

Minutes for May 3rd, 2004

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062486 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 3, 2004 at 9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell, Bev Welch and Bob Lothspeich.

062487 1. Items discussed included:
No action taken.

9:50 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Kelli Campbell and Bev Welch.

D062487A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

062488 3. Claims/Payroll warrants numbered **162388-162469** for **\$173,221.38** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	35,320.44
102	Building & Development	7.16
103	Countywide Planning	59.91
110	County Roads	2,013.11
112	Public Facilities Improvement	11,000.00
117	Boating Safety	84.00
118	Inmate Welfare	1,223.61
119	Emergency Services	180.42
123	Paths & Trails	26.35
127	Drug Enforcement	132.79
129	House Bill 3900	662.51
132	Auditor's Document Preservation	170.00
300	Capital Projects	7,013.64
320	Cap. Project/Outside Sources (Bond)	1,775.40
400	Solid Waste	4,327.80
501	Equipment Rental & Revolving	99,604.11
513	Communications Revolving	969.97
690	Clearing & Suspense	8,650.16

062489 4. April 26, 2004 minutes approved.

062490-062492 5. Personnel board orders approved.

10:05 a.m. - Eunice Coker and Tammy Lewis.

062493 6. Ms. Coker explained the two proposed resolutions for the Veterans Relief fund. The first resolution speaks to the yearly maximum limits and the second designates the County Auditor as the initial recipient of the requisitions from the service organizations. There being no further modifications to the draft **motion** was made by Commissioner Partch **seconded** by Commissioner Finch and **carried** to adopt the Veterans Relief fund limits as presented by the Auditor. The commissioners thanked the Auditor for her work on this policy.

RESOLUTION NO. 062493

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 3rd day of May, 2004; and,

WHEREAS, the Board recognizes the need to set reasonable maximum limits on yearly usage of the Veterans Relief Fund, RCW 73.08 inclusive; and,

WHEREAS, the Board recognizes that special circumstances may cause these limits to be waived at the discretion of the Board; and,

WHEREAS, the following yearly maximum limits are seen to be reasonable:

\$600.00 Burial RCW 73.08.070
\$300.00 Service Organization Hall Rent, RCW 73.04.080
\$150.00 Per Qualified Veteran, RCW 41.04.005 and RCW 73.08.010
\$ 50.00 Per Qualified Family Member of Qualified Veteran,
RCW 41.04.005 and RCW 73.08.010
(Mileage will be calculated at the current IRS rate)

NOW, THEREFORE, BE IT HEREBY RESOLVED that the above-listed limits is set.

PASSED, APPROVED AND ADOPTED this 3rd day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC

G. R. Finch, Commissioner

BOCC Minutes-05/03/04

Clerk of the Board

062494 Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign the second resolution recognizing the Auditor as the logical and practical Department to carry out the duties of administering the Veterans Relief Fund as outlined in attached Whitman County Auditor Policy #AUD301.

RESOLUTION NO. 062494

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 3rd day of May 2004; and,

WHEREAS, the Board recognizes the need to administer the Veterans Relief Fund, RCW 73.08 inclusive; and,

WHEREAS, the County Auditor is the logical and practical Department to carry out the duties of administering the Veterans Relief Fund as outlined in the Whitman County Auditor Policy # AUD301 (attached).

NOW, THEREFORE, BE IT RESOLVED AND IT IS ORDERED that the Whitman County Auditor be delegated as administrator of the Whitman County Veterans Relief Fund.

PASSED, APPROVED AND ADOPTED this 3rd day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

POL - AUD301 ADMINISTERING THE VETERANS RELIEF FUND

This policy is to be an administrative guide to ensure compliance with the mandates of the Veterans Relief Fund set forth in RCW 73.08 inclusive and RCW 73.04.080.

This policy applies to the Whitman County Legislative Authority; the Whitman County Auditor, Assessor, and Treasurer; all qualified Veterans Service Organizations as defined in RCW 73.08.010; and to all qualified applicants

BOCC Minutes-05/03/04

to the Veterans Relief Fund as defined in RCW 41.04.005 and RCW 73.08.010 respectively.

For the purposes of this Policy, the following definitions apply:

The Veterans Relief Fund, VRF, or "the Fund" - A sum of money accrued and set aside for relief of indigent soldiers as laid out in RCW 73.08 inclusive, and RCW 41.04.005.

County Legislative Authority - The Whitman County Board of Commissioners.

Veterans Service Organization, or VSO - Any post, camp or chapter of any national organization of veterans now, or hereafter, chartered by an act of Congress.

Commander - Commander and Adjutant, Commander and Quartermaster, or Commander and Service Officer of a Veterans Service Organization.

1. A Property Tax Will Be Levied To Create And Maintain A Veterans Relief Fund.

The Whitman County Legislative authority will levy a county wide tax of not less than one and one eighths cents per thousand dollars of assessed valuation and not greater than twenty seven cents per thousand dollars of assessed valuation for the purpose of creating and maintaining the Veterans Relief Fund. RCW 73.08.080

Provided, that if the funds on deposit, less outstanding warrants, on the first Tuesday in September exceed the expected yield of one and one eighths cents per thousand dollars of assessed valuation, a lesser amount may be levied.

2. The Whitman County Legislative Authority Will Set Reasonable Yearly Maximum Usage Limits On The Veterans Relief Fund.

The Whitman County Legislative Authority will set reasonable yearly maximum limits on draws to the VRF on such things as, but not limited to:

- VSO Hall Rent;
- Per Qualified Veteran;
- Per Family of Qualified Veteran;
- Burial (with a minimum of \$300.00 RCW 73.08.070)

See Attachment: BOCC Resolution #062493

3. Notice Of Intent To Furnish Relief Must Be Filed Annually.

The Commander of any Veterans Service Organization situated in Whitman County, which intends to undertake the relief of indigent veterans and their

BOCC Minutes-05/03/04

families shall file with the Whitman County Auditor such notice annually during the month of October. RCW 73.08.040

See attachment: Annual Statement of Intent to Furnish Relief.

4. Statement Of Relief Furnished To Be Filed Annually.

Any Commander who has filed a Notice of Intent to Furnish Relief will also file annually in October to the Whitman County Auditor a detailed statement of the amount of relief furnished during the preceding year. The statement will include the names of persons who have been furnished relief and a brief summary of each case from the Relief Committee upon whose recommendation the relief was furnished. RCW 73.08.040

See attachment: Statement of Relief Furnished.

5. Whitman County Auditor Will Complete Veterans Service Fund Information Sheet.

The Whitman County Auditor will receive, and cause to be completed, the Veterans Service Information Sheet as provided by the Washington State Department of Veterans Affairs. The original will be returned to DOVA and a copy kept with the VRF file in the Auditor's Office.

6. The Applicant Will Apply To Service Organization's Service Officer For Relief.

To apply for relief from the Veteran's Relief Fund, the applicant will contact or be referred to the Service Officer or Commander of a local Veterans Service Organization.

7. The Veterans Service Organization Applied To Will Screen Applicant.

The Relief Committee of the Veterans Service Organization applied to will screen the applicant to determine their eligibility as required and defined in RCW's 41.04.005 and 73.08.010, and submit their findings and recommendation to the Commander.

8. Commander Of The Veterans Service Organization Will Submit A Requisition Form To The Whitman County Auditor.

The Commander will submit a proper requisition form to the Whitman County Auditor for each payee for whom disbursement from the VRF is requested. A proper requisition form is described as containing, but not limited to the following:

- a. Service Organization Name
- b. Payable To name and address
- c. Dollar amount approved
- d. A short description of the relief the funds will provide, i.e. Mileage to doctor, groceries, one-month hall rental, etc.

BOCC Minutes-05/03/04

- e. Signatures of applicable service organization officials as per RCW 73.08.010
- f. Spaces for signatures of County Legislative Authority

Affixed to the requisition form shall be any bill, invoice, receipts, etc. that apply, i.e. hall rent statement.

See attachments: Requisition on Veterans Assistance Fund BOCC Resolution #062493

9. Whitman County Auditor will forward Requisition Form to Whitman County Legislative Authority for Signatures.

10. Whitman County Legislative Authority Will Approve Requisition And Return To County Auditor For Disbursement.

Upon receipt of the requisition form from the Veterans Service Organization, the County Legislative Authority will show approval by their signatures on the form. The form with all attachments will then be forwarded to the Whitman County Auditor for disbursement from the VRF.

11. The Whitman County Auditor Will Disburse Funds From The VRF.

The Whitman County Auditor will disburse funds within one week of receiving the requisition bearing the County Legislative Authority approval. Funds will be made payable and disbursed to the payee listed on the requisition form unless instructed otherwise by written request from the Veterans Service Organization, i.e. Warrant made payable to a utility company, but given to Service Officer or other for mailing or delivery.

12. Veterans Service Organization Meeting Place Rent May Be Paid Out Of The VRF.

Any qualified Veterans Service Organization may draw on the VRF for payment of its regular meeting place.

Provided, that funds drawn for meeting place rent do not exceed the reasonable amount approved by the County Legislative Authority in any one year, or in any amount where said VSO is furnished quarters by the State or any municipality.

Before such claims are approved for payment by the County Legislative Authority, the Commander shall file a proper requisition form each month or billing period as described in item eight of this policy.

13. Veterans Relief Fund File To Be Maintained In The Whitman County Auditor's Office.

Original, processed requisition forms, letters of intent to provide relief, statements of relief provided, and the Veterans Service Information Sheet

will be kept in the County Auditor's Office for six years in accordance with the Washington State Auditor's retention manual for claims and invoices.

062495 7. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a letter to Benefax authorizing them to quote long-term care insurance for LEOFF I members.

062496 8. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a letter to Best Choice Insurance authorizing them to quote medical insurance.

062497 9. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign a letter to R.J. Broenneke & Associates authorizing them to quote medical insurance.

062498 10. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to approve a contract with Travis Anderson for Information Services needs from May 1st-31st.

062499 11. The commissioners signed a letter supporting Community Action Center's application for Housing Preservation grant after a **motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried**.

062500 12. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a proclamation proclaiming May 2004 as Older Americans Month.

P R O C L A M A T I O N
O L D E R A M E R I C A N S M O N T H
M A Y 2 0 0 4

WHEREAS, Whitman County is home to approximately 4,900 citizens aged 60 years old or older; and,

WHEREAS, the older citizens of Whitman County are representative of an unprecedented trend in the nation's demographic makeup; and,

WHEREAS, older persons are, as citizens and community members, entitled to lives of dignity and independence, free from the fears, myths and misconceptions about aging; and,

WHEREAS, as America grows older, each community must strive to understand and address the evolving challenges and needs of our older citizens and the people who care for them; and,

WHEREAS, our society is dependent upon the nurturing, support, and resources shared between generations, and benefits from our mutual efforts to meet the needs of America's older persons and those who love them.

NOW, THEREFORE, we the Whitman County Board of Commissioners, do hereby proclaim the month of **May 2004** as:

OLDER AMERICANS MONTH

Dated this 3rd day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062501 **13. Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** accepting a quote for GlasGrid material for the Bill Chipman Palouse Trail from Arrow Construction Supply, Inc. in the amount of \$3.83/square yard.

062502 **14.** Notice was received from the Department of Community, Trade and Economic Development advising that the City of Tekoa was awarded \$182,665 in grant funds for wastewater line repairs.

062503 **15.** The commissioners signed a certificate of recognition honoring Garfield Teacher Dennis Griner, who was one of four national finalists for the 2004 Teacher of the Year award. Commissioner Partch will present the certificate to Mr. Griner at an upcoming function in Garfield.

D062503A **16.** Commissioners' pending list reviewed.

10:30 a.m. - 2004 Budget Amendment #2 Hearing.

Present: Bev Welch, Chad Connors and Tammy Lewis.

062504 Chairman Wigen opened the public hearing and requested a staff report from Ms. Welch.

The Finance Director reviewed all proposed amendments involving Juvenile Services, Information Services, Ergonomics, Whitcom-Operations, Whitcom-Miscellaneous, Whitcom-Capital Projects, Capital Projects-Ewan Water and Capital Projects-Airport.

10:35 a.m. - Glenn Vaagen and Maggie Breshears.

Ms. Welch pointed out Whitcom would be borrowing \$1.5 million from Solid Waste; \$1.2 million is a short-term loan and the balance of \$300,000 would be repaid over a longer period of time. All interest received from this loan will be paid to the Current Expense Fund rather than the Solid Waste Fund.

BOCC Minutes-05/03/04

The Finance Director noted within the bound budget produced, the original balance on the 2004 budget would be different due to a previous calculation error. The budget summary located in the front of the bound budget is the actual adopted 2004 budget. Within the context of the detailed budget, the totals include the first amendment to the 2004 budget. Ms. Welch will send an email to all departments explaining the differences.

The total amendment for all funds is \$4,465,485 of which \$19,800 is Current Expense for a total amended county budget of \$36,503,108.

Commissioner Finch said the reason for Juvenile Services request is because the 9 county Martin Hall Consortium has been leasing space to the Department of Immigration and Naturalization Service (INS) for housing illegal alien juveniles. Without any notification, they chose to discontinue housing their juveniles at Martin Hall. Until the Consortium can find more users of bed space, the Consortium members must pay the difference to make Martin Hall solvent. The INS has come to the conclusion that the alien juveniles are not criminals, but rather refugees and must be held at Crisis Residential Centers (CRC). The INS will continue to house their criminal alien juveniles at Martin Hall.

To echo Commissioner Finch's comments, Chad Connors said the reasons for this request is outside any one person or the Board's control. Juvenile crime is down statewide, thereby reducing usage at not only Martin Hall but also other juvenile facilities. Recruiting other entities to Martin Hall is challenging as well because other jurisdictions are not currently overrun with juvenile offenders. This is a stopgap effort to keep the vendor whole that manages Martin Hall. Although the rate is being increased to \$125/day/juvenile, the Consortium's rate is consistent with other juvenile detention facilities. Commissioner Finch, a member of the Consortium Board has directed a Tact Committee to prepare a legislative package as well as a recruitment plan to be proactive and work with the legislature to pursue using Martin Hall as a regional juvenile rehabilitation administration prison. This would keep our juveniles more localized and generate revenue for Martin Hall.

The Chairman closed the public hearing.

062505 Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to approve Whitman County budget amendment #2 as presented by staff.

RESOLUTION NO. 062505

In The Matter of Amending the 2004 Budget

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, May 3, 2004, and,

WHEREAS, any and all taxpayers appearing at the hearing dated May 3, 2004, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

BOCC Minutes-05/03/04

WHEREAS, Whitcom's accounting for the administration and operations will be moving in 2004 from WSU and to Whitman County; and,

WHEREAS, Whitcom is in the process of a capital project for remodeling a building, which the accounting will be handled through Whitman County in a capital projects fund, and,

WHEREAS, the Finance Director estimates that Whitcom and the other amendments are necessary for the operation of the specified funds through the end of the fiscal year 2004.

NOW, THEREFORE, BE IT RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2004 be amended by the amounts indicated as attached.

BE IT FURTHER RESOLVED AND ORDERED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 3rd day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

Fund	Account	Description	2004 Budget	2004 1st Amend	2004-1 st Amend Bal	2004 2nd Amend	2004-2nd Amend Bal	Inc/Dec	% of Change
SUBTOTAL NEW REVENUE			8,785,124	0	8,785,124	0	8,785,124	0	0.00%
CURRENT EXPENSE REVENUE			9,539,906	5,265	9,545,171	19,800	9,564,971	19,800	0.21%
TOTAL COMMISSIONERS			1,440,566		1,440,566		1,440,566	0	0.00%
TOTAL ADMINISTRATION			87,266	672	87,938		87,938	0	0.00%
TOTAL HUMAN RESOURCES			103,626	648	104,274		104,274	0	0.00%
TOTAL SUPERIOR COURT			279,265		279,265		279,265	0	0.00%
TOTAL DISTRICT COURT			640,378		640,378		640,378	0	0.00%
TOTAL CLERK			145,262		145,262		145,262	0	0.00%
TOTAL TREASURER			268,344		268,344		268,344	0	0.00%
TOTAL AUDITOR			538,266		538,266		538,266	0	0.00%

BOCC Minutes-05/03/04

TOTAL ASSESSOR			307,093		307,093		307,093	0	0.00%
TOTAL PROSECUTING ATTORNEY			414,765		414,765		414,765	0	0.00%
TOTAL CHILD SUPPORT ENFORCEMENT			76,703		76,703		76,703	0	0.00%
TOTAL FACILITIES MANAGEMENT			366,186		366,186		366,186	0	0.00%
TOTAL SHERIFF			2,034,681		2,034,681		2,034,681	0	0.00%
TOTAL JUVENILE SERVICES			505,257	690	505,947	18,000	523,947	18,000	3.56%
TOTAL WEED			69,514	642	70,156		70,156	0	0.00%
TOTAL CORONER			53,854		53,854		53,854	0	0.00%
TOTAL COOPERATIVE EXTENSION			116,811		116,811		116,811	0	0.00%
TOTAL PUBLIC HEALTH			1,340,329	895	1,341,224		1,341,224	0	0.00%
TOTAL PARKS & FAIR/FAIRGROUNDS			458,096	872	458,968		458,968	0	0.00%
TOTAL INFORMATION SERVICES			293,644	846	294,490	1,800	296,290	1,800	0.61%
CURRENT EXPENSE EXPENDITURES			9,539,906	5,265	9,545,171	19,800	9,564,971	19,800	0.21%
SELF INSURANCE REVENUE			30,000	20,000	50,000		50,000	0	0.00%
SELF INSURANCE EXPENDITURES			30,000	20,000	50,000		50,000	0	0.00%
BUILDING & DEVELOPMENT REVENUE			88,750		88,750		88,750	0	0.00%
BUILDING & DEVELOPMENT EXPENDITURES			88,750		88,750		88,750	0	0.00%
COUNTYWIDE PLANNING REVENUE			187,550		187,550		187,550	0	0.00%
COUNTYWIDE PLANNING EXPENDITURES			187,550		187,550		187,550	0	0.00%
DEVELOPMENTAL SERVICES REVENUE			455,250		455,250		455,250	0	0.00%
DEVELOPMENTAL SERVICES EXPENDITURES			455,250		455,250		455,250	0	0.00%
VETERANS RELIEF REVENUE			15,500		15,500		15,500	0	0.00%
VETERANS RELIEF EXPENDITURES			15,500		15,500		15,500	0	0.00%
COUNTY ROAD REVENUE			10,666,688	900,000	11,566,688		11,566,688	0	0.00%
COUNTY ROAD EXPENDITURES			10,666,688	900,000	11,566,688		11,566,688	0	0.00%
PUBLIC FACILITIES IMPROVEMENT REV. (.08)			425,000		425,000		425,000	0	0.00%
PUBLIC FACILITIES IMPROVEENT EXP (.08)			425,000		425,000		425,000	0	0.00%
ERGONOMICS REVENUE-OLD FUND NUMBER			0		0	18,317	18,317	18,317	100.00%
ERGONOMICS EXPEND.-OLD FUND NUMBER			0		0	18,317	18,317	18,317	100.00%
ERGONOMICS REVENUE – NEW FUND NUMBER			10,000		10,000		10,000	0	0.00%
ERGONOMICS EXPEND.-NEW FUND NUMBER			10,000		10,000		10,000	0	0.00%
COUNTY BULK PURCHASING REVENUE			6,500		6,500		6,500	0	0.00%

BOCC Minutes-05/03/04

JUVENILE JUSTICE REVENUE	62,000		62,000		62,000		0	0.00%		
JUVENILE JUSTICE EXPENDITURES	62,000		62,000		62,000		0	0.00%		
COMMISSIONERS RESERVE REVENUE	150,000	100,000	250,000		250,000		0	0.00%		
COMMISSIONERS RESERVE EXPENDITURES	150,000	100,000	250,000		250,000		0	0.00%		
ELECTIONS RESERVE REVENUE	264,000		264,000		264,000		0	0.00%		
ELECTIONS RESERVE EXPENDITURES	264,000		264,000		264,000		0	0.00%		
PROSECUTORS STOP GRANT REVENUE	29,596		29,596		29,596		0	0.00%		
PROSECUTORS STOP GRANT EXPENDITURES	29,596		29,596		29,596		0	0.00%		
ELECTRIC MONITORING REVENUE	5,000		5,000		5,000		0	0.00%		
ELECTRIC MONITORING EXPENDITURES	5,000		5,000		5,000		0	0.00%		
WEB SITE DEVELOPMENT REVENUE	4,900		4,900		4,900		0	0.00%		
WEB SITE DEVELOPMENT EXPENDITURES	4,900		4,900		4,900		0	0.00%		
FEDERAL EQUITABLE SHARING REVENUE	35,000		35,000		35,000		0	0.00%		
FEDERAL EQUITABLE SHARING EXPEND.	35,000		35,000		35,000		0	0.00%		
WASHINGTON HOUSING SHB 2060 REVENUE	36,000		36,000		36,000		0	0.00%		
WASHINGTON HOUSING SHB 2060 EXPEND.	36,000		36,000		36,000		0	0.00%		
WHITCOM OPERATIONS REVENUE	0		0	1,319,416	1,319,416	1,319,416	100.00%			
WHITCOM OPERATIONS EXPENDITURES	0		0	1,319,416	1,319,416	1,319,416	100.00%			
WHITCOM WIRE LINE TAX REVENUE	839,658		839,658		839,658		0	0.00%		
WHITCOM WIRE LINE TAX EXPENDITURES	839,658		839,658		839,658		0	0.00%		
WHITCOM WIRE LESS TAX REVENUE	111,100		111,100		111,100		0	0.00%		
WHITCOM WIRE LESS TAX EXPENDITURES	111,100		111,100		111,100		0	0.00%		
WHITCOM MISCELLANEOUS REVENUE	175,020		175,020	400,000	575,020	400,000	228.55%			
WHITCOM MISCELLANEOUS EXPENDITURES	175,020		175,020	400,000	575,020	400,000	228.55%			
WHITCOM CAPITAL PROJECTS REVENUE	0		0	2,704,000	2,704,000	2,704,000	100.00%			
WHITCOM CAPITAL PROJECTS EXPENDITURES	0		0	2,704,000	2,704,000	2,704,000	100.00%			
LIMITED TAX GO BOND 2002 REVENUE	164,468		164,468		164,468		0	0.00%		
LIMITED TAX GO BOND 2002 EXPENDITURES	164,468		164,468		164,468		0	0.00%		
MARTIN HALL DEBT REVENUE	46,189		46,189		46,189		0	0.00%		
MARTIN HALL DEBT EXPENDITURES	46,189		46,189		46,189		0	0.00%		
HARRISON BUILDING DEBT-REVENUE	21,315		21,315		21,315		0	0.00%		
HARRISON BUILDING DEBT EXPENDITURES	21,315		21,315		21,315		0	0.00%		

BOCC Minutes-05/03/04

CAPITAL PROJECTS GENERAL REVENUE	50,175	100,000	150,175		150,175	0	0.00%
CAPITAL PROJECTS GENERAL EXPENDITURES	50,175	100,000	150,175		150,175	0	0.00%
CP-ASSET ACQUISITION REVENUE	30,401	100,000	130,401		130,401	0	0.00%
CP-ASSET ACQUISITION EXPENDITURES	30,401	100,000	130,401		130,401	0	0.00%
C P-EWAN WATER REVENUE	1,500		1,500	(1,500)	0	(1,500)	-100.00%
C P-EWAN WATER EXPENDITURES	1,500		1,500	(1,500)	0	(1,500)	-100.00%
CP-AIRPORT REVENUE	0		0	5,452	5,452	5,452	100.00%
CP-AIRPORT EXPENDITURES	0		0	5,452	5,452	5,452	100.00%
CP-MUSEUM CONSTRUCTION REVENUE	19,725		19,725		19,725	0	0.00%
CP-MUSEUM CONSTRUCTION EXPENDITURES	19,725		19,725		19,725	0	0.00%
CP-GO BOND 2002 REVENUE	176,350		176,350		176,350	0	0.00%
CP-GO BOND 2002 EXPENDITURES	176,350		176,350		176,350	0	0.00%
SOLID WASTE REVENUE	2,174,674		2,174,674		2,174,674	0	0.00%
SOLID WASTE EXPENDITURES	2,174,674		2,174,674		2,174,674	0	0.00%
SOLID WASTE RESERVE REVENUE	95,100		95,100		95,100	0	0.00%
SOLID WASTE RESERVE EXPENDITURES	95,100		95,100		95,100	0	0.00%
EQUIPMENT RENTAL & REVOLVING REVENUE	3,490,716		3,490,716		3,490,716	0	0.00%
EQUIPMENT RENTAL & REVOLVING EXPEND.	3,490,716		3,490,716		3,490,716	0	0.00%
PHOTOCOPIER REVOLVING FUND REVENUE	75,000		75,000		75,000	0	0.00%
PHOTOCOPIER REVOLVING FUND EXPEND.	75,000		75,000		75,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLV. REV.	35,000		35,000		35,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLV. EXP.	35,000		35,000		35,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING REV.	140,000	70,000	210,000		210,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING EXPEND.	140,000	70,000	210,000		210,000	0	0.00%
COMMUNICATIONS REVOLVING REVENUE	120,800		120,800		120,800	0	0.00%
COMMUNICATIONS REVOLVING FUND EXPEND.	120,800		120,800		120,800	0	0.00%
ERNIE DIPPEL MEMORIAL REVENUE	3,690		3,690		3,690	0	0.00%
ERNIE DIPPEL MEMORIAL EXPENDITURES	3,690		3,690		3,690	0	0.00%
ZAIDEE PARVIN MEMORIAL REVENUE	10,491		10,491		10,491	0	0.00%
ZAIDEE PARVIN MEMORIAL EXPENDITURES	10,491		10,491		10,491	0	0.00%
PALOUSE EMPIRE FAIR BUILDING REVENUE	1,642		1,642		1,642	0	0.00%
PALOUSE EMPIRE FAIR BUILDING EXPEND.	1,642		1,642		1,642	0	0.00%

BOCC Minutes-05/03/04

COMMUNITY ACTION AGENCY SERVICES REV.	115,000		115,000		115,000	0	0.00%
COMMUNITY ACTION AGENCY SERVICES EXP.	115,000		115,000		115,000	0	0.00%
COMMUNITY ACTION AGENCY PLANNING REV.	0		0		0	0	0.00%
COMMUNITY ACTION AGENCY PLANNING EXP.	0		0		0	0	0.00%
COMMUNITY ACTION AGENCY HOUSING REV.	0		0		0	0	0.00%
COMMUNITY ACTION AGENCY HOUSING EXP.	0		0		0	0	0.00%
COMMUNITY ACTION AGENCY-LEAD REVENUE	0		0		0	0	0.00%
COMMUNITY ACTION AGENCY-LEAD EXPEND.	0		0		0	0	0.00%
TOTAL EXPENDITURES OTHER FUNDS	21,202,452	1,290,000	22,492,452	4,445,685	26,938,137	4,445,685	19.77%
TOTAL EXPENDITURES CURRENT	9,539,906	5,265	9,545,171	19,800	9,564,971	19,800	0.21%
TOTAL WHITMAN COUNTY EXPENDITURES	30,742,358	1,295,265	32,037,623	4,465,485	36,503,108	4,465,485	13.94%
TOTAL REVENUE OTHER FUNDS	21,202,452	1,290,000	22,492,452	4,445,685	26,938,137	4,445,685	19.77%
TOTAL REVENUE CURRENT EXPENSE	9,539,906	5,265	9,545,171	19,800	9,564,971	19,800	0.21%
TOTAL WHITMAN COUNTY REVENUE	30,742,358	1,295,265	32,037,623	4,465,485	36,503,108	4,465,485	13.94%

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen and Tammy Lewis.

Action Items:

062507A 1. Chairman Wigen opened the public hearing for amendment to the Subdivision and Zoning Ordinances and Comprehensive Plan.

The Planner provided a staff report explaining when writing code some inadvertent typographical or numbering errors crop up. There is a way to enable ordinances to correct these types of errors by placing the issue on the commissioners' consent agenda and bringing it up in a regular meeting one week later. If there are no objections, the changes are adopted by approval of the consent agenda.

Since there were no other comments the Chairman closed the hearing.

Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to accept the findings of fact as presented.

Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to adopt the changes in the ordinance as presented.

ORDINANCE NO. 062507

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

An ordinance amending the Whitman County Subdivision and Zoning Ordinances to allow the correction of scrivener's errors without the requirement of a

BOCC Minutes-05/03/04

public hearing and adding a severability clause to the Zoning Ordinance, as described in the attached documents.

NOW, THEREFORE, BE IT HEREBY ORDAINED that the Whitman County Board Commissioners duly approves these amendments to the Whitman County Subdivision and Zoning Ordinances as described in the attached documents; and,

BE IT FURTHER ORDAINED by the Board after hearing staff recommendations and the findings of fact at a public hearing held this day and adoption of those findings of fact.

PASSED, APPROVED, AND ADOPTED THIS 3RD DAY OF May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

ATTACHMENT: The full text of the amendment is available in the Planning Department and Commissioners' office.

062507A 2. Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to award the bid for crushing at Doneen Quarry to Shawnee Rock in the total bid amount of \$225,560.00.

Solid Waste Division:

D062507B 3. Tire Amnesty Day took place last Saturday and was well received by the citizens of Whitman County. Detailed information on this issue and Spring Cleanup will be provided next week.

D062507C 4. There was also an enormous amount of traffic at the Landfill on Saturday.

Maintenance Division:

D062507D 5. Crews are anticipating arrival of the crack sealing machines this week.

11:15 a.m. - Recess.

11:30 a.m. - Board Business Continued/BOCC Workshop.

BOCC Minutes-05/03/04

Present: Kelli Campbell, Bev Welch, Dan Brown, Fran Martin, Bev Welch and Bob Lothspeich (11:45 a.m.).

D062507E 17. Items discussed included county email anti-spam and the administrative services vacancy. No action taken.

12:00 p.m. - Recess.

1:00 p.m. - Fran Martin, Health/Emergency Management Director.

D062507F Ms. Martin said a committee of four independently reviewed and ranked the 3 proposals for drafting the All Hazardous Mitigation Plan. There was previous discussion about interviewing the highest ranked vendor. However, Ms. Martin hoped the interview could be waived moving directly into the contract process with a vendor.

Tetro Tech of Eagle, Idaho ranked #1. However, they have a management division in Spokane. They really did speak to Whitman County's needs. The other two firms did not have a clear, defined understanding of the requirements, approach or experience. The Director recommended contacting Tetro Tech advising them they ranked #1 and to request a scope of service and contract with hourly rates.

Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to authorize Fran Martin to proceed with negotiations with Tetra Tech on drafting the county All Hazardous Mitigation Plan.

1:30 p.m. - Mike Werner, Developmental Services Director.

D062507G 1. Mr. Werner submitted two Business Associate agreements for Developmental Services subcontractors, Community and Residential Experience Supports (CARES) and Palouse Industries.

Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign the Business Associate agreement with CARES.

Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign the Business Associate agreement with Palouse Industries.

D062507H 2. Much work is being done for high school graduates and transitioning for high school seniors. He attended a 2-day workshop last week sponsored by the Pullman School District about transitioning graduates with special needs. The group agreed to continue meeting for one year and then reevaluating the need for continuation of the committee.

Whitman County usually has 2 graduates that are eligible for Developmental Disabilities. Over the next couple years, that number will increase to 5-6 per year. This skews the funding because the county will not receive any increase and therefore must be creative with the funds available. Mr. Werner was hopeful the state would provide transitional funding this year.

BOCC Minutes-05/03/04

062508 3. A copy of a second letter sent by the Developmental Services Advisory Board to the Division of Developmental Disabilities (DDD) was received. The Board expressed their concerns relative to the DDD policy proposal entitled, "County Services for Working Age Adults".

062509 4. Training is being offered May 13th on the Washington State Developmental Disabilities Endowment Trust Fund in Pullman. This training is designed for families who may no longer be able to care for a family member with special needs.

D062509A 5. The Director asked for approval to proceed with the replacement of the roof on the Hughes House (Capital Improvement Program) through the small works roster process. No objections raised.

D062509B 6. The Developmental Services banquet is May 27th at 5:30 p.m. at the Fairgrounds.

D062509C 7. The deadline for the \$10,000 Choice grant received has been extended to the end of the year.

2:00 p.m. - Dane Dunford, Public Works Director

D062509D 18. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to go into executive session with Mr. Dunford until 2:30 p.m. for discussion of personnel issues.

2:30 p.m. - Return to Open Session/Board Business Continued/BOCC Workshop.

Present: Dane Dunford and Mark Bordsen.

D062509E 19. Items discussed included planning related issues. No action taken.

4:00 p.m. - Recess.

D062509F **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 3, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Kaye Engel, Administrative Services.

D062509G 20. **Motion** by Commissioner Partch **seconded** by Commissioner Finch **carried** to go into executive session with Ms. Engel until 10:00 a.m. for discussion of personnel issues.

9:45 a.m. - Return to Open Session/Adjourn.

D062509H Commissioner Partch **moved** to adjourn the **May 3 and 4, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in

BOCC Minutes-05/03/04

regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 10, 2004**. The foregoing action made this **4th** day of **May 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners