

Minutes for April 25, 2005

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063881 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 25, 2005 at 9:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kristie Kirkpatrick and Peggy Bryan.

063882 1. Items discussed included a visit by Library staff in appreciation for the county's support over the past 60 years, Safety Committee report, Port display, Gary Kopf's email, Daily News email and Salmon Recovery Board meeting. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Sonya Miller and Tammy Lewis.

D063882A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

063883 3. Claims/Payroll warrants numbered **175791-175810** and **175926-176027** for **\$459,310.34** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	6,174.00	29,174.85
102	Building & Development		18.72
104	Developmental Services		33,916.56
110	County Roads	4,050.00	7,802.31
117	Boating Safety		260.00
118	Inmate Welfare		324.57
123	Paths & Trails		501.19
320	Cap. Project/Out. Sources (Bond)		502.87
400	Solid Waste		84,130.18
501	Equipment Rental & Revolving	450.00	70,376.57
513	Communications Revolving		559.13
660	Whitcom-General-690.911.000		8,139.91
660	Whitcom-Grant Funding-690.911.001		5,507.13
660	Whitcom-690.004.000		68,363.76
660	Whitcom-690.005.000		139,058.59

063884 4. March 18, 2005 minutes approved.

063885-063891 5. Personnel board orders approved.

063892 6. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a proclamation proclaiming May as "Older American Month".

P R O C L A M A T I O N



WHEREAS, Whitman County is home to more than 4,875 citizens aged 60 years or older; and,

WHEREAS, the older Americans of Whitman County are a vital part of our nation's demographic makeup; and,

WHEREAS, older citizens are members of our community entitled to dignified, independent lives free from fears, myths, and misconceptions about aging; and,



WHEREAS, each community in America must strive to recognize the contributions of our older citizens, understand and address their evolving needs, and support their caregivers; and,

WHEREAS, our society is dependent upon intergenerational cooperation and support, and benefits from our collective efforts to serve older Americans and the people who love them; and,

WHEREAS, this year marks the 40th anniversary of the passage of the Older Americans Act by the United States Congress.



NOW THEREFORE BE IT HEREBY PROCLAIMED that the Whitman County Board of Commissioners do hereby proclaim the month of May 2005 as **Older Americans Month** on this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner



D063892A 7. The commissioners tabled a proclamation proclaiming May 1-7, 2005 as "Native Plant Appreciation Week" to May 2nd.

063893 8. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve a resolution reducing the internal per copy rate fee from \$.05 to \$.03 per copy.

RESOLUTION NO. 063893
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, April 25th, 2005; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to take cost-cutting measures whenever possible; and,

BOCC MINUTES-04/25/05

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to rescind the previous resolution setting the internal cost per copy at \$.05; and,

WHEREAS, the Board of County Commissioners believe that the internal copy rate should be fixed at \$.03 per copy.

NOW, THEREFORE, THIS BOARD HEREBY RESOLVES that Whitman County will charge internal copies at a fixed rate of \$.03 per copy beginning April 25, 2005.

PASSED, APPROVED AND ADOPTED this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

063894 **9.** Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a resolution revising the per diem rate from \$45.00/day to \$35.00/day beginning May 1, 2005.

RESOLUTION NO. 063894
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, April 25th, 2005; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to take cost-cutting measures whenever possible; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to rescind the previous resolution setting the per diem rate at \$45.00 per day; and,

WHEREAS, the Board of County Commissioners believe that the per diem rate should be set at \$35.00 per day (\$8 breakfast, \$10 lunch, \$17 dinner).

BOCC MINUTES-04/25/05

NOW, THEREFORE, THIS BOARD HEREBY RESOLVES that Whitman County will reimburse per diem at \$35.00 per day beginning May 1, 2005.

PASSED, APPROVED AND ADOPTED this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:20 a.m. - Susan Nelson.

063895 10. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a resolution declaring Prosecutor listed amounts not collectible.

RESOLUTION NO. 063895

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on April 25, 2005 in regular session; and

WHEREAS, the Whitman County Prosecutor's Office has billed out copying costs to defense attorneys for their client's police reports and a very small amount of those costs have not been paid; and,

WHEREAS, attempts have been made to collect the past due amounts totaling \$35.10, but further effort will cost more than the amount due.

NOW, THEREFORE BE IT RESOLVED that the listed amount be declared not collectable and removed from the accounting records of Whitman County Prosecutor's accounts.

PASSED, APPROVED, AND ADOPTED this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

063896 11. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a resolution decreasing the Prosecutor's Postage Petty Cash fund from \$260.00 to \$100.00.

RESOLUTION NO. 063896
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to maintain the pre-existing postage petty cash account within the Whitman County Prosecutor's Office; and,

WHEREAS, the Whitman County Prosecutor's Office postage petty cash in the amount of **\$260.00 is more than** sufficient to meet the needs of the department; and,

WHEREAS, it is necessary to decrease the Whitman County Prosecutor's Office postage petty cash fund from **\$260.00 to \$100.00**; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Prosecutor's Office postage petty cash fund shall be decreased and maintained in the amount of **\$100.00**; and,

BE IT FURTHER RESOLVED that this fund is entrusted to Sonya Miller, employee of the Whitman County Prosecutor's Office, with the responsibility of overseeing and rectifying the postage petty cash amount.

Done this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

063897 12. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve a resolution revising the countywide petty cash funds.

RESOLUTION NO. 063897

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 25th day of **April 2005**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer/revolving accounts in all county funds; and,

WHEREAS, the responsibility for the various petty cash/cash drawer/revolving accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer/revolving accounts for Whitman County:

DEPARTMENT	AMOUNT	FUND NO.	BARS CODE	CUSTODIAN	PURPOSE
Public Health, Colfax	\$70.00	001.000.000	111.70.020	Robin Cocking	Front Desk/Petty Cash
Public Health, Colfax	\$140.00	001.000.000	111.70.021	Judy Roberts	Front Desk/Cash Drawer
Public Health, Colfax	\$50.00	001.000.000	111.70.022	Pauline Anderson	Cash Drawer
Public Health, Pullman	\$100.00	001.000.000	111.70.023	Shannon Hatley	Petty Cash
Public Health, Pullman	\$70.00	001.000.000	111.70.024	Shannon Hatley	Cash Drawer
Public Health, Pullman-EH	\$50.00	001.000.000	111.70.025	Marge Crowder	Envir. Health Cash Draw
Public Health, Pullman	\$99.00	001.000.000	111.77.026	Shannon Hatley	Petty Cash/Postage
Prosecutor	\$100.00	001.000.000	111.70.15	Sonya Miller	Petty Cash/Postage
Prosecutor	\$100.00	001.000.000	111.70.09	Sonya Miller	Petty Cash
District Court	\$96.00	001.000.000	111.77.03	Kristina Cooper	Petty Cash
District Court, Colfax	\$50.00	001.000.000	111.70.03	Kristina Cooper	Cash Drawer
District Court, Pullman	\$50.00	001.000.000	111.70.03	Virginia Walker	Cash Drawer
Parks & Rec.-Colfax	\$200.00	001.000.000	111.70.04	Terry Jeffries	Petty Cash
Parks & Rec.-Fairgrounds	\$25.00	001.000.000	111.70.04	Craig Danielson	Cash Drawer
Parks & Rec.-Kamiak Butte	\$25.00	001.000.000	111.70.04	Roger Marcus	Cash Drawer
Parks & Rec., Wawawai	\$25.00	001.000.000	111.70.04	Bart Dearborn	Cash Drawer
Auditor, Auto Licensing	\$400.00	001.000.000	111.70.05	Eunice Coker	Cash Drawer
Auditor, Legal Filing	\$100.00	001.000.000	111.70.05	Eunice Coker	Cash Drawer
Auditor, Elections	\$200.00	001.000.000	111.77.05	Debbie Hooper	Petty Cash/Postage
Auditor	\$5,000.00	001.000.000	111.00.10	Eunice Coker	Revolving
Facilities Maintenance	\$50.00	001.000.000	111.70.04	Janel Goebel	Petty Cash

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Clerk	\$50.00	001.000.000	111.70.13	Shirley Bafus	Cash Drawer
Superior Court	\$33.00	001.020.000	111.77.19	Eileen Roe	Petty Cash
Sheriff, Drug Task Force	\$30,000.00	127.140.000	111.77.01	Brett Myers	Revolving
Sheriff	\$400.00	001.000.000	111.77.01	Brett Myers	Revolving
Public Works	\$150.00	110.400.000	111.70.10	Judy McMurray	Petty Cash
Solid Waste	\$300.00	400.400.000	111.70.06	Ruth McGillic	Cash Drawer
Treasurer	\$900.00	999.000.000	111.70.11	Donna Poland	Cash Drawer
Treasurer, Advance Travel	\$15,000.00	999.000.000	111.00.21	Lana Cloaninger	Revolving

Signed this 25th day of April 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

According to Susan Nelson, revised business associates agreements are necessary for compliance with the HIPAA Security Rules.

063898 13. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with Colfax Cemetery District #6.

063899 14. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with Council on Aging and Human Services.

063900 15. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with Public Hospital District #2.

063901 16. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with the LEOFF I Disability Board.

063902 17. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with Whitman County Library.

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063903 18. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the HIPAA Business Associate agreement with Wolf & Associates, Inc.

063904 19. Chairman Partch sent emails to the House Appropriations Committee members concerning the DSHS long-term care budget passed by the Senate.

063905 20. A letter was received from the Port of Whitman County stating they have accepted Jennifer Snead's resignation as of April 29, 2005.

063906 21. A letter of appreciation was sent to the Community Action Center Board about the outstanding contributions retiring Director, Judy Allen has made to our county and citizens.

063906A 22. The Chairman signed the federal equitable sharing agreement for the Quad Cities Drug Task Force.

D063906B 23. Commissioners' pending list reviewed.

10:40 a.m. - Recess.

11:05 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Tammy Lewis.

Action Items:

063907 1. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the notice of call for bids for the Peterson Bridge.

063908 2. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the contract between Whitman County and Poe Asphalt Paving, Inc. for the Carothers Road and Landfill Road overlay be signed as presented.

Engineering Division:

D063908A 3. Poe Asphalt has mobilized at Palouse Cove Road. Construction officially began again today. They will be hauling rock this afternoon or tomorrow and they are planning to begin paving on or around May 9th.

D063908B 4. The department hopes to call for bids for 2 other bridge projects (White Elephant and Judson) next week.

D063908C 5. The crushing project at Repp Quarry is completed and Shawnee Rock did a very nice job. The next crushing project is scheduled for October at the Gnaedinger Quarry.

Solid Waste Division:

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D063908D 6. Saturday completed the spring cleanup event that appears to have gone very well.

D063908E 7. Tire amnesty day is this coming Saturday and everyone has pre-registered their tires. A report on both events will be made in 2-3 weeks.

Maintenance Division:

D063908F 8. Crews are hauling rock in different locations throughout the county. District 1 and 3 are moving chips crushed at Repp Quarry to the Winona sandpit, stockpiling it for seal coating season for that area in July. Crack sealing begins next week in District 1. Weather permitting, the crews will move right into the asphalt season in preparation of seal coating.

11:20 a.m. - Recess.

11:30 a.m. - Sue Kreikemeier, Palouse Industries Early Learning Services and Sigrid Gauger, Palouse River Counseling Center.

Present: Tammy Lewis.

063909 Ms. Kreikemeier and Ms. Gauger were members of the Team that worked on a granted funded project by the National Association of Counties (NACo) grant covering Latah and Whitman Counties.

Copies of the comprehensive final report for "Investing in Early Childhood and School Readiness on the Palouse 2003/2004" were distributed in addition to a summary report.

Goal:

The goal of this project was to build the capacity of Latah and Whitman Counties to promote early learning and school success in young children.

Discovery:

- No formalized assessment regarding the early learning and school readiness of young children is readily available to the community.
- Increased pressure in the public school system to be accountable to children's learning and success.
- Children are not reaching their full potential.

Objective:

- Defining school success
- Collect and analyze data (Phase I of a 3 phase project)
- Identify priorities
- Develop action steps

Process:

- 12-month time frame

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- Two team leaders (one from each county)
- Planning and Implementation Team (47 members from both communities)
- Consultant, Dr. Gale Gentry, Retired UI College of Education
- Focus groups held with educators to define school readiness and receive feedback on the final report
- P&I team members interviewed parents and teachers of Preschool-First grade children regarding the extent children were coming to school prepared for success

Funding:

- National Association of Counties
- Early Learning Opportunities Act federal grant
- Both county governments provided in-kind support

Results:

- A total of 3,856 children under age 5 in the Palouse region, with 883 children enrolled in kindergarten and 1,059 enrolled in preschool.
- 100 interviews conducted by the P&I Team within the 19 school districts and 25 schools with elementary children.
- Two focus groups held with educators, one at the beginning and one at the end of the project. Interview data tabulated by Dr. Gentry found 27% of 2,815 children under age 5 were partially or not ready for school.

Further Findings:

- Readiness is multi-faceted and many skills are important for success including motor, cognitive, social and emotional.
- Most parents are eager for more information about school readiness, but the demands of work and family leave parents overwhelmed and with little time nor know where to obtain school readiness information.
- Accountability standards and standardized testing were repeatedly raised.
- Teachers expressed a need for parents to have more information about preparing their children for school.
- There is little to no connection among parents with young children and the school districts in order to facilitate the sharing of information.

Assumption:

- Children from lower income or disadvantaged families are over-represented in the 27% however demographic data was not included in the study.

Recommendations:

- Create a sustainable system to provide long term focus on early care, learning and readiness issues.
- Establish formal avenues of communication between early childhood and school providers.

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- Increase parents' understanding of school readiness around social emotional skills and identify services for high-risk families.
- Continue researching school readiness in order to use the best practices available.
- Continue working jointly to find funding sources to support implementation of the recommendations. (They have secured a \$10,000 grant from the Idaho Head Start State Collaboration office enabling the team to proceed with Phase II of the project (February 2005-January 2006). The leadership group will be trained to develop a system and implement change.)

Also included in the handout was a statistical comparison of Whitman and Latah County.

Ms. Gauger said this program meshes well with her job role. There is a real concern for the younger students in the area of anti-social behavior, bullying, early academic failure and low commitment to school. If children are not ready for school and experience early academic failure, the likelihood of them moving into an anti-social behavior or substance abuse in the future is a much higher risk. If the integral element can be strengthened, there will ultimately be a noticeable reduction in substance abuse and violence in our county.

Ms. Kreikemeier said she has forwarded NACo a letter and copy of the Team's report.

The commissioners thanked the P&I Team members for their comprehensive report.

12:00 p.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane and Mark Storey.

D063909A 24. Public Works related items discussed. No action taken.

3:00 p.m. - Recess.

D063909B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 26, 2005 at 1:00 p.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

1:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Dane Dunford, Mark Storey and Denis Tracy (1:00 p.m.), Brett Myers, Ron Rockness and Sharron Cunningham, Megan Doyle and Evan Ellis

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(2:00 p.m.), Mike Werner, Bob Reynolds, Tim Myers and Kelli Campbell (3:00 p.m.).

D063909C 25. Budget issues discussed. No action taken.

5:00 p.m. - Adjournment.

D063909D Commissioner Finch **moved** to adjourn the **April 25** and **26, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 2, 2005**. The foregoing action made this **26th** day of **April 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners