

Minutes for April 26th, 2004

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062465 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 26, 2004 at 9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

062466 1. Items discussed included ADO/WA-CERT application, Administrative Services Director position description, Veterans Relief policy, WSAC primary funding letter, and October quarterly regional breakfast. No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis, Thinh Nguyen, Jennifer Snead, and 3 Uniontown residents.

D062466A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

062467 3. Claims/Payroll warrants numbered **162255-162344** for **\$410,966.89** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	22,653.09
101	Self Insurance	394.00
102	Building & Development	105.66
103	Countywide Planning	48.42
104	Developmental Services	3,595.79
110	County Roads	2,669.65
112	Public Facilities Improvement	63,322.79
118	Inmate Welfare	31.00
126	Treasurer's M&O	125.00
135	Prosecutor's Stop Grant	327.87
136	Electronic Monitoring	319.50
142	Whitcom-911	12,973.40
320	Cap. Project/Outside Sources (Bond)	74.88
400	Solid Waste	91,731.88
501	Equipment Rental & Revolving	2,624.92
511	Unemployment Insurance	332.00
512	Industrial Insurance Revolving	66,347.13
690	Clearing & Suspense	143,389.91

062468 4. April 19, 2004 minutes approved.

062469-062471 5. Personnel board orders approved.

062472 6. Jennifer Snead reported a total of 3 applications were received. At the April 20th Blue Ribbon Advisory Task Committee (BRATC) meeting, each applicant was given 10 minutes to present their project followed by a question and answer period by the committee members. All projects met the BRATC guiding principles.

Upon conclusion of the scoring process, Uniontown Community Development Association placed first, the City of Pullman placed second, and the Port of Whitman County placed third.

Commissioner Partch received a call from John Sherman at the City of Pullman requesting their application be withdrawn. The City's reasoning was based on the award amount and a new BRATC policy whereby the City could not apply with a similar application for 5 years. The City will make application next year allowing them time to be more prepared. This item is scheduled for the Council's April 27th agenda.

Motion by Commissioner Partch **seconded** by Commissioner Finch to approve the #1 and #3 projects and to hold off on #2 until the county hears from the Pullman City Council after their April 27th meeting. The commissioners thanked the applicants, the committee and Jennifer Snead for their work associated with this years' allocation. Commissioner Finch felt they are all good projects that will make things happen in Whitman County. Commissioner Partch commented Uniontown's project ties in with the Scenic Byways and the Port's application will help the Business Air Center in Colfax. Chairman Wigen said Uniontown's project is unique in that it promotes the culture and heritage of Whitman County. **Motion carried.**

062473 7. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to proclaim May 2-8th, 2004 as Municipal Clerks Week.

P R O C L A M A T I O N

35th Annual Municipal Clerks Week

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and,

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and,

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and,

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WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and,

WHEREAS, municipal clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and,

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, we, the Board of Whitman County Commissioners, do recognize the week of May 2 through May 8, 2004, as Municipal Clerks Week, and further extend appreciation of our Municipal Clerk and to all municipal clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 26th day of April 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062474 **8.** A letter was received from the Vice-Chair of the Palouse Trail Committee requesting the \$1,500 received from Washington State Department of Transportation for the purchase of county property associated with the SR 270 project be deposited into the Bill Chipman Palouse Trail (BCPT) maintenance fund. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to allow the \$1,500 from the sale of land and right-of-way to be deposited into the BCPT fund later amending the BCPT budget.

062475 **9.** Information pertaining to Initiative 864 was received from the County Assessor.

062476 **10.** Notice was received from the Department of Ecology stating David Stueckle has completed the required Water Conservancy Board training.

062477 **11.** Information pertaining to new federal food stamp requirements for adults age 18-50, without dependents, was received from the Department of Social and Health Services.

062478 12. Commissioner Partch signed a letter supporting The McGregor Company to receive the Dupont Environmental Respect award.

062479 13. Due to no response, a second letter was forwarded to Representative George Nethercutt and Senators Maria Cantwell and Patty Murray regarding Martin Hall.

062480 14. An executed copy of the Whitman County Library Business Associate agreement was received.

062481 15. An executed copy of DSHS contract #0363-38939 for Developmental Services community services family support grant was received.

D062481A 16. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Tammy Lewis.

Action Items:

062482 1. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the contract between Whitman County and JUB Engineering for Solid Waste Operations be signed as presented.

Solid Waste Division:

D062482A 2. The Director pointed out that an enormous amount of activity has been taking place at the Landfill as a result of spring cleanup. Mr. Dunford hoped to have a full report on spring cleanup and the upcoming tire collection in 2 weeks.

Engineering Division:

D062482B 3. The Engineer stated all documentation has been forwarded to the State for the Palouse Cove Road project. The department is now awaiting final approval from the State.

Maintenance Division:

D062482C 4. Two crews are hauling rock; the crack sealer is delayed a couple weeks due to previous weather conditions.

Building Division:

D062482D 5. According to Mr. Dunford, there has also been much activity in the Building Department.

11:10 a.m. - Recess.

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11:30 a.m. - Bill Chipman Palouse Trail Paving Bids.

Present: Tim Myers and Roger Marcus.

D062482E 1. The following bid was received, opened, and read aloud. Staff will make a recommendation for award today at 2 p.m.

BIDDER	AMOUNT
Poe Asphalt Paving, Inc.	\$41,426.00 with tax.

D062482F 2. Mr. Myers indicated he would be attending a WRPA conference in Spokane the majority of this week; the Youth Agricultural Pavilion is coming along at the Fairgrounds; a Fair Board meeting is scheduled for this evening; the Parks section of the County Comprehensive Plan is being revised to include fees/infractions in preparation for final approval by the Board on June 1st.

11:45 a.m. - Recess.

1:30 p.m. - Bob Reynolds, Palouse Empire Fair Manager.

Present: Tim Myers.

062483 Through the small works roster process, Mr. Reynolds sought quotes to print 2,500 copies of the 2004 Palouse Empire Fair Exhibitors' Handbook. He recommended awarding the quote to Cougar Graphics.

Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to award the quote for the 2004 Palouse Empire Fair Exhibitors' Handbook to Cougar Graphics in the amount of \$3,093.50 with tax.

1:40 p.m. - Recess.

2:00 p.m. - Bill Chipman Palouse Trail Bids.

Present: Tim Myers.

062484 As recommended by Mr. Myers, **motion** was made by Commissioner Partch **seconded** by Commissioner Finch and **carried** to award the BCPT paving bid to Poe Asphalt Paving, Inc. in the amount of \$41,426.00 with tax.

2:05 p.m. - Recess.

2:15 p.m. - Doneen Quarry Bids.

Present: Dane Dunford, Mark Storey, Phil Meyer, and a representative of Deatley. Gary Cochran of Shawnee Rock arrived late.

062485 The following bids were received, opened, and read aloud. Staff will make a recommendation for award on May 3rd.

BIDDER	AMOUNT
Seubert Excavators, Inc.	No Bid
Shawnee Rock, Inc.	\$225,560.00
DeAtley Crushing, Inc.	\$274,600.00

2:20 p.m. - Recess.

D062485A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 27, 2004** at **2:00 p.m.** Les Wigen, Chairman and G.R. "Jerry" Finch, commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Partch is attending a Council on Aging and Human Services meeting.

2:00 a.m. - Reconvene/Board of Health.

Present: Fran Martin.

D062485B 1. As part of the ABCD program, the SmileMobile screened 56 children; 34 had restorative treatment and the remaining 22 had varnish treatments.

D062485C 2. Through the ABCD program, an educational program will be held on April 29th at the Quality Inn. The instructor is a dentist from the University of Washington Dental School who will teach medical personnel how to identify oral health diseases in children. The physicians will obtain credit for attending the training.

D062485D 3. The ABCD Partnership program is well established in Columbia, Garfield, and Whitman Counties. Asotin County did not respond to the inquiry for involvement in the 2nd year portion of the grant, and have therefore been eliminated from the 2004 grant process.

D062485E 4. Asotin County was also dropped from the 4-county Tobacco Partnership. There were recently 19 compliance checks. One problem was discovery and immediately corrected.

D062485F 5. The WIC program has offered Whitman County funds for improving the waiting room area in Colfax. This years WIC focus is on immunizations and referred to as the "WIC Roundup".

D062485G 6. Contracted schools for public health nurses are all on target. The 2003 year end report has been completed for Whitman and Columbia Counties. The figures revealed, of the \$1.8 million total, Whitman County contributed \$240,000 from the general fund or 19% of the total Public Health budget.

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D062485H 7. The Health Department is preparing a cost allocation plan to see if the results are better than what the county came up with for allocating costs.

D062485I 8. An emergency management crisis workshop was conducted last week. Booklets were prepared on how to respond to the public without startling people. A list of the most frequently asked questions by reporters during a crisis was distributed to the commissioners.

D062485J 9. Ms. Martin expressed her concern about the outrageous amount of sexually explicit information (spam) coming into the county's email system. The commissioners will visit with the Information Services Director regarding this matter.

D062485K 10. The Director reviewed the 3 statements of qualifications received for preparing the Whitman County All Hazardous Mitigation Plan as follows: Gray & Osborne, Yakima, WA, Munir Daud, Pullman, WA, and Tetra Tech, Eagle, ID.

Upon completion of a review and ranking by the County Engineer, an Environmental Health Officer, the Sheriff, and Undersheriff, an interview could be conducted with the vendor who ranks #1 or the county could simply choose to enter into a contract with the #1 vendor.

It was agreed Ms. Martin will return to the Board next week with the results of the ranking.

D062485L 11. The next Board of Health meeting is May 17th.

3:00 p.m. - Adjournment.

D062485M Commissioner Finch **moved** to adjourn the **April 26** and **27, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 3, 2004**. The foregoing action made this **27th** day of **April 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners