

BOCC MINUTES-04/21/14

075379 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 21, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/Workshop.**

Present: Gary Petrovich, Kelli Campbell, Chris Nelson and Bill McKee (9:10) a.m.

075380 1. Items discussed included financial policy, upcoming meetings and Public Works Trust Fund application. No action taken.

**10:05 a.m. - Flag Salute.**

Present: Sally Ousley, Bill Spence and Bill McKee.

D075380A 2. **Pledge of Allegiance.**

Present: Sally Ousley.

**Consent Agenda:**

D075380B 3. **Motion** by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

075381-075385 4. General Claims/Veterans' Relief/Payroll warrants numbered 309953-310019 for **\$91,402.72** approved.

075386 5. April 07, 2014 minutes approved.

075387-075389 6. Personnel change orders approved.

**10:05 a.m. - Bill McKee.**

075390 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the publishing of a notice of hearing for Whitman County budget amendment #1.

075391 8. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of appreciation to Marlene Ibsen for her 14 years of service on the Developmental Services Advisory Board.

075392 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Eileen Macoll to a 3-year unexpired term on the Solid Waste Advisory Committee. Ms. Macoll's term will expire 12/31/15.

075393 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize a 1-year extension to the Whitman County Library/Lacrosse Branch 2013-.09 award. The new deadline is 05/06/15.

075394 11. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize a 1-year extension to the City of Pullman's sewer line project 2013-.09 award. The new deadline is 05/06/15.

075395-075395A 12. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the Chairman to sign the Authorization Form for Grant #E14-204 Emergency Management with the Washington State Military Department and for the Board to sign the Whitman County 2014 Grant Application Data form for grant #E14-204.

075396-075396A 13. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Chairman to sign the Signature Authorization form for Emergency Management grant #SDEM-1319 with Spokane County Emergency Management and for the Board to sign the Whitman County 2014 Grant Application Data form for grant #SDEM-1319.

075397 13A. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2014-15 legal printing agreement.

075397A 13B. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Chairman to sign the 2014 1<sup>st</sup> quarter Public Disclosure report for lobbying.

075398 14. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize a 2 year renewal of the CGI Website Video Tour agreement.

**Correspondence:**

D075398A 15. The following correspondence was received:

075399 15A. Notice received from the U.S. Department of Interior who is proposing to list the Western Yellow-Billed Cuckoo (*Coccyzus Americanus*) as a threatened species.

075400 15B. Notice was received from the Washington State Liquor Control Board regarding liquor licenses due to expire 07/31/14.

075401 15C. Notice of a hearing received for review of the Paradise Hills Subdivision No. 8 preliminary plat by the City of Pullman Planning Commission.

075402 15D. Notice received from the Spokane Regional Labor Council AFL-CIO that April 28<sup>th</sup> is recognized internationally as Workers' Memorial Day. The Council also requested a proclamation for the same and invited the commissioners to the public ceremony on April 26th.

075403 16. Commissioners' pending list reviewed.

10:45 a.m. - Recess.

11:00 a.m. - 6-Year Transportation Improvement Program Amendment Hearing.

Present: Dean Cornelison, Alan Thomson, Jerry Basler, Dan Gladwill, Sally Ousley and Bill McKee.

ACTION ITEMS

075404 17. Hearing convened by the Chairman for proposed amendments to the 6-Year Transportation Improvement Program. Staff report provided by Mark Storey as follows:

- #4 Countywide Overlays 2 HMA overlays and sealcoating
- #8 Farmington Road Overlay HMA overlays and safety improvements
- #10 Almota Road Widen/resurface including improving site distance and clear zone
- #11 Country Club Road Gravel to payment including site distance and clear zone
- #12 Pullman Airport Road Widen/resurface including improving site distance and clear zone
- #14 Hume Road Widen/resurface including improving site distance and clear zone
- #20 Wayfinding Through the Palouse Scenic Byway Install 16 interpretive and associated trailblazer/directional/locator signs within Palouse Scenic Byway communities. This project involves the following steps: project management and information/content development with community input, sign design, fabrication and installation of interpretive panels and trailblazer/directional/locator signs.

The hearing was opened to public comment. There being none, the hearing was adjourned.

075405 18. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the resolution to amend Whitman County's Six-Year Road Program (2014-2019).

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of the Amended Six )  
Year Transportation Improvement ) **RESOLUTION NO. 075405**  
Program (2014-2019) )

WHEREAS, the Public Hearing was held on the 21st day of April, 2014; and

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said amendment have been heard; and

IT IS HEREBY RESOLVED that the attached Amended Six Year Transportation Improvement Program be adopted as presented.

DATED this 21st day of April, 2014.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**ATTACHMENT**

- #4 Countywide Overlays 2 HMA overlays and sealcoating
- #8 Farmington Road Overlay HMA overlays and safety improvements
- #10 Almota Road Widen/resurface including improving site distance and clear zone
- #11 Country Club Road Gravel to payment including site distance and clear zone
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**075406** 19. The formal submittal for the Scott O’Laughlin zone change was received from Jerry Basler.

**075407** 20. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Zoning Map for the proposed Scott O’Laughlin site, changing 2.6 acres from the Agricultural District to a Heavy Industrial District located southwest of St. John, WA on Lancaster Road in the N ½ of Section 21, Township 18 N., Range 41 E.W.M., Whitman County, Washington, to be held in this room at 11:00 a.m. on May 5, 2014.

**075408** 21. The formal submittal for proposed amendments to the zoning ordinance was received from Alan Thomson.

**075409** 22. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Zoning Ordinance (Chapters 19.12 and 19.53, as stated in the unofficial transmittal, to be held in this room at 11:05 a.m. on May 5, 2014

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**075410 23.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to sign the contracts for construction of the Solid Waste building with Halme Construction.

**DIVISION UPDATES**

**Building Division:**

**075411 24.** The 1<sup>st</sup> quarter Building Division report was presented and reviewed by Dan Gladwill.

**Maintenance Division:**

**D075411A 24A.** Mark Storey said when weather permits maintenance crews will be moving into asphalt work; the overlay project is scheduled to begin in May; and chip seal work on Wawawai Road will begin in July.

**Engineering Division:**

**D075411B 24B.** The Hatley Bridge replacement project is fully designed but the department is still working on right-of-way issues.

**11:30 a.m. - Board Business Continued/Monthly Financial Review.**

Present: Bill Tensfeld, Bob Reynolds, Brett Myers, Chris Nelson, Denis Tracy, Doug Robinson, Eunice Coker, Gary Petrovich, Janet Schmidt, Kelli Campbell, Mark Storey, Marlynn Markley, Pat Black, Robin Cocking, Tim Myers, Troy Henderson, Bill McKee, Sally Ousley and Evan Ellis.

Excused: Bob Lothspeich.

**075411-075412 25.** The monthly financial report provided by Mr. Petrovich for the General fund.

2014 Revenues Forecast	- \$13,193,389	100.00%
2014 Revenues thru 03/31/14	- \$ 2,438,837	18.50%
2014 Expenditures thru 03/31/14	- \$ 2,840,326	21.53%
2014 Current Cash in Treasury	- \$ 1,757,215	
2013 Current Cash in Treasury	- \$ 1,824,851	

Mr. Petrovich suggested departments report quarterly to the Board on their individual operations in order for them to make good budget decisions.

**075413 25A.** Discussion ensued about Standards and Poor's Ratings Service suspending Whitman County's rating and the suspension impacts to the county and taxing districts.

**D075413A 25B.** Commissioner Swannack noted the Board is working on a financial policy for the county.

**D075413B 25C.** Auditor Coker said the 2012 pre-exit conference is being held this week. Commissioner Swannack said the Board and Auditor are working together to find a fix for the audit problem.

**D075413C 25D.** Janet Schmidt mentioned the upcoming Extension Centennial Celebration on May 15th beginning at 12:00 p.m. in conjunction with the employee ice cream social with a special presentation to the County Commissioners.

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**11:50 a.m. - Recess.**

**1:00 p.m. - Board Business Continued.**

**D075413D 26.** Approved documents signed (10:30 a.m./11:20 a.m.).

**D075413E 27.** Tuesday, April 22, 2014 workshop confirmed.

**1:30 p.m. - Reconvene/Board Business Continued.**

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

**075414 28.** GCBH Board:  
Briefing related to the regular GCBH Board meeting held April 3, 2014.

**D075414A 28A.** Executive Session:  
Employee performance review and commendation for CFO.

**D075414B 28B.** Contract Amendments:  
To authorize the Chair to sign contract amendments dealing with the Lourdes Hospital demonstration project. This is the Medicaid Emergency Psychiatric Demonstration (MEPD) project. One amendment is between DSHS and GCBH; the other amendment is between GCBH and Lourdes Hospital. Amendments set out the need for quarterly status reports and other deliverables. Mr. voted in favor of authorizing the Chair sign both of the contract amendments.

**D075414C 28C.** Motion from Funding/Fiscal Operations Committee:  
The Board had directed the committee to study and provide a recommendation regarding funding being received by GCBH for newly eligible individuals for Medicaid. A major concern with this funding stream is that the data underpinning it is questionable. However there are also concerns with having the "new" funds just sit at GCBH. Whitman County supported the committee's recommendation/motion to distribute some of these funds and the motion passed without dissent.

**D075414D 28D.** Mental Health/Chemical Dependency Integration Legislation:  
Still very early in the process described by this legislation and it is somewhat unclear what kind of combined service system the State will be looking to set up. After some discussion a motion was requested that would direct GCBH staff to apply to provide integrated mental health and chemical dependency services to public clients within our service area. Once the application is completed there will be further Board discussion about whether to submit the application. By then it is hoped there will be more clarity about what would be expected from successful bidders. Whitman County voted in favor developing an application. Motion passed without dissent.

**2:00 p.m. - BOCC Workshop.**

Present: Kelli Campbell and Dan Mintz of PCI.

**075415 29.** A presentation was made by Dan Mintz of PCI to act as a third party administrator for the county's industrial insurance currently handled by the Retro Pool (Sedgwick). No action taken.

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075416 Not used.

**3:00 p.m. - Recess.**

**D075416A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, April 22, 2014 at 9:05 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:05 a.m. - BOCC Workshop.**

Present: Eunice Coker, Bob Lothspeich, Gary Petrovich, Chris Nelson, Sally Ousley and Bill Spence.

**075417 30-31.** Items discussed included financial/accounting related issues. No action taken.

**10:30 a.m. - Recess.**

**D075417A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, April 28, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D075417B 32.** Approved documents signed.

**075418 32A.** General/Veterans' Relief/Payroll warrants numbered **310034-310054** for **\$274,934.45** and **310055-310128** for **\$223,951.20**.

**075419-075421 32B.** Personnel change orders.

**075422 32C.** As previously discussed, the commissioners signed a letter of comment to the Department of Fish and Wildlife regarding the proposed designation of the Yellow-Billed Cuckoo as an endangered species.

**D075422A 33.** No need for Tuesday, April 29, 2014 workshop.

**9:15 a.m. - BOCC Workshop.**

Present: Mark Storey, Kelli Campbell, Chris Nelson, Bill McKee and Sally Ousley.

**075423 34.** Items discussed included licensed surveyor code amendment, WRIA 35 instream flows, Snake River Salmon Recovery Board application for Almota Creek, elected officials not using Human Resources hiring process/liability, Internet Explorer problem, WSAC/Health Care conferences, PILT funds, State Auditor representation letter, liability insurance, CIP process, Pullman tax sharing agreement, MRSC-2 additional unpaid religious leave days, Auditor's non-attendance at today's workshop, Finance Policy, WSAC/WSACE use of Gary Rowe,

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Martin Hall, criminal justice contracts, Retro Pool/industrial insurance and BOCC Boards/Committees. No action taken.

**075424 35.** April 29, 2014 workshop cancelled.

**10:15 a.m. - Adjournment.**

**D075424A** Commissioner Kinzer **moved** to adjourn the **April 21, 22, 28, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 05, 2014**. The foregoing action made this **28th** day of **April 2014**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners