

Minutes for May 7, 2007

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066843 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 7, 2007 at 9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell (9:00 a.m.).

D066843A 1. The Board received a Retrospective Rating Pool orientation. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Bailey and Joe Smillie.

D066843B 2. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

066844 Not used.

066845 3. Claims/Payroll warrants numbered **202783-202784** and **202981-203088** for **\$365,013.10** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	31,352.27	277.41
102	Building & Development	283.14	
103	Countywide Planning	848.26	
104	Developmental Services	54.81	.56
110	County Roads	2,862.97	17.90
111	CETC Building	215.79	
117	Boating Safety	678.21	
123	Paths & Trails	184.25	
127	Drug Enforcement-Quad City	148.31	
143	Trial Court Improvement-143.030.000	2,154.01	
400	Solid Waste	11,042.49	
501	Equipment Rental & Revolving	29,293.80	
511	Unemployment Insurance	254.00	
513	Communications Revolving	124.73	
658	Rural Library	981.42	
660	Whitcom-General-660.911.000	68,151.17	
660	Whitcom-Grant Funding-660.911.001	3,716.26	

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690	Clearing Fund 690.004.000		46,723.53
690	Clearing Fund 690.005.000	154,770.07	
690	Clearing Fund 690.006.001	46.00	
690	CAC Agency Svc.-690.026.001	10,831.74	

066846 4. May 7, 2007 minutes approved.

066847-066854 5. Personnel board orders approved.

066855 6. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to publish a notice canceling the May 21st regular meeting of the County Commissioners.

10:05 a.m. - Bob Reynolds.

066856 7. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to authorize the Chairman to sign the 2006 CDBG-PS closeout grant.

066857 8. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to authorize a letter of appreciation to John Skyles, an appointment letter to Mark Storey and reappointment letters to Joe Reynolds, Tim Davis, Debra Hooper and Jim Smith to serve 2-year terms on the Classification Committee. All terms expire 06/01/09.

066858 9. A letter was received from the City of Colfax requesting the county quit claim railroad right-of-way for a future city street serving the area on the southeasterly side of the Palouse River. This matter tabled for further review by the Public Works Director and Prosecutor.

066859 10. An email was received from Mike Hohman, Asotin County Fire District #1 Assistant Fire Chief commending a Whitcom dispatcher for her quick thinking when an ATV accident was reported in the Anatone area.

066860 11. An analysis and recommendations of recent economic development legislation was received from the Port of Whitman County. Commissioner Largent stated SSB 5092 involves accountability for associate development organizations and SHB 1091 concerns innovative partnership zones. He was appreciative and commended the Port's Executive Director for following this legislation and recognizing the opportunities this legislation could create locally. Commissioner Finch said this is one reason it is so important to work together. Chairman Partch added both pieces of legislation are critical to Whitman County. This item tabled to the joint workshop this afternoon.

066861 12. Commissioners' pending list reviewed.

10:30 a.m. - Bob Reynolds, Fair/Facilities Management.

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Present: Tammy Bailey and Joe Smillie.

066862 Mr. Reynolds explained using the small works roster process he sought quotes for printing 2,150 copies of the 2007 Palouse Empire Fair Premium book. He recommended the Board award the quote to Cougar Graphics in the amount of \$3,430.20 with tax. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to accept the bid from Cougar Graphics for printing in the amount of \$3,430.20 with tax.

10:40 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Tammy Bailey and Joe Smillie.

ACTION ITEMS

Engineering Division:

066863 1. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** that the bid for crushing at Doneen Quarry be awarded to DeAtley Crushing in the total bid amount of \$229,500.

066864 2. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** that the bid for crushing at Bauer Quarry be awarded to Shawnee Rock in the total bid amount of \$131,400.

066865 3. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the ad for the small works roster/vendor list.

066866 4. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to publish the ad for the professional services roster.

066867 5. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** that the contract between Whitman County and Shawnee Rock, Inc. for crushing at Union Center Quarry be signed as presented.

10:50 a.m. - Tim Davis.

Planning Division:

066868 6. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** that the resolution to add a planning fee for a rural housing certificate be signed as presented.

RESOLUTION NO. 066868

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS of Whitman County, Washington, in the matter of revising a fee schedule for Whitman County planning services; and,

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WHEREAS, it is proposed that fees be calculated for services in accordance with actual expenses, calculated as staff labor cost (+ benefits and overhead) + notice costs + mileage costs + map fund fees; and,

WHEREAS, the Board of County Commissioners feels that it is important to set maximum fees to the residents for planning services.

NOW THEREFORE, IT IS HEREBY RESOLVED that these fees shall be set according to the fee schedule attached and labeled as the Whitman County Planning Department Fee Schedule effective May 15, 2007.

ADOPTED this 7th day of May 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

PLANNING FEE SCHEDULE

Minimum fee/deposit: If actual costs are greater than minimum, applicant will be billed for costs greater than deposit up to permit maximum.

Planning Department:

Deposit and minimum fee:

- \$150.....**Boundary Line Adjustment.**
- \$150.....**Certificate of Zoning Compliance** - \$500 maximum.
- \$300.....**Conditional Use** (non-PMC) - \$800 maximum.
- \$400.....**Conditional Use PMC** - \$1,500 maximum.
- \$500.....**Final Plat** - \$1,500 maximum.
- \$ 75.....**Flood Plain Development Permit** - \$200 maximum.
- \$500.....**PRD** - \$1,500 maximum.
- \$500.....**Preliminary Plat** - \$1,500 maximum.
- \$150.....**Review of Land Divisions Greater than 20 Acres** -
\$300 maximum (33% Planning 67% Engineering)
- \$150.....**Rural Housing Certificate** - \$500 maximum
- \$ 75.....**Rural Residential Site Review**

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- \$500.....**SEPA Appeals** with \$250 refundable if the appellate body concurs in judgment with the applicant.
- \$250.....**SEPA DNS/M-DNS** - \$1,000 maximum.
- \$250.....**SEPA DS (EIS)** to actual costs.
- \$ 50.....**Shorelines Management Act Exemption**
- \$250.....**Shorelines Management Act Permit** - \$750 maximum
- \$250.....**Short Plat** - \$750 maximum.
- \$ 75.....**Site Inspections** (not affiliated with a permit application) - actual costs to \$200 maximum.
- \$ 75**Site Visits** (such as required by Board of Adjustment) - actual costs to \$200 maximum.
- \$250.....**Variance** - \$500 maximum.
- \$300.....**Zone Change** - \$800 maximum.
- N/C if less.....**Critical Areas Ordinance Reviews** (includes flood, than 30 minutes...hazard, wetland, fish & wildlife habitat, and aquifer recharge inquiries), actual costs if more than 30 minutes to a \$200 maximum.

\$ _____ **Whitman County Planning Total Fee Deposit.**

Costs include staff time, legal notices and mileage (if site visit is necessary), and map fund. Projects will be charged for one staff position at a time, even if two or more work on it at the same time.

Other Fees Your Project May Encounter:

- _____ Auditor Filing Fee.
- _____ Building Permit Fee (based on valuation).
- _____ Full Payment of Taxes - Treasurer (for subdivisions)
- _____ Road Approach Permit

Environmental Health Department:

- \$250 _____ Site Investigation.
- \$175 _____ Per additional site investigation on adjoining property.
- \$255 _____ On site sewage permit.
- _____ Water test lab fees (*amount depends on the lab used*).
- \$175 _____ Follow up visits (if necessary).

\$ _____ **Total.**

Other Fees The County Does Not Collect:

_____ Department of Ecology
_____ Fish & Wildlife
_____ Flood Level Certification - Professional Engineer
_____ Surveyor
_____ Wetlands Specialist / Biologist

Solid Waste Division:

D066868A 7. Tim Davis reported on the huge turnout for Spring Cleanup totaling 310 tons of material at the Spring Cleanup rate and 585 vehicles. This is 35 tons more than the previous year. Many community events were held in conjunction, the largest being Pullman whereby the Transfer Station accepted 27 roll off containers. Other community cleanup events were held in Palouse, Oakesdale, Albion, Colton, Uniontown and Malden.

10:55 a.m. - Mark Bordsen and Jana Davidson.

Administration Division:

066869 7. The revised *Pondering the Palouse* was received from the Director. Mr. Storey indicated this document would be distributed through the Planning Department. The commissioners requested copies also be distributed to realtors, libraries and chambers and added to the county's website.

Maintenance Division:

D066869A 8. According to Phil Meyer, asphalt work is beginning this week.

D066869B 9. The Director mentioned that the contractor is paving Almota Road today.

11:15 a.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Bob Reynolds, Bob Ingalls and Joe Smillie (1:30 p.m.), Kelli Campbell and Joe Smillie (2:30 p.m.) and John Love, Dan Boone, Bob Gronholz, Joe Poire', Mark Storey and Joe Smillie (3:00 p.m.).

2:00 p.m. - Commissioner Largent excused himself from the remainder of today's session to attend a WRIA meeting.

066870 13. Items discussed included jail security, Human Resources fees, PEDC Director's resignation, ADO measurable and innovative zones, ADO/PEDC reassessed standings and BioAg Facility at Port of Wilma. No action taken.

5:00 p.m. - Adjournment.

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D066870A Commissioner Finch **moved** to adjourn the **May 7, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 14, 2007**. The foregoing action made this **7th** day of **May 2007**.

ss/ G.R. FINCH, Commissioner
ss/ MICHAEL LARGENT, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners