

Minutes for April 30, 2007

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066812 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **April 30, 2007 at 9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Fran Martin (8:50 a.m.), Denis Tracy (9:00 a.m.) and Bev Welch, Adam Roberts and Sharron Cunningham (9:30 a.m.).

066813 1. Items discussed included the WSAC June meeting, Public Health staffing, Rural Residential housing, Information Services staffing and Discus contract. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Joe Smillie and Tammy Lewis.

D066813A 2. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

066814 3. Claims/Payroll warrants numbered **202785-202880** for **\$215,891.44** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	61,586.74
101	Self Insurance	42.08
102	Building & Development	142.00
110	County Roads	3,189.00
111	CETC Building	58.22
112	Public Facilities Improvement	769.60
114	Bulk Purchasing	2,105.39
115	Hotel/Motel Tax	1,931.77
117	Boating Safety	240.00
118	Inmate Welfare	147.48
127	Drug Enforcement-Quad City	96.50
137	Web Site Development	58.24
300	Capital Projects Asset Acq.-300.010.001	4,889.92
400	Solid Waste	14,545.61
501	Equipment Rental & Revolving	1,217.51
510	Photocopier Revolving	3,395.31
513	Communications Revolving	1,817.98

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660	Whitcom-General-660.911.000	48,751.67
660	Whitcom-Grant Funding-660.911.001	70,906.42

066815 4. April 23, 2007 minutes approved.

066816-066822 5. Personnel board orders approved.

066823 6. The public facilities (.08) funding recommendation was received from the Chairman of the Blue Ribbon Advisory Task Committee (BRATC). One of two projects submitted was recommended for funding. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to accept BRATC's recommendation and award the City of Palouse \$37,250 (RV Park).

066824-066825 7. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to adopt the 2007 County Project Priority Ranking (WA-CERT) resolution as prioritized by BRATC. (After this date, this process will be referred to as the "County Project Priority Ranking").

**RESOLUTION NO. 066825
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
ENDORING 2007 WA-CERT PROJECTS**

WHEREAS, the Board of Whitman County Commissioners recognizes the important of supporting projects that enhance the economic health, education, welfare and quality of life in Whitman County; and,

WHEREAS, the Board supports the submission of projects for potential funding and/or technical assistance; and,

WHEREAS, potential applicants were made aware of the opportunities available and the process by which projects would be prioritized; and,

WHEREAS, the projects have now been reviewed and prioritized by the Blue Ribbon Advisory Task Committee (BRATC) and are listed in order of their priority as established by the BRATC on April 17, 2007.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Whitman County Commissioners shall accept and endorse the below-listed projects for potential funding and/or technical assistance; and,

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Department of Community, Trade and Economic Development, Washington Community Economic Revitalization Team (WA-CERT) Division.

2007 WA-CERT RANKING

<u>Ranking</u>	<u>Agency</u>	<u>Project</u>	<u>Amount</u>
1	Pullman	Pullman/Moscow corridor utilities	\$ 1,000,000
2	Pullman	Airport Road corridor waterline extension	\$ 4,200,000

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2	Colton	Wastewater facilities upgrade	\$ 1,500,000
2	Colfax	Mill Street reconstruction Phase II	\$ 500,000
3	Palouse	New municipal water reservoir	\$ 500,000
4	Pullman	Pullman south bypass	\$ 5,000,000
5	Tekoa	Feasibility study infrastructure ext. to airport	\$ 15,000
6	Rosalia	Airport upgrade	\$ 37,500
7	WC Library	Elevator - Colfax Branch	\$ 80,000
8	Colfax	McDonald Park bridge	\$ 620,775
9	Farmington	Sewer system rehab/lagoon	\$ 800,000
10	Palouse	Fisher's Addition sanitary sewer	\$ 298,000
11	Uniontown	Wastewater facilities upgrade	\$ 1,500,000
12	Tekoa	Water System Management Plan	\$ 24,000
13	Tekoa	Waste Water Facilities Plan	\$ 85,000
14	Garfield	Public Safety Building	\$ 300,000
15	Farmington	Water system	\$ 576,800
16	Endicott	Water system improvements	\$ 2,000,000
17	Endicott	Emergency Services/Community Building	\$???
18	Farmington	Water tower	\$ 300,000

Dated this 30th day of April 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066826 **8.** Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to adopt a resolution establishing the Auditors' DOL-Pullman Imprest account as presented.

RESOLUTION NO. 066826
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish an imprest fund within the Whitman County Auditor's Department of Licensing for the Pullman Sub-Agency; and,

WHEREAS, it is necessary to set the Whitman County Auditor Department of Licensing - Pullman Sub-Agency imprest fund at \$200.00;

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NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Auditor Department of Licensing - Pullman Sub-Agency imprest fund shall be established and maintained in the amount of \$200.00 under fund and account number 001.000.000 111.77.051;

BE IT FURTHER RESOLVED that this fund is entrusted to Auditor Eunice Coker with the responsibility of overseeing and rectifying the imprest fund cash amount.

Done this 30th day of April 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

066827 9. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to revise the countywide petty cash/cash drawer/revolving/imprest accounts resolution.

**RESOLUTION NO. 066827
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **30th** day of **April 2007**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer/revolving/imprest accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer/revolving/imprest accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer/revolving/imprest accounts for Whitman County:

DEPARTMENT	AMOUNT	FUND NO.	BARS CODE	CUSTODIAN	PURPOSE
Auditor	\$5,000.00	001.000.000	111.00.10	Eunice Coker	Revolving
Auditor, Auto Licensing, Colfax	\$400.00	001.000.000	111.70.05	Eunice Coker	Cash Drawer

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Auditor, Auto Licensing, Pullman	\$200.00	001.000.000	111.77.051	Eunice Coker	Imprest
Auditor, Legal Filing	\$100.00	001.000.000	111.70.052	Eunice Coker	Cash Drawer
Clerk	\$50.00	001.000.000	111.70.13	Shirley Bafus	Cash Drawer
Developmental Services	\$25.00	001.000.000	111.70.15	Janel Goebel	Cash Drawer
District Court	\$96.00	001.000.000	111.77.03	Marlynn Markley	Petty Cash/Postage
District Court, Colfax	\$50.00	001.000.000	111.70.03	Marlynn Markley	Cash Drawer
District Court, Pullman	\$50.00	001.000.000	111.70.031	Virginia Walker	Cash Drawer
Extension, Publications	\$50.00	106.240.000	111.70.07	Sheri Hatley	Petty Cash
Fair-Office	\$125.00	001.000.000	111.70.08	Terry Jeffries	Cash Drawer
Parks and Rec-Office	\$100.00	001.000.000	111.70.04	Janel Goebel	Cash Drawer
Parks and Rec-Kamiak Butte	\$25.00	001.000.000	111.70.041	Roger Marcus	Cash Drawer
Parks and Rec-Wawawai	\$25.00	001.000.000	111.70.042	Tim Myers	Cash Drawer
Prosecutor	\$100.00	001.000.000	111.70.09	Kristina Cooper	Petty Cash
Prosecutor	\$100.00	001.000.000	111.77.09	Kristina Cooper	Petty Cash/Postage
Public Health, Colfax	\$70.00	001.000.000	111.70.020	Robin Cocking	Front Desk/Petty Cash
Public Health, Colfax	\$140.00	001.000.000	111.70.021	Judy Roberts	Front Desk/Cash Drawer
Public Health, Colfax	\$50.00	001.000.000	111.70.022	Pauline Anderson	Cash Drawer
Public Health, Pullman	\$100.00	001.000.000	111.70.023	Shannon Hatley	Petty Cash
Public Health, Pullman	\$70.00	001.000.000	111.70.024	Shannon Hatley	Cash Drawer
Public Health, Pullman	\$99.00	001.000.000	111.77.026	Shannon Hatley	Petty Cash/Postage
Public Works	\$150.00	110.400.000	111.70.10	Judy McMurray	Petty Cash
Sheriff	\$400.00	001.000.000	111.77.01	Brett Myers	Revolving
Sheriff, Drug Task Force	\$30,000.00	127.140.000	111.77.01	Brett Myers	Revolving
Solid Waste	\$300.00	400.400.000	111.70.17	Ruth McGillic	Cash Drawer
Superior Court	\$33.00	001.000.000	111.77.20	Eileen Roe	Petty Cash/Postage
Treasurer	\$900.00	999.000.000	111.70.21	Donna Poland	Cash Drawer
Treasurer	\$15,000.00	999.000.000	111.74.21	Lana Cloaninger	Advance Travel

Signed this 30th day of April 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

10:20 a.m. - Paul Spencer.

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066828 10. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to accept the name of Paula Cartwright for appointment to a 3-year term on the Developmental Services Advisory Board. Ms. Cartwright's term will expire 12/31/09.

11. The following grant application data forms were signed by the Board after a **motion** by Commissioner Largent, **seconded** by Commissioner Finch and **carried**.

066829 Bulletproof Vest Partnership - \$8,743.14

066830 WASPC Traffic Safety - \$2,500.00

066831 12. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve a letter of support for the Community Action Center's *Housing for Success* proposal in conjunction with Whitman County's 10-year Homeless Housing Plan.

066832 13. A letter was received from Avista Utilities outlining their construction season plans to complete the sixty mile, 230 kV transmission line connecting the Benewah and Shawnee Substations before year's end.

14. The following letters were received regarding the proposed Rural Residential housing.

066833 Susan Fagan, Schweitzer Engineering Laboratories, Inc. and,

066833A Greg Nolan, Nolan Heating and Air.

066834 15. The Washington State Auditor's Office submitted the financial statements and federal single audit report for the period January 1, 2005-December 31, 2005 for Whitman County.

066835 16. At the recommendation of the County Public Works Director, the commissioners opted out of a proposed program initiated by the Washington State Department of Transportation to issue oversize/overweight vehicle permits under a multi-jurisdictional permitting system.

066836 17. Commissioners' pending list reviewed.

10:30 a.m. - Board Business/BOCC Workshop.

Present: Kelli Campbell and Joe Smillie.

D066836A 18. Items discussed included document destruction and holidays. No action taken.

10:50 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

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Present: Mark Bordsen, Alan Thomson, Mariah Simpson, Denis Tracy, Paul Spencer, Susan Fagan, Sharron Cunningham, Evan Ellis, Joe Smillie and Ryan Bentley.

ACTION ITEMS

Planning Division:

D066836B 1. Mark Bordsen presented the Board with Findings of Fact and the proposed Rural Residential housing amendment to the Comprehensive Plan and Zoning and Subdivision ordinances. Mr. Bordsen also noted that the revision recommended by Prosecutor Denis Tracy pertaining to Steptoe Butte has also been incorporated into the document.

066837 Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to adopt the Findings of Fact and Statement of Legislative Intent before the Board. Commissioners Finch and Partch voted **aye**; Commissioner Largent **abstained**.

066838 Commissioner Finch **moved** Commissioner Largent **seconded** the motion to bring forth a vote on Rural Residential housing.

Commissioner Finch stated this has been a difficult item for everyone and they have been working on it for a long time. He thanked the Planning Commission and staff for their hard work.

Commissioner Largent also commended the Planning staff, Planning Commission and all others involved in this long and arduous process. He was very thankful for the deliberate, open process that gave people the opportunity to comment.

Chairman Partch echoed the other board members remarks of appreciation in addition to thanking those individuals who submitted oral and written comments. He felt it was time to move forward noting there are people waiting for this proposal to be implemented.

The Board gave three tasks to the Planning Commission and outlined their vision of how they want the county to look in 50 years. They wanted agriculture to continue to be the main stay of our county, they wanted to protect the inherent beauty of our county and they wanted to co-mingle rural residential with agriculture. Chairman Partch felt the Planning Commission did an admiral job of following these tasks and felt this is a model ordinance.

Commissioners Finch and Partch voted **aye**; Commissioner Largent voted **nay**. Motion **carried**. It was noted the effective date of the ordinance is May 15, 2007. Mark Bordsen explained the effective date is for two reasons: 1) for those individuals who want to obtain a rural residential site under the existing code through the Certificate of Zoning Compliance (CZC) process and

become vested through May 14th and 2) this will also enable staff to prepare new forms and guide sheets.

ORDINANCE NO. 066838

AN ORDINANCE AMENDING THE WHITMAN COUNTY COMPREHENSIVE PLAN, ZONING ORDINANCE AND SUBDIVISION ORDINANCE, to update regulation of rural residential development within the Agricultural District, as described in the attached documents.

BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, that this Ordinance be PASSED AND APPROVED by the Board of Whitman County Commissioners of

Whitman County, Washington, on the 30th day of April 2007 and effective as of May 15, 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

ATTACHMENT

Due to the length of the attachment, it will not appear in the journal in full context. A copy of the attachment is available in the Planning Department, Commissioners' office and on the county's website.

066839 2. Commissioner Largent presented the County Road Administration Board 2006 certificate of good practice to the Public Works Director. Mark Storey said without this certificate the county could lose all gas tax money, which is 2/3 of the Road Department's budget.

Engineering Division:

066840 3. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** that the RAP project agreement for construction proposal for Colfax Airport Road in the amount of \$93,000 be signed as presented.

066841 4. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** that the RAP project agreement for construction

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proposal for Almota Road Phase II in the amount of \$2,907,000 be signed as presented.

D066841A 5. The Almota Road Phase I contractor has re-mobilized on site and plans to begin paving next week from the hospital to the top of the hill and all approaches.

D066841B 6. Mr. Storey believed Farband Bridge on SR 270/Sunshine Road would be open late tomorrow or Wednesday morning. Paving will be done when SR 270 is paved. According to Chairman Partch who attended the weekly contractor's meeting indicated the trail may be paved before the bridge and SR 270 are paved.

D066841C 7. The Staley #3 Bridge contract will mobilize in 3-4 weeks.

Solid Waste Division:

D066841D 8. Last Saturday was a very busy day at the Transfer Site since it was the last day of spring cleanup.

11:30 a.m. - Recess.

1:30 p.m. - Mike Berney, Greater Columbia Behavioral Health (GCBH).

066842 1. Outcomes from the April 5, 2007 GCBH Board meeting included:

- PACT Team funding awarded to Lourdes Counseling, and,
- Litigation update.

D066842A 2. The Mental Health Division Director will attend the May 3rd GCBH Board meeting. Questions/concerns are being collected in preparation of the Director's visit.

D066842B 3. The GCBH Non-Discrimination policy is slated for discussion/adoption at the May Board meeting.

D066842C 4. Once a PACT Team is established, the inpatient usage issue in Benton and Franklin County will probably be removed.

D066842D 5. Review of the GCBH funding formula has begun for the new biennium.

D066842E 6. The GCBH Board will be signing the contract with Lourdes Counseling to implement the PACT Team.

D066842F 7. The GCBH supplemental budget request has a number of line item transfers that have no overall impact to the total budget. Several areas require increased budget authority to cover additional revenue received, most of which relates to inpatient hospital billings and the fact more State-only dollars were spent than anticipated when the budget was created. Revenue has been received to cover these changes. Also

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included is a \$20,000 capital request for upgrades to the front office to improve confidentiality. The Funding and Fiscal Operations Committee unanimously voted to recommend approval of this supplemental budget request. Commissioner Largent **moved** Whitman County support the supplemental budget request. Commissioner Finch **seconded** the motion and it **carried**.

D066842G 8. The Asotin County Coordinator has asked for assistance with Chemical Dependency community service outreach work. It is very minor work for 1 day per week. Asotin County has also expressed interest in contracting for extended services next year.

1:50 p.m. - Board Business Continued/BOCC Workshop.

Present: Joe Reynolds (1:50 p.m.) and Mark Storey and Mark Bordsen (2:00 p.m.).

D066842H 19. The items discussed were Assessor's office staffing level and corridor planning. No action taken.

5:00 p.m. - Adjournment.

D066842I Commissioner Finch **moved** to adjourn the **April 30, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 7, 2007**. The foregoing action made this **30th** day of **April 2007**.

ss/ G.R. FINCH, Commissioner
ss/ MICHAEL LARGENT, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners