

Minutes for May 1, 2006

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065406 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 1, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

065407 1. Items discussed included drafts, workshops, agendas and minutes. No action taken.

9:10 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Think Nguyen.

D065407A 2. Motion by Commissioner Partch to approve the consent agenda with the deletion of #item #4. Motion **seconded** by Commissioner Wigen and **carried**.

065408 3. Claims/Payroll warrants numbered **189,834, 189915-189916** and **189919-189990** for **\$161,443.45** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	22,973.97
102	Building & Development	18.57
103	Countywide Planning	172.00
110	County Roads	3,914.84
111	CETC Building	593.73
118	Inmate Welfare	8.59
400	Solid Waste	20.94
410	Solid Waste Reserve	1,155.00
501	Equipment Rental & Revolving	68,495.93
513	Communications Revolving	1,030.75
660	Whitcom-General-660.911.000	422.20
660	Whitcom-Grant Funding-660.911.001	7,832.94
690	Clearing Fund 690.004.000	54,803.99

065409 4. April 24, 2006 minutes approved.

10:05 a.m. - Fran Martin.

065410 5. Ms. Martin indicated some changes were made to the proposed Communications Advisory Committee bylaws. The main changes were the name of the committee and adding Rural Police/Fire Marshals representatives to the membership list. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign a resolution creating the Emergency Communications Advisory Committee (ECAC). The commissioners expressed their appreciation to Ms. Martin for her work on this project.

RESOLUTION NO. 065410

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on Monday, May 1, 2006; and,

WHEREAS, the Whitman County Commissioners recognize the need for an Emergency Communications Advisory Committee (ECAC) whose scope and charge will be to:

- A. Advise Whitman County Commissioners on all aspects of the Whitman County Communication Plan.
- B. Administer the Whitman County Communication Plan.
- C. Make recommendation to the County Commissioners for the funding of the Whitman County Communication Plan with tax revenue.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners that an Emergency Communications Advisory Committee is created for the purposes stated above.

PASSED, APPROVED AND ADOPTED this 1st day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065411 6. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the Emergency Communications Advisory Committee bylaws as presented.

RESOLUTION NO. 065411

**Whitman County
Emergency Communications Advisory Committee Bylaws**

Section 1. Creation and Legal Basis

The Whitman County Board of County Commissioners hereby creates an Emergency Communications Advisory Committee hereafter referred to as the Whitman County Emergency Communications Advisory Committee (ECAC) and established by Whitman County **Resolution No. 065410**.

Section 2. Scope and Charge

The scope and charge of the Whitman County Emergency Communications Advisory Committee shall be to:

- A. Advise Whitman County Commissioners on all aspects of the Whitman County Communication Plan.
- B. Administer the Whitman County Communication Plan.
- C. Make recommendation to the County Commissioners for the funding of the Whitman County Communication Plan with tax revenue.

Section 3. Composition

- A. **Membership:** The Emergency Communications Advisory Committee shall be composed of eleven (11) members representing a balance of interest among the following groups:
 - 1. Sheriff's Office (1),
 - 2. Pullman Police Department (1),
 - 3. Pullman Fire Department (1),
 - 4. Washington State University Police (1),
 - 5. WHITCOM (1),
 - 6. Fire Chiefs Association (2),
 - 7. Emergency Medical Services Council (2),
 - 8. Whitman County Emergency Management (1) and
 - 9. Rural Police or Marshall's (1).Members shall provide ongoing input, coordination and information exchange between the groups.
- B. **AD HOC Members:** May be appointed at the pleasure of the Emergency Communications Advisory Committee.
- C. **Appointment:** The Whitman County Commissioners shall consider members for appointment after receiving a recommendation from the Emergency Communications Advisory Committee.
- D. **Terms:** Appointment to the committee shall be for terms of three years. Provided, initial terms of members on the Committee shall be:
 - 1. Three (3) members shall be appointed for one (1) year,
 - 2. Five (5) members shall be appointed for two (2) years,

3. Three (3) members shall be appointed for three (3) years,
 4. Thereafter, successors to the first members shall be appointed for three (3) year terms.
- E. **Vacancies:** Upon vacancy in any position on the Committee a successor shall be selected and appointed to fill the unexpired term in the same manner as the initial appointments and the appointee shall fill the unexpired term. The selection and appointment shall be conducted in the same manner as the initial appointment.
- F. **Reappointment:** As terms expire, the Whitman County Commissioners will send a letter for reappointment to those members whose terms are expiring. The Committee shall not vote for the reappointment of members, it shall be at the discretion of the Whitman County Commissioners to reappoint a member.
- G. **Chair:** A majority of the Committee shall elect one of its members as Chair to serve a term of one year. The chair shall be elected at the July meeting. The election and term of the Chair will begin at the July meeting of each year. The Chair shall be a voting member.
- H. **Vice Chair:** A majority of the Committee shall elect one of its members as Vice-Chair. The term of the Vice Chair shall be for one year. The election and term of the Vice-Chair will begin at the July meeting of each year. The Vice Chair will move up to Chair. The Vice Chair shall be a voting member.
- I. **Secretary:** A secretary will be appointed by the Chairman whose duties will be as follows:
1. Take minutes of all meetings.
 2. Give Commissioners a copy of the minutes at least one week prior to the next meeting date.
 3. Schedule meeting room for next meeting.
 4. Email or mail draft minutes to Committee members and Ex-Officio member(s) at least one week prior to next meeting.
 5. Provide notice to the Clerk of the Board for inclusion on the County Commissioners' Agenda detailing the time and place of the next meeting.
 6. Notify members one month in advance of their term expiration.
 7. Keep a record of members as appointed and note their term of office.
- J. **Vacancies:** A vacancy shall be filled in the same manner as new appointments are made for the remainder of the term of the vacant position in the manner described in the initial appointment.

- K. **Attendance:** A member of the Committee who misses three consecutive meeting without notification to the Chair may be removed from the Committee by recommendation of the Advisory Committee and approved by the Whitman County Commissioner or at the discretion of the Whitman County Commissioners.

Section 4. Meetings

- A. **Meetings** will be held on the 1st Wednesday of each month and more often as needed to conduct the business of the Emergency Communications Advisory Committee.
- B. **Quorum:** At least 50 percent of the committee members will constitute a quorum, and a simple majority of a quorum present may take action, make decisions, and recommendations.
- C. **Executive Sessions:** May be conducted as needed in accordance with the Open Public Meetings Act.
- D. **Notice:** At least one week's notice will be given for all meetings.
- E. **Procedural:** The meetings will be conducted in accordance with Robert's Rule of Order.
- F. All meetings shall be open to the public. Provision shall be made for public comment at each meeting.
- G. **Minutes:** Meeting minutes shall be approved by a quorum of the members.
- H. Approved meeting minutes shall be available to the public upon request.

Section 5. Quarterly Reports

The Advisory Committee shall advise and make recommendations to the Whitman County Commissioners on a quarterly basis or more often as needed.

Section 6. Amendments

To the extent that such an amendment would not conflict with the bylaws, they may be amended or repealed and new bylaws may be adopted by two-thirds of a voting quorum and a letter of approval from the Whitman County Commissioners.

Section 7. Savings Clause

Should any portion of these by-laws be declared unconstitutional or otherwise contrary to law, such decision shall not affect the validity of the remaining portion of these by-laws.

Adopted this 1st day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065412 7. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the nominees as presented for membership on the Emergency Communications Advisory Committee: Chris Chapman, Ted Weatherly, Steven Hansen, Pat Wilkens, Patti Von Bargen, Fran Martin, Bill Tensfeld, Randy Schmick, Rob Wilkins, Scott Kruse and Jerry Neuman. Terms are staggered from 1-3 years expiring on June 30th of the respective year.

065413 8. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign Washington Military Department Emergency Management Division contract amendment #E05-210-B.

10:15 a.m. - Recess.

065414 9. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the recommendations of the Blue Ribbon Advisory Task Committee and award the following .08 funding grants. All applicants were notified of the Board's decision. Commissioner Wigen felt these were all good projects that help the smaller communities.

Town of Colton	\$ 11,250	- water rights for further development
Town of Rosalia	\$ 21,000	- establishing a medical clinic
Uniontown CDA	\$ 49,315	- completion of Dahmen Barn
City of Tekoa	\$ <u>18,435</u>	- golf course water supply/irrigation system
TOTAL	\$100,000	

065414A 10. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of appreciation to Nancy Cochran for serving on BRATC.

065415 11. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the 2006-2007 legal newspaper agreement with the Whitman County Gazette/Moscow-Pullman Daily News. Chairman Finch said he would work with the publisher in setting up printing guidelines. Commissioner Partch also pointed out that the Publisher agreed to assist the county in getting the legal notices on line.

065416 12. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a letter of support for Extension Agent Janet

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Schmidt in her efforts seeking the office of Vice-President of the National Association of County Agricultural Agents.

065417 13. A letter supporting the proposed rural residential ordinance was received from Cynthia Hosick.

065418 14. A letter was received from Broadband Communications regarding anti-local franchise legislation.

065419 15. A letter was received from the Department of Community, Trade and Economic Development regarding 2006 legislation passed (ESSB 6427) concerning growth management. The Planner will prepare a response for the commissioners.

065420 16. A notice of a claim against a bond issued to K.C. Excavation for the Palouse Cove Road project was received from High Mountain Construction, Inc.

D065420A 17. Commissioner Partch said May is Older Americans Month. Aging & Long Term Care of Eastern Washington (ALTCEW) put together a meeting and probable funding source for the Inland Empire Roundup program. He hoped there would be a commitment this week from a major outlet in Spokane so ALTCEW can move forward with the Roundup. He explained the Roundup is a funding mechanism to raise dollars for elder services and low-income people.

D065420B 20. Commissioners' pending list reviewed.

10:45 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Thinkh Nguyen.

ACTION ITEMS:

Solid Waste Division:

065422 1. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** that the resolution to establish a long-term wood waste program at the Whitman County Transfer Station be signed as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of the conversion)
of the "Wood Waste Recovery")
Pilot Project to a long term to)
a long term solid waste program)
at the at the Whitman County)
Solid Waste Facility, Carothers)
Road, Whitman County, WA)

RESOLUTION NO. 065422

ORDER ESTABLISHING

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BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of long term "Wood Waste Recovery";

WHEREAS, the Solid Waste Operations Manager, has completed a six-month pilot project in an effort to reduce wood waste permanently landfilled, and divert clean, separated wood waste to grind and ship as "hog fuel" to be used in the production of energy,

AND, WHEREAS, the Solid Waste Operations Manager wishes to continue "Wood Waste Recovery" as a long term benefit to the county and its residents,

AND, WHEREAS, the Board recognized the benefit of providing an incentive to contractors and the general public by reducing the dumping rates for clean, separated loads of pallets, lumber, plywood, chipboard, etc,

AND, WHEREAS, the Board recognizes the long-term benefit of reducing the amount of wood waste currently being landfilled,

IT IS HEREBY RESOLVED that Whitman County will establish the "Wood Waste Recovery" pilot project as a long-term program at the solid waste facility,

AND, IT IS FURTHER RESOLVED that the Whitman County Solid Waste Facility shall continue to charge reduced rates for the clean wood waste, with a minimum charge of \$10.00 per load, to be dumped in a separate location at the Landfill facility for grinding and hauling.

ADOPTED this 1st day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D065422A 2. Chairman Finch complimented the citizens of Whitman County for keeping our county clean. Mr. Dunford stated all regional recycling goes towards keeping the county clean and the citizens, cities and towns take advantage of those programs.

Maintenance Division:

D065422B 3. The Director provided a road and bridge update.

Engineering Division:

D065422C 4. Dane Dunford hoped to call for bids in mid-late May for the Almota Road project.

D065422D 5. The SR 270 project was awarded to North Central Construction Company, Moses Lake, WA by the state for \$18,090,000. Two pre-construction meetings will be held, one with the contractor and another with the general public in early June.

11:25 a.m. - Adjournment.

D065422E Commissioner Partch **moved** to adjourn the **May 1, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 8, 2006**. The foregoing action made this **1st** day of **May 2006**.

ss/ Greg PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners