

## Minutes for May 5, 2008

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**068143 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 5, 2008** at **9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Denis Tracy and Joe Smillie (9:00 a.m.).

**068144 1.** Items discussed included victims assistance program, document scanning fund and Snake River Salmon Recover Board appointments. No action taken.

**9:15 a.m. - Executive Session.**

Present: Denis Tracy and Mark Storey.

**D068144A 2.** Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individuals until 10:00 a.m. for a potential litigation matter involving municipal water rights.

**10:00 a.m. - Return to Open Session/Pledge of Allegiance.**

Present: Maria Thomas and Joe Smillie.

**D068144B 3.** **Motion** by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

**068145 4.** Claims/Payroll warrants numbered **215129-215131** and **215148-215218** for **\$133,128.39** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	16,468.86	729.60
102	Building & Development	11.64	
103	Countywide Planning	141.52	
104	Developmental Services	3,000.00	.12
110	County Roads	2,890.70	
118	Inmate Welfare	385.38	
123	Paths & Trails-123.310.000	443.23	
127	Drug Enforcement-Quad City	535.84	
135	Prosecutor's Stop Grant	2,098.19	

**BOCC MINUTES-05/05/08**

137	Web Site Development	999.00	
143	Trial Court Improve.-143.030.000	4,986.90	
144	Emerg. Communications-144.260.001	52.94	
400	Solid Waste	5,200.83	
501	Equipment Rental & Revolving	41,650.90	
510	Photocopier Revolving	381.96	
690	Clearing Fund 690.004.000		53,150.78

**068146** 5. April 28, 2008 minutes approved.

**068147-068151** 6. Personnel board orders approved.

**D068151A** 7. Chairman Largent talked about a recent letter from the City of Moscow concerning the agreement between Hawkins Companies and the City of Moscow for accessing water across the border to Hawkins development. Idaho Department of Water Resources (IDWR) says Moscow cannot enter into this type of agreement with a private entity to facilitate the provisions of this water an intergovernmental agreement must be made with Whitman County instead. Therefore, the city wants to know if Whitman County wants to negotiate the water issue with them and the topic the commissioners are contemplating today. The commissioners will have to review the proposed negotiated intergovernmental agreement and talk in principle how they might want to respond to IDWR about beginning negotiations with another government entity.

Commissioner Partch **moved** and Commissioner Finch **seconded** the motion authorizing the Chairman to sign a letter to IDWR stating we are willing to talk and negotiate with them regarding water for the Hawkins development. The letter is being prepared by the Prosecutor for the Chairman's signature.

According to the Chairman, the county may encounter different interest other than what was addressed at the Hawkins/Moscow meeting. Overall, the commissioners will protect Whitman County's unique interests. Motion **carried**.

Chairman Largent noted the Board appreciates the efforts by Hawkins/Moscow to come up with an agreement and the fact IDWR says Whitman County needs to be involved changes things.

**068152** 8. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to accept the recommendations of the Blue Ribbon Advisory Task Committee to fund the following 2008 Public Facilities (.09 funds) projects:

- #01-2008 Town of Rosalia (\$10,816) Airport Improvements;
- #02-2008 Town of Garfield (\$5,800) Waterline Extension;
- #03-2008 City of Pullman (\$41,784) Fire Storage Reservoir at Airport; and,

#04-2008 Town of Oakesdale (\$41,600) Business Incubator Project.

068153 9. Commissioner Finch moved Commissioner Partch seconded the motion and it carried to sign a resolution establishing the Veterans' Advisory Board and appointing (6) members.

RESOLUTION NO. 068153

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

ESTABLISHING THE VETERANS' ADVISORY BOARD AND APPOINTING MEMBERS

WHEREAS, the Whitman County Board of Commissioners advocates public participation and supports and encourages citizen involvement in all matters of County government; and,

WHEREAS, R.C.W. 73.08 charged the county legislative authority with establishing a Veterans' Advisory Board for the purpose of advising the county legislative authority on the needs of local indigent Veterans', the resources available to local indigent Veterans' and programs that could benefit the needs of local indigent Veterans' and their families.

NOW THEREFORE, BE IT RESOLVED by the Whitman County Commissioners that the Whitman County Veterans' Advisory Board is established with guidelines as set forth in Attachment A, Whitman County Veterans' Advisory Board Bylaws; and,

BE IT FURTHER RESOLVED that the Commander of each Whitman County Veterans' Post are hereby appointed to serve on the Veterans' Advisory Board as indicated below; and,

BE IT FURTHER RESOLVED that the Commander of any Whitman County Post may designate another member of the Post to serve in their stead.

VETERAN	TERM
0024 G. Raymond McCown Post, Garfield	05/05/08-12/31/10
0041 Codd-French Post, Colfax	05/05/08-12/31/10
0052 Maynard Price Post, Pullman	05/05/08-12/31/10
0128 Boyd Maynard Post, Colton	05/05/08-12/31/12
0179 St. John Post, St. John	05/05/08-12/31/12
0214 Uniontown Post, Uniontown	05/05/08-12/31/12

Adopted this 5th day of May 2008.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Greg Partch, Commissioner

ATTEST:

**BOCC MINUTES-05/05/08**

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Maribeth Becker, CMC  
Clerk of the Board

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G. R. Finch, Commissioner

**ATTACHEMENT A  
WHITMAN COUNTY VETERANS' ADVISORY BOARD BYLAWS**

**ARTICLE 1 - ESTABLISHMENT**

- A. The Whitman County Veterans' Advisory Board (hereafter referred to as the Veterans' Advisory Board (VAB) was established in 2008 with the purpose and function established in accordance with R.C.W. 73.08 by the Whitman County Board of Commissioners, hereafter referred to as the County Commissioners.
- B. **Mission:** The Veterans' Advisory Board shall advise the Board of County Commissioners on the needs of local indigent Veterans', the resources available to local indigent Veterans' and programs that could benefit the needs of local indigent Veterans' and their families.

**ARTICLE II - MEMBERSHIP**

- A. **Appointment:** All Veterans' Advisory Board members are appointed by the County Commissioners to serve a five (5) year term of appointment. Members appointed to fill vacancies shall serve the remainder of the term. To establish staggered terms, three (3) initial members shall be appointed to 3-year terms and three (3) initial members shall be appointed to 5-year terms.
- B. **Members:** The Veterans' Advisory Board membership shall consist of not more than seven (6) members. No less than a majority of the board members shall be members from nationally recognized Veterans' service organizations and only Veterans' are eligible to serve as board members.
- C. **Removal:** All members serve at the pleasure of the County Commissioners. The Veterans' Advisory Board may recommend that the County Commissioners remove a board member. Such recommendation must be established by majority vote of the current membership, provided that fifteen (15) days notice in writing of the pending action has been provided to the member(s).
- D. **Resignation:** A Veterans' Advisory Board member may resign by submitting written notice to the Veterans' Advisory Board and the County Commissioners.
- E. **Leave of Absence:** A Veterans' Advisory Board member may apply, in writing, to the County Commissioners for a leave of absence not to exceed six (6) months.

**ARTICLE III - OFFICERS**

- A. **Enumerated:** The officers of the Veterans' Advisory Board shall be the Chair and Vice-Chair and such other officers as may be deemed necessary by the Veterans' Advisory Board.
- B. **Chair:** The duties of the Chair shall be to preside at all Veterans' Advisory Board meetings, to call special meetings and to make assignments to committees as appropriate. The Chair shall also have other powers, duties and responsibilities as may be assigned by the Veterans' Advisory Board membership.

## BOCC MINUTES-05/05/08

- C. **Vice-Chair:** The Vice-Chair shall preside at Veterans' Advisory Board meetings in the absence of the Chair. In the event of the resignation or removal of the Chair, the Vice-Chair shall assume the position of Chair with all powers, duties and responsibilities for the remainder of the term.
- D. **Chair Protempore:** A Chair Protempore shall be elected by a majority of the members present to preside over a meeting in the absence of the Chair and the Vice-Chair.
- E. **Chair/Vice Chair Vacancies:** A special election would occur when both the Chair and Vice Chair positions have been vacated. At the next meeting of the Board, the Chair Protempore will preside over the meeting and special election.
- F. **Elections:** Elections shall be held annually at the Board's January meeting. The Chair and Vice-Chair shall be elected by a majority vote for a one (1) year term beginning on January 1 and ending on December 31 of the calendar year. The Chair may vote in the election of officers.

### ARTICLE IV - COMMITTEES

- A. **Standing Committees:** Standing Committees may be established by a majority vote of the Board. The Chair shall appoint a Veterans' Advisory Board member as Chairperson of the committee. Committee membership shall consist of Veterans' Advisory Board members and may include other members of the community as the Committee Chairperson deems necessary and appropriate. These committees will be reviewed annually for continuation and revision.
- B. **Ad Hoc Committee:** The Chair of the Veterans' Advisory Board may appoint committees as needed during any regular meeting. The Chair shall appoint a Veterans' Advisory Board member as Chairperson of the committee. Committee membership shall consist of Veterans' Advisory Board members and may include other ad hoc members of the community, as the Committee Chairperson deems necessary and appropriate.

### ARTICLE V - MEETINGS

- A. **Regular:** The regular meetings of the Veterans' Advisory Board shall be held monthly upon such schedule as the Board may from time to time establish.
- B. **Special:** Special meetings may be called by the Chair as deemed necessary. Special meetings may also be called whenever a majority of the current board membership requests the same in writing to the Chair.
- C. **Quorum:** A quorum shall consist of a simple majority of the current total number of Veterans' Advisory Board members.
- D. **Voting:** All decisions of the Veterans' Advisory Board shall be made by a majority vote of members at a meeting where a quorum is present. No proxy votes will be permitted. The Chair shall vote only when a tie occurs.  
**Exception:** The Chair may vote in elections.
- E. **Balloting:** Voting shall be conducted by voice.

- F. **Record of Meetings:** Written minutes of regular and special Veterans' Advisory Board meetings shall be prepared and maintained. Records of attendance, reports and the names of motion makers will be included in the minutes. The minutes of the Veterans' Advisory Board shall be open to the public.
- G. **Attendance:** Regular attendance at monthly meetings ensures the efficiency of Board business.
1. **Excused Absence:** A planned or emergency absence from a regularly scheduled meeting/event; excused with telephone call or email message to the Board Chair or Vice-Chair prior to the scheduled meeting.
  2. **Unexcused Absence:** Missed meeting without notification to Chair or Vice-Chair.
  3. Three unexcused absences per calendar year are justification for consideration by the Board for removal recommendation per Article II - Membership, Paragraph C, Removal.
- H. **Conflicts of Interest:** No member shall participate in discussions or votes on a matter in which the member has an actual or apparent conflict of interest.
- I. **Open Meetings:** Meetings of the Board shall be open to the public, subject to such reasonable rules of order as the presiding officer may from time to time impose and subject to the Open Meetings Act.

#### ARTICLE VI - REPRESENTATION

**Board Position:** The Chair, Vice-Chair or Chair's designee may speak for the Veterans' Advisory Board only when representing positions officially adopted by the Veterans' Advisory Board.

#### ARTICLE VII - PARLIMENTARY AUTHORITY

**Roberts' Rule of Order:** The rules contained in the current edition of Roberts' Rules of Order Newly Revised shall govern the Veterans' Advisory Board in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

#### ARTICLE VIII - AMENDMENTS

**Recommendations:** The Veterans' Advisory Board may submit recommendations to the County Commissioners to amend these bylaws. Recommendations must have a majority vote of Veterans' Advisory Board members present at any regular or special meeting and such amendments must not conflict with pertinent laws, regulations, ordinance or resolutions of the County, State or Federal governments. Proposed amendments must be in the hands of the Veterans' Advisory Board members at least ten (10) days prior to the meeting at which the amendment is to be voted on.

ARTICLE IX - ADOPTION

Bylaws are in full force and effect when approved by the Board of Whitman County Commissioners.

BYLAWS APPROVAL

Dated this 5th day of May 2008.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

10:20 a.m. - Paul Spencer.

068154 10. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** authorizing the Chairman to sign the 2007 Community Action Center close out report.

068155 11. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to allow himself authorization to sign Washington Military Department contract amendment #1 to FY08 #E08-020 for Whitcom (09/30/08).

068156 12. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** approve an Outdoor Amusements and Assemblies permit for Save Our Shire (James Schierman) for May 8-12, 2008.

068157 13. Notice of a meeting before the Washington State Board on Geographic Names concerning the renaming of two creeks in Whitman County (Jack Pine Creek and John Paulson Creek) was received.

068158 14. An executed copy of Washington Military Department contract #E08-242 for Homeland Security was received (06/30/08).

068159 15. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Paul Spencer, Maria Thomas and Joe Smillie.

**ACTION ITEMS**

**Maintenance Division:**

**068160** 1. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to award the bid for one 2006 or newer diesel powered track type tractor/dozer with 1900 or less hours and trade-in of one 1974 Caterpillar D7F dozer to Western States for a total bid amount of \$182,410.00. Contract signed.

**D068160A** 2. According to Mr. Meyer, crews are working on the last of the drifts on dirt roads, crack sealing and beginning minor asphalt work.

**Engineering Division:**

**068161** 3. Mr. Storey distributed a map outlining suggested boundaries for a Revenue Development Area (RDA) in Whitman County (Corridor). He explained the intent today is to sign a letter setting the tentative boundaries in connection with the County's Local Infrastructure Financing Tool (LIIFT) grant. After review, Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a letter of intent establishing the proposed RDA boundaries.

**D068161A** 4. The Director mentioned paving will begin on McNeilly Road Thursday and the pre-construction meeting for the Harlan Bridge is tomorrow.

**Solid Waste Division:**

**068162** 5. Documentation was received for the award of a quote for Tire Amnesty to Beneficial Reuse Solutions of West Richland through the small works roster process for \$120.00 per/ton.

**11:20 a.m. - Recess.**

**1:30 p.m. - Mike Berney, Greater Columbia Behavioral Health (GCBH).**

Chairman Largent temporarily excused himself from today's meeting.

Mr. Berney reviewed highlights from the last GCBH Board meeting.

**068163** 1. Based on a recommendation from the Personnel Committee, the Information Services (IS) Manager position has been terminated and a new job description for the leader of the IS Department was approved. The scope of this position has changed substantially over the last several years. The Board authorized offering 2 months' severance and 6 months' COBRA payments to the previous IS Manager conditioned on acceptance of this change.

**BOCC MINUTES-05/05/08**

**D068163A 2.** The Mental Health Division contract review is scheduled for May 28<sup>th</sup>-30<sup>th</sup>.

**D068163B 3.** The legislature is requiring DSHS to develop a plan for certifying Community Based Mental Health Services (consumer/advocate run providers) to offer some Medicaid services. This kind of effort has been somewhat problematic in the past. Rules are created for service providers but the rules are not integrated into the service systems already in place.

**D068163C 4.** On-site licensing review of the Chemical Dependency program is completed and the written report was recently received.

**D068163D 5.** Of the annual audits of the Palouse River Counseling Center Mental Health program by GCBH, only the fiscal audit remains. No written feedback has been received.

**1:45 p.m. - Board Business Continued/Executive Session.**

Present: Maribeth Becker.

**D068163E 16.** Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 2:30 p.m. for a personnel matter.

**3:00 p.m. - Return to Open Session/BOCC Workshop.**

Present: John Love, Bob Gronholz, Dan Boone, Joe Poire and Joe Smillie.

**068164 17.** Items discussed included a railroad, POWBAC and GITA/IPZ update and LIFT/RDA explanation. No action taken.

**5:00 p.m. - Adjournment.**

**D068164A** Commissioner Finch **moved** to adjourn the **May 5, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 12, 2008**. The foregoing action made this **5th** day of **May 2008**.

ss/ GREG PARTCH, COMMISSIONER  
ss/ G.R. FINCH, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners