visited with the Prosecutor regarding the Thornton solid waste problem. A chronology of events dating back to May 2000 associated with this problem was presented to the Prosecutor. The process proceeded to a notice of violation and the deadline to remedy this situation has now expired. Environmental degradation is very slight with respect to seepage, but the fire hazard is very real. The Prosecutor will make his recommendation on May 2nd and may explore avenues other than the solid waste code.

D065377B 2. Mr. Baker has been inspecting fraternity and sorority physical plants at the request of WSU Greek Life. This process should be completed this week.

D065377C 3. The department is beginning its dead bird collection (Jays, Magpies, Crows and Raftors) with regard to the West Nile Virus and mosquito breeding areas. Commissioner Partch requested a letter be sent to all the cities and towns in addition to the planned notice in the newspaper.

D065377D 4. The Director provided a brief staffing update.

D065377E 5. No additional tobacco complaints have been received.

D065377F 6. Ms. Martin reminded the commissioners that the department refers medically insured individuals that have been bitten by dogs to their own health care provider for medical attention. Financially, the department can only handle uninsured victims rabies cases.

D065377G 7. The pandemic planning process continues to meet monthly in Pullman and the group is growing. Stage 5, representing a pandemic incident within 400 miles of Whitman County was recently completed. The group is now at stage 6 in the process dealing with continuity of government and business issues. At the completion of Stage 7, the plan is then taken to each respected body of government for adoption. Commissioner Partch mentioned Whitcom is now the county's primary EOC (Emergency Operation Center).

065378 8. The Director distributed an intake form used by the department to gather information for the sliding fee schedule and billing codes.

065379 Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to adopt the revised Public Health fee schedule.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of Amending the) RESOLUTION NO. 065379
Whitman County Public Health)
Department 2006 Fee Schedule)

WHEREAS, the Whitman County Public Health Department is requesting the initiating of a fees for Whole House Inspections (Washington State University recognized sororities and fraternities), Varicella Titers, and Venipunctures services provided; and

WHEREAS, the Administrator is appointed as the governing body's delegate for the purposes of overseeing and managing the fee schedule;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that said fees shall be set accordingly to the fee schedule attached, and labeled as the Whitman County Public Health Department Fee Schedule.

PASSED AND ADOPTED by the Whitman County Board of Commissioners, State of Washington, on this 17th day of April 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

2006 WHITMAN COUNTY PUBLIC HEALTH FEES

CODE	Public Health Fee Schedule	2005	2006
VISITS			
99211	5 min Perform/supervision	17.00	17.00
99212	Brief (10min)	28.00	28.00
99213	Intermediate Visit (15 min Low/Complexity)	40.00	40.00
99214	Extended (25 min Moderate/Complexity)	62.00	62.00
99348	Home Visit	38.00	38.00
IMMUNIZATION CHILDREN			
90702-SL	DT	15.00	15.00
90700-SL	DtaP	15.00	15.00
90633-SL	Ped Hep A (2-18 years)	15.00	15.00
90744-SL	Hep B (0 – 18 years)	15.00	15.00
90645-SL	HIB (4 doses) Hib Titer	15.00	15.00
90646-SL	HIB (Booster)	15.00	15.00
90647-SL	HIB (3 dose) Ped Vax	15.00	15.00
90648-SL	HIB (4 does) Act HIB	15.00	15.00
90741	Immune Serum Globulin	15.00	15.00
90713-SL	IPV	15.00	15.00
90707-SL	MMR (0-18 years)	15.00	15.00
90712-H	OPV	12.00	12.00
90699-SL	Prevnar	15.00	15.00
90718-SL	Tetanus/TD (7-18 years)	15.00	15.00
90716-SL	Varicella (1-18 years)	15.00	15.00
90657-SL	Influenza (6-35 months)	15.00	15.00
90658-SL	Influenza (3 years)	15.00	15.00
IMMUNIZATION ADULTS			
90632	Adult Hep A (Adult 19+ years)	22.00	22.00
90746	Hep B (20 years & older)	40.00	40.00
90658	Influenza	MARKET	MARKET
90732	Pneumonia	MARKET	MARKET
90742	Rabies IG	MARKET	MARKET
90726	Rabies Vaccine	MARKET	MARKET
90718	Td Adult (19 years)	20.00	20.00

BOCC MINUTES-04/17/06

90733	Meningococcal polysaccharide	MARKET	MARKET
VISITS			
99211	Office Min (5 min Perform/Supervision)	17.00	17.00
TB SERVICES		34	
99201	TB test 1 step office visit	28.00	28.00
99215	TB, 2 step office visit	40.00	40.00
99341	Home Visit New Patient	62.00	62.00
99347	Home visit established patient	40.00	40.00
86580	PPD Skin Test Given	8.00	8.00
86580	PPD Skin Test Read	NC	NC
	PPD 2 Step Test Read	10.00	10.00
	TB Treatment Curative	MARKET	MARKET
	TB Preventive (INH)	5.00	5.00
HIV/AIDS		35	
86701	HIV/ELISA (HIV Test)	25.00	25.00
00404	Pretest Counsel	62.00	62.00
99401	Post Test Counsel	28.00	28.00
DENTAL		24	
D1330	Oral Hygiene Instructions	15.00	15.00
D1203	Fluoride Treatment	18.00	18.00
D9999	Family Oral Health Ed	25.00	25.00
MIH/CAH		22	
93770	Blood Pressure	5.00	5.00
99214	Development Assessment	62.00	62.00
92552	Hearing	12.00	12.00
85013	Hemoglobin	6.00	6.00
0910M	Nutrition Consultation	30.00	30.00
0911M	Nutrition Follow up (Repeat)	28.00	28.00
81002	Urinalysis (Dipstick)	12.00	12.00
92081	Vision	6.00	6.00
81025	Pregnancy Test (Urine)	12.00	12.00
ADULT HEALTH		29	
99402	Disease Information/Consult	40.00	40.00
92552	Hearing Test	12.00	12.00
85013	Hemoglobin	6.00	6.00

BOCC MINUTES-04/17/06

VISITS			
99211	Office Min (5 min Perform/Supervision)	17.00	17.00
NURSING SERVICES	Nursing Consultation (per hour)	40.00	40.00
LAB SERVICES			
36415	Venipuncture		10.00
86592	RPR/VDRL	7.00	7.00
86762	Rubella Antibody	12.00	12.00
86706	HEP B Anti-HBS	27.00	27.00
86709	HEP A Antibody	27.00	27.00
86790	Varicella Titer		27.00
VITAL RECORDS		71	
	Certified Copies Birth Each	17.00 each	17.00 each
	Certified Copy of Death	17.00 each	17.00 each

FOOD ESTABLISHMENT FEES 2006	2005	2006
Food & Beverage Workers Permit	10.00	10.00
Replacement Food & Beverage Workers Permit	5.00	5.00
RESTAURANTS - *Prorated Fees-See Below		
Minimum Fee	110.00	110.00
1-25 Seats	150.00	150.00
26-50 Seats	200.00	200.00
51-100 Seats	250.00	250.00
101+ Seats	300.00	300.00
With Lounge/Liquor, Add Additional Fee of	100.00	100.00
With Beer/Wine Served, Add Additional Fee of	75.00	75.00
Taverns – Same Seating Schedule as Above		
With Food Service, Add Additional Fee of	50.00	50.00
Grocery Stores	110.00	110.00
With Meat Cutting Facility, Add Additional Fee of	60.00	60.00
With Deli Section, Add Additional Fee of	60.00	60.00
Catering/Mobile Units	150.00	150.00
Fraternities & Sororities	125.00	125.00
Temporary Commercial	75.00	75.00
Temporary Benevolent	15.00	15.00
Bed & Breakfast	110.00	110.00
Follow-Up Inspection for Food Establishment	100.00	100.00
PLAN REVIEW - First 2 Hour	175.00	175.00
Each Additional Hour	75.00	75.00
Schools	125.00	125.00
Water System Survey (+ Lab Fees for Nitrate & Bacteriological Water Testing)	225.00	225.00
On-Site Sewage Disposal System Survey	225.00	225.00
Additional Call-backs	125.00	125.00
Sanitary Landfill	3500.00	3500.00
Transfer Stations	1,000.00	1000.00
Monofill	750.00	750.00
Impoundments	750.00	750.00
Inert Demolition	1,000.00	1000.00
Demolition	1,000.00	1000.00

BOCC MINUTES-04/17/06

Land Spreading	1,000.00	1000.00
Recycling Centers	1,000.00	1000.00
Composting Piles	1,000.00	1000.00
Piles	750.00	750.00
Sludge Utilization	750.00	750.00
Septage Disposal	750.00	750.00
Liquid Waste		
Septic Tank Installers – Per Year	250.00	250.00
Septic Tank Pumpers – Per Year	250.00	250.00
On-Site Sewage Disposal Application for Permit	225.00	225.00
Repair of On-Site Sewage Disposal System	125.00	125.00
Site Evaluation for Land Division/CZC Application	225.00	225.00
Each Additional Site, Adjoining Property	125.00	125.00
Water Recreation Facility Permit	250.00	250.00

*** Fee is reduced by 50% if permit is purchased after June 30.**

065380 9. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to adopt the sliding fee schedule and waiving fees policy.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of Amending the) RESOLUTION NO. 065380
Whitman County Public Health)
Department Waiving of Fees)

WHEREAS, the Whitman County Public Health Department is requesting the policy to honor request for services regardless of ability to pay services in accordance with State and Federal program requirements and guidelines and adoption of Sliding Fee Schedule;

WHEREAS, the Administrator is appointed as the governing body's delegate for the purposes of overseeing and managing the fee schedule;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that said Waiver of Waiving Fees policy and Sliding Fee Schedule shall be set accordingly:

PASSED AND ADOPTED by the Whitman County Board of Commissioners, State of Washington, on this 17th day of April 2006.

BOARD OF COUNTY COMMISSIONERS
 OF WHITMAN COUNTY, WASHINGTON

 G.R. Finch, Chairman

 Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

**Whitman County Public Health Department Policy
Waiving of Fees for Service
Sliding Fee Schedules**

It shall be the Whitman County Public Health Department's policy to honor request for services regardless of ability to pay in accordance with State and Federal program requirements and guidelines on the following services:

1. Childhood immunizations from birth to 18 years of age.
2. Tuberculosis Control, PPD skin testing, chest x-rays, sputum specimen, and control of other communicable diseases for suspected case. Also, medication for the treatment of active TB or other Communicable Diseases will be provided; however, the client will be encouraged to apply for medical coverage through public assistance. For routine services related to immigration, employment, childcare, counseling, or other personal reasons, the responsibility for payment remains with the client.
3. Whitman County Public Health Department will base their Sliding Fee Schedule on the Federal Guidelines for Women, Infants, and Children (WIC) and will be updated annually.

065381 11. Ms. Martin stated Tetra Tech/KCM has forwarded the Whitman County Natural Hazards Mitigation Plan to Marty Best of the Washington Emergency Management Division for pre-adoption review. There are 2 sections to the plan: 1) general information about the plan and 2) individual jurisdictions. Final approval by FEMA hinges on meeting all critical elements and adoption by all jurisdictions listed as planning partners. The committee will continue to meet periodically to coordinate grants and review the plan in 5 years.

065382 Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to adopt the Whitman County Natural Hazards Mitigation Plan. Ms. Martin was recognized for performing an outstanding job on this plan.

RESOLUTION NO. 065382

THE ADOPTION OF THE WHITMAN COUNTY NATURAL HAZARD MITIGATION PLAN

WHEREAS, all of Whitman County has exposure to natural hazards that increase the risk to life, property, environment, and the County's economy; and,

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and,

WHEREAS, The Disaster Mitigation Act of 2000(Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and,

WHEREAS, a coalition of Whitman County, Cities and Special Purpose Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the county; and,

WHEREAS, the coalition has completed a planning process that engages the public assesses the risk and vulnerability to impact of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and create a plan for implementing, evaluating, and revising this strategy.

NOW, THEREFORE, BE IT RESOLVED that Whitman County

- 1) Adopts in its entirety, Volume I and Parts 1 Whitman County jurisdictional annex of Part 2, Part 3 and the appendices of Volume 2 of the Whitman County Natural Hazards Mitigation Plan (WCNHMP).
- 2) Will use the adopted portions of the WCNHMP to guide pre and post disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the WCNHMP with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Steering Committee and continue to participate in the Coalition Partnership as described by the WCNHMP.
- 5) Will help to promote and support the mitigation successes of all WCNHMP Coalition Partners.

This resolution was passed by motion on this the 17th day of April 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065383 12. Commissioner Partch read a letter to MEDEX Northwest whereby Fran and Pete Martin were nominated for the NW Regional Health award.

BOCC MINUTES-04/17/06

Although they were not selected for the award, the commissioners wanted to recognize their hard work and dedication for all of Whitman County.

D065383A 13. The next Board of Health meeting is Monday, May 15th.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Bob Reynolds and Sharron Cunningham.

D065383B 15. Items discussed included pending Fair/Facilities Management projects. No action taken.

2:30 p.m. - Adjournment.

D065383C Commissioner Partch **moved** to adjourn the **April 17, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **April 24, 2006**. The foregoing action made this **17th** day of **April 2006**.

ss/ Greg PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners