

## Minutes for April 24, 2006

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**065384 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 24, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Bev Welch and Sharron Cunningham.

**065385 1.** Items discussed included Information Services staffing, .08 update, Franklin County Courthouse dedication and a letter concerning growth management. No action taken.

**9:30 a.m. - Recess.**

**10:00 a.m. - Pledge of Allegiance.**

**D065385A 2. Motion** by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

**065386 3.** Claims/Payroll warrants numbered **189548-189549** and **189670-189831** for **\$219,795.60** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	245.20	63,523.52
101	Self Insurance		188.96
102	Building & Development		87.95
103	Countywide Planning		160.16
104	Developmental Services		1,048.88
110	County Roads		21,054.57
117	Boating Safety		245.00
118	Inmate Welfare	6.45	
123	Paths & Trails		646.87
124	REET Technology		63.00
127	Drug Enforcement-Quad City		6,544.36
129	House Bill 3900-CASA		164.43
135	Prosecutor's Stop Grant		103.46
300	Capital Projects Asset Acq.-300.010.001	14.25	1,122.97
400	Solid Waste	1,454.32	95,973.45
501	Equipment Rental & Revolving	182.06	14,888.01
510	Photocopier Revolving		156.18
660	Whitcom-General-660.911.000		8,843.40

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660	Whitcom-Grant Funding-660.911.001	119.31	2,958.84
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**065387** 4. April 17, 2006 minutes approved.

**065388-065389** 5. Personnel board orders approved.

**065390** 6. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a letter of support for the 2006 Community Action Center housing preservation program.

**065391** 7. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Auditor's office, signed by the Board and returned to the Auditor's office.

**065392** 8. A copy of a letter sent to Jerry Jones, Whitman County Gazette was received from the League of Women Voters of Pullman supporting good planning with strong citizen participation and wise use of county funds.

**065393** 9. A petition opposing portions of the proposed rural residential ordinance received.

**065394** 10. Information was received from the Office of Financial Management concerning Judicial Court Districts.

**D065394A** 11. Commissioners' pending list reviewed.

**10:10 a.m. - Recess.**

**10:30 a.m. - Janet Schmidt, WSU/Whitman County Extension.**

Present: Thinkh Nguyen and Kirk Suess.

**065395** 1. Ms. Schmidt provided a report on the 2005 4-H highlights touching on the Friends of 4-H, recipients of 4-H Council Funds, Fishing Kids event and Shooting Sports.

**D065395A** 2. Agent Ken Hathaway has been very busy with the Master Gardner program and is the Hunter Safety education program Coordinator.

**D065395B** 3. Tammy Lewis will attend the 20<sup>th</sup> annual downtown revitalization program training in Port Angeles, she is coordinating a small business marketing class and attended her 2<sup>nd</sup> ADO meeting last week. Ms. Schmidt said having Ms. Lewis based out of the Extension office has proven to be a very nice partnership and relationship.

**D065395C** 4. Steve VanVleet is currently on an exchange in Bolivia and will return May 8<sup>th</sup>. Prior to his departure, Mr. VanVleet arranged the summer season tours.

**BOCC MINUTES-04/24/06**

**D065395D 5.** Ms. Schmidt is busy with the upcoming Spokane Jr. Livestock show and Fishing Kids event and is the State Shooting Sports Coordinator, a growing 4-H program statewide. Other areas of participation include the April steer weigh-in that reached a record number and gearing up for the county fair.

**D065395E 6.** The Director said she has been very active over the last number of years with the National Association of Counties Agricultural Agents and past has been in some leadership roles. She has been asked by many other members nationwide to consider running for first vice-president of the association, which is a 4-year commitment 1) first vice-president, 2) president-elect, 3) national president and 4) past president. She has decided this is something she would like to do and is looking forward to the experience and opportunity as one of her professional plans and is therefore asking for the Board's support. If elected, she would be out of the county at times. WSU Extension Dean Director Linda Kirk Fox indicated there would be support from the university. Assuming she is successful in the election process, the year she would be out of the county the most is the year she would be National President. Having no objections, the commissioners offered to write a letter of support for Ms. Schmidt.

**D065395F 7.** In response to an inquiry by Commissioner Partch, Ms. Schmidt said no 4-H members attended the 2006 Know Your Government conference. She will visit with two individuals who have expressed an interest to see if one or both would be willing to coordinate the program. Commissioner Partch also offered his assistance.

**11:00 a.m. - Dane Dunford, Public Works Director.**

Present: Mark Storey, Cindi Lepper, Kirk Suess and Thinh Nguyen.

**Solid Waste Division:**

**065396 1.** Cindi Lepper reviewed the finalized plans for the June 17<sup>th</sup> Electronic Waste Collection Event.

**Engineering Division:**

**D065396A 2.** Mark Storey provided an update on the status of the Almota Road and Staley #3 Bridge projects.

**D065396B 3.** The county will participate in the state's pre-construction meeting for the SR 270/Sunshine Road project. The state plans to award the bid next week.

**Maintenance Division:**

**065397 4.** The quote for sign post was awarded through the small works process to Kennedy-Johnsen Lumber, Inc. of Mountlake Terrace for a total of \$28,010.22 without tax.

**BOCC MINUTES-04/24/06**

**D065397A 5.** Grader operators are working on dirt roads and should be through the entire dirt road system by the end of the week. Crack sealing commences Monday beginning with District II, followed by Districts I and III in anticipation of the rest of the asphalt repair work followed by seal coating that starts July 10th. The Bridge crew is performing some specialized bridge deck repair work using a piece of rented WSDOT equipment.

**Administrative Division:**

**065398 6.** Dane Dunford distributed the 2005 Public Works Department annual report.

**10:55 a.m. - Recess.**

**11:25 a.m. - Donna Poland, Treasurer's Office.**

**065399** A letter requesting the commissioners cancel outstanding warrants dating back to 2003 was received from Ms. Poland in the amount of \$2,913.39.

**065400** Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve a resolution canceling outstanding warrants.

**RESOLUTION NO. 065400  
RESOLUTION TO CANCEL OUTSTANDING WARRANTS**

A resolution authorizing the Whitman County Treasurer, in accordance with Title 36.22.100 R.C.W., to cancel the following outstanding warrants:

<u>Date Issued</u>	<u>Warrant #</u>	<u>Payee</u>	<u>Amount</u>
06/30/03	150783	THYGESON, JESSE	\$10.00
07/03/03	150884	DEPT OF LABOR & IND	\$76.44
08/18/03	152541	MUNSKE, GERHARD	\$20.35
09/08/03	153382	MARTIN, FRANCES	\$10.00
09/11/03	153456	HEITSTUMAN, JODI	\$264.31
10/27/03	155246	CONROY, WILLIAM	\$18.63
11/20/03	156229	KRUSE, JAMIE	\$36.00
11/25/03	156762	POOL WORLD	\$77.84
12/22/03	157794	RANDALL, TESSE	\$10.00
01/09/04	158171	DEPT. OF RETIREMENT	\$2.49
01/22/04	158841	HEATON, JUSTIN	\$27.00
01/22/04	158853	MARTIN, ROBERT	\$4.50
01/26/04	159047	SICKLES, STEPHEN	\$32.50
02/02/04	159157	MARTIN, FRANCES	\$10.00
02/19/04	159848	MADSEN, JEAN	\$24.00

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02/19/04	159852	SAKAMOTO, JIM	\$6.00
03/08/04	160400	BULLDOG PIZZA	\$36.00
03/17/04	160841	BECKER, MICHAEL	\$207.79
03/24/04	161081	CARTER, ROGER	\$100.00
04/05/04	161398	CHAMBERS, JEANNE	\$22.00
04/05/04	161453	NAT'L DIRECTORY OF	\$157.45
04/12/04	161732	HAWKES, JAMES	\$90.00
05/10/04	162718	LANDRUM, CARL	\$22.00
05/10/04	162745	PREWITT, TONJA	\$17.50
05/24/04	163327	STEINWAND, KATHLEEN	\$172.05
06/14/04	163820	ASOTIN COUNTY PREVENTION	\$215.94
07/12/04	164936	WHITMAN COUNTY DEPUTIES ASSOC.	\$914.28
07/12/04	164982	EASTEP, LISA	\$28.75
07/12/04	165021	MCINTYRE, LISA	\$21.25
07/21/04	165508	CHANNEL 3	\$6.00
08/19/04	166470	BATTERTON, DAVID	\$6.00
09/10/04	167102	AETNA ADJUSTMENTS	\$5.12
09/27/04	167935	WALLS, PEGGY	\$87.50
10/04/04	168198	OVERTON, JANICE	\$105.61
10/06/04	168308	DEPT OF LABOR AND INDUSTRY	\$7.28
10/11/04	168382	AETNA ADJUSTMENTS	\$5.12
10/11/04	168537	MARTIN, FRANCES	\$10.00
10/25/04	169002	DLH ELECTRONICS	\$8.69
11/08/04	169597	SNYDER, ED	\$25.00
11/24/04	170605	HOLT, DENNIS	\$12.00

Resolution Number **065400** passed and approved this 24th day of April 2006 by the Commissioners of Whitman County of the State of Washington.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

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Greg Partch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC

\_\_\_\_\_  
Les Wigen, Commissioner

**BOCC MINUTES-04/24/06**

Clerk of the Board

**11:30 a.m. - Recess.**

**1:00 p.m. - Adam Roberts and Bob Reynolds.**

**065400A** 1. Mr. Roberts noted that a request for proposals for an isolated air-conditioning unit in the Information Services server room was sought. Ackerman's was the only vendor that responded. Bob Reynolds and he reviewed the proposal and believe Ackerman's product will be sufficient. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to proceed with the purchase of an air-conditioning unit for the Information Services building from Ackerman Heating, Colfax, WA for \$9,724.70.

**065401** 2. The Health, Clerk and Parks department copiers are becoming very old and having many maintenance problems. The current copier in the Health Department is a color copier. They also have a color laser printer that he proposed be move to the Pullman Health Department office. The reason for doing so is the proposed machine is more cost-effective for making color copies and toner is included as part of the maintenance agreement.

The vendor Mr. Roberts recommended is ABC Office Equipment in Spokane. He said not only did this vendor submit the lowest combined quote, each time the county purchases a new copier from them they reduce the maintenance cost on all copiers purchased from them in the county system.

Health	\$9,306.33 with trade in
Clerk	\$6,564.06 with trade-in
Parks	\$6,385.11 with trade-in

Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to move ahead with the purchase of these 3 copiers.

**1:15 p.m. - Recess.**

**1:30 p.m. - Mike Berney, Palouse River Counseling Center/Greater Columbia Behavior Health (GCBH).**

**065402** 1. In the last session the Legislature provided additional state funds to match federal Title XIX dollars associated with slightly higher Medicaid rates. The Mental Health Division (MHD) has informed GCBH that it may choose to designate some of these additional funds as state only dollars not used for match. If this were done, GCBH would be choosing to accept lower Medicaid rates. GCBH must let the MHD know by May 1<sup>st</sup> of its decision. The GCBH Funding and Fiscal Operations Committee is holding a special meeting today to develop a recommendation for the Board of

**BOCC MINUTES-04/24/06**

Directors on this issue. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to support the committee's decision.

**D065402A 2.** Signatures continue to be obtained for the revised interlocal agreement that created the GCBH.

**065402B 3.** The Mental Health Division has been reviewing the Board structure. They recently informed GCBH that they are "officially" satisfied with the current policies in the conflict of interest area.

**D065402C 4.** Preliminary design money (1.5 million) for an eastside Evaluation and Treatment Facility was appropriated by the 2005 Legislature. Spokane was identified by the eastside RSN's as their first choice and GCBH as a second choice for location of this new facility. Currently, Sacred Heart Medical Center is the location receiving the most attention.

**D065402D 5.** There will be Recovery Model training for the GCBH Board at its June meeting.

**D065402E 6.** As a housekeeping measure, a new line item will be added to the GCBH budget to account for the Lourdes's PATH grant pass through money.

**D065402F 7.** There has been no new information since the March report regarding recruitment of a new GCBH Director.

**D065402G 8.** Mr. Berney noted upcoming Palouse River Counseling Center (PRCC) audits and reviews.

**D065402H 9.** The Director attended the last Whitcom meeting regarding the Crisis Line that is shutting down May 1<sup>st</sup>. The concern is many calls would shift to Whitcom. The dispatchers are not counselors. They can only dispatch for services. A service called "Protocol" is available that the crisis line calls could be routed to after hours with licensed professionals.

**2:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Fran Martin, Sharron Cunningham, Denis Tracy and Think Nguyen (2:00 p.m.) and Mark Bordsen and Think Nguyen (2:45 p.m.).

**065403 12.** Ms. Martin distributed draft emergency communications committee bylaws and a proposed draft membership roster. Mark Bordsen talked about a growth management issue. No action taken.

**4:30 p.m. - Gary and Valerie Hunt.**

Present: Kelli Campbell.

D065403A 13. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with the above individuals until 5:00 p.m. for negotiation matters.

5:00 p.m. - Return to Open Session/Recess.

D065403B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 25, 2006** at **10:30 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:30 a.m. - Reconvened.

10:45 a.m. - Denis Tracy, County Prosecutor.

Present: Mark Bordsen and Thinkh Nguyen.

065404 1. Mr. Bordsen submitted a report from the Planning Commission regarding revisions to County Code Chapters 9 and 19 regarding the State Environmental Policy Act and Conditional Use Permits.

Denis Tracy said the Planning Commission did approve the suggestive revisions received from the county commissioners. The Planning Commissions' only suggestion was correction of a couple typographical errors in the SEPA ordinance. In the conditional use ordinance, the Planning Commission suggested specifying minimum qualifications for a hearing examiner.

065405 2. The next step for the county commissioner is to set a public hearing to consider changes to the ordinances. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish a notice of hearing for proposed revisions to the Whitman County Code Chapters 9.04 and 19.06 on May 8<sup>th</sup> at 11:30 a.m.

The Prosecutor complimented the Planning Commission and staff for acting very promptly on the Board's request. Mr. Bordsen returned the compliment stating it was a real pleasure working with the Prosecutor on this urgent issue.

10:50 a.m. - Adjournment.

D065405A Commissioner Partch **moved** to adjourn the **April 24 and 25, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 1, 2006**. The foregoing action made this **25th** day of **April 2006**.

ss/ Greg PARTCH, Commissioner

ss/ LES WIGEN, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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G.R. FINCH, CHAIRMAN  
Board of County Commissioners